

**PUBLIC WORKS/SAFETY COMMITTEE REPORT 13-13
CITY OF WILLMAR
TUESDAY, AUGUST 13, 2013**

A meeting of the Public Works/Safety Committee was called to order at 4:47 p.m. on Tuesday, August 13, 2013, by Chairman Ron Christianson at the City Office Building. Members present were: Council Members Audrey Nelsen, Steve Ahmann and Denis Anderson (substituting for Bruce DeBlieck). Also present were: Mayor Frank Yanish, Council Member Tim Johnson, Bruce Peterson, Planning and Development Services Director; Dave Wyffels, Police Chief; Josh Halvorson, Donohue and Associates; Tim Hanson representing the Elks Club, and Janell Sommers, Recording Secretary.

1. PUBLIC COMMENT:

There were no public comments.

2. ACCEPT BID AND AWARD CONTRACT FOR SPERRYVILLE LIFT STATION:

Josh Halvorson of Donohue and Associates presented results from the August 8, 2013 bid opening for the construction and relocation of the Sperryville Lift Station. Four bids were received, with the low bid being that of Geislinger and Sons, Inc. in the amount of \$285,000.00. The project schedule allows for substantial completion by December 15 of this year and final completion in May of 2014. The majority of the funding is from within the 2013 Capital Outlay Budget.

The committee discussed the variation of bids and the comparison to the engineer's estimate. A motion was made by Council Member Ahmann, seconded by Council Member Nelsen, and passed for the following

RECOMMENDATION:

Accept the bid of Geislinger and Sons, Inc. in the amount of \$285,000.00, and authorize the Mayor and City Administrator to enter into an agreement on behalf of the City. (Resolution)

3. STORM WATER DRAINAGE ISSUE BEHIND THE ELKS CLUB (FOR INFORMATION ONLY):

Tim Hanson, representing the Elks Club, met with the committee to discuss the storm water drainage issues the Elks Club is experiencing. It appears the catch basin behind the building may not be directing the runoff to the City's storm system on Litchfield Avenue and they are experiencing water problems in the lower level and possible undermining of the building. The Elks Club is

looking to the City for information, as this is a private system and the City holds no responsibility. The committee discussed several possibilities whereby the affected property owners can work together to redirect the water. Mr. Hanson was directed to the City Offices to obtain property owner and utility line information to proceed.

4. MISCELLANEOUS ITEMS:

Council Member Christianson expressed his concern with vehicle and equipment purchases, specifically anything over \$20,000, being brought before committee and filling the vacant Surveyor position in the Engineering Department.

An update on storm water improvements will be provided at one of the next meetings. Interim City Engineer Jared Voge is preparing a list of incremental storm water improvements for consideration.

There being no further business to come before the committee, the meeting adjourned at 5:48 p.m.

Respectfully submitted:



Bruce D. Peterson, AICP
Director of Planning & Development Services

Janell Sommers
Recording Secretary