

PUBLIC WORKS/SAFETY COMMITTEE

MINUTES

The Public Works/Safety Committee of the Willmar City Council met on Thursday, November 13, 2014, in Conference Room No. 1 at the City Office Building.

Present: Ron Christianson Chair
Audrey Nelsen Vice Chair
Denis Anderson Member
Jim Dokken Member

Others present: Mayor Frank Yanish; Director of Public Works Sean Christensen; David Little, "West Central Tribune".

Item No. 1 Call to Order

The meeting was called to order by Chair Christianson at 4:45 p.m.

Item No. 2 Public Comments

David Little complimented the Public Works staff for the great job they did cleaning the streets after Monday's snow storm. Council Member Nelsen stated the Public Works staff was also in the "West Central Tribune-Hats Off" column for the outstanding job they did trimming trees.

Item No. 3 Police and Fire Update

Chair Christianson noted the jail census for November 13, 2014, was 119. The calls for service for the previous two weeks totaled 728. The majority of the calls are for traffic stops, followed by public assists. The Fire update handout was provided for information.

Item No. 4 Accept Project and Authorize Final Payment Project No. 1304 (Resolution)

Public Works Director Christensen brought forth, for approval, Change Order No. 1 for final quantities in the amount of \$8,781.26 and to authorize final payment to Duinick, Inc. in the amount of \$23,102.87 for Project No. 1304 Robbins Island Pathway. The project is within budget and a 20% match.

A motion was made by Council Member Nelsen and seconded by Council Member Anderson to approve the change order and authorize final payment to Duinick, Inc. for Project No. 1304. The motion carried.

Item No. 5 Accept Project and Authorize Final Payment Project No. 1301-A (Pending Discussion)

Public Works Director Christensen brought forth, for approval, Change Order No. 2 for final quantities in the amount of \$56,473.18, amend the budget and authorize final payment to Duinick, Inc. in the amount of \$143,493.65 for Project No. 1301-A Kandiyohi Avenue reconstruction. Adding payment of the Change Order brings the final project amount to \$1,388,522.98, which is covered by the CIP. The Committee questioned if the adjustments were due to a design error from Bollig Engineering or from the installation by Duinick, Inc., and who holds responsibility to pay for the Change Order.

It was the consensus of the Committee to continue discussion at the Council Meeting pending further information provided by Public Works Director Christensen.

Item No. 6 Accept Project and Authorize Final Payment Project No. 1110 (Resolution)

Public Works Director Christensen brought forth, for approval, final payment to Geislinger & Sons, Inc. in the amount of \$185,650.97 for Project No. 1110 Western Interceptor. The final payment is within the project budget.

A motion was made by Council Member Nelsen and seconded by Council Member Anderson to authorize final payment to Geislinger & Sons, Inc. for Project No. 1110. The motion carried.

Item No. 7 Old Business

Council Member Christianson questioned if there was any report detailing what the cause of the Jennie-O situation last month causing employees to fall ill and require medical care. Council Member Dokken noted some type of After Incident Reporting document should be created to explain the services used by the City for the response to the situation as well as what the cause was.

Item No. 8 New Business

The Committee discussed the proposed Lakeland Drive extension in the Waterview Business Park brought forth to the Public Works/Safety Committee on April 29th, 2014. Public Works Director Christensen gave the history of Duininck, Inc. presenting the preliminary design at the April meeting and stated Duininck gave notice they would like the project to be included in the improvement projects for 2015. Staff is recommending street alignment changes from the preliminary plans. Residents of the area will have ample opportunity to voice any concerns through the Public Works/Safety Committee Meetings as well as the Improvement Hearing.

Chair Christianson brought forth a question from a citizen regarding why the Police Department does not bid Police vehicle accessories such as lights and sirens locally. It was discussed the possibility of it already being included in the State Contract.

Public Works Director Christensen asked the Committee their opinions of the new LED lights along Willmar Avenue. The Committee found it to be bright and the light not spreading out as much. The Preliminary Engineering Report will be presented at the Finance Committee Meeting on Tuesday, November 18th. An update was given on the progress of the Auditorium. The subcontractor providing the air handling system decided to not supply the units to the City, resulting in the Auditorium possibly not opening until the end of the first quarter of 2015. The Committee questioned if there is any obligation to fulfill the bid by the company as the project has already been started, and if a message can be carried to the community explaining the delay.

There being no further business to come before the Committee, the meeting was adjourned at 5:25 p.m. by Chair Christianson.

Respectfully submitted,



Sean E. Christensen, P.E.
Public Works Director