

**WILLMAR CITY COUNCIL PROCEEDINGS**  
**COUNCIL CHAMBERS**  
**WILLMAR MUNICIPAL UTILITIES BUILDING**  
**WILLMAR, MINNESOTA**

December 16, 2013  
7:00 p.m.

The regular meeting of the Willmar City Council was called to order by the Honorable Mayor Frank Yanish. Members present on a roll call were Mayor Yanish, Council Members Denis Anderson, Ron Christianson, Steve Ahmann, Audrey Nelsen, Tim Johnson, Jim Dokken and Bruce DeBlicek; Present 8, Absent 1 - Rick Fagerlie.

Also present were City Administrator Charlene Stevens, Police Chief David Wyffels, Finance Director Steve Okins, Community Education and Recreation Director Steve Brisendine, Planning and Development Services Director Bruce Peterson, Fire Chief Gary Hendrickson, City Attorney Robert Scott, and City Clerk Kevin Halliday.

The Council requested that the Donation from Willmar Area Disc Golfers and Community/Activity Center minutes be removed from the Consent Agenda.

Council Member Ahmann offered a motion adopting the Consent Agenda which included the following: City Council Minutes of December 2, Municipal Utilities Commission Minutes of December 9, Planning Commission Minutes of December 11, Accounts Payable Report through December 11, Building Inspection Report for November, and Community/Activity Center Minutes from November 5, 2013. Council Member Dokken seconded the motion, which carried.

The donations of Willmar Area Disc Golfers were recognized by the Council, and Andy Bjur read each donor and donation amount into the record.

Resolution No. 1 was introduced by Council Member Anderson, seconded by Council Member DeBlicek, reviewed by Mayor Yanish, and approved on a roll call vote of Ayes 7, Noes 0.

**RESOLUTION NO. 1**

WHEREAS, the City of Willmar has received donations from the following individuals designated for the 2014 Sign Purchasing Project at Robbins Island:

Travis Foster-Trav's Dinomat	\$ 100.00
Stephen Reynolds Foundation	\$ 900.00
Steven Wright/S & D Liquors, Inc.	\$1,000.00
Jennifer Briest/Marc Dissell Family	\$ 100.00
Heritage Bank	\$ 100.00
Janning ENT Center, LLC	\$ 100.00

NOW, THEREFORE, BE IT RESOLVED by the City Council of Willmar, Minnesota, that the City accept the donations as presented and the City Administrator be directed to express the community's appreciation.

Dated this 17<sup>th</sup> day of December, 2013.

\_\_\_\_\_  
/s/ Frank Yanish  
MAYOR

\_\_\_\_\_  
/s/ Kevin Halliday  
Attest: CITY CLERK

Council Member Ahmann recognized the efforts of volunteers at the Community/Activity Center Council who have spent a total of 1,015 hours helping with intergenerational programs, special events and as greeters to the building. The Community/Activity Center Council minutes of December 3, 2013, were approved as presented and ordered placed on file in the City Clerk's Office upon motion by Council Member Ahmann, seconded by Council Member Anderson, and carried.

Mayor Yanish acknowledged Bob Enos who had signed up to address the City Council during its scheduled Open Forum. Mr. Enos discussed the City/County Economic Development Commission reserves stating bonding indebtedness reserves were the only allowable reserve for an Economic Development Authority.

The Finance Committee Report for December 9, 2013, was presented to the Mayor and Council by Council Member Anderson. There were eight items for Council consideration.

Item No. 1 There were no public comments.

Item No. 2 Staff reviewed with the Committee the proposed Fire Protection Contract with Dovre Township. The state-wide formula used to calculate the amount due from the Township is based on information from the previous year which includes operating costs of the Fire Department, depreciation of the fire station and equipment, the number of firefighter hours used and market values of the area covered in Dovre Township.

The Committee was recommending the Council introduce a resolution authorizing the Mayor and City Administrator to execute the agreement with Dovre Township as presented in the amount of \$27,198.20.

Resolution No. 2 was introduced by Council Member Anderson, seconded by Council Member Christianson, reviewed by Mayor Yanish, and approved on a roll call vote of Ayes 7, Noes 0.

RESOLUTION NO. 2

BE IT RESOLVED by the City Council of the City of Willmar, a municipal corporation of the State of Minnesota, that the Mayor and City Administrator be authorized to enter into an Agreement for Fire Department Service between Dovre Township and City of Willmar through December 31, 2014.

Dated this 17<sup>th</sup> day of December, 2013.

/s/ Frank Yanish  
MAYOR

/s/ Kevin Halliday  
Attest: CITY CLERK

Item No. 3 The Committee considered the final budget for the Sperryville Lift Station Project totaling \$369,907 and was recommending the Council pass a Resolution adopting the Final Budget for the Sperryville Lift Station Project in the amount of \$369,907.

Resolution No. 3 was introduced by Council Member Anderson, seconded by Council Christianson, reviewed by Mayor Yanish, and approved on a roll call vote of Ayes 7, Noes 0.

RESOLUTION NO. 3

FINAL SPERRYVILLE LIFT STATION BUDGET  
ESTIMATED TOTAL COST \$369,907.00

OTHER SERVICES:		RECEIVABLES:	
Mtce. Of Other Improvements	\$ 285,000.00	City 2013 Collection Capital Budget	\$315,807.00

Other Services (7.5% Contingency)	<u>25,807.00</u>	City 2013 Collection Operating Budget	<u>54,100.00</u>
Total:	\$ 310,807.00	Total:	\$369,907.00
<b>OTHER CHARGES:</b>		<b>FINANCING:</b>	
Prof. Services (Donohue Contract)	<u>\$ 54,100.00</u>	City 2013 Collection Capital Budget	\$315,807.00
Total:	\$ 54,100.00	City 2013 Collection Operating Budget	<u>54,100.00</u>
		Total:	\$369,907.00
<b>CAPITAL OUTLAY:</b>			
Land and Legal (Permanent Easement)	\$ 5,000.00		
<b>GRAND TOTAL:</b>	<b>\$369,907.00</b>		

Dated this 17<sup>th</sup> day of December, 2013.

/s/ Frank Yanish  
MAYOR

/s/ Kevin Halliday  
Attest: CITY CLERK

Item No. 4 The Committee was informed by Staff that pursuant to an ordinance adopted in 2010 through which property owners are to be assessed for abatement of nuisance trees, there have been two such incidences to date in 2013. The cost to the City for removal of these two trees totals \$1,500 which is being invoiced to the applicable property owners. It is being recommended that the funds collected from the property owners be appropriated back into the Public Works Maintenance of Other Improvements Expenditure Account from which the cost was paid.

The Committee was recommending the Council approve appropriating \$1,500 back into Public Works Maintenance of Other Improvements Expenditures from the collection of tree removal charges. Resolution No. 4 was introduced by Council Member Anderson, seconded by Council Member Christianson, reviewed by Mayor Yanish, and approved on a roll call vote of Ayes 7, Noes 0.

RESOLUTION NO. 4

BE IT RESOLVED by the City Council of the City of Willmar to authorize the Finance Director to amend the 2013 Public Works Budget, for the purpose of appropriating tree removal costs collected from property owners back into Public Works Maintenance of Other Improvements Expenditures, as follows:

Increase:	2013 Public Works Maintenance of Other Improvements	\$1,500.00
Decrease:	2013 Refunds/Reimbursements	\$1,500.00

Dated this 17<sup>th</sup> day of December, 2013.

/s/ Frank Yanish  
MAYOR

/s/ Kevin Halliday  
Attest: CITY CLERK

Item No. 5 Staff presented to the Committee an amendment to the Lakeland Drive Interceptor Project Budget prepared by Paul Jurek of Bollig, Inc. The Committee raised the question of assessing the Railroad for its share of the costs. Noting the railroad is unique in this regard, Staff will research this possibility. The Committee was recommending the Council pass a Resolution adopting the Lakeland Drive Interceptor Project Budget as presented.

Resolution No. 5 was introduced by Council Member Anderson, seconded by Council Member

Christianson, reviewed by Mayor Yanish, and approved on a roll call vote of Ayes 7, Noes 0.

RESOLUTION NO. 5

PRELIMINARY LAKELAND DRIVE BUDGET

OTHER SERVICES:		RECEIVABLES:	
Mtce. Of Other Improvements	<u>\$4,693,000.00</u>	State (PFA)	\$2,730,000.00
Total:	\$4,693,000.00	City (State Aid)	2,042,000.00
		City (LOST)	838,000.00
		Other	<u>304,000.00</u>
		Total:	\$5,914,000.00
OTHER CHARGES:		FINANCING:	
Prof. Services (Donohue Contract)	\$ 986,000.00	State (PFA)	\$2,730,000.00
Other Charges	<u>235,000.00</u>	City (State Aid)	2,042,000.00
Total:	\$1,221,000.00	City (LOST)	838,000.00
		Other	<u>304,000.00</u>
		Total:	\$5,914,000.00
GRAND TOTAL:	\$5,914,000.00		

Dated this 17<sup>th</sup> day of December, 2013.

/s/ Frank Yanish

MAYOR

/s/ Kevin Halliday

Attest: CITY CLERK

Item No. 6 The Committee received the reports for October, 2013, Rice Trust and September, 2013 Rice Hospital. This matter was for information only.

Item No. 7 There was no old business for the Committee to discuss.

Item No. 8 It was the consensus of the Committee that the last Finance meeting of 2013 be set for December 30, 2013. This matter was for information only.

The Finance Committee Report for December 9, 2013, was approved as presented and ordered placed on file in the City Clerk's Office upon motion by Council Member Anderson, seconded by Council Member Johnson, and carried.

The Public Works/Safety Committee Report for December 10, 2013, was presented to the Mayor and Council by Council Member Christianson. There were seven items for Council consideration

Item No. 1 There were no public comments.

Item No. 1 Paul Jurek of Bollig Inc. presented the Improvement Report for Project No. 1310, which proposes a two-inch mill and overlay of Lakeland Drive from Civic Center Drive to Willmar Avenue SE. The roadway will be striped to allow a center-turn lane from Willmar Avenue to just north of Becker Avenue. The wet-well lift station at the MinnWest Technology Campus will be demolished and replaced with a dry-well lift station, increasing the capacity as well. The forcemain will be abandoned in-place and a new 12" forcemain will be bored. New sanitary sewer will be replaced in deteriorated areas as needed; the extent of which is yet to be determined upon completion of the televising.

A new 8' trail will be constructed from Olena Avenue to Civic Center Drive. A center-median refuge island will be installed south of Trott Avenue where the trail crosses Lakeland Drive from the west to east and continues to the north. A quiet zone will be established at the four-track BNSF crossing just north of

Litchfield Avenue. Center medians will be installed along with gate arms where the trail crosses. The estimated total project cost is \$5,914,000.00.

The Committee was recommending the Council accept the Improvement Report for Project No. 1310 as presented and order an Improvement Hearing for January 6, 2014. Resolution No. 6 was introduced by Council Member Christianson, seconded by Council Member Ahmann, reviewed by Mayor Yanish, and approved on a roll call vote of Ayes 7, Noes 0.

RESOLUTION NO. 6

RECEIVING PRELIMINARY REPORT AND CALLING PUBLIC HEARING ON  
PROJECT NO. 1310 IMPROVEMENTS MINNWEST LIFT STATION/LAKELAND DRIVE

WHEREAS:

1. The City Council deems it necessary and expedient that the City of Willmar, Minnesota, construct certain improvements to-wit: grading, gravel base, bituminous milling, bituminous paving, curb and gutter, storm sewer, sanitary sewer, water main, sidewalk, railroad quiet zone(s), YMCA to Civic Center Drive trail connection, and turf establishment, in the City as described in and in accordance with the preliminary plans and report prepared by the Bollig Inc., Consulting Engineer.

2. The Council has been advised by the Consulting Engineer that said Project No. 1310 Improvements contained in the Preliminary Report are feasible and should best be made as proposed, and the Consulting Engineer's report to this effect has heretofore been received by the Council, and filed with the Clerk-Treasurer; and

3. The statute provides that no such improvements shall be made until the Council shall have held a public hearing on such improvements following mailed notice and two publications thereof in the official newspaper stating time and place of the hearing, the general nature of the improvement, the estimated costs thereof and the area proposed to be assessed, in accordance with the law;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Willmar, Minnesota, as follows:

1. A public hearing will be held at the time and place set forth in the Notice of Hearing hereto attached to consider said proposed improvements.

2. The nature of the improvements, the estimated cost of each major portion thereof, and the areas proposed to be assessed therefore are described in the form of Notice of Hearing hereto attached.

3. The notice of said public hearing shall be in substantially the form contained in the notice hereto attached.

4. The Clerk-Treasurer is hereby authorized and directed to cause notice of said hearing to be given two publications in the official newspaper. Said publications shall be one week apart, and at least three days shall elapse between the last publication and the hearing. Not less than ten days before the hearing the Clerk-Treasurer shall mail notice of the hearing to the owner of each parcel of land within the area proposed to be assessed as described in the notice. For the purpose of giving such mailed notice, owners shall be those shown to be such on the records of the County Auditor or, if the tax statements in the County are mailed by the County Treasurer, on the records of the County Treasurer. As to properties not listed on the records of the County Auditor or the County Treasurer, the Clerk-Treasurer shall ascertain such ownership by any practicable means and give mailed notice to such owners.

Dated this 17<sup>th</sup> day of December, 2013.

/s/ Frank Yanish  
MAYOR

/s/ Kevin Halliday  
Attest: CITY CLERK

Item No. 3 Jared Voge, the City's Interim Engineer of Bolton and Menk, was directed by the Council to investigate potential improvements associated with the City's stormwater system. Ultimately the tail water effect from Lake Wakanda, and only six-tenths of a foot of fall from the City's system, is the limiting factor restricting discharge. The backup results in localized flooding until the water elevation in Lake Wakanda recedes enough to permit the water from the City's storm sewer system to drain.

In Bolton and Menk's analysis of incremental improvements, one area considered was the intersection of 10<sup>th</sup> Street and Kandiyohi Avenue SW. The model, which incorporates elevation information, indicated that by constructing a dry pond in the northwest quadrant of the intersection to a depth of 7-8 feet, and connecting a 30-inch storm sewer outlet into the existing system it should result in a reduction of the ponding area by five inches. The estimated costs for this option are approximately \$75-85,000.00. Mr. Voge also presented the costs associated with the construction of a larger dry pond in the area by acquiring several properties at a cost of approximately \$3,000,000.00, but it was determined this would not eliminate the flooding at the intersection, and the benefit was not much more than the smaller pond.

Mr. Voge also mentioned using the former Wastewater Treatment Facility property as a holding area, and noted it would not make a significant impact. This area may be better utilized as a storm water quality treatment area which is dependent on the requirements associated with the City's MS4 permit.

Verne Carlson, representing the Stormwater Task Force, addressed the committee stating he has recently spoken with Loren Engleby of Kandiyohi County. Plans may be developing which would take the Peach Creek flow out of the Ditch 23-A system. He understood the stormwater would instead go through two structures and be retained in an 850 acre area. This would decrease the inflow of water into Ditch 23-A by approximately 30%. Staff and Mr. Voge will contact with Mr. Engleby to see if there are new developments.

Council Member Ahmann addressed the Committee with his concerns about the establishment of the level of Lake Wakanda and contacting property owners and/or the various levels of government involved in the process. He also questioned the possibility of enlarging the portions of Ditch 23-A which have been taken over by the City to allow for capacity. This item was for information only.

Item No. 4 Staff presented to the Committee Change Order No. 2 to the Western Interceptor Project. The change order revises the contract final completion date from December 1, 2013 to June 1, 2014. The project is substantially complete, but weather conditions have justified additional time to complete the punch list items. The revised completion date will allow a winter freeze/thaw cycle to ensure the establishment of vegetation.

The Committee was recommending approval of Change Order No. 2 to the Western Interceptor Project and authorize the City Administrator to sign on behalf of the City. Resolution No. 7 was introduced by Council Member Christianson, seconded by Council Member Anderson, reviewed by Mayor Yanish, and approved on a roll call vote of Ayes 7, Noes 0.

RESOLUTION NO. 7

WHEREAS, the City of Willmar entered into Contract No. 1110 with Geislinger & Sons, Inc. for the Western Interceptor Sewer; and

WHEREAS, the Western Interceptor Sewer Project is substantially complete; and

WHEREAS, weather conditions have justified additional time to perform the remaining punch list work; and

WHEREAS, the final completion date and payment for the contract will be amended to June 1, 2014 with a zero dollar change to the contract price associated with Change Order No. 2; and

WHEREAS, it is recommended to approve Change Order No. 2.

BE IT RESOLVED by the City Council of the City of Willmar, a municipal corporation of the State of Minnesota, that Change Order No. 2 is approved. As a result, the contract final completion date is revised to June 1, 2014 with no change in contract price for project 1110 the Western Interceptor Sewer project.

Dated this 17<sup>th</sup> day of December, 2013.

/s/ Frank Yanish  
MAYOR

/s/ Kevin Halliday  
Attest: CITY CLERK

Item No. 5 Staff informed the Committee that the City contracted with Greystone Construction in September, 2013 to construct a Salt Shed Storage Facility at the Public Works Complex. During construction, the contractor encountered poor soils requiring the removal and replacement of six inches of soil under the footings. A change order in the amount of \$550.00 resulted, increasing the contract amount to \$184,000.00. The 2013 CIP includes \$200,000.00 for the storage facility. With the addition of the cost for the bituminous pad by Duinick Inc. and the soil borings, this brings the total project cost to \$198,390.00. Staff recommended approval of Change Order No. 1 and approval of the project allowing issuance of final payment.

The Committee was recommending the Council approve Change Order No. 1 in the amount of \$550.00 for the replacement of poor soils. Resolution No. 8 was introduced by Council Member Christianson, seconded by Council Member Anderson, reviewed by Mayor Yanish, and approved on a roll call vote of Ayes 7, Noes 0.

#### RESOLUTION NO. 8

WHEREAS, a contract has been awarded to Greystone Construction of Shakopee, Minnesota, on September 20, 2013, in the amount of \$183,450.00 for construction of a Salt Storage Facility at the Public Works Complex.

WHEREAS, it is desired to add to the above contract amount due to poor soils that needed to be replaced.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Willmar that:

1. Additional work is herewith authorized to be added to the above contract in the amount of \$550.00 and identified as Change Order No. 1.
2. Funding for the additional work is from the CIP budget.

Dated this 17<sup>th</sup> day of December, 2013.

/s/ Frank Yanish  
MAYOR

/s/ Kevin Halliday  
Attest: CITY CLERK

The Committee also recommended to accept Salt Storage Facility as constructed and authorize final payment to Greystone Construction in the amount of \$9,200.00. Resolution No. 9 was introduced by Council Member Christianson, seconded by Council Member Nelsen, reviewed by Mayor Yanish, and approved on a roll call vote of Ayes 7, Noes 0.

RESOLUTION NO. 9

ACCEPTING PROJECT AND AUTHORIZING FINAL PAYMENT

IMPROVEMENT:	Installation of Salt Storage Facility
CONTRACTOR:	Greystone Construction.
DATE OF CONTRACT:	September 20, 2013
BEGIN WORK:	October 9, 2013
COMPLETE WORK:	November 22, 2013
APPROVE, PW SUPT.:	November 27, 2013

BE IT RESOLVED by the City Council of the City of Willmar, Minnesota, that:

1. The said installation of the Salt Shed Storage Facility be herewith approved and accepted by the City of Willmar.
2. The following summary and final payment be approved:

ORIGINAL CONTRACT AMOUNT:	\$183,450.00
Change Order No. 1	\$550.00
FINAL NET CONTRACT AMOUNT, PROPOSED:	\$184,000.00
ACTUAL FINAL CONTRACT AMOUNT AS CONSTRUCTED:	\$184,000.00
Less Previous Payments	\$174,800.00
FINAL PAYMENT DUE CONTRACTOR:	\$ 9,200.00

Dated this 17<sup>th</sup> day of December, 2013.

/s/ Frank Yanish  
MAYOR

/s/ Kevin Halliday  
Attest: CITY CLERK

Item No. 6 The final payment to Duinick Inc. for Project No. 1201-B was presented to the Committee for consideration. The project included the reconstruction of various streets and was awarded to Duinick Inc. in June of 2012. All the required paperwork has been received and final quantities agreed upon by City staff and the contractor. The payment consists of the final adjusted quantities as constructed and the 5% retainage for a final amount due the contractor of \$44,289.64.

The Committee was recommending the Council accept Project No. 1201-B as constructed and authorize final payment. Resolution No. 10 was introduced by Council Member Christianson, seconded by Council Member Ahmann, reviewed by Mayor Yanish, and approved on a roll call vote of Ayes 7, Noes 0.

RESOLUTION NO. 10

ACCEPTING PROJECT AND AUTHORIZING FINAL PAYMENT

IMPROVEMENT:	Project No. 1201-B – Street Reconstruction
CONTRACTOR:	Duininck Inc.
DATE OF CONTRACT:	June 7, 2012
BEGIN WORK:	June 28, 2012
COMPLETE WORK:	May 23, 2013
APPROVE, ENGINEERING DEPT:	October 24, 2013

BE IT RESOLVED by the City Council of the City of Willmar, Minnesota, that:

1. The said City of Willmar Project No. 1201-B be herewith approved and accepted by the City of Willmar.
2. The following summary and final payment be approved:

ORIGINAL CONTRACT AMOUNT:	\$968,617.30
Change Order None	\$ 0.00

FINAL NET CONTRACT AMOUNT, PROPOSED:	\$968,617.30
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ACTUAL FINAL CONTRACT AMOUNT AS CONSTRUCTED:	\$937,300.67
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Less Previous Payments	\$888,710.64
Less Bituminous Density Disincentive	\$4,300.39

FINAL PAYMENT DUE CONTRACTOR:	\$44,289.64
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Dated this 17<sup>th</sup> day of December, 2013.

/s/ Frank Yanish  
MAYOR

/s/ Kevin Halliday  
Attest: CITY CLERK

Item No. 7 Chief Wyffels reported the jail census at 68 and the report of calls for the last two weeks at 645. This matter was for information only.

The Public Works/Safety Committee Report for December 10, 2013, was approved as presented by Council Member Christianson, seconded by Council Member Nelsen, and carried.

The Community Development Committee Report for December 12, 2013, was presented to the Mayor and Council by Council Member DeBlieck. There were five items for Council consideration.

Item No. 1 There were no public comments.

Item No. 2 Bob Mathiasen and Andrew Bjur presented to the Committee a revised site plan and elevations for the proposed Robbins Island Amphitheater. No fundraising has been done, pending Council support for the project. The estimated cost for the project is \$350,000. Because the project would be located on public property, it has been determined that the City needs to bid the project and manage construction. The Committee discussed facility design, location, maintenance, and type/frequency of use.

The Committee was recommending the Council support the project and commit to construction when the funds are raised.

Bob Mathiasen was present and commented on fund-raising avenues.

Council Member DeBlieck moved to approve the recommendation of the Community Development Committee with Council Member Dokken seconding the motion, which carried.

Item No. 3 Patrick Weideman, Planner with the District 8 MnDOT Office, presented information about the upcoming Highway 12 corridor study. He stated that the study is intended to create a vision for the future of the Highway 12 corridor through Willmar. It will not result in a plan, because no funding for projects has been identified. The corridor study will begin at 45<sup>th</sup> Street Southeast and continue west to CSAH 5. Partners in the project include MnDOT, the City of Willmar and Kandiyohi County. The study will specifically address land use, access, safety, and aesthetics within the corridor, with a minor discussion of drainage and is slated to begin in January, 2014. It will kick off with a number of issue identification meetings that will bring a broad range of community members to the table. This matter was for information only.

Item No. 4 Staff presented to the Committee information about deteriorated and unsafe structures at 1504 13<sup>th</sup> Ave NE and 944 Olaf Ave NW. Staff has attempted to work with the property owners to have the necessary repairs made or to have the structures demolished. Those efforts have been unsuccessful. Staff was recommending that formal removal proceedings begin.

The Committee was recommending the Council direct the City Attorney to initiate formal removal proceedings for the buildings at 1504 13<sup>th</sup> Ave NE and 944 Olaf Ave NW. Council Member DeBlieck moved to approve the recommendation of the Community Development Committee with Council Member Dokken seconding the motion, which carried.

Item No. 5 Chair Fagerlie inquired about some issues resulting from the recent snow fall, including snow removal from sidewalks and people parking in front yards. Staff will put reminders on the website with specific ordinance sections detailing the responsibilities of the public regarding snow removal and parking. This matter was for information only.

The Community Development Committee Report for December 12, 2013, was approved as presented and ordered placed on file in the City Clerk's Office upon motion by Council Member DeBlieck, seconded by Council Member Dokken, and carried.

City Clerk Kevin Halliday presented to the Council On-Sale 2014 Sunday Liquor License Renewal of the Kandi Entertainment Center, noting they are in arrears with their property taxes in violation of Section 3-123(a). Council Member Ahmann moved to approve the 2014 Sunday Liquor License Renewal subject to the Kandi Entertainment Center providing the City Clerk-Treasurer with a receipt of payment of current property taxes. Council Member Dokken seconded the motion, which carried on a roll call vote of Ayes 7, Noes 0.

City Clerk Halliday presented to the Council On-Sale, Club On-Sale 2014 Sunday Liquor License Renewals as follows: On-Sale – Applebee's Neighborhood Grill & Bar, Austin F. Hanscom Post 167, El Tapatio Mexican Restaurant, Finstad-Week Post 1639, Holiday Inn/Green Mill Willmar, Grizzly's Grill N'Saloon, Peps Sports Bard and the Oaks at Eagle Creek. Council Member Anderson moved to approve the On-Sale, Club On-Sale 2014 Sunday Liquor License Renewals as presented. Council Member DeBlieck seconded the motion, which carried on a roll call vote of Ayes 7, Noes 0.

City Clerk Halliday presented to the Council for consideration a Civic Center Arena Special Event by On-Sale Liquor License Permit Holder. The Civic Center has rented space to the Willmar Curling Club who will hold a three-day Curling New Year's Bonspiel. On January 3, 4 and 5, 2014, the Willmar Curling Club plans to serve alcohol. A Civic Center Arena Special Event Permit is required to distribute or consume alcohol on the Civic Center grounds. The Baker's Eagle Creek Eatery LLC dba The Oaks at Eagle Creek has applied for this permit. Council Member Anderson moved to approve the Civic Center Arena Special Event by On-Sale Liquor License Permit Holder pending approval of the Community Education and Recreation Board. Council Member Dokken seconded the motion, which carried on a roll call vote of Ayes 7, Noes 0.

City Clerk Halliday presented an update on the Gun Range.

Council Member Christianson inquired about the 2014 sales tax exemptions. Mr. Okins informed the Council that the anticipated savings of \$200.00 was incorporated in the 2014 budget.

Council Member Ahmann commented that with an Industrial Park progress review should be conducted on the 1990 policy requiring employers to make job offers at \$12.00 per hour to qualify for tax breaks. He recommended referring those criteria to the Community Development Committee for review.

Announcements for Council Committee meeting dates were as follows: Finance, December 30, 2013.

There being no further business to come before the Council, the meeting adjourned at 8:04 p.m. upon motion by Council Member Anderson, seconded by Council Member Ahmann, and carried.

Attest:

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MAYOR

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SECRETARY TO THE COUNCIL