

## PUBLIC WORKS/SAFETY COMMITTEE

### MINUTES

The Public Works/Safety Committee of the Willmar City Council met on Tuesday, June 9, 2015, in Conference Room No. 1 at the City Office Building.

Present:	Ron Christianson	.....	Chair
	Audrey Nelsen	.....	Vice Chair
	Steve Ahmann	.....	Member
	Andrew Plowman	.....	Member

Others present: Mayor Marv Calvin, Council Member Jim Dokken, Community Ed & Rec Director Steve Brisendine, Chief of Police Jim Felt; David Little, "West Central Tribune", Linda Kacher, KC Dog Group Members Tanya Rosenau, Scott Watkins, Bev Hartzburg, Lori Tostenson, and Pam Vruwink.

#### Item No. 1      Call to Order

The meeting was called to order by Chair Christianson at 4:45 p.m.

#### Item No. 2      Public Comments

Linda Katcher, 407 Country Club Drive, stated she has questions regarding the Dog Park and is anticipating they will be answered in the presentation.

#### Item No. 3      Police Update (Information)

Police Chief Jim Felt noted the jail census for June 9, 2015 was 158; 84 inmates from the Department of Corrections, 73 inmates from Kandiyohi County, and 1 inmate from Chippewa County. The calls for service for the previous two weeks totaled 878. The majority of the calls were for traffic stops, followed by public assists and suspicious activity. The total calls for service so far this year is approximately 410 calls ahead of 2014 at this date. The Committee discussed National Night Out and obtaining additional information for groups in Willmar participating in the event.

#### Item No. 4      Dog Park Presentation (Information)

Staff and the KC Dog Group presented, for information, the Dog Park to be constructed at Lion's Park. The idea for the dog park was first conceptualized by a group of eight dog owners, and was later added as a sub-committee with Vision 2040. Lion's Park has been chosen as an ideal location after analysis and was included in the adopted Master Park Plan. The park consists of an enclosed eco-friendly area for off leash dogs and their owners to enjoy. Immediate needs for the park include a fence, water access and signage. The Lion's do support the addition of the dog park and feel the community will benefit from it. Ideas for revenue enhancements are being organized, such as a brick fundraiser to offset some of the costs. The group has also applied for a grant through Pet Safe to possibly obtain up to \$100,000 if enough votes are received by the general public. The park will require dogs to be licensed with current vaccinations and it will be self-policed. The Committee discussed the safety issues and liabilities, noting it will be treated like any other recreational activity taking place on City property. Linda Katcher asked the Committee if the Park Plan was in fact adopted or if it was only accepted. Steve Brisendine referenced the Council Minutes from the February 17<sup>th</sup> meeting the plan was adopted formally to allow eligibility for Legacy dollars.

#### Item No. 5      Dog Fence Construction at Lion's Park (Resolution)

Staff presented, for approval, the construction of a fence for the new Dog Park at Lion's Park. One quote was received from Andi's FenceAll in the amount of \$21,495.55 for a commercial grade black coated chain link fence. It will have a double gated entry to the park and will also allow Public Works equipment to

enter for maintenance and mowing. \$150,000 was budgeted in the CIP for Park Development and included the purchase and construction of the fence. It was discussed adding advertising on the fence to help offset the costs to the City for amenities related to the Dog Park.

A motion was made by Council Member Ahmann, seconded by Council Member Plowman to approve the construction of a fence for the Dog Park at Lion's Park by Andi's FenceAll in the amount of \$21,495.55. The motion carried.

Item No. 6      Civic Center Scoreboard Replacements (Resolution)

Staff brought forth, for approval, the replacement of the scoreboards in the Cardinal Arena and Blue Line Arena by Daktronics in the amount of \$45,371.00. The scoreboards are scheduled for replacement as defined in the CIP. One quote was received for the LED scoreboards through the Minnesota Service Cooperative Contract; \$38,849.00 for the Cardinal Arena, and \$6,522.00 for the Blue Line Arena.

A motion was made by Council Member Ahmann, seconded by Council Member Nelsen to approve the replacement of the scoreboards in the Cardinal and Blue Line Arenas by Daktronics in the amount of \$45,371.00. A motion was made by Council Member Ahmann, seconded by Council Member Plowman to approve an additional \$653.00 for a 2x10 foot non-backlit sponsor panel for the Blue Line Arena scoreboard. Both motions carried.

Item No. 7      Civic Center HVAC Design and Construction Services (Resolution)

Staff brought forth, for approval, the Civic Center HVAC Design and Construction related services contract and Addendum No. 1 with Stevens Engineering. The City contracted with Stevens Engineering for the Mechanical Systems Evaluation Study in August, 2014. The evaluation provided a refrigeration and mechanical assessment of the HVAC system with the findings presented at the February 2, 2015 Council Meeting. The design and construction related services detail Phase One of the project, which includes the replacement of the dehumidification system in the Cardinal and Blue Line Arena, infrared heater adjustments and updating electrical equipment. Addendum No. 1 includes additional design and construction services to replace outdated electrical switch boards and panel boards in the Cardinal Arena. The professional services contract totals \$81,600.00, with an additional \$4,800.00 for Addendum No. 1 to be paid from the 2015 CIP for the HVAC project.

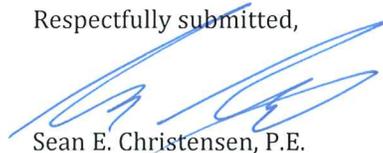
A motion was made by Council Member Nelsen, seconded by Council Member Plowman to approve the Civic Center HVAC Design and Construction related services contract in the amount of \$81,600.00 and Addendum No. 1 in the amount of \$4,800.00 with Stevens Engineering. The motion carried.

Item No. 8      Miscellaneous Discussion (Information)

It was noted for a later discussion the water retention plan for the homes in the Valley Golf Course area developed by Koosman Construction.

There being no further business to come before the Committee, the meeting was adjourned at 6:05 p.m. by Chair Christianson.

Respectfully submitted,



Sean E. Christensen, P.E.  
Public Works Director