

WILLMAR CITY COUNCIL PROCEEDINGS
COUNCIL CHAMBERS
WILLMAR MUNICIPAL UTILITIES BUILDING
WILLMAR, MINNESOTA

December 19, 2001
7:00 p.m.

The regular meeting of the Willmar City Council was called to order by the Honorable Mayor Lester Heitke. Members present on a roll call were Mayor Heitke, Council Members Doug Reese, Ron Christianson, Bruce DeBlieck, Nancy Houlahan, Rick Fagerlie, Jim Dokken, and David Chapin; Present 9, Absent 1 – Denis Anderson was excused from the meeting.

Also present were City Administrator Michael Schmit, City Attorney Richard Ronning, Police Chief Jim Kulset, Fire Chief Marv Calvin, Public Works Director Mel Odens, Finance Director Steven Okins, and City Clerk Kevin Halliday.

Proposed additions to the agenda included items regarding adult entertainment uses, fisherman access on Robbins Island, letter of resignation, League of Minnesota Cities Insurance Trust, and a WSA Snocross event.

The Airport Commission Minutes were removed from the Consent Agenda.

Council Member Christianson offered a motion adopting the Consent Agenda which included the following: City Council Minutes of December 5, Municipal Utilities Commission Minutes of December 10, Rice Hospital Board Minutes of December 12, Human Rights Commission Minutes of October 16, Pioneerland Library Board Minutes of October 18, Housing and Redevelopment Authority Minutes of November 13, Senior Citizens Council Minutes of December 5, Zoning Appeals Board Minutes of December 10, and Civic Center Task Force Minutes of December 11, 2001. Council Member Fagerlie seconded the motion, which carried.

The Mayor and Council discussed the Airport Commission Minutes Item No. 4 relating to the schedule of phases and the failure to ascertain the market value of the existing Airport, which will effect the local share of the project. The Airport Commission Minutes of December 4, 2001, were accepted as presented and ordered placed on file in the City Clerk's Office upon motion by Council Member Christianson, seconded by Council Member Fagerlie, and carried.

Mayor Heitke acknowledged that no one had signed up to address the City Council during its scheduled Open Forum.

City Administrator Schmit presented to the Mayor and Council for consideration resolutions regarding the 2002 levy and budget. Mayor Heitke acknowledged that in his absence from the last meeting, the Council shifted the proposed campground funds from the Civic Center Arena to Park Development. The Mayor reiterated his position that he proposed a very site-specific location at the Civic Center in the budget proposal, and he restated his position on the need to preserve Robbins Island for all users and not to have a campground located there. Council Member Christianson offered a motion to transfer the \$20,000 campground back to the Civic Center Arena and make it site specific. Council Member Dokken seconded the motion, which failed on a roll call vote of Ayes 2, Noes 5 – Council Members Reese, Houlahan, Chapin, Fagerlie and DeBlieck voted "No."

Resolution No. 1 was introduced by Council Member Reese, seconded by Council Member

Fagerlie, read by Mayor Heitke, and approved on a roll call vote of Ayes 7, Noes 0.

RESOLUTION NO. 1

BE IT RESOLVED by the City Council of the City of Willmar, Kandiyohi County, Minnesota, that the following sums of money be levied for the current year collectable in 2002, upon the taxable property in said City of Willmar, for the following purposes:

General Fund		<u>\$ 1,917,749</u>
	TOTAL:	\$ 1,917,749

BE IT RESOLVED, that there is a sufficient sum of money in the Debt Service Funds of the City, together with the above Debt Service Fund Tax Levy, to pay principal and interest in 2002 on all outstanding bond issues, and the deferred annual tax levies previously certified to the County Auditor are hereby cancelled;

FURTHER, pursuant to a request by the Housing and Redevelopment Authority in and for the City of Willmar, for authorization to levy a special tax to be included as part of its fiscal year 2002 - 2003 Budget;

BE IT RESOLVED that the City Council of the City of Willmar, Minnesota, hereby authorizes the Housing and Redevelopment Authority to levy a special tax in the amount of \$85,738 pursuant to the powers vested under the Minnesota Statutes.

The City Clerk is hereby instructed to transmit a certified copy of this Resolution to the County Auditor of Kandiyohi County, Minnesota.

Dated this 19th day of December, 2001.

/s/ Lester Heitke
MAYOR

/s/ Kevin Halliday
Attest: CITY CLERK

Resolution No. 2 was introduced by Council Member Reese, seconded by Council Member DeBlieck, read by Mayor Heitke, and approved on a roll call vote of Ayes 7, Noes 0.

RESOLUTION NO. 2

ADOPTING THE BUDGET FOR THE FISCAL YEAR 2002

BE IT RESOLVED by the City Council of the City of Willmar that the Annual Budget for the fiscal year beginning January 1, 2002, which has been submitted by the Mayor and modified and approved by the City Council, is hereby adopted, the totals of the said budget and the Mayor's division thereof being as follows:

EXPENDITURE REQUIREMENTS

General Government	\$ 1,797,227
Public Safety	3,416,473

Public Works	2,362,620
Leisure Services	1,213,738
Capital Improvements	1,888,159
Other Operating	942,010
Waste Treatment	2,531,218
Debt Services	<u>1,962,013</u>
Total:	\$16,113,458

Dated this 19th day of December, 2001.

/s/ Lester Heitke
MAYOR

/s/ Kevin Halliday
Attest: CITY CLERK

The Finance Committee Report of December 10, 2001, was presented to the Mayor and Council by Council Member Fagerlie. There were 10 items for Council consideration.

Item No. 1 Rice Trustees presented to the Committee a year-to-date status report on the Rice Trust. Items reviewed were a summary of income cash activity, objectives of the trust, summary of account activity, asset allocation and performance, treasury rates, Rice equity profile and the future outlook for the Trust. This matter was received for information only,

Item No. 2 The Committee reviewed the process and procedures used to negotiate the renewal and issuing of new cable franchise agreements for Charter Communications and En-Tel Communications. Staff explained that at the time En-Tel had first requested the City to issue them a Cable franchise, they paid \$15,000 as an initial fee to cover costs associated with issuing a new franchise agreement. The process includes the ability of the City, by State Statute, to recover all costs associated with the issuing of a new franchise, but not for the renewal of a current one.

Due to the length and complexity of the negotiation process the City has incurred considerable more expense than the initial \$15,000 fee. Staff indicated the total costs incurred were \$41,802.73, \$28,549.09 attributable to En-Tel, \$10,889.64 estimated to the Charter renewal, and the remaining \$2,364.00 for additional work the Cable Advisory Committee needed done.

Since the initial fee did not cover all costs associated with the issuance of the En-Tel franchise, staff was directed to bill En-Tel for the balance, fund the remaining costs from unreserved fund balances. The Committee was recommending the Council pass a resolution to amend the W.R.A.C.-8. Resolution No. 3 was introduced by Council Member Fagerlie, seconded by Council Member Dokken, read by Mayor Heitke, and approved on a roll call vote of Ayes 7, Noes 0.

RESOLUTION NO. 3

BE IT RESOLVED by the City Council of the City of Willmar to authorize the Finance Director to make the following changes within the W.R.A.C.-8 Fund:

Increase – Appropriations:	
Professional Services	\$41,803.00
Increase – Estimated Revenues:	
Franchise Fees	\$28,549.00

Use of Fund Balance

\$13,254.00

Dated this 19th day of December, 2001.

/s/ Lester Heitke
MAYOR

/s/ Kevin Halliday
Attest: CITY CLERK

Item No. 3 The Committee reviewed the Waste Treatment rate study conducted by Springsted's Inc. One recommendation in the study was that a rate increase of 6.35 percent be implemented annually and the rates be implemented for a three-year period. Since the Mayor's 2002 proposed budget includes projected revenues taking this into consideration, it was moved to recommend the Council introduce the ordinance.

Council Member Fagerlie moved to introduce Ordinance Amending Sections 2, 3 and 5 of the Rate Schedule for Users of the City of Willmar Waste Treatment Plant and to schedule a hearing for January 16, 2002. Council Member Dokken seconded the motion, which carried.

Item No. 4 The Committee reviewed a preliminary budget for Project 0204 - Mills Development, and was recommending the Council pass a resolution setting the preliminary budget. Resolution No. 4 was introduced by Council Member Fagerlie, seconded by Council Member Christianson, read by Mayor Heitke, and approved on a roll call vote of Ayes 7, Noes 0.

RESOLUTION NO. 4

PRELIMINARY BUDGET - PROJECT NO. 0204

PERSONNEL SERVICES:

Overtime Reg. Employees	\$ 500.00
Salaries Temp. Employees	6,000.00
Employer Pension Contr.	<u>1,500.00</u>
Total:	\$8,000.00

RECEIVABLES:

Property Owners	\$ 481,760.00
Other-Dev. Agree	<u>1,108,235.00</u>
Total:	\$1,589,995.00

SUPPLIES:

Office Supplies	\$ 1,500.00
Small Tools	2,000.00
Motor Fuels	1,000.00
Postage	2,000.00
Cleaning & Waste Removal	<u>3,500.00</u>
Total:	\$10,000.00

OTHER SERVICES:

Printing & Publishing	\$ 1,000.00
Mtce. of Other Impr.(Cntrt)	<u>1,345,596.00</u>
Total	\$1,346,495.00

OTHER CHARGES:

Licenses & Taxes	\$ 1,500.00
Professional Services	9,500.00
Advertising	1,000.00

Adm. OH (Transfer)	209,000.00
Other Charges	<u>4,500.00</u>
Total:	\$ 225,500.00
GRAND TOTAL:	\$1,589,995.00

Dated this 19th day of December, 2001.

/s/ Lester Heitke
MAYOR

/s/ Kevin Halliday
Attest: CITY CLERK

Item No. 5 Staff informed the Committee that the City has received an additional request from the Kandiyohi County Rural Development Finance Authority to fund an Industrial Initiatives Loan to Leaders Manufacturing. This loan would put the amount the City has invested in the program at \$454,000 leaving a balance of \$46,000 still available. This matter was for information only.

Item No. 6 The Committee conducted its annual review of the City Investment Policy. Since there were no recommended changes, this matter was for information only.

Item No. 7 The Committee reviewed a request from Mr. Charles Knutson to write-off pending special assessments against a parcel of property (33-027-0060) along 28th Avenue Southwest due to the owner's payment of \$24,000 for sewer and water. Staff researched the history of various assessments and calculated the cost of tapping fees for a like-size parcel annexing into the City today. Upon review of the staff proposal, it was moved to recommend that the Council reduce the costs to \$14,165.54 based upon credit applied for the voluntary payment of sewer and water assessments. It was noted that this proposal is calculated upon today's pricing and would only apply if the owner made full payment on the reduced assessments or annexed into the City.

Council Member Fagerlie moved to approve the recommendation of the Finance Committee with Council Member Christianson seconding the motion, which carried.

Item No. 8 The Committee reviewed a request from Mr. John Tebben to write-off pending special assessments against a parcel of property south of Williams Parkway that is up for sale and will not be annexed into the City. Staff informed the Committee that tapping fees could recoup most of the cost of the improvements if the property would ever be annexed. It was moved to recommend that the Council write off the assessments.

Resolution No. 5 was introduced by Council Member Fagerlie, seconded by Council Member Dokken, read by Mayor Heitke, and approved on a roll call vote of Ayes 6, Noes 0, Council Member Christianson abstained from voting.

RESOLUTION NO. 5

WHEREAS, the City of Willmar has assessments which have not been previously collected because the benefited property lies outside of the City limits of the City of Willmar; and

WHEREAS, property having recorded documents advising the public of the pending of such potential assessments obscure the pending sale of property when buyers have clear intentions not

to annex the property into the city.

NOW, THEREFORE, BE IT RESOLVED, that the following pending assessments of

Project Number: 8002 – Lift Station
Roll Number: 364-8002
Amount: \$634.51

Project Number: 8002 – Storm Sewer
Roll Number: 363-8002
Amount: \$5,075.96

Project Number: 8002 – Lift Station
Roll Number: 364-8002
Amount: \$6,979.46

placed against parcel 33-021-0180 described as:

Section-21 Township-119 Range-35

That part of the SE ¼ of SW ¼ except the N650' thereof and that part of the SW ¼ of SE ¼ described as follows: commencing at the SE corner of said SW ¼ SE ¼, thence W 350' to point of beginning of tract herein described, N 657.29', thence northwesterly 489.32' to a line which intersects a line running N and S and 615.17' S of N line of SW ¼ SE ¼, thence S 34.83' to a point 650' S of N line of said SW ¼ SE ¼, thence W to W line of SW ¼ SE ¼, thence S along said W line to S line of SW ¼ SE ¼, thence E along last said line to point of beginning.

Be and hereby are removed and that this action be recorded in the records of the City of Willmar and the Kandiyohi County Auditor.

Dated this 19th day of December, 2001.

/s/ Lester Heitke
MAYOR

/s/ Kevin Halliday
Attest: CITY CLERK

Item No. 9 The Committee reviewed the following reports: October Pioneerland Library, November W.R.A.C.-8, November D.S. Library and November C.V.B. This matter was for information only.

Item No. 10 Mayor Heitke explained to the Committee what is happening at the Capitol with regards to possible Local Government Aid cuts. The information as it was presented could result in a \$400,000 to \$800,000 cut in the 2002 allotment. Staff indicated to the Committee that they have had preliminary discussion on options the City will have to address the possible reduction and will present them to the Committee when something more definite comes out of the St. Paul. This matter was for information only.

The Finance Committee Report of December 10, 2001, was approved as presented and

ordered placed on file in the City Clerk's Office upon motion by Council Member Fagerlie, seconded by Council Member Christianson, and carried.

The Public Works/Safety Committee Report of December 11, 2001, was presented to the Mayor and Council by Council Member Reese. There were 11 items for Council consideration.

Item No. 1 City Clerk Halliday was present to address the Committee regarding the liquor license ordinance due to a recent request from the World Snowcross Association for a temporary liquor license. Present City ordinance for temporary liquor licenses, adopted in 1988, does not allow Sunday sales and limits the event to one to three days. Current State licensing regulations allow sales on Sunday and have duration of up to four days. At the time this ordinance was adopted the City allowed no Sunday sales of any kind, which has since changed in other licensing areas. It was staff's recommendation to follow current State regulations.

The Committee was recommending to the Council to introduce for hearing an amendment to the ordinance striking the Sunday dispensing prohibition and increasing the duration of one to four days for temporary liquor licenses. Council Member Reese moved to introduce an Ordinance Amending the Temporary Intoxicating Liquor License Ordinance and to schedule a hearing for January 16, 2002. Council Member Houlahan seconded the motion, which carried.

Item No. 2 Several area residents were present to express safety concerns for the intersection of 3rd Street and Rice Avenue SW. Jim Bach of 901 SW 3rd Street spoke on behalf of the group and read an area residents' letter. It was their feeling that this particular intersection has a high rate of traffic accidents compared to other uncontrolled areas. Police records show there have been eight traffic accidents since 1998 at various times of the day and various months of the year. The residents were extremely concerned as Rice Park is located on this corner and the traffic seems to go through at such high speeds.

The Committee assured the residents staff would place the speed trailer in the vicinity and look closer at the accidents to see what could be done. Staff was directed to follow-up on the concerns and make a recommendation. This matter was for information only.

Item No. 3 The Committee reviewed the final payment for the 2000 Street Improvements to Duinick Brothers Construction, Inc. in the amount of \$70,608.56. The payment includes the 5 percent retainage and the completion of paving of 25th Street SE. The Committee was recommending to the Council to accept the project and approve final payment .

Resolution No. 6 was introduced by Council Member Reese, seconded by Council Member DeBleck, read by Mayor Heitke, and approved on a roll call vote of Ayes 7, Noes 0.

RESOLUTION NO. 6

ACCEPTING PROJECT AND AUTHORIZING FINAL PAYMENT

PROJECT NUMBER: 0001

IMPROVEMENT: Street and Other

CONTRACTOR:	Duinick Bros., Inc.
DATE OF CONTRACT:	June 19, 2000
BEGIN WORK:	July 31, 2000
COMPLETE WORK:	November 13, 2001
APPROVE, CITY ENGINEER:	November 26, 2001

BE IT RESOLVED by the City Council of the City of Willmar, Minnesota, that:

1. The said Project No. 0001 be herewith approved and accepted by the City of Willmar.
2. The following summary and final payment be approved:

ORIGINAL CONTRACT AMOUNT:	\$769,354.03
Change Orders (None)	\$0.00
FINAL NET CONTRACT AMOUNT, PROPOSED:	\$769,354.03
ACTUAL FINAL CONTRACT AMOUNT AS CONSTRUCTED:	\$724,610.47
Less Previous Payment No. 1	\$654,001.91
FINAL PAYMENT DUE CONTRACTOR:	\$70,608.56

Dated this 19th day of December, 2001.

/s/ Lester Heitke
MAYOR

/s/ Kevin Halliday
Attest: CITY CLERK

Item No. 4 The Committee reviewed the final payment for the 2001 Sewer and Water Improvements to Breitbach Construction, Co. in the amount of \$6,473.46, which amounts to the 5 percent retainage. The Committee was recommending to the Council to accept the project and approve final payment.

Resolution No. 7 was introduced by Council Member Reese, seconded by Council Member Christianson, read by Mayor Heitke, and approved on a roll call vote of Ayes 7, Noes 0.

RESOLUTION NO. 7

ACCEPTING PROJECT AND AUTHORIZING FINAL PAYMENT

PROJECT NUMBER: 0102
IMPROVEMENT: Sewer and Water Main

CONTRACTOR:	Breitbach Const. Co.
DATE OF CONTRACT:	June 7, 2001
BEGIN WORK:	June 11, 2001
COMPLETE WORK:	November 15, 2001
APPROVE, CITY ENGINEER:	November 30, 2001

BE IT RESOLVED by the City Council of the City of Willmar, Minnesota, that:

1. The said Project No. 0102 be herewith approved and accepted by the City of Willmar.

2. The following summary and final payment be approved:

ORIGINAL CONTRACT AMOUNT:	\$132,998.00
Change Orders (None)	\$0.00
FINAL NET CONTRACT AMOUNT, PROPOSED:	\$132,998.00
ACTUAL FINAL CONTRACT AMOUNT AS CONSTRUCTED:	\$129,469.16
Less Previous Payment No. 1	\$122,995.70
FINAL PAYMENT DUE CONTRACTOR:	\$6,473.46

Dated this 19th day of December, 2001.

/s/ Lester Heitke
MAYOR

/s/ Kevin Halliday
Attest: CITY CLERK

Item No. 5 Staff presented a change order for the mill and overlay improvements completed on First Street from Ella Avenue to Civic Center Drive. The overrun occurred due to additional corrective areas of existing bituminous and the turn lane at Sperryville. The amount requested is \$11,163.15 to be funded through both State Aid and the Turnback Account. The Committee was recommending to the Council to approve Change Order No. 1.

Resolution No. 8 was introduced by Council Member Reese, seconded by Council Member DeBlieck, read by Mayor Heitke, and approved on a roll call vote of Ayes 7, Noes 0.

RESOLUTION NO. 8

WHEREAS, a contract has been awarded to Duinick Bros., Inc., of Prinsburg, Minnesota, on June 11, 2001, in the amount of \$259,938.90 for Project No. 0103 (First Street Mill and Overlay); and

WHEREAS, it is desired to add additional work to the above contract for replacement of additional bituminous surface.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Willmar that:

1. Additional work is herewith authorized to be added to the above contract in the amount of \$11,163.15 and identified as Change Order No. 1.
2. Funding for the additional work is from State Aid Funds.

Dated this 19th day of December, 2001.

/s/ Lester Heitke
MAYOR

/s/ Kevin Halliday

Attest: CITY CLERK

Item No. 6 The Committee reviewed the final payment for the 2001 Mill and Overlay Improvements to Duininck Brothers Construction, Inc. in the amount of \$32,122.61, which amounts to the 5 percent retainage and the change order. The Committee was recommending to the Council to accept the project and approve final payment.

Resolution No. 9 was introduced by Council Member Reese, seconded by Council Member Christianson, read by Mayor Heitke, and approved on a roll call vote of Ayes 7, Noes 0.

RESOLUTION NO. 9

ACCEPTING PROJECT AND AUTHORIZING FINAL PAYMENT

PROJECT NUMBER: 0103
IMPROVEMENT: First Street Mill & Overlay

CONTRACTOR: Duininck Bros., Inc.
DATE OF CONTRACT: June 11, 2001
BEGIN WORK: August 13, 2001
COMPLETE WORK: August 23, 2001
APPROVE, CITY ENGINEER: November 7, 2001

BE IT RESOLVED by the City Council of the City of Willmar, Minnesota, that:

1. The said Project No. 0103 be herewith approved and accepted by the City of Willmar.
2. The following summary and final payment be approved:

ORIGINAL CONTRACT AMOUNT:	\$259,938.90
Change Orders (None)	\$11,163.15
FINAL NET CONTRACT AMOUNT, PROPOSED:	\$271,102.05
ACTUAL FINAL CONTRACT AMOUNT AS CONSTRUCTED:	\$271,102.50
Less Previous Payment No. 1	\$238,979.44
FINAL PAYMENT DUE CONTRACTOR:	\$32,122.61

Dated this 19th day of December, 2001.

/s/ Lester Heitke
MAYOR

/s/ Kevin Halliday
Attest: CITY CLERK

Item No. 7 The Committee reviewed a list of the proposed improvements for 2002. Following a short review, the Committee was recommending to the Council to order the preparation

of the 2002 Improvement Report adding the watermain loop as requested by the Willmar Municipal Utilities. Resolution No. 10 was introduced by Council Member Reese, seconded by Council Member Christianson, read by Mayor Heitke, and approved on a roll call vote of Ayes 7, Noes 0.

RESOLUTION NO. 10

ORDER OF IMPROVEMENT REPORT

WHEREAS, it is proposed to construct the following improvements under the 2002 Improvement Project: grading, gravel base, curb and gutter, tiling, bituminous pavement, sidewalk, service lines, sanitary sewer, storm sewer, water main, and street lighting

and to assess the benefited property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Section 429.011 to 429.111 (Laws 1953, Chapter 398, as amended).

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF WILLMAR, MINNESOTA: that the proposed improvement be referred to the City Engineer for study, and that he is instructed to report to the Council advising the Council in a preliminary way as to whether the proposed improvement is feasible, and as to whether it should best be made as proposed or in connection with some other improvement, and the estimated cost of the improvement as recommended.

Dated this 19th day of December, 2001.

/s/ Lester Heitke
MAYOR

/s/ Kevin Halliday
Attest: CITY CLERK

Item No. 8 The Committee reviewed detailed report of the November 26 - 27, 2001, winter storm events. Twenty staff worked a total of 601.5 hours overtime estimated at \$15,000 in addition to other costs such as hired trucks/equipment estimated at \$15,000. This matter was for information only.

Item No. 9 The Committee felt the agenda item regarding legislation of phosphorized lawn fertilizer should be reviewed further before any action is taken. This matter was referred to staff to monitor and was for information only.

Item No. 10 The Committee reviewed the two bids received for the 2002 towing requirements. The low bid is Ed's Service Center at \$34.95 per unit is a \$3.00 increase over last year. Also discussed were the administrative fees collected by the Police Department. Staff requested the present fee of \$50 for retrieval be increased to \$60 to assist in covering their increased administrative costs. The Committee was recommending to the Council to accept the bid for Ed's Service Center for the 2002 towing requirements and authorize the Mayor and City Administrator to enter into an agreement on behalf of the City, and further to authorize the Police Department to increase their tow fee to \$60 per tow.

Resolution No. 11 was introduced by Council Member Reese, seconded by Council Member DeBlicke, read by Mayor Heitke, and approved on a roll call vote of Ayes 7, Noes 0.

RESOLUTION NO. 11

BE IT RESOLVED by the City Council of the City of Willmar, a Municipal Corporation of the State of Minnesota, that the bid of Ed's Service Center and Sales, Inc. of Willmar, Minnesota for the 2002 Towing Requirements is accepted, and be it further resolved that the Mayor and City Administrator of the City of Willmar are hereby authorized to enter into an agreement with the bidder for the terms and consideration of the contract in the amount of \$21,529.20.

Dated this 19th day of December, 2001.

/s/ Lester Heitke
MAYOR

/s/ Kevin Halliday
Attest: CITY CLERK

Item No. 11 The Committee reviewed quotes received for the 2002 sanitation requirements. West Central Sanitation was the low quote totaling \$27,739.00. It was noted that this year the screen and control buildings from the Wastewater Treatment Plant were added. Previous years this waste was hauled to the landfill with City trucks and personnel. The Committee was recommending to the Council to accept the low quote of West Central Sanitation. Council Member Reese moved to approve the recommendation of the Public Works/Safety Committee with Council Member Christianson seconding the motion, which carried.

The Public Works/Safety Committee Report of December 11, 2001, was approved as presented and ordered placed on file in the City Clerk's Office upon motion by Council Member Reese, seconded by Council Member DeBlieck, and carried.

The Mayor and Council considered Sunday Liquor License renewals from the following establishments: On-sale – Applebee's, Blue Heron on the Green, SRV Bar & Grill, Green Mill and El Tequila; and Club On-sale – American Legion Post 167, Fraternal Order of Eagles, and VFW Post 1639. Council member Reese moved to approve of all licenses as presented. Council Member Houlahan seconded the motion, which carried on a roll call vote of Ayes 5, Noes 1 – Council Member Chapin voted "No."

Announcements for Council Committee meeting dates were as follows: Labor Relations, January 9, 2002.

Council Member Dokken informed the Mayor and Council that he has received calls from fisherman regarding their inability to reach the southwest pier on Robbins Island in their vehicles due to the road closing and the ice too thin to support a vehicle. City Administrator Schmit explained that the road was closed to better facilitate cross-country skiers, but that the Public Works/Safety Committee could review the matter.

Council Member Chapin voiced concerns with the adult entertainment industry as recently reported by the West Central Tribune regarding current issues in Cosmos and Litchfield. Mr. Chapin read the current zoning regulations and asked to have the issue reviewed by the Community Development Committee to examine current regulations to verify that local concerns are properly addressed.

Mayor Heitke read a letter of resignation from Jeannette Buchanan from the Pioneerland Library Board.

Mayor Heitke acknowledged that the League of Minnesota Cities Insurance Trust recently mailed out dividends to member cities upon the review of a successful property/casualty program. Willmar received a dividend of \$34,118. This matter was received for information only.

Mayor Heitke reported that the recent WSA Snocross event held at the Civic Center Arena

was a success and Willmar's 30-inch snowfall provides another opportunity to hold event again on December 29 and 30, 2001. Council Member Christianson moved to authorize the City Administrator to approve another event if all the proper agreements and insurance comply with City policy.

There being no further business to come before the Council, the meeting adjourned at 8:35 p.m. upon motion by Council Member Christianson, seconded by Council Member Chapin, and carried.

Attest:

MAYOR

SECRETARY TO THE COUNCIL