

MINUTES
WILLMAR POLICE COMMISSION
Tuesday, July 26, 2016

A meeting of the Willmar Police Civil Service Commission was held on Tuesday, July 26, 2016. Members present were: President Kathy Schwantes, Vice President Dennis Anfinson, and Secretary Cassie Akerson. Police Chief Jim Felt and Administrative Assistant Sue Edwards were also present.

The meeting was called to order by President Schwantes at 2:58 p.m.

A motion was made by Commissioner Akerson, seconded by Commissioner Anfinson, to approve the June 3, 2016 minutes. **Motion carried.**

Chief Felt presented the Commission with the results of the entry level police officer selection test written scores. He explained that there were fewer applicants this year compared to previous years; with 33 applications received, 27 being eligible to test, and 25 who participated in the written test process.

The Commission reviewed the results of the written test scores, and after discussion, Commissioner Akerson made a motion, seconded by Commissioner Anfinson, that the applicants representing the top 15 written scores would be considered eligible for an oral interview. **Motion carried.**

The interviews will be held on Tuesday, August 16th and Wednesday, August 17th, with the panel members being Chief Felt, Captain Anderson, Sgt. Nelson and Commissioner Akerson.

Miscellaneous

Chief Felt updated the Commission on the following:

- Sgt. Oakleaf will have successfully completed his probationary period for his promotion as of August 2, 2016. Chief Felt will send a memo to City Administrator Kruse recommending the appointment of Sgt. Oakleaf be made final. Commissioner Akerson made a motion, seconded by Commissioner Anfinson, to approve the recommendation of that appointment. **Motion carried.**
- Calls for Service continue to climb compared to past years. Chief Felt explained that the School Resource Officers have been available to work patrol this summer to help cover gaps in the shifts.
- Discussed officer shortages with Detective Van der Hagen's resignation July 1st, and Officer Liebl being gone on military leave. Chief Felt also explained that Officer Eitreim has been offered a conditional offer with the Richfield Police Department, pending results of his psychological test, and could be leaving in late August.

- Officer Carlson has been working with the CEE-VI Task Force for the summer months, with a program to help officers learn other aspects of the department. When the School Resource Officers transition back to school, Officer Carlson will go back to patrol.
- Coffee with Cops was held at Dunn Brothers on July 22nd – there was a good turnout for this event. The next one will be held at the Goodness Coffee House on August 19th, from 7:30 a.m. to 9:00 a.m.
- A tentative date has been set for September 1st to start a “Pop with Cops”, which will be geared towards younger kids. The first one will be held at Miller Park and Pepsi is on board to donate the beverages for this.
- Commissioner Akerson asked Chief Felt to convey to Officer Wosmek her appreciation on his efforts for promoting and organizing the community walk on July 2nd showing support to the Somali Community after the drowning of the two young boys.
- Chief Felt explained that the Willmar community has been very supportive of the Police Department these last few weeks with all the negative events occurring nationally.

There being no further business, a motion to adjourn was made by Commissioner Anfinson, seconded by Commissioner Akerson. The meeting was adjourned at 3:34 p.m.

Secretary Cassie Akerson
by Sue Edwards