PUBLIC WORKS/SAFETY COMMITTEE

MINUTES

The Public Works/Safety Committee of the Willmar City Council met on Tuesday, November 15, 2016, in the Council Chambers at the Willmar Municipal Utilities Building.

Present:	Ron Christianson	..... Chair
	Audrey Nelsen	..... Vice Chair
	Andrew Plowman	..... Member
	Steve Ahmann	.....Member

Others present: Interim City Administrator Michael McGuire; Public Works Director Sean Christensen; Chief of Police Jim Felt; Shelby Lindrud "West Central Tribune"; Stephen Deleski.

Item No. 1 Call to Order

The meeting was called to order by Chair Christianson at 4:36 p.m.

Item No. 2 Public Comment (Information)

Citizen Stephen Deleski discussed with the Committee concerns at his business property with his sanitary sewer service underneath Highway 12 at 101 5th Street SW. Mr. Deleski had it previously televised and City staff has reviewed the video and concluded per ordinance it was not a City issue as it is a private sewer service. Following discussion, the Committee requested staff contact MnDOT to inquire about their responsibility for repairs.

Item No. 3 Engineering/Surveying Professional Services Agreement (Resolution)

Staff brought forth, for approval, the award of the 2017 Engineering/Surveying professional services agreement to Bolton & Menk. Staff solicited proposals from professional civil engineering firms to provide general engineering services, plan preparation, surveying, construction inspections and contract administration. Proposals were reviewed by a committee of four considering both a technical and price score.

A motion was made by Council Member Nelsen, seconded by Council Member Plowman to award the 2017 Engineering/Surveying professional services agreement to Bolton & Menk. The motion carried.

There being no further business to come before the Committee, the meeting was adjourned at 4:52 p.m. by Chair Christianson.

Respectfully submitted,

Sean E. Christensen, P.E.
Public Works Director