

CITY OF WILLMAR, MINNESOTA  
REQUEST FOR COMMITTEE ACTION

Agenda Item Number: \_\_\_\_\_

Meeting Date: May 29, 2014

Attachments:  Yes  No

CITY COUNCIL ACTION

Date: \_\_\_\_\_

- |                                   |                                 |
|-----------------------------------|---------------------------------|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Denied |
| <input type="checkbox"/> Amended  | <input type="checkbox"/> Tabled |
| <input type="checkbox"/> Other    |                                 |

Originating Department: Planning and Development Services

Agenda Item: Consideration of building permit fee schedule

**Recommended Action:** That the fee schedule be adjusted to replace the 20 year old existing fee schedule and to provide for increased revenue for the 2015 budget and beyond.

**Background/Summary:** The City of Willmar is currently using the fee schedule from the 1994 Uniform Building Code. This code sets out building permit and plan review fees that are not consistent with the current costs of providing the services. Many cities have changed to the 1997 UBC fee schedule or the 2003 schedule as prepared by the League of Minnesota Cities. Currently, the City charges a 45% residential plan review fee. That was to be increased to 65% a number of years ago, but the Council took action to leave it at 45%. We believe that fee needs to be increased, as well.

Our plumbing permit fees are also extremely low. We have been charging \$7.00 per fixture for residential and \$9.00 for commercial permits. They need to be adjusted upward to reflect the amount of time and effort that goes into reviewing plans and inspecting the plumbing systems.

**Alternatives:**

1. Increase fees
2. Leave them as is

**Financial Considerations:** Building permit fees are a user fee, and should be adjusted to better reflect the true cost of providing the service. Staff recommends a minimum 10% increase in building permit fees and an across the board increase in plumbing fees to be charged out in a variety of manners, either as a percentage of the building permit, as a flat fee, or to increase the rate/fixture.

**Preparer:** Bruce D. Peterson, AICP  
Director of Planning and Development Services

Signature: 

Comments:



**WILLMAR**

**PLANNING AND DEVELOPMENT SERVICES**

City Office Building  
333 SW 6th Street, Box 755  
Willmar, MN 56201

<b>GENERAL DEPARTMENT &amp; INFORMATION</b>	320-235-8311
<b>DIRECTOR</b>	320-214-5184
<b>PLANNER</b>	320-214-5195
<b>BUILDING OFFICIAL</b>	320-214-5185
<b>BUILDING INSPECTION TECH</b>	320-214-5187

FAX: 320-235-4917

**MEMO**

TO: Bruce D. Peterson, Director of Planning and Development Services

FROM: Randy Kardell, Building Official *RK*

DATE: January 15, 2014

RE: Proposed Fee Schedule Increase

Currently, the City of Willmar has been using the 1994 Uniform Fee Schedule Table 5-A. This fee schedule is 20 years old, and doesn't reflect the National and Regional permit costs. These permit costs are derived from the National Construction Values and then applied to the perspective state modifier factor. Our current fee schedule needs to be updated. I have included summery materials from southwest area cities of different sizes and locations. Most Cities of similar size of Willmar are using the 1997 UBC fee schedule. Several of those cities have modified the 1997 schedule. The 2003 fee schedule comes from the League of Minnesota Cities; larger populated cities have adopted this 2003 schedule.

Our commercial plan review fee is 65% of the calculated building permit fee; this is allowed by the current building code adopted. The residential plan review fee was reduced a few years ago by the City Council. The Council proposed that a 45% plan review fee be charged with additional 10% increases in the following years until the fee was set on 65%. The residential plan review fee needs to be set at 65% as required by code.

Plumbing fixture charges are currently \$7.00 per fixture for residential permits and \$9.00 for commercial permits. These need to be adjusted upwards, as the time used to process the permit and conduct a minimum of four inspections is not covered by the cost of fees collected. I would propose that all commercial plumbing fees be charged out as 1% of contract similar to on commercial mechanical fees. Residential, plumbing fees could be raised to a flat fee or to an increase fixture fee of \$20.00 per fixture.



## Extracted from 1994 Uniform Building Code

TOTAL VALUATION	FEE
\$1.00 to \$500	\$21.00
\$501.00 to \$2,000.00	\$21.00 for the first \$500.00 plus \$2.75 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$62.25 for the first \$2,000.00 plus \$12.50 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$349.75 for the first \$25,000.00 plus \$9.00 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$574.75 for the first \$50,000.00 plus \$6.25 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$887.25 for the first \$100,000.00 plus \$5.00 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$2,887.25 for the first \$500,000.00 plus \$4.25 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$5,012.25 for the first \$1,000,000.00 plus \$2.75 for each additional \$1,000.00, or fraction thereof
<b>Other Inspections and Fees:</b>	
1. Inspections outside of normal business hours . . . . .	\$42.00 per hour*
2. Reinspection fees . . . . .	\$42.00 per hour*
3. Inspections for which no fee is specifically indicated . . . . .	\$42.00 per hour* (minimum charge – one-half hour)
4. Additional plan review required by changes, additions or revisions to plans . . . . .	\$42.00 per hour*
5. For use of outside consultants for plan checking and inspections, or both . . . . .	Actual costs **

\* Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

\*\* Actual costs include administrative and overhead costs.

## Extracted from 1997 Uniform Building Code

### BUILDING PERMIT FEES

TOTAL VALUATION	FEE
\$1.00 to \$500	\$23.00
\$501.00 to \$2,000.00	\$23.50 for the first \$500.00 plus \$3.05 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$391.25 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$643.75 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$5,608.75 for the first \$1,000,000.00 plus \$3.15 for each additional \$1,000.00, or fraction thereof
<b>Other Inspections and Fees:</b>	
1. Inspections outside of normal business hours . . . . .	\$47.00 per hour*
2. Reinspection fees . . . . .	\$47.00 per hour*
3. Inspections for which no fee is specifically indicated . . . . .	\$47.00 per hour* (minimum charge – one-half hour)
4. Additional plan review required by changes, additions or revisions to plans . . . . .	\$47.00 per hour*
5. For use of outside consultants for plan checking and inspections, or both . . . . .	Actual costs **

\* Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

\*\* Actual costs include administrative and overhead costs.

## LMC/AMM Building Permit Fees Working Group Report (November 2003)

The following is a sample fee schedule that cities may use as a guide in setting local building permit fees. The sample fee schedule was developed using the 1997 Uniform Building Code (UBC) as a base and applying the Consumer Price Index (CPI) adjustment.

<b>Value Range</b>	<b>1997 UBC</b>	<b>2003 Recommended</b>
\$1 - \$500	\$23.50	\$25.00
\$501 - \$2,000	\$23.50 for the first \$500 \$3.05 / for additional \$100	\$25.00 for the first \$500 \$3.25 / for additional \$100
\$2,001 - \$25,000	\$6.25 for the first \$2,000 \$14.00 / additional \$1000	\$73.50 for the first \$2,000 \$14.75 / additional \$1,000
\$25,001 - \$50,000	\$392.25 for the first \$25,000 \$ 10.10 / additional \$1,000	\$415.75 for the first \$25,000 \$10.75 / additional \$1,000
\$50,001 - \$100,000	\$643.75 for the first \$50,000 \$7.00 / additional \$1,000	\$682.50 for the first \$50,000 \$7.50 / additional \$1,000
\$100,001 - \$500,000	\$993.75 for the first \$100,000 \$5.60 / additional \$1,000	\$1,053.50 for the first \$100,000 \$6.00 / additional \$1,000
\$500,001 - \$1,000,000	\$3,233.75 for the first \$500,000 \$4.75 / additional \$1,000	\$3,427.75 for the first \$500,000 \$5.00 / additional \$1,000
\$1,000,001 and up	\$5,608.75 for the first \$1,000,000 \$3.65 / additional \$1,000	\$5,945.25 for the first \$1,000,000 \$4.00 / additional \$1,000

Unlike previous versions of the state building code, the code adopted in 2003 did not contain a sample fee schedule; therefore, members of the League and AMM developed the fee schedule above with information provided by the Construction Codes and Licensing Division.

## Extracted from 2006 International Residential Code

### APPENDIX L PERMIT FEES

TOTAL VALUATION	FEE
\$1 to \$500	\$24
\$501 to \$2,000	\$24 for the first \$500 plus \$3 for each additional \$100, or fraction thereof, to and including \$2,000
\$2,001 to \$40,000	\$69 for the first \$2,000 plus \$11 for each additional \$1,000, or fraction thereof, to and including \$40,000
\$40,001 to \$100,000	\$487 for the first \$40,000 plus \$9 for each additional \$1,000 or fraction thereof, to and including \$100,000.00
\$100,001 to \$500,000	\$1,027 for the first \$100,000 plus \$7 for each additional \$1,000 or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$3,827 for the first \$500,000 plus \$5 for each additional \$1,000 or fraction thereof, to and including \$1,000,000
\$1,000,001 to \$5,000,000	\$6,327 for the first \$1,000,000 plus \$3 for each additional \$1,000 or fraction thereof, to and including \$5,000,000
\$5,000,001 and over	\$18,327 for the first \$5,000,000.00 plus \$1 for each additional \$1,000 or fraction thereof

# Permit Fee Schedule Comparison

## SW Region # 4

January-08

Community		Permit Fee	Plan Review
Arlington	X	90% of 97 UBC	65%
Benson	X	Commercial - 88 UBC Residential - 88 UBC	65% No Fee
Bird Island	X	Commercial - 94 UBC Residential - 94 UBC	30% 30%
Blue Earth	X	35% of 97 UBC	65%
Brownton	X	Commercial - 94 UBC Residential - 94 UBC	30% 30%
Butterfield	X	91 UBC	65%
Clarkfield	X	50% of 94 UBC	65%
Cleveland	X	85 UBC	65%
Eagle Lake	X	94 UBC	65%
Elmore	X	41% of 88 UBC	No Fee
Elysian	X	94 UBC	65%
Fairfax	X	Commercial - 94 UBC Residential - 94 UBC	30% 30%
Fairmont	X	Commercial - 97 UBC Residential - 97 UBC	65% No Fee
Gaylord	X	79 UBC	65%
Ghent	X	88 UBC	30%
Glencoe	X	88 UBC	65%
Granite Falls	X	50% of 94 UBC	65%
Green Isle	X	88 UBC	65%
Hector	X	Commercial - 94 UBC Residential - 94 UBC	30% 30%
Henderson	X	79 UBC	65%
Hutchinson	X	97 UBC	65%

Jackson	X	Commercial - 75% of 94 UBC Residential - 75% of 94 UBC	65% 25%
Janesville	X	88 UBC	65%
Kandiyohi County	X	88 UBC	65%
Lake Crystal	X	60% of 97 UBC	65%
Lester Prairie	X	94 UBC	65%
LeCenter	X	85 UBC	65%
LeSueur	X	94 UBC	65%
Luverne	X	Commercial - 97 UBC Residential - 80% of 97 UBC	65% No Fee
Madison Lake		Commercial - 97 UBC Residential - 80% of 97 UBC	65% 65%
Mankato	X	Commercial - 97 UBC Residential - 97 UBC	65% No Fee
Marshall	X	88 UBC	No Fee
Meeker County	X	88 UBC	65%
Montevideo	X	88 UBC plus 10%	65%
Montgomery	X	94 UBC	65%
Mountain Lake	X	91 UBC	65%
New London / Spicer	X	Commercial - 94 UBC Residential - 94 UBC	25% No Fee
New Richland	X	94 UBC	65%
New Ulm	X	Commercial - 97 UBC Residential - 97 UBC	25% No Fee
Nicollet	X	Commercial - 83% of 97 UBC Residential - 83% of 97 UBC	65% 35%
North Mankato	X	Commercial - 97 UBC Residential - 97 UBC	65% No Fee
Northrup	X	91 UBC	No Fee
Olivia	X	Commercial - 88 UBC plus 10% Residential - 88 UBC plus 10%	65% No Fee
Pipestone	X	Commercial - 97 UBC Residential - 97 UBC	65% 50%
Plato	X	97 UBC plus 5%	65%

Redwood Falls	X	Commercial - 94 UBC Residential - 94 UBC	65% \$100 fixed	
Sherburn	X	88 UBC	65%	
Silver Lake	X	88 UBC plus 15%	65%	
Sleepy Eye	X	83% of 88 UBC	No Fee	
St. James	X	97 UBC	65%	
St. Peter	X	Commercial - 83% of 97 UBC Residential - 83% of 97 UBC	65% 35%	
Stewart	X	Commercial - 94 UBC Residential - 94 UBC	30% 30%	
Tracy	X	88 UBC	No Fee	
Truman		91 UBC	No Fee	
Waseca	X	Commercial - 75% of 97 UBC Residential - 65% of 97 UBC	65% 65%	
Wells	X	76 UBC	50%	
Willmar	X	Commercial - 94 UBC Residential - 94 UBC	65%	40%
Windom	X	94 UBC	65%	
Winnebago	X	88 UBC plus 20%	No Fee	
Winsted	X	79 UBC	65%	
Winthrop	X	90% of 88 UBC	65%	
Worthington	X	Commercial - 99% of 88 UBC Residential - 86% of 88 UBC	65% 65%	
Faxon Township		94 UBC	65%	
Paxton Township	X	65% of 97 UBC	No Fee	
Stoney Run Township	X	50% of 94 UBC	65%	

City of Alexandria - 1997 UBC (Council just raised with the New Year 2012)  
City of Faribault - 1997 UBC  
City of Mankato -  
City of Marshall - 1994 UBC  
City of Hutchinson - 1997 UBC +10%  
City of Owatonna -  
City of Worthington -  
City of Fairmont - 2000 UBC  
City of New Ulm -  
City of Hibbing -  
City of Stillwater -

**CITY OF MANKATO  
BUILDING PERMIT FEE SCHEDULE  
EFFECTIVE JANUARY 1, 2012  
(10% Increase)**

Estimated Cost	Fee	Surchg.	Total	Estimated Cost	Fee	Surchg.	Total
\$ 0 - 200	25.30	.50	25.80	24,001 - 25,000	430.38	12.50	442.88
201 - 500	25.30	.50	25.80	25,001 - 26,000	441.49	13.00	454.49
501 - 600	29.21	.50	29.71	26,001 - 27,000	452.60	13.50	466.10
601 - 700	32.56	.50	33.06	27,001 - 28,000	463.71	14.00	477.71
701 - 800	35.92	.50	36.42	28,001 - 29,000	474.82	14.50	484.32
801 - 900	39.27	.50	39.77	29,001 - 30,000	485.93	15.00	500.93
901 - 1,000	42.63	.50	43.13	30,001 - 31,000	497.04	15.50	512.54
1,001 - 1,100	45.98	.55	46.53	31,001 - 32,000	508.15	16.00	524.15
1,101 - 1,200	49.33	.60	49.94	32,001 - 33,000	519.26	16.50	535.76
1,201 - 1,300	52.69	.65	53.34	33,001 - 34,000	530.37	17.00	547.37
1,301 - 1,400	56.04	.70	56.75	34,001 - 35,000	541.48	17.50	558.98
1,401 - 1,500	59.40	.75	60.15	35,001 - 36,000	552.59	18.00	570.59
1,501 - 1,600	62.76	.80	63.56	36,001 - 37,000	563.70	18.50	582.20
1,601 - 1,700	66.11	.85	66.96	37,001 - 38,000	574.81	19.00	593.81
1,701 - 1,800	69.47	.90	70.37	38,001 - 39,000	585.92	19.50	605.42
1,801 - 1,900	72.82	.95	73.77	39,001 - 40,000	597.03	20.00	617.03
1,901 - 2,000	76.18	1.00	77.18	40,001 - 41,000	608.14	20.50	628.64
2,001 - 3,000	91.58	1.50	93.08	41,001 - 42,000	619.25	21.00	640.25
3,001 - 4,000	106.98	2.00	108.98	42,001 - 43,000	630.36	21.50	651.86
4,001 - 5,000	122.38	2.50	124.88	43,001 - 44,000	641.47	22.00	663.47
5,001 - 6,000	137.78	3.00	140.78	44,001 - 45,000	652.58	22.50	675.08
6,001 - 7,000	153.18	3.50	156.68	45,001 - 46,000	663.69	23.00	686.69
7,001 - 8,000	168.58	4.00	172.58	46,001 - 47,000	674.80	23.50	698.30
8,001 - 9,000	183.98	4.50	188.48	47,001 - 48,000	685.91	24.00	709.91
9,001 - 10,000	199.38	5.00	204.38	48,001 - 49,000	697.02	24.50	721.52
10,001 - 11,000	214.78	5.50	220.28	49,001 - 50,000	708.13	25.00	733.13
11,001 - 12,000	230.18	6.00	236.18	50,001 - 100,000	\$708.13 for 1st \$50,000, plus \$7.70 for each additional \$1,000.		
12,001 - 13,000	245.58	6.50	252.08	100,001 - 500,000	\$1,093.13 for 1st \$100,000, plus \$6.16 for each additional \$1,000.		
13,001 - 14,000	260.98	7.00	267.98	500,001 - 1,000,000	\$3,557.13 for 1st \$500,000, plus \$5.23 for each additional \$1,000.		
14,001 - 15,000	276.38	7.50	283.88	1,000,001 & Over	\$6,166.63 for 1st \$1,000,000, plus \$3.47 for each additional \$1,000.		
15,001 - 16,000	291.78	8.00	299.78				
16,001 - 17,000	307.18	8.50	315.68				
17,001 - 18,000	322.58	9.00	331.58				
18,001 - 19,000	337.98	9.50	347.48				
19,001 - 20,000	353.38	10.00	363.38				
20,001 - 21,000	368.78	10.50	379.28				
21,001 - 22,000	384.18	11.00	395.18				
22,001 - 23,000	399.58	11.50	411.08				
23,001 - 24,000	414.98	12.00	426.98				

**PLAN REVIEW FEE:** Plan review fee to be charged on all new buildings and major alterations. Charge rate is based on 65% of building permit fee not including surcharge. Plan review fees are not charged on one- and two- family dwellings.

**STATE SURCHARGE (on all permits):**

\$ 101 - \$ 1, 000 = \$.50 surcharge (minimum surcharge \$.50)  
 \$1,000 - \$999,000 = estimated cost x .0005  
 \$1,000,000 and up = see scale below

\$1,000,000 - \$2,000,000 = \$ 500 for \$1,000,000 + (.0004 x amount over \$1,000,000)  
 \$2,000,000 - \$3,000,000 = \$ 900 for \$2,000,000 + (.0003 x amount over \$2,000,000)  
 \$3,000,000 - \$4,000,000 = \$1,200 for \$3,000,000 + (.0002 x amount over \$3,000,000)  
 \$4,000,000 - \$5,000,000 = \$1,400 for \$4,000,000 + (.0001 x amount over \$4,000,000)  
 \$5,000,000 - and over = \$1,500 for \$5,000,000 + (.00005 x amount over \$5,000,000)

\*\*\* Building Permit Fee + Plan Review Fee + State Surcharge = TOTAL BUILDING PERMIT FEE \*\*\*

ORDINANCE NO. 957

AN ORDINANCE TO AMEND TITLE XV OF THE CITY CODE  
OF WORTHINGTON, NOBLES COUNTY, MINNESOTA

The City Council of the City of Worthington Do Ordain:

Section I.

That Worthington City Code, Title XV, Section 150.01(B)(2) shall be amended to read as follows:

Permit Fees shall be assessed for work governed by this code in accordance with the fee schedule below. In addition to the fee schedule, a surcharge fee shall be collected on all permits issued for work governed by this code in accordance with Minnesota Statute 16B.70.

**Building Permit Fee Schedule  
One through Four Family Residential Structures**

<u>Valuation</u>	<u>Permit Fee</u>	<u>Plan Check Fee</u>	<u>State Surcharge</u>
\$1 - \$1,000	\$15.80	65% of Permit Fee	0.05% of Valuation
\$1,001 - \$5,000	\$15.80 for the first \$1,000 \$11.06 per \$1,000 over	65% of Permit Fee	0.05% of Valuation
\$5,001 - \$25,000	\$60.04 for the first \$5,000 \$7.27 per \$1,000 over	65% of Permit Fee	0.05% of Valuation
\$25,001 - \$50,000	\$205.44 for the first \$25,000 \$6.00 per \$1,000 over	65% of Permit Fee	0.05% of Valuation
\$50,001 - \$100,000	\$355.44 for the first \$50,000 \$3.95 per \$1,000 over	65% of Permit Fee	0.05% of Valuation
\$100,001 - \$500,000	\$552.94 for the first \$100,000 \$3.16 per \$1,000 over	65% of Permit Fee	0.05% of Valuation
\$500,001 - \$1,000,000	\$1,816.94 for the first \$500,000 \$2.84 per \$1,000 over	65% of Permit Fee	0.05% of Valuation
\$1,000,001 - \$2,000,000	\$3,236.94 for the first \$1,000,000 \$2.29 per \$1,000 over	65% of Permit Fee	\$500 for first \$1,000,000 .040% of val. over
\$2,000,001 - \$3,000,000	\$3,236.94 for the first \$1,000,000 \$2.29 per \$1,000 over	65% of Permit Fee	\$900 for first \$2,000,000 .030% of val. over
\$3,000,001 - \$4,000,000	\$3,236.94 for the first \$1,000,000 \$2.29 per \$1,000 over	65% of Permit Fee	\$1,200 for first \$3 mil. .020% of val. over
\$4,000,001 - \$5,000,000	\$3,236.94 for the first \$1,000,000 \$2.29 per \$1,000 over	65% of Permit Fee	\$1,400 for first \$4 mil. .010% of val. over
\$5,000,001 and over	\$3,236.94 for the first \$1,000,000 \$2.29 per \$1,000 over	65% of Permit Fee	\$1,500 for first \$5 mil. .005% of val. over

**Building Permit Fee Schedule  
Other Than One - Four Family Residential Structures**

<u>Valuation</u>	<u>Permit Fee</u>	<u>Plan Check Fee</u>	<u>State Surcharge</u>
\$1 - \$1,000	\$22.12	65% of Permit Fee	0.05% of Valuation
\$1,001 - \$5,000	\$22.12 for the first \$1,000 \$11.06 per \$1,000 over	65% of Permit Fee	0.05% of Valuation
\$5,001 - \$25,000	\$66.36 for the first \$5,000 \$8.53 per \$1,000 over	65% of Permit Fee	0.05% of Valuation
\$25,001 - \$50,000	\$236.96 for the first \$25,000 \$6.32 per \$1,000 over	65% of Permit Fee	0.05% of Valuation
\$50,001 - \$100,000	\$394.96 for the first \$50,000 \$4.74 per \$1,000 over	65% of Permit Fee	0.05% of Valuation
\$100,001 - \$500,000	\$631.96 for the first \$100,000 \$3.71 per \$1,000 over	65% of Permit Fee	0.05% of Valuation
\$500,001 - \$1,000,000	\$2,115.96 for the first \$500,000 \$3.24 per \$1,000 over	65% of Permit Fee	0.05% of Valuation
\$1,000,001 - \$2,000,000	\$3,735.96 for the first \$1,000,000 \$2.37 per \$1,000 over	65% of Permit Fee	\$500 for first \$1,000,000 .040% of val. over
\$2,000,001 - \$3,000,000	\$3,735.96 for the first \$1,000,000 \$2.37 per \$1,000 over	65% of Permit Fee	\$900 for first \$2,000,000 .030% of val. over
\$3,000,001 - \$4,000,000	\$3,735.96 for the first \$1,000,000 \$2.37 per \$1,000 over	65% of Permit Fee	\$1,200 for first \$3 mil. .020% of val. over
\$4,000,001 - \$5,000,000	\$3,735.96 for the first \$1,000,000 \$2.37 per \$1,000 over	65% of Permit Fee	\$1,400 for first \$4 mil. .010% of val. over
\$5,000,001 and over	\$3,735.96 for the first \$1,000,000 \$2.37 per \$1,000 over	65% of Permit Fee	\$1,500 for first \$5 mil. .005% of val. over

**Section II.**

This Ordinance shall become effective at 12:01 a.m. on January 1, 2004.

**Section III.**

Passed and adopted by the City Council of the City of Worthington, Minnesota, this 8 day of December, 2003.

(SEAL)



Alan Oberloh, Mayor

Attest: 

Karen Buchman, City Clerk

[Back to Web Site](#)

## City of Hibbing Hibbing, Minnesota

---

### Building Permit Fees

#### Residential Houses\*:

1. Single Family Dwelling - .003 of project value
2. Manufactured Home on Slab - .001 of project value
3. Manufactured Home with Basement - .002 of project value
4. Addition to Single Family Dwelling - \$75.00 or .003 of project value whichever is greater
5. Remodel Interior - \$25.00
6. Exterior Remodel Under \$7,000 - \$50.00
7. Exterior Remodel - \$7,000 or more - \$75.00

#### Residential Garages\*:

1. Under 1,000 square feet - \$60.00
2. 1,000 square feet or more - \$75.00
3. Addition under 1,000 square feet - \$50.00

**\*Residential Building Permit Fees do not include Plan Review Fees which are computed on a separate fee schedule or the zoning fee of \$10.00.**

Effective: July 7, 2003

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[Privacy Statement](#) - This is the official site of the City of Hibbing.

**ORDINANCE NO. 988**

**AN ORDINANCE ESTABLISHING PERMIT FEES  
TO BE COLLECTED BY THE  
CITY OF STILLWATER**

The City Council of the City of Stillwater does ordain:

1. A new Section 33.4 is hereby adopted to hereafter read as follows:

**PERMIT FEES.** The applicant for a permit shall provide an estimated construction value at the time of application, except for fixed fees. Permit valuations shall include total value of all construction work, including materials and labor, for which the permit is being issued, such as gas, mechanical, plumbing equipment, and permanent systems. The building official shall make the final determination of value.

Valuation is based on the building valuation data, dated May of 2004 or the most current valuation provided by the ICC via State of Minnesota Building Codes and Standards Division or contract bid price. The building official shall make the final determination.

**Exceptions:** Building permit valuations for the following structures shall be based on the valuation of on-site work only:

- a. Manufactured homes containing a Housing and Urban Development (HUD) certification label;
- b. Prefabricated buildings with a Minnesota Building Codes and Standards Division prefabrication label; and
- c. Industrialized/modular buildings with an Industrialized Building Commission (IBC) label.

**PLAN REVIEW FEES.** When submittal documents are required by the building official, a plan review fee shall be paid. Said plan review fee shall be 65 percent of the building permit fee. The plan review fees are separate fees from the permit fees and are in addition to the permit fees. When submittal documents are incomplete or changed so as to require additional plan review, fees shall be charged at the rate shown in Building Permit Fee Table. Plan review fees for similar plans falling under 1300.0160, subpart 6, shall be 25 percent of the building permit fee.

**FIXED FEES**

**PLUMBING PERMIT**

COMMERCIAL:	1% of bid plus state surcharge.
MINIMUM:	\$49.50 plus state surcharge

RESIDENTIAL: \$ 7.00 per opening plus state surcharge  
MINIMUM: \$49.50 plus state surcharge

Water Softeners: \$15.00 plus state surcharge.  
Sewer and Water: \$49.50 plus state surcharge.

#### MECHANICAL PERMIT FEES

COMMERCIAL: 1% of bid plus state surcharge  
MINIMUM: \$49.50 plus state surcharge

#### RESIDENTIAL:

#### IF INSTALLING BOTH HEAT AND AIR CONDITIONING ON THE SAME PERMIT:

Heating plant \$49.50  
Air conditioning \$25.00 Plus State surcharge

#### IF INSTALLING EITHER HEAT OR AIR CONDITIONING:

Heating plant ONLY: \$49.50 plus state surcharge  
Air conditioning ONLY: \$49.50 plus state surcharge  
Heating plant includes fireplaces \$50.00

Miscellaneous work such as duct work, new gas line, etc, has the minimum fee applied

**WORK COMMENCING BEFORE PERMIT ISSUANCE.** If work for which a permit is required by the code has been commenced without first obtaining a permit, a special investigation shall be made before a permit may be issued for the work. An investigation fee shall be collected and is in addition to the required permit fee, and equal to the permit fee.

**FEE REFUNDS.** The building official may authorize refunding of any fees paid here under which was erroneously paid or collected.

The building official may authorize refunding of not more than 80 percent of the permit fee or plan review fee paid when no work has been done under a permit issued. The building official shall not authorize refunding of any fee paid except on written application filed by the original permittee not later than 180 days after the date of fee payment.

**REINSPECTIONS.** A reinspection fee may be assessed for each inspection or re-inspection when such portion of work for which inspection is called for is not complete or when corrections called for are not made.

To obtain a reinspection, the permit applicant shall pay the reinspection fee in accordance with Building Permit Fee Table in the fee schedule adopted by this Municipality.

In instances where reinspection fees have been assessed, no additional inspections of the work will be performed until the required fees have been paid.

**EXPIRATION.** Every permit issued by the building official shall expire by limitation and become null and void if the building or work authorized by such permit is not commenced within 180 days from the date of such permit, or if the building or work authorized by such permit is suspended or abandoned at any time after the work is commenced for a period of 180 days. Before such work can be recommenced, a new permit shall be first obtained to do so, and the fee therefore shall be one half the amount required for a new permit for such work, excluding plan review fee, provided no changes have been made or will be made in the original plans and specifications for such work.

The building official may grant, in writing, one or more extensions of time, for periods not more than 180 days each. The extension shall be requested in writing and justifiable cause demonstrated.

**EXPIRATION OF PLAN REVIEW.** Applications for which no permit is issued within 180 days following the date of application shall expire by limitation, and plans and other data submitted for review may thereafter be returned to the applicant or destroyed by the building official. In order to renew action on an application after expiration, the applicant shall resubmit plans and pay a new plan review fee. In the event of a hardship and at the discretion of the building official a new plan review fee may be waived.

#### BUILDING PERMIT FEES

TOTAL VALUATION	FEE
\$1.00 to \$500.00	\$23.00 \$23.50 for the first \$500.00 plus \$3.05 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$501.00 to \$2,000.00	\$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$391.25 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$643.75 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$993.75 for the first \$100,000.00 plus \$5.60 for each \$1,000.00, or fraction thereof, to and including \$500,000.00

\$500,001.00 to \$1,000,000.00

\$3,233.75 for the first \$500,000.00 plus  
\$4.75 for each Additional \$1,000.00, or  
fraction thereof, to and including  
\$1,000,000.00

\$1,000,001.00 and up

\$5,608.75 for the first \$1,000,000.00 plus  
\$3.15 for each additional \$1,000.00, or  
fraction thereof

Other Inspections and Fees:

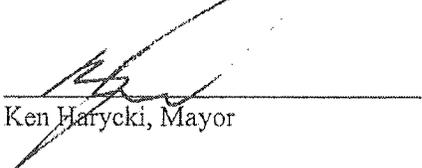
- |    |  |                    |
|----|--|--------------------|
| 1. | Inspections outside of normal business hours   | \$47.00 per hour*  |
| 2. | Reinspection fees assessed under provisions of Section 305.8                               | \$47.00 per hour*  |
| 3. | Inspections for which no fee is specifically indicated<br>(minimum charge - one-half hour) | \$47.00 per hour*  |
| 4. | Additional plan review required by changes, additions<br>or revisions to plans             | \$47.00 per hour * |
| 5. | For use of outside consultants for plan checking and<br>inspections, or both               | Actual costs **    |

\* Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

\*\* Actual costs include administrative and overhead costs.

Enacted by the City Council of the City of Stillwater this 7th day of August 2007.

CITY OF STILLWATER

  
\_\_\_\_\_  
Ken Harycki, Mayor

Attest:

  
\_\_\_\_\_  
Diane F. Ward, City Clerk

AFFIDAVIT OF PUBLICATION

# Stillwater Gazette

1931 Curve Crest Blvd.  
Stillwater, MN 55082  
(651) 439-3130 Fax: (651) 439-4713

8/13/07

State of Minnesota)  
ss.  
County of Washington}

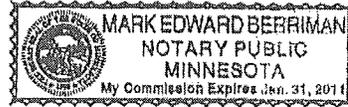
The undersigned, being duly sworn, on oath, says that s/he is the Publisher or authorized agent and employee of the Publisher known as the Stillwater Gazette, and has full knowledge of the facts which are stated. (A) The newspaper has complied with all of the requirements constituting qualification as a qualified newspaper, as provided by Minnesota State Statute 331A.02, 331A.07 and other applicable laws as amended. Printed below is a copy of the lowercase Alphabet, from A to Z, both inclusive, which is hereby acknowledged as being the size and kind type used in composition and publication of the of notice. abcdefghijklmnopqrstuvwxyz

*Julie Athey*  
\_\_\_\_\_  
Publisher/Authorized Agent

Subscribed and sworn to or affirmed to me

on this 13<sup>TH</sup> day of August, 2007.

*[Signature]*  
\_\_\_\_\_  
Notary Public



City of Stillwater  
216 4th St N.  
Stillwater, MN 55082

Invoice #: 00006659

Terms: Net 30

Inches	Description	Price	Total
38	1 Day City of Stillwater - Ordinance No. 988 - 8/10	\$7.90	\$300.20

\$300.20

Sub Total \$300.20

Payment \$0.00

Balance Due \$300.20

Maximum rate per column inch under  
Minnesota Law: \$16.90 per 12-pica column

ORDINANCE NO. 998

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Enacted by the City Council of the City of Stillwater this 7th day of August 2007.

CITY OF STILLWATER  
 Ken Haryck, Mayor

Attest: Diane F. Ward, City Clerk



**City of New Ulm**  
**Building Permit Fee Schedule**  
 Effective January 1, 2012

Estimated Cost	Fee	Surcharge	Total	Estimated Cost	Fee	Surcharge	Total
\$0 - 200	\$23.00	\$0.50	\$23.50	\$24,001 - 25,000	\$391.25	\$12.50	\$403.75
201 - 500	23.00	0.50	23.50	25,001 - 26,000	401.35	13.00	414.35
501 - 600	26.55	0.50	27.05	26,001 - 27,000	411.45	13.50	424.95
601 - 700	29.60	0.50	30.10	27,001 - 28,000	421.55	14.00	435.55
701 - 800	32.65	0.50	33.15	28,001 - 29,000	431.65	14.50	446.15
801 - 900	35.70	0.50	36.20	29,001 - 30,000	441.75	15.00	456.75
901 - 1,000	38.75	0.50	39.25	30,001 - 31,000	451.85	15.50	467.35
1,001 - 1,100	41.80	0.55	42.35	31,001 - 32,000	461.95	16.00	477.95
1,101 - 1,200	44.85	0.60	45.45	32,001 - 33,000	472.05	16.50	488.55
1,201 - 1,300	47.90	0.65	48.55	33,001 - 34,000	482.15	17.00	499.15
1,301 - 1,400	50.95	0.70	51.65	34,001 - 35,000	492.25	17.50	509.75
1,401 - 1,500	54.00	0.75	54.75	35,001 - 36,000	502.35	18.00	520.35
1,501 - 1,600	57.05	0.80	57.85	36,001 - 37,000	512.45	18.50	530.95
1,601 - 1,700	60.10	0.85	60.95	37,001 - 38,000	522.55	19.00	541.55
1,701 - 1,800	63.15	0.90	64.05	38,001 - 39,000	532.65	19.50	552.15
1,801 - 1,900	66.20	0.95	67.15	39,001 - 40,000	542.75	20.00	562.75
1,901 - 2,000	69.25	1.00	70.25	40,001 - 41,000	552.85	20.50	573.35
2,001 - 3,000	83.25	1.50	84.75	41,001 - 42,000	562.95	21.00	583.95
3,001 - 4,000	97.25	2.00	99.25	42,001 - 43,000	573.05	21.50	594.55
4,001 - 5,000	111.25	2.50	113.75	43,001 - 44,000	583.15	22.00	605.15
5,001 - 6,000	125.25	3.00	128.25	44,001 - 45,000	593.25	22.50	615.75
6,001 - 7,000	139.25	3.50	142.75	45,001 - 46,000	603.35	23.00	626.35
7,001 - 8,000	153.25	4.00	157.25	46,001 - 47,000	613.45	23.50	636.95
8,001 - 9,000	167.25	4.50	171.75	47,001 - 48,000	623.55	24.00	647.55
9,001 - 10,000	181.25	5.00	186.25	48,001 - 49,000	633.65	24.50	658.15
10,001 - 11,000	195.25	5.50	200.75	49,001 - 50,000	643.75	25.00	668.75
11,001 - 12,000	209.25	6.00	215.25	50,001 - 100,000	643.75	for 1st \$50,000, plus \$7.00 for each additional \$1,000.	
12,001 - 13,000	223.25	6.50	229.75	100,001 - 500,000	993.75	for 1st \$100,000 plus \$5.60 for each additional \$1,000.	
13,001 - 14,000	237.25	7.00	244.25	500,001 - 1,000,000	3,233.75	for 1st \$500,000 plus \$4.75 for each additional \$1,000.	
14,001 - 15,000	251.25	7.50	258.75	1,000,001 & Over	5,608.75	for 1st \$1,000,000 plus \$3.15 for each additional \$1,000.	
15,001 - 16,000	265.25	8.00	273.25				
16,001 - 17,000	279.25	8.50	287.75				
17,001 - 18,000	293.25	9.00	302.25				
18,001 - 19,000	307.25	9.50	316.75				
19,001 - 20,000	321.25	10.00	331.25				
20,001 - 21,000	335.25	10.50	345.75				
21,001 - 22,000	349.25	11.00	360.25				
22,001 - 23,000	363.25	11.50	374.75				
23,001 - 24,000	377.25	12.00	389.25				

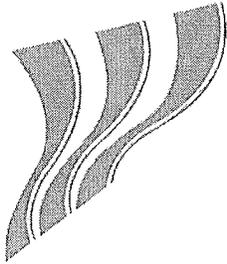
**Plan Review Fee:** Plan review fee to be charged on all new buildings and major alterations. Charge rate is based on 50% of building permit fee not including surcharge. Plan review fee for one- and two- family dwellings is a flat fee of \$100

**State Surcharge (on all permits):**

\$101 - \$1,000 = \$1.50 surcharge (minimum surcharge \$.50)  
 \$1,000 - \$999,000 = estimated cost x .0005  
 \$1,000,000 and up = see scale below

\$1,000,000 - \$2,000,000 = \$500 for \$1,000,000 + (.0004 x amount over \$1,000,000)  
 \$2,000,000 - \$3,000,000 = \$900 for \$2,000,000 + (.0003 x amount over \$2,000,000)  
 \$3,000,000 - \$4,000,000 = \$1,200 for \$3,000,000 + (.0002 x amount over \$3,000,000)  
 \$4,000,000 - \$5,000,000 = \$1,400 for \$4,000,000 + (.0001 x amount over \$4,000,000)  
 \$5,000,000 and over = \$1,500 for \$5,000,000 + (.00005 x amount over \$5,000,000)

**Building Permit Fee + Plan Review Fee + State Surcharge = TOTAL BUILDING PERMIT FEE**



**CITY OF WILLMAR, MINNESOTA  
REQUEST FOR COMMITTEE ACTION**

Agenda Item Number: \_\_\_\_\_

Meeting Date: May 29, 2014

Attachments:  Yes  No

**CITY COUNCIL ACTION**

Date: \_\_\_\_\_

- |                                   |                                 |
|-----------------------------------|---------------------------------|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Denied |
| <input type="checkbox"/> Amended  | <input type="checkbox"/> Tabled |
| <input type="checkbox"/> Other    |                                 |

\_\_\_\_\_  
\_\_\_\_\_

**Originating Department:** Planning and Development Services

**Agenda Item:** Highway 12 Corridor Study Goals and Objectives

**Recommended Action:** To approve the goals and objectives for the study.

**Background/Summary:** The City has been a partner in the Highway 12 Corridor Study. Following significant local contact and a number of meetings with local stake holders, a draft set of goals and objectives have been prepared for the study. Staff believes that these goals and objectives will provide the necessary framework for future decisions regarding land use and transportation issues along the corridor.

**Alternatives:**

1. Approve the goals and policies
2. Amend the goals and policies and give those suggestions to the consultants.

**Financial Considerations:** N/A

**Preparer:** Bruce D. Peterson, AICP  
Director of Planning and Development Services

**Signature:**

**Comments:**



## MEMORANDUM

TO: Highway 12 Corridor Study TAT

FROM: Bob Rogers, AICP

DATE: April 21, 2014

RE: Highway 12 Corridor - Transportation and Land Use Goals & Objectives Tech Memo

The purpose of this memorandum is to document the Highway 12 Corridor Study Vision Statement and supporting transportation and land use goals and objectives. The vision statement and goals & objectives apply to the portion of Highway 12 and the adjacent properties from approximately 45<sup>th</sup> Street SE on the east to Kandiyohi County State Aid Highway 5 on the west.

### Highway 12 Corridor Vision Statement

Highway 12 is a critical east-west transportation corridor in west-central Minnesota that serves as a vital link between trade center and employment nodes for local residents, businesses, and commuters. While the Highway 12 Corridor Study will focus on the roadway segment between 45<sup>th</sup> Street SE on the east side of Willmar to Kandiyohi County State Aid Highway (CSAH) 5 on the west, regional needs beyond the study limits will also play a factor in identifying the long-term conceptual vision that will define future land use and transportation investments that will improve mobility, safety, and support the economic vitality of the area.

The intent of this policy statement is to state a desired outcome in general terms. The Highway 12 Corridor Vision Statement has been developed with the consideration of key findings related to the existing and forecast transportation and land use conditions along the corridor and by integrating public input generated as part of the public outreach from the corridor study. The Highway 12 Corridor vision Statement is as follows:

*“The Highway 12 corridor through the City of Willmar will facilitate the efficient movement of citizens, visitors, and commerce within and through the city on a safe, well maintained, convenient, coordinated, and fiscally responsible route using a balanced approach of land use and transportation policies and investments.”*

### Highway 12 Transportation and Land Use Goals & Objectives

The transportation related issues shown on Figure 1 were identified based on an assessment of the existing conditions as well as from input received from the project partners. The study goals and objectives must respond to the key issues along the corridor and within the adjacent study area.

The Highway 12 Transportation and Land Use Goals & Objectives should reflect a vision of what the Highway 12 corridor should provide. They will also help guide priorities for future investment by MnDOT, the City of Willmar, Kandiyohi County, and/or in partnership with other regional or state agencies. These transportation goals and objectives provide the project partners with a means to measure the performance of the transportation system over time, and as necessary, an opportunity to reassess, revise and/or supplement the desires of the community.

The "goals" indicate a policy direction and assist in organizing individual objectives and more defined policies. The "objectives" provide more detailed action plans that are necessary to prioritize and initiate a goal. Objectives may include the start up or continuation of a program or implementation of a specific project. The following goals and objectives are not ranked or presented in order of importance or need:

**Goal 1: Preserve and enhance Highway 12 and intersecting roadways in a manner that improves safety and mobility.**

**Objectives:**

1. As one of the regions greatest investment priorities, the roadway partners shall preserve their existing transportation systems in the highest order of operating condition.
2. Continually monitor crash data and traffic volumes along the Highway 12 corridor for trends and performance levels and tailor improvements for targeted areas.
3. Conduct studies of reasonable traffic management techniques where documented safety issues exist and identify possible high benefit/low cost solutions.
4. Maintain the Highway 12 corridor by making adequate improvements to accommodate anticipated growth or to replace worn or obsolete components of the highway.
5. Seek opportunities to improve existing intersections through land use changes or redevelopment opportunities and by coordinating improvements between roadway partners (MnDOT, City of Willmar, and Kandiyohi County) and their funding programs.
6. Evaluate current intersection control along frontage roads that parallel Highway 12 and make determination if travel safety would benefit from modifications (adding stop signs, etc.).
7. Identify options for supplying alternative access to developments.
  - a. Understand how businesses, customers and suppliers use access on TH 12.
  - b. Study the need for and impact of access modifications (access relocation, consolidation, closure).
  - c. Evaluate frontage/backage road extensions along the corridor.
8. Further study the need and effectiveness of intersection traffic control at key intersections (CSAH 9, Lakeland Dr., 7<sup>th</sup> St. SW, 10<sup>th</sup> St. SW, Industrial Dr., CSAH 5).

9. Ensure that future improvements consider special design and safety considerations for heavy truck operations/movements along the corridor.

**Goal 2: Increase the connection between transportation considerations and the land development regulatory process**

**Objectives:**

1. Implement land use development and performance standards that will promote safe and efficient access to Highway 12 and the local transportation network including the adequacy of the following items:
  - a. Off-street parking for any new or expanding land use;
  - b. Internal traffic circulation and separation of parking maneuvering areas from driveways;
  - c. Stacking spaces for drive-thru related facilities;
  - d. Maneuvering space for delivery and service vehicles; and
  - e. Driveway widths and off site turn lanes.
2. Require the dedication or preservation of right-of-way consistent with adopted right-of-way standards when property is platted or subdivided, and work with landowners/developers during the site planning process to implement efficient internal circulation with access first being provided via a local roadway rather than directly from Highway 12.
3. Maintain a detailed land use plan (and supporting ordinances) that support the orderly and logical staging of infrastructure and public utilities in conjunction with development.
4. Encourage new industrial uses to locate in existing or future industrial parks within Willmar.

**Goal 3: Plan, design, and construct transportation and land use improvements in the Highway 12 corridor that respect and reflect the aesthetic character, historical and cultural context, and values of the citizens of Willmar**

**Objectives:**

1. Coordinate with and between governmental agencies, departments, the Lakes Area Chamber of Commerce, and other groups/organizations when planning and designing future transportation improvements and land use developments to help ensure the design elements of future projects take into consideration and reflect the physical, cultural, social, environmental, and aesthetic values of the community.
2. Identify how transportation improvements along Highway 12 can support initiatives and strategic actions for enhancing the downtown area. Consult the finding and recommendations of the Willmar Downtown Plan (dated May 2010) when planning and design improvements in the downtown area.

3. To the extent possible, maintain and enhance the “small-town” character of Willmar by providing context-sensitive design elements including lane widths, intersection curb radii, landscaping, lighting, pedestrian crossing facilities, etc.
4. The City will periodically survey area residents and business owners along Highway 12 corridor to gauge their perception of the corridor including the transportation and land use strengths, areas of concern, and opportunities for improvement.

#### **Goal 4: Seek opportunities to encourage and facilitate the expansion of pedestrian and bicycle facilities**

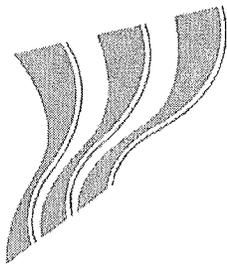
##### **Objectives:**

1. Where applicable, pedestrian/bicycle safety features will be integrated into transportation and land use improvements.
2. Within and beyond the Highway 12 corridor, the project partners will strive to provide opportunities to support active living and healthy lifestyle activities such as establishing an interconnected local and regional trail system (e.g. Lakeland Drive and Highway 12 east).
3. In the eastern portion of the corridor study area, the City will ensure planned development/redevelopment consider future accommodations for pedestrian/bicycle facilities.

#### **Goal 5: Implement the Transportation Vision Through Strategic Funding, and Objective and Definitive Decision Making, with the Collaboration of Jurisdictions (MnDOT, Kandiyohi County, and the City of Willmar).**

##### **Objectives:**

1. Plan for and preserve future opportunities along Highway 12 for necessary transportation system improvements, including right-of-way and pedestrian/bicycle facilities.
2. Realize necessary transportation system improvements in a cost-effective and timely fashion.
3. Empower governmental agencies to pursue state and federal transportation funding and evaluate non-traditional transportation funding mechanisms.
4. Utilize available funding programs such as the Municipal State Aid Street (MSAS), County State Aid (CSAH), Trunk Highway funds, and other revenue sources to maximize and leverage funds for transportation improvements.
5. Encourage business owners, residents and community groups to be active participants in seeking funding by contacting local, state and federal decision makers in support of transportation funding.



CITY OF WILLMAR, MINNESOTA  
REQUEST FOR COMMITTEE ACTION

Agenda Item Number: \_\_\_\_\_

Meeting Date: May 22, 2014

Attachments:  Yes  No

CITY COUNCIL ACTION

Date: \_\_\_\_\_

Approved  Denied  
 Amended  Tabled  
 Other

Originating Department: Planning and Development Services

Agenda Item: Former Rule Tire Building Demolition

Recommended Action: Approve the quote from MAAC of Montevideo, in the amount of \$48,500.00.

**Background/Summary:** The City recently received title to the former Rule Tire property. The structures have all been determined to be hazardous and in need of demolition. The contractor who submitted the low quote for the demolition is going to have available time for his crews in the very near future to do that work. Staff would like to approve an agreement with the contractor for that work, but has been working to determine a source of funding for the demolition. At the Committee meeting, staff intends to provide a couple of alternatives for funding from the capital improvement program.

**Alternatives:**

1. To proceed with demolition if a funding source is identified
2. To delay demolition until another source of funding has been determined

**Financial Considerations:** The low quote for demolition was \$48,500.00.

**Preparer:** Bruce D. Peterson, AICP  
Director of Planning and Development Services

**Signature:**

**Comments:**



P.O. Box 411 • Montevideo, MN 56265

February 26, 2014

City of Willmar  
Attn: Randy Kardell

Re: quote for demolition of Rule property

BASE BID - Demolition of all three buildings

1. Remove all debris and hazardous materials (including asbestos) from inside main building.
2. Completely demolish and dispose of all three buildings.
3. Remove floor, basement walls and footings.
4. Cap water line.
5. Fill in all voids with compactable material.
6. Place six inches of Class V gravel over entire lot.

Quote amount: **\$48,500.00**

Owner Acceptance: \_\_\_\_\_

DEDUCT ALTERNATE #1: deduct **\$4,406.00** if apartment building is not demolished.

Owner Acceptance: \_\_\_\_\_

DEDUCT ALTERNATE #2: deduct **\$7,344.00** if former body shop is not demolished.

Owner Acceptance: \_\_\_\_\_

Note:

1. City is responsible for utility disconnects.
2. All footings will be removed unless it is determined that doing this would cause damage to the adjacent properties.
3. We plan to recycle as much of the material from the demolition as possible.

Please contact Dennis Larson at 320-226-3245 with any questions. Thank you.

Dennis Larson  
President, MAAC Inc.