

LABOR RELATIONS COMMITTEE

MINUTES

The Labor Relations Committee of the Willmar City Council met on Thursday, November 8, 2012, in Conference Room #1 at the City Office Building. The meeting was called to order by Council Member DeBlieck at 4:55 p.m.

Present:	Steve Ahmann	Chair
	Denis Anderson	Member
	Doug Reese	Member
	Bruce DeBlieck	Member
	Charlene Stevens	City Administrator

Others present included Mayor Frank Yanish.

Item No. 1 Public Comment (Information Only)

There was no one present for public comment.

Item No. 2 Consideration of Mayor’s Resolution (Information Only)

The Committee reviewed a Resolution proposed by Mayor Yanish at the Council meeting of November 5, 2012, regarding working with other municipalities in Kandiyohi County.

Chair Ahmann asked if such a meeting should be convened by the County. Council Member Anderson asked if townships would also be included in the discussion. Council Member DeBlieck suggested that perhaps there could be some opportunities with State agencies such as MNDOT or the MPCA.

The Committee concurred that it was be a good idea to reach out to neighboring communities sometime after the first of the year to see if there were opportunities for partnership. The Committee also concurred that it was important to continue the efforts to work with and dialog with Kandiyohi County and the Willmar Area Public Schools. The Committee felt that the City could move forward without any formal resolution being adopted. This matter was for information only.

Item No 3 Consideration of Appointment of Fire Chief (Motion)

City Administrator Stevens informed the Committee that five candidates had been interviewed for the position of Fire Chief/Fire Marshal for the City of Willmar. Ms. Stevens stated that the panel conducting the interviews included the City Administrator, Police Chief, Director of Willmar Ambulance Service, a firefighter

from the Department and a recently retired Fire Chief from Alexandria.

Ms. Stevens stated that the City had received over thirty applicants and the applicant pool was very strong. Ms. Stevens recommended the appointment of Gary Hendrickson as Fire Chief for the City of Willmar effective January 7, 2013, at an annual salary of \$75,000 and also with an assignment of a vehicle and a \$3,000 relocation allowance.

Ms. Stevens stated that Mr. Hendrickson had passed all the background checks and reference checks and his credentials had been verified.

The Committee discussed the merits and precedence of a relocation allowance.

Council Member Anderson made a motion, seconded by Council Member DeBlieck, to recommend to the Council the appointment of Gary Hendrickson as Fire Chief for the City of Willmar effective January 7, 2013, at an annual salary of \$75,000 with an assigned vehicle, and \$3,000 relocation allowance. The motion carried unanimously.

Item No. 4 Consideration of Council's Rules of Order (Information Only)

City Administrator Stevens provided a brief summary of the five options that appear possible for the Council to adopt based upon the proposed Charter amendments. After some discussion, the Committee agreed to further review the Minnesota Mayor's Association Rules of Order for City Councils and Alice Sturgis' "Rules or Order." This matter was for information only.

Item No. 5 Miscellany

There were no items of miscellany

The meeting adjourned at 5:40 p.m. on a motion by Council Member Reese, seconded by Council Member DeBlieck, and carried.

Respectfully submitted,

Charlene Stevens,
City Administrator