

**FINANCE COMMITTEE REPORT  
CITY OF WILLMAR  
MONDAY, NOVEMBER 26, 2012**

The Finance Committee of the Willmar City Council met at 6:52 p.m. on Monday, November 26, 2012, in the Council Chambers at the Willmar Municipal Utilities Auditorium. Chair Denis Anderson called the meeting to order.

Members Present:	Denis Anderson	.....	Chair
	Rick Fagerlie	.....	Vice-Chair
	Tim Johnson	.....	Member
	Jim Dokken	.....	Member
	Charlene Stevens	.....	City Administrator
	Steve Okins	.....	City Finance Director

Others present included Mayor Frank Yanish, Council Member Doug Reese, Council Member Steve Ahmann, Council Member Ron Christianson, Council Member Bruce Deblieck, West Central Tribune Journalist David Little, and Accounting Supervisor Carol Cunningham.

**Item No. 1 – 2013 Mayor’s Proposed Budget**

Recommendations for the 2013 Mayor’s Proposed Budget resulting from the Council Work Session held just prior to this meeting were discussed:

- 1) Increase the West Central Integration Collaborative allocation of \$21,000 to their original request of \$42,000. This was suggested at the Council Work Session without the consensus of the members. No action was taken on this item. Consequently, the allocation in the 2013 Budget for the West Central Integration Collaborative remains at \$21,000.
- 2) Retain the amount originally budgeted for the Willmar Design Center of \$32,000 but increase the 2013 Expenditure Budget by \$6,200 for downtown flowers. Following discussion, it was moved by Council Member Fagerlie, seconded by Council Member Johnson and passed to make the following:

**RECOMMENDATION:** to make a motion increasing the 2013 Expenditure Budget by \$6,200 for the downtown flowers project.

- 3) Remove the allocation of \$1,000 for the Willmar Chamber of Commerce Leadership Perspectives Program. Following discussion, it was moved by Council Member Fagerlie, seconded by Council Member Dokken and passed to make the following:

**RECOMMENDATION:** to make a motion decreasing the 2013 Expenditure Budget by removing \$1,000 originally allocated for the Willmar Chamber of Commerce Leadership Perspectives Program.

- 4) After all adjustments to the original budget are applied, approximately \$93,000 remains as a revenue surplus in the 2013 Budget. Following discussion, it was moved by Council Member Johnson, seconded by Council Member Fagerlie and passed to make the following:

**RECOMMENDATION:** to make a motion reducing the proposed 2013 Tax Levy increase of \$240,000 designated for street/infrastructure improvements by \$93,000.

- 5) **Resolution Setting 2013 Tax Levy.** Following discussion, it was moved by Council Member Johnson, seconded by Council Member Fagerlie and passed to make the following:

**RECOMMENDATION:** to introduce a resolution setting the 2013 City property tax levy at \$3,992,734 for the General Fund and \$147,000 for street/infrastructure.

- 6) **Resolution Adopting 2013 Budget.** Following discussion, it was moved by Council Member Fagerlie, seconded by Council Member Johnson and passed to make the following:

**RECOMMENDATION:** to introduce a resolution adopting the 2013 Budget as presented in the amount of \$31,730,616.

## **Item No. 2 – Future Agenda Items ( Information )**

Future agenda items include Western Interceptor Final Budget, Updated 1995 Contribution Policy, and LELS 2012 Budget Amendment.

There being no further business to come before the Committee, the meeting was adjourned at 7:02 p.m. upon motion by Council Member Fagerlie, second by Council Member Johnson, and carried.

Respectfully submitted,

Carol Cunningham  
Accounting Supervisor