

**PUBLIC WORKS/SAFETY COMMITTEE REPORT 12-05
CITY OF WILLMAR
TUESDAY, MAY 15, 2012**

A meeting of the Public Works/Safety Committee was called to order at 4:45 p.m. on Tuesday, May 15, 2012, by Chairman Doug Reese at the City Office Building. Members present were: Council Members Ron Christianson, Bruce DeBlieck, and Rick Fagerlie. Also present were: Council Members Jim Dokken and Tim Johnson, Charlene Stevens, City Administrator; Holly Wilson, Public Works Director; Dave Wyffels, Police Chief; Marv Calvin, Fire Chief; David Little, "West Central Tribune," and Janell Sommers, Recording Secretary.

1. CONSIDER ADOPTION OF WATERSHERD MANAGEMENT PLAN FROM BARR (FOR INFORMATION ONLY):

Barr Engineering presented the final Watershed Management Plan to the City Council on May 7, 2012. It was the recommendation of staff that the City adopt the plan in order to use it as the City's official guidance document for storm water management. The Storm Water Task Force and City Council will be receiving a copy of the plan in its entirety. A motion was made by Council Member Fagerlie and seconded by Council Member Christianson to adopt the plan as presented by Barr Engineering. Pursuant to discussion the motion was withdrawn. The committee felt the document should be reviewed by the Storm Water Task Force prior to its adoption by the City. It will be brought back to the committee at the second meeting in June.

2. APPROVE PLANS AND SPECIFICATIONS AND CALL FOR BIDS -PROJECT NO. 1202 - MN/DOT WATER MAIN RELOCATION:

Public Works Director Wilson requested approval of the plans and specifications for Project No. 1202 - relocation of the existing 16" water main near the Minnesota Department of Transportation's facility in Willmar. At the time of the construction of the Willmar High School, the City entered into an agreement with Mn/DOT for installation of the existing water main across their property. The agreement states that should Mn/DOT add on to their facility, the water main would be relocated at the City's expense. The relocation will be a directional bore and is estimated to cost \$120,000 to be funded by Willmar Municipal Utilities in their capital expenditures budget. In order to proceed with the project, the plans and specifications need to be approved and a bid opening date set. It was noted another agreement similar to the first one will be forthcoming.

A motion was made by Council Member Christianson, seconded by Council Member Fagerlie, and passed for the following

RECOMMENDATIONS:

Approve plans and specifications for Project No. 1202 and authorize advertisement for bids to be opened June 20, 2012. (Resolution)

3. DECLARE COSTS TO BE ASSESSED - PROJECT NOS. 1201 A & B:

Bids were opened April 24, 2012 for the 2012 Improvements. Staff has compared the costs for 2012 construction to 2011, and assessment rates have increased slightly for overlay increasing from \$25.46 per foot to \$26.08. The reconstruction assessed rate also increased as most of the reconstructed streets are avenues leaving less assessable footage due to address. In 2011 it was \$59.76 and this year is proposed at \$67.17. It was the recommendation of City staff to assign the rates for this year's road reconstruction as stated. The total for assessable footage to be collected is \$600,073.01 with the City's portion being \$617,859.12 not as a benefitted property owner. After discussion, a motion was made by Council Member Christianson, seconded by Council Member DeBlieck, and passed for the following

RECOMMENDATION:

To declare the cost to be assessed and order preparation of the assessment roll. (Resolution)

4. MISCELLANEOUS ITEMS:

Public Works Director Wilson informed the committee that staff is in the process of preparing RFP's to include the design portion of the Lakeland Drive Interceptor Project. The interceptor would be placed in Lakeland Drive from Willmar Avenue to Civic Center Drive in conjunction with its reconstruction. The construction management portion will be solicited as a separate proposal at a later date. The RFP's will go out in July with design work taking place in 2012-2013 and construction beginning in 2014. This was for information only.

There being no further business to come before the committee, the meeting adjourned at 5:15.p.m.

Respectfully submitted:

Holly Wilson, PE
Public Works Director

Janell Sommers
Recording Secretary