

**PUBLIC WORKS/SAFETY COMMITTEE**

**MINUTES**

The Public Works/Safety Committee of the Willmar City Council met on Tuesday, January 28, 2014, in Conference Room No. 1 at the City Office Building.

Present: Audrey Nelsen ..... Vice Chair  
Tim Johnson ..... Member  
Bruce DeBlieck ..... Member  
Steve Ahmann ..... Member

Others present: Mayor Frank Yanish; Director of Planning and Development Services Bruce Peterson; Wastewater Treatment Plant Superintendent Colleen Thompson; Josh Halverson, Donohue and Associates; and David Little, "West Central Tribune".

Item No. 1      Call to Order

The meeting was called to order by Vice Chair Nelsen at 4:45 p.m.

Item No. 2      Public Comments

There were no comments from the public.

Item No. 3      Sperryville Lift Station–Donohue Engineering Contract Amendment (Resolution)

Staff presented an amendment to the engineering services agreement for the Sperryville Lift Station. The original agreement omitted certain services for construction services. It was determined that the services are necessary to see the project through to completion. A proposal was received from Donohue and Associates for an amendment to the agreement in the amount of \$5,760. The new total of the Donohue and Associates agreement for the Sperryville Lift Station project would be \$58,469.

Following discussion, Council Member Ahmann made a motion, seconded by Council Member DeBlieck to adopt a resolution that amends the engineering services agreement for the Sperryville Lift Station project with Donohue and Associates in the amount of \$5,760, resulting in a total contract amount of \$58,469.

Item No. 4      Highway 12 Project Costs

Staff presented a summary of local costs for the 2014 Highway 12 Projects as being designed and bid by MnDOT. The primary expenditures that require local participation are project mobilization, signal work at the Highway 12 / 7<sup>th</sup> Street SW intersection, and storm drainage work at the east end of the corridor that is being reconstructed as a maintenance project.

The Committee discussion focused on the width of 7<sup>th</sup> Street as impacted by the turn lane. There are concerns that 7<sup>th</sup> Street should be widened to accommodate right-turning traffic off of Highway 12. Staff indicated to the Committee that the turn lane was being constructed as a safety project, to separate the through traffic from the right-turning movements, and that the work was being designed to MnDOT standards. The Committee asked if staff had plans for the intersection that they could see. No plans were available for viewing at the meeting. However, staff said that a plan would be available at the Council meeting. No action was taken pending review of plans at the City Council Meeting.

Item No. 5      Other Business (Information)

The Committee briefly discussed archery range issues and expressed their desire to have significant discussion of outdoor archery ranges at their February 11, 2014, meeting. Information was presented by

Council Member DeBlieck and for distribution to the Mayor and Council for review. This information details a variety of possible range layouts or configurations.

Item No. 6      New Business (Information)

The Committee discussed the status of the 2014 Street Project. Several members expressed a desire to identify a consistent future funding source for street projects.

There being no further business to come before the Committee, the meeting was adjourned at 5:30p.m. by Vice Chair Nelsen.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Bruce D. Peterson', written in a cursive style.

Bruce D. Peterson, AICP  
Acting Public Works Director