

**PUBLIC WORKS/SAFETY COMMITTEE REPORT 13-17
CITY OF WILLMAR
TUESDAY, OCTOBER 29, 2013**

A meeting of the Public Works/Safety Committee was called to order at 4:45 p.m. on Tuesday, October 29, 2013, by Chairman Ron Christianson at the City Office Building. Members present were: Council Members Steve Ahmann, Audrey Nelsen and Bruce DeBlieck. Also present were: Council Member Jim Dokken; Charlene Stevens, City Administrator; Bruce Peterson, Planning and Development Services Director; Dave Wyffels, Police Chief; Scott Ledeboer, Public Works Superintendent; Brian Bollig and Paul Jurek, Bollig Inc.; and David Little, "West Central Tribune."

1. PUBLIC COMMENT:

There were no public comments.

2. PROPOSAL TO MODIFY SCOPE OF SERVICES/CONSULTING FEES FOR MINNWEST LIFT STATION/LAKELAND DRIVE PROJECT:

Brian Bollig of Bollig Inc. presented a proposal to modify the scope of services and fees for the MinnWest Lift Station/Lakeland Drive Project (see attachment). The proposed changes are a result of the change from the reconstruction of Lakeland Drive to an overlay project. The original fee was \$320,261.00 and with this increase will total \$413,912.96. The committee had questions of Mr. Bollig regarding the relationship between the changes in project scope and the change in fees. A motion was made by Council Member Ahmann, seconded by Council Member DeBlieck, and passed for the following

RECOMMENDATION:

Approve the amended scope of services and consulting fees. (Resolution)

3. REQUEST TO PURCHASE/REPLACE AERIAL BUCKET TRUCK:

Staff requested permission to purchase/replace the aerial bucket truck in accordance with the 2013 Capital Outlay Program. The current truck is 17 years old with over 4,000 hours on it. The boom manufacturer is no longer in business making replacement parts scarce. The cost of a replacement truck through the National Joint Powers Alliance is \$179,424.00. The 2013 Capital Outlay Program includes \$197,937.50 for the replacement. Staff is recommending selling the current truck either on public auction or advertisement. A motion was made by Council Member DeBlieck, seconded by Council Member Ahmann, and passed for the following

RECOMMENDATION:

Approve the purchase of the Aerial Lift Truck through the National Joint Powers Alliance as presented. (Motion)

4. DANGEROUS WEAPONS ORDINANCE:

Police Chief Wyffels presented an additional revision to the ordinance requested by committee at the last meeting to include language similar to what is used by Hutchinson, MN which allows the discharge of bows and arrows on approved waterways for the purpose of taking fish.

The committee discussed the proposed ordinance amendment and a motion was made by Council Member Ahmann, seconded by Council Member Nelson, and passed for the following

RECOMMENDATION:

Introduce the Dangerous Weapons Ordinance for hearing. (Motion)

5. ACCEPT PROJECT NO. 1201-A AND AUTHORIZE FINAL PAYMENT:

Staff recommended final acceptance and payment to Duininck Inc. for Project No. 1201-A, the reconstruction of portions of 5th and 9th Streets SW in the 2012 Street Reconstruction Improvements Project. All the required paperwork has been received and final quantities agreed upon by City staff and the contractor. The payment consists of the final adjusted quantities as constructed and the 5% retainage. Staff noted the final amount also includes deductions for both bituminous disincentive and salvage, bringing the amount of final payment to \$2,074.46. The project came in under budget. Following discussion, a motion was made by Council Member Ahmann seconded by Council Member DeBlieck, and passed for the following

RECOMMENDATION:

To accept Project No. 1201-A and issue final payment to Duininck Inc. in the amount of \$2,074.46. (Resolution)

6. ACCEPT PROJECT NO. 1101 AND AUTHORIZE FINAL PAYMENT:

Staff recommended final acceptance and payment to Duininck Inc. for Project No. 1101 – the reconstruction of various streets in the 2011 Street Reconstruction Improvements Project. The project also includes the addition of Project No. 1101-12 by change order. This consists of a portion of 4th Avenue SE, 11th Avenue SE, 25th Street and 20th Avenue SW due to failing street conditions. All the required paperwork has been received and final quantities agreed upon by City staff and the contractor. The payment consists of the final adjusted quantities as constructed and the 5% retainage in the amount of \$21,768.10. Staff noted the final amount included deductions for both bituminous disincentive and salvage. Following discussion, a motion was made by Council Member DeBlieck seconded by Council Member Nelson, and passed for the following

RECOMMENDATION:

To accept Project No. 1101 and issue final payment to Duininck Inc. in the amount of \$21,768.10. (Resolution)

7. OLD BUSINESS:

Chief Wyffels reported the jail census at 80 and the report of calls for the last two weeks at 678.

8. NEW BUSINESS - KVAM EASEMENT:

Staff explained to the committee ongoing efforts to alter or eliminate an easement that was incorrectly granted as part of the airport project. Efforts to resolve the matter with the property owners have been unsuccessful. Conversations with the City Attorney indicate that the City should take action to reacquire the property interest, possibly even by condemnation.

Staff read a resolution authorizing preparations for the acquisition of certain property interest at the Willmar Municipal Airport (see attachment). Adoption of the resolution would allow the City to begin the process to reacquire the property interest given up by the easement. A motion was made by Council Member Ahmann, seconded by Council Member DeBlieck, and passed for the following

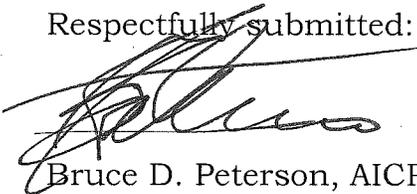
RECOMMENDATION:

To authorize staff to begin the process to reacquire City property interest at the airport. (Resolution)

Council Member Ahmann inquired if the City had a policy regarding idling vehicles. He said he was approached by a citizen who was concerned about City vehicles being left running. Public Works Superintendent Scott Ledebor said there was no policy, but that in the very cold weather some diesel vehicles may be left idling, but not unattended.

There being no further business to come before the committee, the meeting adjourned at 5:20 p.m.

Respectfully submitted:



Bruce D. Peterson, AICP
Director of Planning & Development Services