

**FINANCE COMMITTEE REPORT
CITY OF WILLMAR
MONDAY, FEBRUARY 25, 2013**

The Finance Committee of the Willmar City Council met at 4:45 p.m. on Monday, February 25, 2013, in Conference Room No. 1 at the City Office Building. Chair Denis Anderson called the meeting to order.

Members Present:	Denis Anderson	Chair
	Tim Johnson	Vice-Chair
	Rick Fagerlie	Member
	Audrey Nelsen	Member
	Jim Dokken	Member
	Charlene Stevens	City Administrator
	Steve Okins	City Finance Director

Others present included Mayor Frank Yanish and West Central Tribune Journalist David Little.

Item No. 1 – Public Comment

Chair Anderson acknowledged that no one present wished to address the Committee at this time.

Item No. 2 – Moving Willmar Forward Donation Acceptance (Resolution)

Staff explained to the Committee that the group, Move Willmar Forward, approached the City Council in December, 2012, offering to contribute \$5,000 toward the cost of an organizational study for the City of Willmar. In January, 2013, the City of Willmar engaged Brimeyer-Fursmann of Maplewood, MN, to conduct the organizational assessment at a cost of approximately \$25,000. Move Willmar Forward wishes to contribute \$5,000 to the City for these efforts and would like to make the presentation at the March 4, 2013, City Council meeting. A couple of concerns were raised by Members present that, while these funds will be put towards the organizational assessment, further limitations by Move Willmar Forward will not be placed on the use of their contribution. City Administrator Stevens assured the members that there are no further limitations other than to apply the donation to the organizational assessment costs. Secondly, there was a question of the legal ramification of accepting the donation. After considerable discussion, it was moved by Council Member Fagerlie, seconded by Council Member Nelsen and passed to make the following:

RECOMMENDATION: to introduce a resolution to accept the donation from Moving Willmar Forward of \$5,000 to be used toward the City of Willmar’s organizational assessment costs subsequent to City Attorney review and to express appreciation to them for their contribution.

Council Member Johnson arrived at this time.

Item No. 3 – Rice Memorial Hospital Intergovernmental Transfer Agreement (Resolution)

Staff explained that the current intergovernmental transfer agreement with Rice Memorial Hospital expired at the end of December, 2012. The Finance Committee Chair, City Administrator and Finance Director have negotiated a new agreement for 2013 through 2015 establishing an annual amount based on .80% of the Hospital’s audited net assets with a floor of \$200,000. It was noted that the rate in the previous agreement was .75% of net assets with the same minimum. Following discussion, it was moved by Council Member Fagerlie, seconded by Council Member Johnson and passed to make the following:

RECOMMENDATION: to introduce a resolution to approve the Intergovernmental Transfer Agreement with Rice Memorial Hospital as presented.

Item No. 4 – Willmar Township Fire Contract (Resolution)

Staff reviewed with the Committee the proposed Fire Protection Contract with Willmar Township. The formula used to calculate the amount due from the Township is based on information from the previous year which includes operating costs of the Fire Department, depreciation of the fire station and equipment, the number of firefighter hours used and market values of the area covered in Willmar Township. Following discussion, it was moved by Council Member Fagerlie, seconded by Council Member Johnson and passed to make the following:

RECOMMENDATION: to introduce a resolution authorizing the Mayor and the City Administrator to execute the agreement as presented in the amount of \$33,704.96.

Item No. 5 – Reports (Information)

The Committee received the January, 2013, Rice Trust report. This matter was taken for information only.

Item No. 6 – Future Agendas (Information)

Staff noted that future agendas included further discussion of Waste Treatment Rates and review of the City's Donation Policy. This matter was for information only.

There being no further business to come before the Committee, the meeting was adjourned at 5:04 p.m. upon motion by Council Member Fagerlie, second by Council Member Johnson, and carried.

Respectfully submitted,

Carol Cunningham
Accounting Supervisor