

**WILLMAR CITY COUNCIL PROCEEDINGS**  
**COUNCIL CHAMBERS**  
**WILLMAR MUNICIPAL UTILITIES BUILDING**  
**WILLMAR, MINNESOTA**

February 22, 2005  
7:00 p.m.

The regular meeting of the Willmar City Council was called to order by the Honorable Mayor Lester Heitke. Members present on a roll call were Mayor Heitke, Council Members Ron Christianson, Denis Anderson, Cindy Swenson, Rick Fagerlie, Jim Dokken, and Steven Gardner; Present 7, Absent 2 – Council Members Doug Reese and Bruce DeBlieck were excused from the meeting.

Also present were City Administrator Michael Schmit, City Attorney Richard Ronning, Fire Chief Marv Calvin, Public Works Director Mel Odens, Finance Director Steven Okins, Planning and Development Services Director Bruce Peterson, Community Education and Recreation Director Steve Brisendine, and City Clerk Kevin Halliday.

Proposed additions to the agenda included School Board Proclamation and Fire Department Fishing Tournament update.

Council Member Christianson offered a motion adopting the Consent Agenda which included the following: City Council Minutes of February 7, Municipal Utilities Commission Minutes of February 14, Planning Commission Minutes of February 9, Housing and Redevelopment Authority Minutes of January 11, Airport Commission Minutes of January 11, 2005; Pioneerland Library System Minutes of December 14, and Willmar Police Commission Minutes of December 22, 2004. Council Member Anderson seconded the motion, which carried.

At 7:04 p.m. Mayor Heitke opened the hearing on the 2005 Street and Other Improvements. Public Works Director Odens explained the purpose of the hearing is to review and explain the proposed improvements and estimated cost and to obtain input from interested parties. Proposed improvements include reconstruction, new construction, overlay, underground utility work, street lighting, and miscellaneous projects. Gary Danielson, Kandiyohi County Engineer, provided an overview of details for Willmar Avenue Southeast, 4<sup>th</sup> Street to T.H. 71/23 bypass, as it is a part of the 2005 County Improvement Projects. The Mayor and Council received comments and inquiries on each proposed road. Upon hearing all those who wished to be heard, Mayor Heitke presented letters regarding the proposed improvements from Pam and Jim Jacobson, Randy Haats, and Jeff Meehan. Mayor Heitke closed the meeting at 8:37 p.m.

Mayor Heitke called for a recess at 8:48 p.m. and reconvened the meeting at 9:02 p.m.

The Resolution to Order the 2005 Street and Other Improvements was introduced by Council Member Christianson with the following amendments: 1) remove 23<sup>rd</sup> Street Southeast relocation (Hawkinson); 2) remove wellfield access road – Willmar Avenue South into Swansson Field; and 3) redefine 4<sup>th</sup> Street Southeast relocation and connection to 19<sup>th</sup> Avenue Southeast to state 4<sup>th</sup> Street Southeast relocation to 650 feet south of Willmar Avenue. Council Member Fagerlie seconded the motion. Council Member Anderson moved to include Willmar Avenue under the street lighting section, with Council Member Gardner seconding the motion, which carried. Pursuant to further discussion, Council Member Fagerlie moved to table the original motion to introduce the Resolution to Order the 2005 Street and Other Improvements. Council Member

Christianson seconded the motion, which carried.

Mayor Heitke acknowledged that no one had signed up to address the City Council during its scheduled Open Forum.

The Community Development Committee Report for February 16, 2005, was presented to the Mayor and Council by Council Member Christianson. There were two items for Council consideration.

Item No. 1 The Committee considered revised floor plans and building elevations for the new Airport Terminal and FBO Building. It was noted that the initial review of the plans found only one issue, that being an inadequate separation between the standpipe and the electrical panel in the FBO Building. The Architects estimate of cost was also reviewed. Ted Anderson and Dave Solsrud, from the Airport Commission, were present to voice their approval of the plans. They acknowledged that it appeared the concerns of the Airport Commission had been addressed in the plan revisions.

Following discussion, the Committee was recommending the Council approve the plans and call for bids. Resolution No. 1 was introduced by Council Member Christianson, seconded by Council Member Dokken, read by Mayor Heitke, and approved on a roll call vote of Ayes 6, Noes 0.

#### RESOLUTION NO. 1

BE IT RESOLVED by the Willmar City Council that revised plans and specifications for the Airport Terminal and FBO Buildings be approved and that the City Administrator is authorized to call for bids to be opened on March 22, 2005.

Dated this 22<sup>nd</sup> day of February, 2005.

/s/ Lester Heitke  
MAYOR

/s/ Kevin Halliday  
Attest: CITY CLERK

Item No. 2 The Committee was informed by Staff that the City had been asked to provide a letter of support for the proposed expansion of the Meals on Wheels Program in the West Central Industries Building. It was noted that a letter of support had been provided by the Kandiyohi County Board. The Committee briefly reviewed the plans for expanding the facilities, including a potential small building expansion.

The Committee was recommending that the Mayor send a letter of support for the Meals on Wheels expansion. Council Member Christianson moved to approve the recommendation of the Community Development Committee with Council Member Gardner seconding the motion, which carried.

The Community Development Committee Report for February 16, 2005, was approved as presented and ordered placed on file in the City Clerk's Office upon motion by Council Member Christianson, seconded by Council Member Dokken, and carried.



City Clerk Halliday informed the Mayor and Council that pursuant to the platting of Genesis Addition, the agricultural deferments against Lots 3 and 4, Block 1 of Genesis Addition should now be certified for collection. Following discussion, Resolution No. 2 was introduced by Council Member Fagerlie, seconded by Council Member Dokken, read by Mayor Heitke, and approved on a roll call vote of Ayes 6, Noes 0.

RESOLUTION NO. 2

WHEREAS, the following property located within the City of Willmar was exempted from payment of special assessments pursuant to the agricultural exemption:

That part of the SW ¼ of NW ¼ described as follows: beginning at the SW corner of said SW ¼ NW ¼, then N 110', then E163', then N 110', then E 827' then W990' to point of beginning, Section 13, Township 119, Range 35.

Parcel No. 95-913-1200

WHEREAS, the property was recently platted as Genesis Addition and therefore the temporary exemption is deemed to have expired at such time as the property is platted.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Willmar, Minnesota, that the \$9,997.14 special assessments against the property now described as Lot 3, Block 1, Genesis Addition (Parcel #95-229-0030) and the \$9,997.14 special assessments against the property now described at Lot 4, Block 1, Genesis Addition (Parcel #95-229-0040) be placed on the tax rolls for collection over a ten (10) year period with an interest rate of five and seventy six hundredths (5.76%) percent, and that the County Auditor be notified to extend this assessment on the tax rolls payable in 2006 and thereafter.

Dated this 22<sup>nd</sup> day of February, 2005.

/s/ Lester Heitke  
MAYOR

/s/ Kevin Halliday  
Attest: CITY CLERK

Planning and Development Services Director Peterson informed the Mayor and Council that Duinink Bros. Inc. has filed a petition to annex 133.31 acres of land for improvements, platting, and commercial development. It was noted the request was approved by the Planning Commission. Following discussion, Resolution No. 3 was introduced by Council Member Anderson, seconded by Council Member Dokken, read by Mayor Heitke, and approved on a roll call vote of Ayes 6, Noes 0.

RESOLUTION NO. 3

WHEREAS, a Petition for Annexation (File #05-01) has been filed for the following described piece of property:

Part of the S ½ of Section 23, Township 119, Range 35 (see attached Addendum – on file in the City Clerk's Office).

Parcels #33-023-0070, #33-023-0140, #33-023-0083, and #33-023-0145, and;  
WHEREAS, the Petitioners have certified and stated that they are the sole owners of  
said property.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Willmar that  
ownership of the aforescribed property, by the petitioners, in the manner stated has been  
verified.

BE IT FURTHER RESOLVED that it has been verified that the Petition for Annexation  
includes not only the request to be annexed, but a request for City  
services/improvements/facilities/utilities.

Dated this 22<sup>nd</sup> day of February, 2005.

/s/ Lester Heitke  
MAYOR

/s/ Kevin Halliday  
Attest: CITY CLERK

Council Member Christianson offered a motion to introduce an Ordinance Extending the  
Corporate Limits of the City of Willmar and set a hearing for March 7, 2005. Council Member  
Anderson seconded the motion, which carried.

Planning and Development Services Director presented to the Mayor and Council for  
consideration the preliminary plat for Home Town Addition, a two-lot plat being developed by Home  
State Bank on the southeast corner of Lakeland Drive SE and Highway 12 East. Lot 1 is intended  
for the bank and Lot 2 is planned for a strip mall. Ponding is planned and some easements were  
added as conditions for preliminary plat approve by the Planning Commission. Council Member  
Christianson moved to approve the Home Town Addition preliminary plat with Council Member  
Dokken seconding the motion, which carried.

City Administrator Schmit presented to the Mayor and Council the All-America City Award  
application as prepared by the All-America City Task Force. Mr. Schmit talked about the various  
application sections including Community Background/Challenge Section, the three Community-  
Driven Projects described as West Central Integration Collaborative, Ridgewater College Nursing  
Simulator Center, and the Child Guide Program and concluded by discussing the criteria under  
Civic Infrastructure. The All-America City Award application is due by March 10, 2005, with  
selection of finalists scheduled for mid-April. Mr. Schmit was requesting the Mayor and Council's  
support of the All-America Award application.

Resolution No. 4 was introduced by Council Member Anderson, seconded by Council  
Member Gardner, read by Mayor Heitke, and approved on a roll call vote of Ayes 6, Noes 0.

#### RESOLUTION NO. 4

BE IT RESOLVED by the Willmar City Council that the All-America City Award application  
for 2005 be accepted and approved as presented and that the City Administrator is hereby  
authorized to submit the application to the National Civic League.

Dated this 22<sup>nd</sup> day of February, 2005.

/s/ Lester Heitke  
MAYOR

/s/ Kevin Halliday  
Attest: CITY CLERK

Mayor Heitke read a Proclamation in recognition of the Willmar School Board.

Fire Chief Calvin reported on the fishing tournament recently held on Foot Lake sponsored by the Willmar Firefighters Association.

Announcements for Council Committee meeting dates were as follows: Finance Committee, February 28; Public Works/Safety, March 1, 2005.

There being no further business to come before the Council, the meeting adjourned at 9:50 p.m. upon motion by Council Member Christianson, seconded by Council Member Fagerlie, and carried.

Attest:

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
SECRETARY TO THE COUNCIL