

WILLMAR CITY COUNCIL PROCEEDINGS
COUNCIL CHAMBERS
WILLMAR MUNICIPAL UTILITIES BUILDING
WILLMAR, MINNESOTA

August 1, 2016
7:00 p.m.

The regular meeting of the Willmar City Council was called to order by the Honorable Mayor Marv Calvin. Members present on a roll call were Mayor Marv Calvin, Council Members Audrey Nelsen, Steve Ahmann, Denis Anderson, Rick Fagerlie, Shawn Mueske, Andrew Plowman, Ron Christianson and Tim Johnson. Present 9, Absent 0.

Also present were City Administrator Larry Kruse, City Clerk-Treasurer Kevin Halliday, Public Works Director Sean Christensen, Police Chief Jim Felt, Finance Director Steve Okins, Community Education and Recreation Director Steve Brisendine, Planning and Development Services Director Bruce Peterson, and City Attorney Robert Scott.

There were no additions or deletions to the agenda.

Council Member Anderson offered a motion to adopt the Consent Agenda which included the following items: City Council Minutes of July 18, 2016, Rice Memorial Hospital Board Minutes of July 20, Willmar Municipal Utilities Board Minutes of July 25, Application for Exempt Permit - Willmar Community Theatre Inc., Application for Exempt Permit - West Central Ducks Unlimited, Accounts Payable Report through July 27, Human Rights Commission Minutes of May 17, Police Commission Minutes of June 3, and CER Joint Powers Board Minutes of July 22, 2016. Council Member Fagerlie seconded the motion, which carried.

Planning and Development Services Director Bruce Peterson introduced Paul Rasmussen, Project Manager with MnDOT District 8, Paul Christina of Burlington Northern Santa Fe and John Single Project Consultant for the Wye Project. Mr. Rasmussen presented the two alternates known as Alternative 1 and Alternate 2, which contains two sub-options known as 2A and 2 B. He explained the options and the consideration of the impact of at-grade crossings on traffic patterns, safety and delay effects.

Mr. Rasmussen went over the project schedule explaining it is currently in the pre-design phase and they are close to finishing a draft layout along with a draft environmental impact which should be complete sometime in September. From there it will go for agency reviews and a public hearing the end of January, 2017. The bid letting is proposed for November of 2017 with a start of construction in the spring of 2018 and project completion proposed for the fall of 2020. A public meeting is scheduled for August 2, 2016 from 5:00 - 7:00 p.m. at the Willmar Public Library. Mayor Calvin thanked Mr. Rasmussen for the update and all those involved in the project.

No one requested to speak during the Open Forum.

The Finance Committee Report of July 25, 2015 was presented to the Mayor and Council by Council Member Anderson. There were seven items for consideration.

Item No. 1 There were no comments from the public.

Item No. 2 Staff explained to the Committee that due to current job description changes, which include transferring Treasurer duties from the previous City Clerk-Treasurer position to the Finance Department and the Finance Director job description, the City of Willmar Investment Policy needs to be revised to reflect the change in responsibilities. The proposed revised Investment Policy was presented which changes any City Clerk-Treasurer reference to the Finance Director. It was noted there were no other revisions to the Investment Policy needed at this time.

It was the recommendation of the Committee the Council introduces a resolution amending the Investment Policy by changing all references of "City Clerk-Treasurer" to "Finance Director" as presented.

Resolution No. 1 was introduced by Council Member Anderson, seconded by Council Member Mueske, reviewed by Mayor Calvin, and approved on a roll call vote of Ayes 8, Noes 0.

RESOLUTION NO. 1

BE IT RESOLVED by the City Council of the City of Willmar, Minnesota, that the Investment Policy be amended by changing all references of "City Clerk-Treasurer" to "Finance Director".

Dated this 1st day of August, 2016.

/s/ Marv Calvin
Mayor

/s/ Kevin Halliday
Attest: City Clerk

Item No. 3 Community Education and Recreation Director Steve Brisendine presented a request to the Committee for authorization to submit an application for a James Metzen Mighty Duck Grant to help fund the replacement cost of the R-22 refrigerant system at the Civic Center. If approved, up to \$400,000 could be received through this grant. The deadline to apply is October 3, 2016, with a completion of the project deadline of December 31, 2017.

It was the recommendation of the Committee to authorize staff to submit an application for the James Metzen Mighty Duck Grant to obtain funds to assist in the replacement cost of the R-22 refrigerant system at the Civic Center. Council Member Anderson moved the recommendation of the Committee. Council Member Christianson seconded the motion, which carried.

Item No. 4 Community Education and Recreation Director Steve Brisendine presented a request to the Committee for authorization to submit an application for a Willmar Area Community Foundation Grant in an effort to obtain some funding for the proposed destination playground at Robbins Island. The committee spearheading this community initiative is hoping to build support and secure funding in the neighborhood of \$800,000 to build a 20,000 square foot inclusive destination playground at Robbins Island and have it ready for use by June, 2017. Staff recommended this application for funds be submitted in the amount of \$30,000. The deadline to apply is August 15, 2016, with funding notification within 90 days.

The Committee was recommending the Council authorize staff to submit an application for a Willmar Area Community Foundation Grant for \$30,000 to obtain funds to be used toward the proposed destination playground at Robbins Island. Council Member Anderson moved the recommendation of the Committee. Council Member Christianson seconded the motion, which carried.

Item No. 5 Staff explained to the Committee that the year-end financial report is presented to the Committee annually for review. In preparation of receiving the Independent Auditor's Annual Report, scheduled for the August 22nd Finance Committee meeting, staff reviewed the Management Letter, Footnotes and General Budget to Actual Comparison sections of the 2015 Comprehensive Annual Financial Report.

The Committee was recommending to the Council that beginning in 2017, financial reports and material budget amendments be presented quarterly to the Council. Council Member Anderson moved the recommendation of the Committee. Council Member Christianson seconded the motion, which carried.

Item No. 6 The Committee received the following reports: Quarter End 06/3/16 Investment Activity, Quarter End 06/30/16 Cash/Investment Portfolio, Quarter End 06/30/16 Interest Activity, Quarter End 06/30/16 Ten-Year Historical Investment Balances Per Quarter, Quarter End 06/30/16 Ten-Year

Historical Interest Received Per Quarter, 06/30/16 Rice Hospital Financial Report, and Quarter End 06/30/16 Rice Trust Fund. This matter was received by the Council for information only.

Item No. 7 Staff updated the Committee on the status of the Airport Fixed Base Operator (FBO). As of last week they were officially moved out and a settlement check was issued for residual fuel less the amount of July rent due. It was also noted that the request for proposals seeking a new FBO are due toward the end of July. This was received by the Council for information only.

The Finance Committee Report for July 25, 2016, was approved as presented and ordered placed on file in the City Clerk's Office upon motion by Council Member Anderson, seconded by Council Member Fagerlie.

The Public Works/Safety Committee Report for July 26, 2016 was presented to the Mayor and Council by Council Member Nelsen. There were five items for consideration.

Item No. 1 Citizens brought forth concerns of the proposed sidewalk pathway to be constructed to connect 23rd Street SE crossing Branch 3 of Ditch 23A to the new elementary school. Public Works Director Christensen noted the 30 foot utility easement containing dry utilities and a storm drain to be utilized for pedestrian access. The required 10 foot path will be maintained by the City and there will be no expenses to the homeowners surrounding it. Kelly Welch, 1304 23rd Street SE, addressed the Council with a public safety concern for the students attending the new elementary school. Mr. Welch stated there is not one sidewalk from Highway 12 between Lakeland Drive and the Bypass to Willmar Avenue. Bob Tinklenberg, 901 19th Street SE, also addressed the Council with concerns of drop-off points for the students at the new elementary school. The Council received the citizen comments for information only.

Item No. 2 Chief Felt noted the jail census for July 26, 2016 was 123; 41 inmates from the Department of Corrections, 65 inmates from Kandiyohi County and 17 inmates from other counties. The calls for service the previous two weeks totaled 895 and are 9 days ahead of this date last year. The majority of the calls for the previous two weeks were for traffic stops, followed by public assists and suspicious people/vehicles. The Committee discussed suspicious activity in the Garfield neighborhood. The Committee noted National Night Out is scheduled to take place on Tuesday, August 2nd. Administrator Kruse noted the outstanding efforts of the Police Department and Public Works Department on making the Rockin' Robbins and Jennie O' Turkey Store events a success.

Chief Hanson noted total Fire Department total calls for service in the previous two weeks totaled 11. The calls included 4 alarm activations, 2 car fires, 1 weather watch, 1 medical assist, 1 car crash, 1 cooking fire, and 1 public assist. The total calls for service this year is 177, compared to 200 calls in 2015. The dispatch to on scene time currently is 6 minutes 58 seconds. The Council received the updates for information only.

Item No. 3 Mr. Terry Frazee and Mr. Richard Falk brought forth, for information, boat ramp monitoring devices for aquatic invasive species at Willmar and Foot Lake. The lake associations have funds to contribute to the \$7,500 cost of the device, as well as the AIS Committee and Kandiyohi County. The I-LIDS monitors are un-manned systems placed at boat landings to monitor boat landing activities, capture video events. Videos encourage compliance with aquatic invasive species clean-off laws. The Committee was recommending the Council direct staff to proceed with research on the monitors and bring a final recommendation to Council. Council Member Christianson moved the recommendation of the Committee. Council Member Nelsen seconded the motion, which carried.

Item No. 4 Public Works Director Christensen brought forth, for information, an update on activities within the Public Works, Engineering and Wastewater departments.

- 2nd Street SW- Phase 1 concrete is complete, with the project scheduled to be complete by August 5th.
- Technology Drive NE parking lot repair- valley gutter and final wearing course is complete and the parking lot is now being utilized.

- Lion's Dog Park- waterline construction has begun.
- Robbins Island entrance- has been excavated and culverts installed. The new entrance could be complete by the next Rockin' Robbins event on August 16th.
- MPCA audit- The City is currently under an MPCA audit as the result of a settling pond bank breach at the site of the new elementary school. Follow up correspondence was received from the MPCA regarding corrections from their inspection of the Westwood Court Lift Station.
- Lift Station Updates- The Country Club Drive lift station building is currently being constructed. The Westwood Court lift station has the patch work and seeding done, the building is under construction and the roads are now open. The Fairgrounds lift station is at the 80% design stage, with research going into possible easements and right of way needs.
- Willmar Wye Update- Staff is currently attending project management updates via phone conferences and in-person meetings. Discussions are currently taking place to decide if the project merits the necessity of a 1st Ave crossing.
- 2016 Street Projects- Notices to property owners have been dispersed for construction starting on 15th Avenue SW and 7 ½ Street SW. A Press Release has been issued for construction scheduled to start on Minnesota Avenue SW on July 28th. A Press Release has also been issued for Lakeland Drive NE, as it will be temporarily closed between Litchfield Avenue and the railroad crossing on August 1st for water main improvements.

The Council received the Director's update for information only.

Item No. 5 The Committee discussed the possibility of a traffic and speed study along Willmar Avenue SE by the Middle School and on Lakeland Drive SE in front of the new elementary school site. Administrator Kruse noted the Eagle Lake Sanitary Sewer agreement is set to expire and staff has met with the County to discuss the terms of the agreement. A letter is planned to be written to extend the agreement so a facility study can be completed to determine their needs. The Civic Center Arena roof is scheduled to be advertised for bids this week with bids to be opened in August and a scheduled completion date of December. The Council received the discussion of non-agenda items for information only.

The Public Works/Safety Committee Report for July 26, 2016, was approved as presented and ordered placed on file in the City Clerk's Office upon motion by Council Member Christianson, seconded by Council Member Anderson.

The Community Development Committee Report for July 28, 2016 was presented to the Mayor and Council by Council Member Fagerlie. There were eight items for consideration.

Item No. 1 There were no public comments.

Item No. 2 Staff presented a proposal by a local technology service company to purchase Lot 1 of Block 4, Willmar Industrial Park Fourth Addition. The property is approximately 1.4 acres and the asking price for the real estate is \$78,110. The company plans to construct a 4800 square foot office/shop and will employ six full-time and one part-time employee. All employees will be paid salaries in excess of the City's \$12.00 per hour wage threshold. The company has offered to pay \$28,000 for the property utilizing the City's land write-down policy.

The Committee discussed the offer and suggested it was consistent with the goal of the City, that being providing assistance to companies to fill the Industrial Park.

The Committee was recommending the Council approve the land sale as proposed, subject to the adoption of the required ordinance. Council Member Fagerlie moved the recommendation of the Committee to approve the land sale. Council Member Nelsen seconded the motion, which carried.

Council Member Fagerlie made a motion to set a public hearing for August 15, 2016 to consider the ordinance. Council Member Nelsen seconded the motion, which carried.

Item No. 4 Staff presented a summary of the tax abatement request by RockStep Capital for the Kandi Mall. RockStep was requesting a 10-year abatement for taxes resulting from the K-Mart remodel, the construction of an additional satellite building, exterior/site improvements, and the market rate increase resulting from the purchase of the mall in 2015. Aaron Backman – EDC Director introduced RockStep representatives, John Vornholt, Kandi Mall manager, provided background information on the mall acquisition and redevelopment plans. Jodi Vest of RockStep Capital explained their investment and redevelopment strategies relative to large tenants, and talked about past results at other malls. Ms. Vest provided examples of success at their other locations as evidence that their strategy to refresh malls in small to medium sized markets does work.

The total new investment in the mall is estimated to exceed \$5 million, not including future tenant build-out. Staff explained how the abatement works relative to the tax levy. The City operates under a statutory limit of tax abatement but the proposed tax abatement still keeps the City well under that limit. It was noted that there are local investors involved with mall ownership. There are advantages to having local individuals involved in such a large real estate operation. The Committee discussed the City's requirements for tax abatement as stated in the City of Willmar tax abatement policy. In summary, the Committee considered the 10 year abatement with years 1-8 at 100% (approx. \$47,000/year) and year 9-10 at 80% (approx. \$37,500/year) to be a positive move for the City. It was hoped that the abatement would stimulate additional development by mall tenants and by businesses near the mall.

The Committee was recommending the Council approve the RockStep Capital tax abatement request subject to the required public hearing and approval of the business subsidy agreement. Council Member Fagerlie moved the recommendation of the Committee. Council Member Plowman seconded the motion, which carried.

Council Member Fagerlie made a motion to set a public hearing for September 6, 2016 to consider the tax abatement for Rock Step Capital. Council Member Anderson seconded the motion, which carried.

Item No. 5 Staff presented a report on a recent meeting with representatives of the Midwest Curling Association, aka Willmar Curling Club, to discuss their proposed facility. The club was looking to construct a facility of approximately 20,000 square feet and had requested City consideration in siting the facility and assisting the club with site preparation and utility costs. The facility is planned to have four lanes for curling and a fairly large club area, consisting of dining area, restrooms, and locker rooms.

Following discussion, staff had agreed to bring a recommendation to the Committee regarding the provision of a site and preparing the site for construction. The proposal was to enter into a long-term lease, and provide the land, soil corrections for the building footprint, and installation of water and sewer. The MCA would agree to secure private financing in advance of construction and to build an aesthetically pleasing building, constructed to code, with the final design subject to approval by the City. The MCA would agree to operate and maintain the building throughout the term of the lease. The MCA is to own and operate the Curling venue independent of the City for the duration of the lease.

The Committee was recommending to the Council that the City enter into a long-term lease, and provide the land, soil corrections for the building footprint, and install water and sewer to the building. Council Member Fagerlie moved the recommendation of the Committee. Council Member Nelsen seconded the motion.

Concerns were expressed by members of the Council regarding soil conditions and the cost for correction. Council Member Mueske offered an amendment to the motion to enter into a tentative long-term lease agreement with a contingency clause pending the results of a soil analysis for the building footprint and the installation of the sewer and water. Council Member Plowman seconded the amendment to the motion, which carried.

The original motion was discussed including the facility being used for other events besides curling and the status of the building being tax exempt. Operation and maintenance costs were also discussed. The motion carried with 7 Ayes and 1 Noes. The “no” vote was cast by Council Member Christianson.

Item No. 6 The Committee again discussed a proposal by staff to increase plan review fees from 40% of permit cost to 65% of permit cost. The Committee had previously recommended the increase, but the matter had been referred back to Committee. Staff presented documents showing that the City’s cost to provide building permit and inspection services in 2015 was approximately \$13,000 higher than the revenue received. The City received \$98,730 in plan review fees in 2015. Of this amount roughly \$24,000 were residential plan review fees. These fees were collected from new single family and multi-family housing, and from all permits for additions/alterations. Going from 40% to 65% with the plan review fee would have generated an additional \$12,000. It would have been nearly sufficient to balance out the revenue and expenses for building permit and inspection services.

The Committee was recommending the Council increase residential plan review fees from 40% to 65% of permit cost. Council Member Fagerlie moved the recommendation of the Committee. Council Member Anderson seconded the motion. Following a lengthy discussion Council Member Christianson made a motion to call for the question. Council Member Ahmann seconded the motion which failed with 5 Ayes and 3 Noes. (2/3 majority vote required) Council Members Ahmann, Mueske and Christianson cast the “no” votes.

Following additional discussion, Council Member Ahmann amended the motion to set the plan review fees at 40% of permit cost for the remainder of 2016, increase to 50% in 2017 and then increase for 65% in 2018. Council Member Mueske seconded the motion which passed with 5 Ayes and 3 Noes. Council Members Christianson, Nelsen and Johnson cast the “no” votes.

The original motion as amended for residential plan review fees carried with 6 Ayes and 2 Noes. Council Members Christianson and Johnson cast the “no” votes.

Item No. 7 Staff provided a brief update on the status of the wye project. There are still two options being considered for Highway 12 and, within the larger frame work of the project, there are a variety of smaller issues being considered. At a meeting earlier in the week, a major topic of discussion was the proposed crossing on 1st Avenue Northwest and whether that should be left in the project or an alternative sought. The various options will be vetted and information will become available very soon for the project partners to review and make a determination.

It was noted that MnDOT representatives would be available on August 1st to provide a detailed status report at the Council meeting. It was further noted that a public meeting is scheduled for August 2nd from 5-7 pm at the library to give the public an opportunity to be updated on project progress and to provide input. The Council received this update for information only.

Item No. 8 Staff informed the Committee that the final land release has been obtained for the remaining 480 acres of the former airport property. The City is now free to do what it wishes with that property. This was received by the Council for information only.

Item No. 9 Staff informed the Committee that another land sale is in the works for industrial park property. Staff had met with representatives of the company early in the week and the company expressed significant interest in obtaining the property. Staff has worked with the company for over one year to try and make the sale happen. The Council received this for information only.

Council Member Nelsen requested that staff follow up with a house at 9th Street NW/Olaf Avenue regarding some maintenance issues. Chair Fagerlie, reported that a letter of appreciation had been received regarding the City painting hydrants. This was received for information only.

The Community Development Committee Report for July 28, 2016, was approved as presented and ordered placed on file in the City Clerk's Office upon motion by Council Member Fagerlie, seconded by Council Member Christianson.

Council Member Nelsen requested all Committee documentation be attached with the Council Agenda packet.

The position of Storm Water Compliance/Permit Assistant was brought before the Council for consideration by Mayor Calvin. Planning and Development Services Director Bruce Peterson stated staff has been looking at the needs that exist to take care of storm water compliance. It appears more follow-up will be needed in the future to comply with the Minnesota Pollution Control Agency requirements for a MS-4 community. In addition to the storm water needs, the proposed position would allow a staff member to be in the field to also deal with zoning matters and other code enforcement issues. Discussion led to the urgency of filling the Engineering Technician position and inclusion of these storm water inspections in their tasks as well as design, construction inspection and staking. City Administrator Kruse stated when the MPCA recently did their initial audit, the City did not have a proactive system in place to regulate and monitor the MS-4 needs.

Council Member Mueske made a motion to approve the Storm Water Compliance/Permit Assistant position. Council Member Plowman seconded the motion, which failed with 2 Ayes and 6 Noes. Council Members Christianson, Anderson, Ahmann, Nelsen, Johnson and Fagerlie cast the "no" votes.

City Clerk Kevin Halliday presented an application for a City Park Special Event by On-Sale Liquor License Holder. The Willmar Stingers will be holding a "Margarita Ville" on August 5, 2016, with plans to serve a full array of liquor. The Special Event Permit is required to allow a state liquor caterer license holder to distribute alcohol on City park grounds. The Bakers Creek Eatery, LLC dba The Oaks at Eagle Creek has applied for this permit with on-site employee listed as David Baker. Due to the late filing of the City application, this application has not been approved by the Community Ed and Recreation Board and just recently the Willmar Police Department.

It was staff's recommendation to approve the City Park Special Event by On-Sale Liquor License Holder for the August 5th event. Council Member Christianson moved the recommendation of staff to approve the license. Council Member Nelsen seconded the motion which carried on a roll call vote of 8 Ayes, 0 Noes.

City Clerk Kevin Halliday presented an application submitted by the new owners of Diamante Night Club located at 1108 Highway 71 NE for an On-Sale Liquor License and On-Sale Sunday Liquor License. The Willmar Police Department has completed the background check, criminal history check, property taxes and current utilities check on all owners listed on the application. It is staff's recommendation to approve the On-Sale Intoxicating Liquor License through the end of 2016 and the On-Sale Sunday Liquor License through the fiscal year ending April 25, 2017. Council Member Christianson moved the recommendation of the staff to approve the liquor licenses. Council Member Ahmann seconded the motion which carried on a roll call vote of 8 Ayes, 0 Noes.

City Administrator Larry Kruse presented a resolution for consideration that approves the Proposed Local Option Sales Tax an Authorizes and Election during the 2016 General Election. Mr. Kruse recapped the July 18th City Council meeting where the Council reviewed a proposed resolution regarding the local option sales tax and directed City Attorney Robert Scott to clarify the resolution and ballot question regarding "capital costs" and related financing costs. Staff further added to both the resolution and ballot the excise tax which relates to a \$20 fee for vehicle purchases.

Council Member Anderson made a motion to approve the resolution and ballot question as presented by staff. Council Member Mueske seconded the motion.

Council Member Christianson challenged the Community Center Improvements of \$10 million becoming more of a Field House and questioning the large amount allotted toward the improvements.

Council Member Johnson requested the specific dollar amounts for each individual project be placed in the ballot question as stated in the resolution.

Council Member Fagerlie stated he previously supported \$10 million for a community center near the Civic Center with a gymnasium, but after receiving further information would support reducing that amount and rebuilding in the current location.

Council Member Anderson suggested removing the Community Center Improvements which would reduce the overall sales tax amount, and increase the Robbins Island Improvements \$1 million and Swansson Field of \$1 million with a shorter term. After that propose the Community Center with community support.

Council Member Nelsen stated she would like to see the Community Center Improvements withdrawn at this time until the community can become engaged and support the project.

Council Member Mueske deferred to the Community Center maintenance issues referenced in the recent facility study in which this building was deemed the worst City facility.

Council Member Ahmann referred back to the survey where the number one priority was street repair. He proposed putting \$5 million in Street Improvements, \$2 million for Quiet Zones, \$1 million to the Community Center and \$4 million for Robbins Island Improvements.

Council Member Mueske opined street improvements could be funded by re-designation of capital improvement funds and questioned using local option sales funds for streets that are eligible for state aid funding.

Mayor Calvin called a recess to the meeting at 10:11 p.m. At 10:17 p.m. the Council reconvened.

The Council discussed the Community Center and the possibility of renovation and the cost estimate to keep it operational for the next 4-8 years.

After a lengthy discussion, Council Member Anderson proposed amending the resolution/ballot question presented by staff to include funding as follows: Eliminate the Community Center, designate \$3 million for the Civic Center Improvements, \$4 million for Robbins Island Improvements and \$3 million for Swansson Field Improvements. Council Member Nelsen seconded the motion, which carried with 7 Ayes, 1 Noe. Council Member Ahmann cast the "no" vote.

Resolution No. 2 was introduced by Council Member Anderson, seconded by Council Member Nelsen, reviewed by Mayor Calvin, and approved on a roll call vote of Ayes 7, Noes 1. Council Member Ahmann cast the "no" vote.

RESOLUTION NO. 2

A RESOLUTION BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WILLMAR, MINNESOTA APPROVING THE PROPOSED LOCAL SALES, USE AND EXCISE TAX AND AUTHORIZING AN ELECTION THEREON DURING THE 2016 GENERAL ELECTION

WHEREAS, Minnesota Statutes, Section 297A.99, provides the City of Willmar with authority to impose a local sales tax if that tax is approved by the voters at a general election and the State Legislature approves the local sales tax by passing a special law; and

WHEREAS, that statute also requires that in order to seek legislative approval for the local sales tax, the City Council must adopt a resolution indicating its approval of the tax and outlining the details of the proposed local sales tax; and

WHEREAS, the City of Willmar serves as a regional center of economic, employment, cultural and recreational opportunities for Kandiyohi County and a broad and substantial portion of West Central Minnesota, and attracts visitors from this broader region to its parks, trails, recreational and cultural facilities and abundant natural amenities; and

WHEREAS, there exist significant opportunities and needs to enhance the region's current recreational and cultural facilities and opportunities, and thereby promote the public health and welfare of the broader Willmar community; and

WHEREAS, the City Council hosted and participated in two community forums to discuss potential projects of regional significance that could be funded through the proposed local sales tax and solicit input from the public on May 24, 2016, at the Willmar Area Community Center, in which the public in attendance expressed their desires and preferences for prioritization of projects to the City Council; and

WHEREAS, the City conducted an online survey of community members in which the public was asked what project or type of project they would support funding through a City-wide sales tax, and the survey respondents most frequently identified transportation projects as the highest priority, which projects will be able to be funded by the City at greater levels through its Capital Improvement Plan in the event a local sales tax is used to finance improvements to the City's regional recreational and cultural facilities; and

WHEREAS, after careful thought, consideration and deliberation, the City Council wishes to enact a local sales, use and excise tax on items that are taxable by the State in order to raise revenues to fund the following public capital improvements, acquisitions and betterments as a means of substantially improving the region's current recreational and cultural facilities and opportunities:

Civic Center Development	\$3,000,000
Robbins Island Improvements	\$4,000,000
Swansson Field Improvements	\$3,000,000

WHEREAS, the proposed local sales use and excise tax will raise enough revenue over an estimated six year period to fund \$10 million dollars (\$10,000,000) in new capital improvements and betterments plus associated costs for debt service on any bonds issued to finance or refinance such capital improvements, and will improve the public health and welfare by advancing the community's recreational and cultural facilities and opportunities through the investment in the acquisition and betterment of the aforementioned regional assets and amenities; and

WHEREAS, the City Council wishes to approve the proposed local sales, use and excise tax and place the proposed tax on the ballot for the 2016 General Election.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Willmar that:

1. The local sales, use and excise tax described herein is approved, subject to voter consent and authority from the Minnesota state legislature. The local sales and use tax will be used exclusively to fund the following capital improvements:

Civic Center Development	\$3,000,000
Robbins Island Improvements	\$4,000,000
Swansson Field Improvements	\$3,000,000

2. The local sales and use tax will amount to one-half of one percent (0.5%) on the purchase of items and services in the City that are taxable by the State. The purchase of a motor vehicle will be exempt from this sales tax, except that an excise tax of \$20 will be collected per each retail sale of a motor vehicle in the City. The City anticipates that the total amount generated by the local sales tax will fund 10 million dollars (\$10,000,000) in new capital improvements and betterments plus associated costs for debt service on any bonds issued to finance or refinance such capital improvements, and that the tax will last for a period of six years; however, the tax may be retired earlier if the costs of the capital improvements and associated debt service have been paid from revenues collected over a shorter period.
3. The City Clerk is hereby directed by the City Council to follow the notification and election procedures applicable to placing the local sales tax on the ballot for the 2016 General Election in order to seek the approval of the proposed sales and use tax by the voters of the City.
4. The City Clerk is hereby directed to notify the County Auditor of the ballot question by the deadline outlined in Minnesota Statutes, Section 205.16, Subdivision 4, and submit the title and question for inclusion on the 2016 General Election Ballot in substantially the following form:

SALES TAX REFERENDUM QUESTION

Shall the City of Willmar, Minnesota (the "City"), be authorized to impose a sales and use tax of one-half of one percent and an excise tax of \$20 per retail sale of a motor vehicle to pay for \$10 million in principal capital expenditures plus associated debt financing costs for the following projects in the City (1) the betterment of the Robbins Island Park and Recreational Area totaling \$4 million, (2) the betterment of the Willmar Civic Center totaling \$3 million, and (3) the betterment of Swansson Field complex totaling \$3 million?

5. The City Clerk is hereby directed to follow all other requirements for submitting a ballot question and conducting an election, including the general notice and publication deadlines for the election and the ballot.
6. If the voters approve the local sales tax in the 2016 General Election, the City Council hereby authorizes City officials to seek the support of the State Legislature to approve the local sales tax and enact a special law allowing the City to impose the tax.

Dated this 1st day of August, 2016.

/s/ Marv Calvin
Mayor

/s/ Kevin Halliday
Attest: City Clerk

Announcements for Council Committee meeting dates were as follows: Finance, 4:45 p.m., City Hall August 8th, 4:45 p.m., City Hall, and Labor Relations Committee, 4:45 p.m., City Hall, August 10, 2016.

Council Member Ahmann requested the intersection of 9th Street and Becker Avenue SW be placed on the Public Works/Safety agenda in the near future for consideration of a stop sign.

Council Member Ahmann invited the public to National Night Out to be held at Garfield School for a potluck dinner on August 2nd from 6 – 10 p.m. with root beer floats and popcorn.

Council Member Anderson offered a motion to adjourn the meeting with Council Member Mueske seconding the motion, with carried. The meeting adjourned at 10:50 p.m.

Attest:

MAYOR

SECRETARY TO THE COUNCIL

WILLMAR MUNICIPAL UTILITIES MINUTES
MUNICIPAL UTILITIES AUDITORIUM
AUGUST 8, 2016

The Municipal Utilities Commission met in its regular scheduled meeting on Monday, August 8, 2016 at 11:45 a.m. in the Municipal Utilities Auditorium with the following Commissioners present: Dan Holtz, Carol Laumer, Jeff Nagel, Joe Gimse, Justin Mattern, Abdirizak Mahboub and Nathan Weber.

Others present at the meeting were: Interim General Manager John Harren, Power Supply Manager Chris Carlson, Customer Service Supervisor Stacy Stien, Power Production Supervisor Jon Folkedahl, Administrative Secretary Beth Mattheisen, Data Processing/IT Manager Mike Sangren, Energy Services/Marketing Rep Mary Kosbab, Power Resources Analyst Michelle Marotzke, City Attorney Robert Scott, and WC Tribune Journalist Shelby Lindrud.

Commission President Holtz opened the meeting by requesting the Commission to offer a resolution to approve the Consent Agenda. Following review and discussion, Commissioner Laumer offered a resolution to approve the Consent Agenda as presented. Commissioner Mattern seconded.

RESOLUTION NO. 38

“BE IT RESOLVED, by the Municipal Utilities Commission of the City of Willmar, Minnesota, that the Consent Agenda be approved as presented which includes:

- ❖ Minutes from the July 25, 2016 Commission meeting; and,
- ❖ Bills represented by vouchers No. 161394 to No. 161518 and associated wire transfers inclusive in the amount of \$286,412.18.

Dated this 8th day of August, 2016.

President

ATTEST:

Secretary

The foregoing resolution was adopted by a vote of seven ayes and zero nays.

Commissioner Holtz resumed discussion with the Commission for consideration to purchase electronic devices (tablets) along with a meeting application for Commissioners and Staff use while conducting utility-related business. Data Processing/IT Manager Sangren presented the Commission with data outlining the pros and cons related to the iPad Air 2 with Call to Order App vs. PC-based tablet with The Box App. Sangren noted that Call to Order is a NISC-based meeting application that provides simple but secure access to meeting agendas, documents, and reference materials and is only compatible with the iPad tablet. The cost of the iPad Air (tablet & cover/keyboard) is \$533.13 per device and the meeting application has a one-time fee of \$500. Following discussion, Commissioner Mahboub offered a motion to approve the purchase of the iPad Air 2 and the Call to Order application as presented. Commissioner Laumer seconded the motion which carried by a vote of seven ayes and zero nays.

As part of the ongoing educational series being presented to the Commission, Customer Service Supervisor Stien presented the Commission with an overview of the Customer Service Department. Included in the data reviewed were bill calculation totals, payment application trends, and credit card usage trends. In conjunction with the Customer Service report, Stien continued by presenting the Commission with the Bad Debt Write Off Listing. Stien noted that due to the software conversion in 2015, the listing contained account information from May 2015 through March of 2016 therefore a larger write off total was stated (\$69,571.75), but in actuality the net write off for the 538 accounts was below the anticipated budgeted amount.

Related to the Bad Debt Write Off Listing, Customer Service Supervisor Stien reviewed with the Commission the current efforts being utilized to collect unpaid utility bills. These avenues include the MN Recapture Program, Advantage Collection Agency, and the lien process. While efforts continue to collect these unpaid utility bills, Stien was requesting the Commission to approve a resolution requesting that the Willmar City Council place liens on properties for their unpaid utility bills. Stien noted that the grand total for the twenty-two requested property liens was in the amount of \$72,358.49. Following discussion, Commissioner Gimse offered a resolution to request the Willmar City Council to place liens on these properties for unpaid utility bills. Commissioner Mahboub seconded.

RESOLUTION NO. 39

“BE IT RESOLVED, by the Municipal Utilities Commission of the City of Willmar, Minnesota, that the Municipal Utilities Commission requests that the City Council place liens on the following properties for non-payment of utility bills:

ACCOUNT	AMOUNT
16378002	\$ 1,403.88
19698001	\$ 432.07
19910001	\$ 347.24
22437001	\$ 407.16
22476001	\$ 1,309.63
22897001	\$ 640.42
23019001	\$ 618.09
23419001	\$ 297.14
24067001	\$ 233.84
24166001	\$ 333.16
32442001	\$ 175.93
24835001	\$ 628.50
26074001	\$ 468.33
26444001	\$ 256.18
27185001	\$ 1088.47
27216001	\$ 247.63
27356001	\$ 172.36
30898001	\$ 923.09
31277001	\$ 373.62
31726001, 31726002, 31726003	\$ 62001.75
Total	\$ 72,358.49

Dated this 8th day of August, 2016.

President

ATTEST:

Secretary

The foregoing resolution was adopted by a vote of seven ayes and zero nays.

Customer Service Supervisor Stien reviewed with the Commission a request to contribute to two area heating assistance programs. The two programs are Salvation Army HeatShare and Heartland Community Action Energy Assistance. Since WMU does not have a policy to assist low-income customers in paying their heating bills, it was being recommended that a donation of \$4,000 to each program be approved to support these programs. Stien noted that during the previous heating season, WMU received approximately \$150,000 in total revenue through their combined efforts (784 customers effected). Following discussion, Commissioner Nagel offered a resolution to approve a contribution in the amount of \$4,000 each to support the Salvation Army HeatShare Program and the Heartland Community Action Energy Assistance Program. Commissioner Holtz seconded.

RESOLUTION NO. 40

“BE IT RESOLVED, by the Municipal Utilities Commission of the City of Willmar, Minnesota, that a contribution in the amount of \$4,000 be approved to both the Salvation Army HeatShare Program and the Heartland Community Action Energy Assistance Program to assist with their low-income customer programs.”

Dated this 8th day of August, 2016.

President

ATTEST:

Secretary

The foregoing resolution was adopted by a vote of seven ayes and zero nays.

Commissioner Holtz informed the Commission that in accordance with MMUA membership voting requirements, annual delegate appointments were necessary. Following discussion, Commissioner Mattern offered a motion to appoint Interim General Manager Harren as the authorized delegate and Commissioner Laumer as the Alternate to vote on behalf of the Willmar Municipal Utilities on matters to come before the MMUA membership. Commissioner Gimse seconded the motion which carried by a vote of seven ayes and zero nays.

At this time, three utility-related topics were presented to the Commission for review and discussion. These informational reports and analyses included:

1. New logo design; additional options will be considered (Energy Services/Marketing Rep Kosbab)
2. 125th Anniversary Celebration (Energy Services/Marketing Rep Kosbab)
3. June 2016 Power Supply Report (Power Resources Analyst Marotzke)

Commissioner Laumer presented the Commission with a recap of her recent attendance at the APPA Policy Makers Council Summer Meeting held in Washington, DC. Among the key topics addressed were: 1) Bonds Build America; 2) Energy Marketing; 3) Distributed Generation; and, 4) Energy Regulations. Commissioner Laumer thanked the Commission for allowing her the opportunity to attend and represent WMU as a member of the APPA Policy Makers Council.

Interim General Manager Harren informed the Commission that as requested, a tour of the WMU facilities and properties has been scheduled. The tour will be held on August 22nd beginning at 3:00 p.m. with the regular MUC meeting to follow at 5:00 p.m. (approximately). Harren requested Commission input regarding the tentative timeline and utility sites presented for the tour. He noted that it would be beneficial for the Commissioners to get both a visual and hands-on insight when addressing issues of concerns regarding current and future projects of the Utility.

Interim General Manager Harren reminded the Commission of the Work Session scheduled for Monday, August 29th at 4:00 p.m. The sole objective of the Work Session will be to address the recently updated Facilities Study and to establish directive from the Commission.

Interim General Manager Harren presented a request to the Commission to schedule a meeting of the WMU Planning Committee during the week of September 5th to discuss the 2017 WMU Budget. Harren further stated that an additional Planning Committee meeting will be scheduled in the near future to address: 1) power supply; 2) new logo; 3) deposits; and, 4) emergency planning.

For information: Upcoming meetings/events to note include:

- MMUA Annual Summer Meeting – August 15-17 (Cragun's)
- WMU Facilities Tour/MUC Meeting – August 22nd @ 3:00 p.m. (tour); MUC mtg. @ 5:00 p.m.
- MUC Work Session – Monday, August 29th @ 4:00 p.m.
- WMU Annual Open House (Public Power Week) – Tues., October 4

There being no further business to come before the Commission, Commissioner Nagel offered a motion to adjourn the meeting. Commissioner Mattern seconded the motion which carried by a vote of seven ayes and zero nays, and the meeting was adjourned at 1:20 p.m.

Respectfully Submitted,

WILLMAR MUNICIPAL UTILITIES

Beth Mattheisen
Administrative Secretary

ATTEST:

Jeff Nagel, Secretary

**WILLMAR PLANNING COMMISSION
CITY OF WILLMAR, MN
WEDNESDAY, AUGUST 10, 2016**

MINUTES

1. The Willmar Planning Commission met on Wednesday, August 10, 2016, at 7:00 p.m. at the Willmar City Offices Conference Room #2.

**** Members Present:** Randy Czarnetzki, Aaron Larson, Margaret Fleck, Rebecca Trongaard, and Steve Gardner.

**** Members Absent:** Bob Poe, Gary Gieger, and Rolf Standfuss.

**** Others Present:** Brady Rutman, Audrey Nelsen, Mark Hansen, and Megan DeSchepper- Planner.

2. MISCELLANY: Commission meeting time was discussed. The 7 p.m. time works for most members as they joined the Commission knowing it meets at that time. Those present were of the opinion that the time can remain as it is as it allows for public participation for hearings.

3. MINUTES: The July 11, 2016 minutes were approved as submitted.

4. ACMC REZONE LB & R-2 TO GB- FILE NO. 16-05: The public hearing opened at 7:20 p.m. Mark Hansen of Mohagen Hansen Architecture presented the request on behalf of Affiliated Community Medical Centers, Willmar, MN to rezone property from R-2 (One and Two Family Residential) and LB (Limited Business) to GB (General Business) on property legally described as follows: part of NE ¼ of NE ¼ Section 22, Township 119, Range 35; And W 290' of Washington School, EXCEPT the W 50' of S 170'; AND Lot 14 of Subdivision of the NE ½ or NE ¼ Section 22, Township 119, Range 35 excepting therefrom E 152' (see file for complete legal). Mr. Hansen explained that the ACMC properties to the east are all zoned GB and ACMC just wishes to have the remainder of the campus the old Roosevelt School properties and the two residential properties along 5th St. SW to all be uniformly zoned.

Mr. Hansen shared sketches of the future proposed surgery center on the ACMC property for information only.

The Commission talked about the existing clinic and surgery center being zoned GB so rezoning the remainder of the campus to the same use makes sense.

Staff comments were reviewed and discussed (see Attachment A).

No one appeared to speak for or against the request, and the public hearing was closed at 7:38 p.m.

Mr. Gardner made a motion, seconded by Mr. Larson, to approve the rezone as requested and forward it onto the City Council for a public hearing and Ordinance adoption.

The motion carried.

5. ACMC CIC PRELIMINARY/FINAL PLAT- FILE NO. 16-04: The public hearing opened at 7:50 p.m. Mark Hansen, of Mohagen Hansen Architecture, presented the two lot and two outlot Common Interest Community subdivision on behalf of ACMC on property legally described as follows: part of NE ¼ of NE ¼ Section 22, Township 119, Range 35; And W 290' of Washington School, EXCEPT the W 50' of S 170'; AND Lot 14 of Subdivision of the NE ½ or NE ¼ Section 22, Township 119, Range 35 excepting therefrom E 152' (see file for complete legal). Proposed Lot 1 is the existing old school building, proposed Lot 2 would be the location for the development of a new surgery center, Outlot A is common area for access/parking/drainage amongst the various ACMC lots, and Outlot B is a proposed stormwater holding pond.

No one appeared to speak for or against the request and the public hearing was closed at 7:50 p.m.

The Planning Commission discussed and reviewed staff comments (see Attachment A).

Some of the requested utility easements by Municipal Utilities may be an issue with the proposed surgery center. Staff explained that they wish to protect an existing electric line, however the line can be moved if needed at the applicants cost. The Commission talked about ACMC working with MUC to determine what easements would be needed as Lot 1 is already fully developed and serviced by utilities.

Staff added that the Engineering Department had some concerns about the stormwater holding pond as there is no public stormwater in 5th St. r-o-w, the stormwater system on the ACMC property is private and they will need to submit verification of outflow adequacy calculations etc. It was also noted that the water lines will all have to be 8" and should loop to the existing lines for the clinic and surgery center to improve reliability.

The Commission talked about parking on 5th St. SW and possible traffic increases. Mr. Hansen explained the access has been there for years, and the amount of traffic shouldn't change due to the new building it would be the same as is currently there. The 5th St. access would be mostly used by staff.

Mr. Gardner made a motion, seconded by Ms. Fleck, to approve the preliminary/final plat with the following conditions:

- A. The access/parking/drive/stormwater covenants and declarations for Outlots A and B shall be submitted prior to final plat signatures for staff review and shall be recorded with the plat.
- B. Utility easements shall be added in cooperation with Willmar Municipal Utilities.
- C. Water lines shall all be 8" and looped per City Engineer/MUC requirements.

D. Stormwater calculations, outflow etc. of private systems shall be as per City Engineers review and approval.

The motion carried.

6. VERIZON WIRELESS CUP EXTENSION REQUEST- FILE NO. 15-05: The City received a written request for an extension of a conditional use permit from August of 2015 for a cell phone tower on the Ridgewater College property. The Ordinance allows for an extension if the project has not commenced in the initial year. The applicant, Verizon Wireless, has requested an extension until December 31, 2017 to complete the leasing process and construction of the project.

The Commission discussed the request as just an extension of something that they already approved and reviewed. Any changes would have to come back to them for an amendment.

Ms. Fleck made a motion, seconded by Ms. Trongaard, to approve the request for extension of the CUP until December 31, 2017.

The motion carried.

7. CELL TOWERS ON LIGHT POLES IN PUBLIC RIGHT-OF-WAY DISCUSSION: Staff explained that the current cell phone tower ordinance does not cover a new technology that is becoming more prevalent, cell towers being placed on City owned street lights in the public right-of-way. The City Attorney was of the opinion that they are permissible and that the Ordinance should be updated to cover this new type of use. The Commission asked staff to prepare draft documents to review at an upcoming meeting.
8. MOTHER IN LAW FLATS DISCUSSION: The City Council recently opted out of a temporary family health care dwellings regulations from the State of Minnesota. They asked the Planning Commission to discuss accessory dwellings. The Commission talked about the various levels of housing options out there and the needs and demands in the community. They asked staff to get information from the Willmar housing study and Ordinances from other communities in the State of Minnesota to start to determine what should be considered for Willmar.
9. There being no further business to come before the Commission the meeting adjourned at 8:25 p.m.

Respectfully submitted,


Megan M. DeSchepper, AICP
Planner/Airport Manager

PLANNING COMMISSION-AUGUST 10, 2016

STAFF COMMENTS

1. ACMC REZONE R-2 AND LB TO GB- FILE NO. 16-05:

- The applicant is Affiliated Community Medical Centers, Willmar, MN.
 - The applicant is requesting rezoning property from R-2 (One and Two Family Residential) and LB (Limited Business) to GB (General Business) on property legally described as follows: part of NE ¼ of NE ¼ Section 22, Township 119, Range 35; And W 290' of Washington School, EXCEPT the W 50' of S 170'; AND Lot 14 of Subdivision of the NE ½ or NE ¼ Section 22, Township 119, Range 35 excepting therefrom E 152' (see file for complete legal).
 - The properties to the north are zoned R-2, to the east GB, to the South R-4 (Medium Density Multiple Family Residential), and to the west R-2.
 - The two parcels that abut 5th St. SW are residentially zoned and the two internal lots (that used be Washington School and parking lot) are zoned LB. All the other ACMC parcels to the east are GB.
 - As the new surgery center is developed a congruity of zones for all of the property is desired. As a campus wide uniformity.
 - The properties are accessed via Willmar Ave. SW and 5th St. SW.
 - All of the proposed lots (for replat) will exceed minimum lot sizes for GB district (outlots do not meet minimum frontage requirements, however they are unbuildable).
- RECOMMENDATION: Approve the rezone as requested.

2. PRELIMINARY/FINAL PLAT COMMON INTEREST COMMUNITY AFFILIATED COMMUNITY MEDICAL CENTERS- FILE NO. 16-04:

- The applicant is Affiliated Community Medical Centers, Willmar, MN.
- The applicant is requesting a two lot common interest community subdivision and two outlots on property legally described as follows: part of NE ¼ of NE ¼ Section 22, Township 119, Range 35; And W 290' of Washington School, EXCEPT the W 50' of S 170'; AND Lot 14 of Subdivision of the NE ½ or NE ¼ Section 22, Township 119, Range 35 excepting therefrom E 152' (see file for complete legal).
- Proposed lots 1 and 2 and part of Outlot A are zoned LB (rezone request to GB), the portion of proposed Outlot A that abuts 5th St. SW and all of Outlot B are zoned R-2 (rezone request to GB).
- The property is accessed via Willmar Ave. SW and 5th St. SW. Lot 2 and Lot 1 will have shared access/parking via Outlot A (hence the Common Interest Community) that will be controlled by articles and declarations.
- Outlot B is proposed to be a stormwater holding pond for the campus.
- The subdivision is occurring to clean up some old metes and bounds parcels as well as allowing various entities involved to have shared parking/accesses/drainage etc.

- The lot sizes meet minimum sq. ft. and width requirements (outlots are unbuildable and as such don't need to meet size requirements).

Engineering/Public Works Comments: The internal drives/streets are private. Sanitary sewer is available and adequately sized. Storm sewer is a private system- verify outflow and adequacy. A detention pond will be required.

Fire Chief/Marshal Comments: No comments at this time, will likely have comments once site plans are submitted.

MUC Comments: 25' utility easements along north and east property line of proposed Lot 1. Rest of property lines standard 6' utility easements. All water main lines shall be 8" (sprinkled building). Loop water main to either or both 8" water mains that go to existing clinic and to existing surgery center for better reliability.

RECOMMENDATION: Approve the preliminary/final plat with the following conditions:

- A. The access/parking/drive lanes covenants and declarations for Outlots A and B shall be submitted prior to final plat signatures and shall be recorded with the plat.
- B. Utility easement shall be added as per Willmar Municipal Utilities request.
- C. Water lines all 8" and shall be looped as per City Engineer and MUC requirements.
- D. Stormwater calculations, outflow etc. of private system shall all be as per City Engineers review and approval.

Vendor Payments History Report
INCLUDES ONLY POSTED TRANS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F S 9 BX M	ACCOUNT NAME	ACCOUNT
C D & T INC AUTO PARTS			000145							
	46767	08/10/16	FUSE/WIRE CONNECTORS	9.25		938540		D N	MTCE. OF EQUIPME	101.42412.0224
CARD SERVICES			002552							
	46768	08/10/16	BIRTHDAY PARTY SUPPLIES	9.99		071710		D N	GENERAL SUPPLIES	101.45437.0229
	46768	08/10/16	FLWRS-HALVORSON FUNERAL	42.75		071809		D N	GENERAL SUPPLIES	101.43425.0229
	46768	08/10/16	SECURITY DETAIL-FOOD	17.45		072210		D N	SUBSISTENCE OF P	101.42411.0227
	46768	08/10/16	BIRTHDAY PARTY SUPPLIES	11.97		072211		D N	GENERAL SUPPLIES	101.45437.0229
			VENDOR TOTAL	82.16		*CHECK TOTAL				
				82.16						
CARRANZA/NOE			002547							
	46769	08/10/16	INTERPRETED 08/02/16	50.00		080216		D M 07	PROFESSIONAL SER	101.42411.0446
	46769	08/10/16	INTERPRETED 08/03/16	75.00		080316		D M 07	PROFESSIONAL SER	101.42411.0446
			VENDOR TOTAL	125.00		*CHECK TOTAL				
				125.00						
CENTERPOINT ENERGY			000467							
	46756	08/05/16	NATURAL GAS-JUL	23.72		8503501/7-16		D N	UTILITIES	651.48485.0332
	46756	08/05/16	NATURAL GAS-JUL	48.55		8512023/7-16		D N	UTILITIES	651.48485.0332
	46756	08/05/16	NATURAL GAS-JUL	832.63		8795475/7-16		D N	UTILITIES	651.48484.0332
			VENDOR TOTAL	904.90		*CHECK TOTAL				
				904.90						
	46770	08/10/16	NATURAL GAS-JUL	16.94		6038773/7-16		D N	UTILITIES	101.43425.0332
	46770	08/10/16	NATURAL GAS-JUL	65.63		6048932/7-16		D N	UTILITIES	651.48484.0332
	46770	08/10/16	NATURAL GAS-JUL	50.21		6061271/7-16		D N	UTILITIES	101.45433.0332
	46770	08/10/16	NATURAL GAS-JUL	20.25		6069198/7-16		D N	UTILITIES	101.43425.0332
	46770	08/10/16	NATURAL GAS-JUL	53.51		6084836/7-16		D N	UTILITIES	101.45435.0332
	46770	08/10/16	NATURAL GAS-JUL	331.81		6085332/7-16		D N	UTILITIES	101.45433.0332
	46770	08/10/16	NATURAL GAS-JUL	16.94		6093527/7-16		D N	UTILITIES	101.43425.0332
			VENDOR TOTAL	555.29		*CHECK TOTAL				
				1,460.19						
CENTRAL LAKES COOPERATIV			001259							
	46771	08/10/16	WEED KILLER	188.69		645035		D N	GENERAL SUPPLIES	101.43425.0229
CENTRAL TIRE AND AUTO IN			000150							
	46772	08/10/16	KUBOTA TIRES	437.40		54620		D N	MTCE. OF EQUIPME	101.43425.0224
CHAPUT/KELLY			.02347							
	46773	08/10/16	JERSEY DEPOSIT REFUND	30.00		080916		D N	REFUNDS AND REIM	101.41428.0882
CHIEF SUPPLY CORPORATION			000885							
	46774	08/10/16	SWAT GEAR	14.00		167130		D N	SUBSISTENCE OF P	101.42411.0227
	46774	08/10/16	SWAT GEAR	180.49		171547		D N	SUBSISTENCE OF P	101.42411.0227
			VENDOR TOTAL	194.49		*CHECK TOTAL				
				194.49						

Vendor Payments History Report
INCLUDES ONLY POSTED TRANS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
CLARKE MOSQUITO CONTROL			002157											
	46775	08/10/16	MOSQUITO CNTL CHEMICAL	3,778.74		5072967		D	N				GENERAL SUPPLIES	101.43425.0229
CODE 4 SERVICES LLC			002984											
	46776	08/10/16	#168301-REPL. LED LTS	112.32		2785		D	N				MTCE. OF EQUIPME	101.42411.0224
	46776	08/10/16	#168302-REPL. LED LTS	112.32		2785		D	N				MTCE. OF EQUIPME	101.42411.0224
			VENDOR TOTAL	224.64		*CHECK TOTAL								
				224.64										
CROW CHEMICAL & LIGHTING			000186											
	46777	08/10/16	STAINLESS STEEL CLEANER	66.00		7301		D	N				CLEANING AND WAS	101.45437.0228
	46777	08/10/16	DISPOSABLE GLOVES	170.00		7308		D	N				GENERAL SUPPLIES	651.48484.0229
	46777	08/10/16	CLEANING SUPPLIES	57.10		7379		D	N				CLEANING AND WAS	101.43425.0228
	46777	08/10/16	6 NIFTY NABBER TOOLS	270.00		7380		D	N				SMALL TOOLS	101.43425.0221
	46777	08/10/16	CLEANING SUPPLIES	77.20		7382		D	N				CLEANING AND WAS	101.43425.0228
	46777	08/10/16	CLEANING SUPPLIES	86.95		7397		D	N				CLEANING AND WAS	651.48484.0228
	46777	08/10/16	CLEANING SUPPLIES	130.10		7398		D	N				CLEANING AND WAS	101.43425.0228
			VENDOR TOTAL	857.35		*CHECK TOTAL								
				857.35										
DEPT OF HUMAN SERVICES			000009											
	46778	08/10/16	CLEANING SERVICES-JUN	1,554.00		00000356757		D	N				CLEANING AND WAS	101.45433.0338
DESIGN ELECTRIC INC			000203											
	46779	08/10/16	PEDESTRIAN SIGNAL REPAIR	329.66		3461		D	N				MTCE. OF OTHER I	101.43417.0226
	46779	08/10/16	PEDESTRIAN SIGNAL REPAIR	102.50		3461		D	N				MTCE. OF OTHER I	101.43417.0336
			VENDOR TOTAL	432.16		*CHECK TOTAL								
				432.16										
DOOLEY'S PETROLEUM INC			002163											
	46754	07/28/16	7,202 GAL JET A FUEL	14,970.80		867751		D	N				JET A FUEL	230.125001
	46780	08/10/16	300 GALLONS DIESEL	454.51		279237S		D	N				INVENTORIES-MDSE	101.125000
	46780	08/10/16	3,001 GALLONS DIESEL	4,137.49		761408		D	N				INVENTORIES-MDSE	101.125000
	46780	08/10/16	4,712 GALLONS UNLEADED	8,759.61		761408G		D	N				INVENTORIES-MDSE	101.125000
			VENDOR TOTAL	13,351.61		*CHECK TOTAL								
				28,322.41										
DUININCK CONCRETE			000151											
	46781	08/10/16	CONCRETE-CATCH BASINS	302.13		80462		D	N				MTCE. OF OTHER I	101.43425.0226
DUININCK CONCRETE CONST			003245											
	46782	08/10/16	CONCRETE ASPHALT BLADE	198.01		1607-604122		D	N				SMALL TOOLS	101.43425.0221
DUININCK INC			000222											
	46783	08/10/16	MIX FOR STREET PATCHING	477.90		522591		D	N				MTCE. OF OTHER I	101.43425.0226
DYNA SYSTEMS			000223											
	46784	08/10/16	DRILL BITS	62.56		23044234		D	N				SMALL TOOLS	101.43425.0221
	46784	08/10/16	SPRAY PAINT	156.90		23044234		D	N				MTCE. OF EQUIPME	101.43425.0224

Vendor Payments History Report
INCLUDES ONLY POSTED TRANS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
DYNA SYSTEMS			000223											
			VENDOR TOTAL	219.46										
				219.46										
ERBERTS AND GERBERTS			003000											
	46785	08/10/16	EXEC. COMMITTEE LUNCHES	10.50		20001-71216		D	N				TRAVEL-CONF.-SCH	101.41403.0333
	46785	08/10/16	EXEC. COMMITTEE LUNCHES	49.89		20001-71216		D	N				TRAVEL-CONF.-SCH	208.45005.0333
			VENDOR TOTAL	60.39										
				60.39										
ERIC'S AVIATION SERVICES			002998											
	46786	08/10/16	FUEL SYS MGMT 7/15-7/21	510.00		660		D	N				PROFESSIONAL SER	230.43430.0446
	46786	08/10/16	FUEL SYS MGMT 7/22-7/28	570.00		660		D	N				PROFESSIONAL SER	230.43430.0446
			VENDOR TOTAL	1,080.00										
				1,080.00										
ETTERMAN ENTERPRISES			001567											
	46787	08/10/16	SMALL TOOLS	12.45		243596		D	M	07			SMALL TOOLS	651.48484.0221
	46787	08/10/16	LED LIGHTING PROJECT	1,386.00		244081		D	M	07			BUILDINGS AND ST	450.43425.0551
			VENDOR TOTAL	1,398.45										
				1,398.45										
FANCY COATS			002172											
	46788	08/10/16	K-9 BOARDING FEE	245.82		071016		D	N				PROFESSIONAL SER	101.42411.0446
FISCHER/BETH			002484											
	46789	08/10/16	CELL PHONE-JUL	50.00		080916		D	M	07			COMMUNICATIONS	208.45005.0330
	46789	08/10/16	CELL PHONE-AUG	50.00		080916		D	M	07			COMMUNICATIONS	208.45005.0330
	46789	08/10/16	MILEAGE 5/9-8/8/16	950.67		080916		D	M	07			TRAVEL-CONF.-SCH	208.45005.0333
			VENDOR TOTAL	1,050.67										
				1,050.67										
FORUM COMMUNICATIONS COM			002269											
	46790	08/10/16	ORD.-OPT OUT OF REQMENTS	74.16		C-03000774		D	N				PRINTING AND PUB	101.41401.0331
	46790	08/10/16	HRNG-PROPOSED REZONING	83.43		C-03000936		D	N				PRINTING AND PUB	101.41402.0331
	46790	08/10/16	HRNG-SUBDIVIDE PROPERTY	77.25		C-03000937		D	N				PRINTING AND PUB	101.41402.0331
			VENDOR TOTAL	234.84										
				234.84										
FREMONT INDUSTRIES INC			002879											
	46791	08/10/16	POLYMER	9,306.30		880886		D	N				GENERAL SUPPLIES	651.48486.0229
GENERAL MAILING SERVICES			000293											
	46792	08/10/16	POSTAGE 07/11-07/15/16	0.57		13078		D	N				POSTAGE	101.41400.0223
	46792	08/10/16	POSTAGE 07/11-07/15/16	3.99		13078		D	N				POSTAGE	101.41401.0223
	46792	08/10/16	POSTAGE 07/11-07/15/16	31.23		13078		D	N				POSTAGE	101.41402.0223
	46792	08/10/16	POSTAGE 07/11-07/15/16	85.76		13078		D	N				POSTAGE	101.41403.0223
	46792	08/10/16	POSTAGE 07/11-07/15/16	1.14		13078		D	N				POSTAGE	101.41405.0223
	46792	08/10/16	POSTAGE 07/11-07/15/16	15.00		13078		D	N				POSTAGE	101.41408.0223
	46792	08/10/16	POSTAGE 07/11-07/15/16	19.38		13078		D	N				POSTAGE	101.41424.0223

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VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F S 9 BX M	ACCOUNT NAME	ACCOUNT
HARDWARE HANK EXPRESS			000452							
	46797	08/10/16	PLUMBING PARTS	156.60		070616		D N	MTCE. OF STRUCTU	101.43425.0225
	46797	08/10/16	BATTERIES	6.28		071216		D N	GENERAL SUPPLIES	101.43417.0229
	46797	08/10/16	UTILITY KNIFE	3.59		071216		D N	SMALL TOOLS	101.45432.0221
	46797	08/10/16	2PC SCREWDRIVER SET	1.79		071316		D N	SMALL TOOLS	101.45432.0221
	46797	08/10/16	ROPE	14.99		071316		D N	GENERAL SUPPLIES	101.45432.0229
	46797	08/10/16	NUTS/BOLTS/FASTENERS	1.22		071516		D N	MTCE. OF EQUIPME	101.41408.0224
	46797	08/10/16	DRAIN AUGER/SEWER TAPE	15.60		071916		D N	SMALL TOOLS	101.45437.0221
			VENDOR TOTAL	271.31		*CHECK TOTAL				
				271.31						
HARMON AUTOGLASS			000323							
	46798	08/10/16	#131244-REPL. WNDSHLD	135.00		202-132467		D N	MTCE. OF EQUIPME	101.42411.0224
	46798	08/10/16	#131244-REPL. WNDSHLD	100.00		202-132467		D N	MTCE. OF EQUIPME	101.42411.0334
			VENDOR TOTAL	235.00		*CHECK TOTAL				
				235.00						
HARTLAND OFFICIALS ASSOC			002608							
	46799	08/10/16	SB/TENNIS OFFICIALS	1,420.00		080416		D N	PROFESSIONAL SER	101.45432.0446
HAUG-KUBOTA LLC			002609							
	46800	08/10/16	BUSHINGS	126.14		8312		D N	MTCE. OF EQUIPME	101.43425.0224
	46800	08/10/16	#150302-WHEEL STUD/NUTS	8.82		8319		D N	MTCE. OF EQUIPME	101.43425.0224
	46800	08/10/16	TIRES FOR MOWER	103.60		8348		D N	MTCE. OF EQUIPME	101.45433.0224
	46800	08/10/16	WHEEL STUDS/NUTS/PAINT	75.24		8399		D N	MTCE. OF EQUIPME	101.43425.0224
			VENDOR TOTAL	313.80		*CHECK TOTAL				
				313.80						
HAWKINS INC			000325							
	46801	08/10/16	FERRIC CHLORIDE	4,564.24		3924386 RI		D N	GENERAL SUPPLIES	651.48484.0229
HEGLUND CATERING			002036							
	46802	08/10/16	CONCESSION SUPPLIES	227.02		9464		D N	GENERAL SUPPLIES	101.45433.0229
HERITAGE BANK			000001							
	251	07/29/16	#153 2007 GO IMP BOND	12,593.75		295001		M N	INTEREST	307.47100.0444
	251	07/29/16	#155 2008 GO IMP BOND-	8,775.00		295001		M N	INTEREST	308.47100.0444
	251	07/29/16	#154 2007 GO IMP BOND-	7,300.00		295001		M N	INTEREST	327.47100.0444
	251	07/29/16	#146 2004 WTP REV BOND	6,991.25		295001		M N	INTEREST	651.48484.0444
	251	07/29/16	#157 2010 GO IMP BOND	11,593.75		295289		M N	INTEREST	310.47100.0444
	251	07/29/16	#159 2011 GO IMP BOND	12,687.50		295289		M N	INTEREST	311.47100.0444
	251	07/29/16	#161 2012 GO IMP BOND-	9,646.88		295289		M N	INTEREST	312.47100.0444
	251	07/29/16	#162 2013 GO IMP BOND	19,950.00		295289		M N	INTEREST	313.47100.0444
	251	07/29/16	#160 2012 HOSP REV B	735,787.50		295289		M N	INTEREST	350.47400.0444
				825,325.63		*CHECK TOTAL				
	252	08/10/16	UBS FFCB-3133EGQH1	1,000,000.00		081016		M N	INVESTMENTS	101.109000
			VENDOR TOTAL	1,825,325.63						

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VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
KANDIYOHI CO RECYCLING A			002296											
	46810	08/10/16	LAMP RECYCLING	46.50		250		D	N				CLEANING AND WAS	101.42412.0338
KEY ENTERPRISES LLC			003069											
	46811	08/10/16	AD/TWIN CITIES BUS.-AU	1,750.00		2016-60991		D	N				OTHER CHARGES	208.45008.0449
KRUSE/LARRY			003225											
	46812	08/10/16	ICMA CONF-AIRFARE	240.20		320		D	N				TRAVEL-CONF.-SCH	101.41401.0333
LAKE COUNTRY FIREPLACE &			003248											
	46813	08/10/16	PLAY EQUIPMENT FABRIC	1,656.00		31603		D	N				MTCE. OF OTHER I	101.43425.0226
LAKELAND BROADCASTING CO			002187											
	46814	08/10/16	AQUATIC CENTER AD	500.00		IN-Q-116073457		D	N				ADVERTISING	101.45437.0447
LEADERS DISTRIBUTING			000409											
	46815	08/10/16	BLOW GUNS AIR COUPLERS	197.85		134741		D	M	07			SMALL TOOLS	101.43425.0221
LEAGUE OF MN CITIES INS			001189											
	46816	08/10/16	WORKER'S COMP PREMIUM	253.20		32637		D	N				EMPLOYER INSUR.	101.41400.0114
	46816	08/10/16	WORKER'S COMP PREMIUM	15.69		32637		D	N				EMPLOYER INSUR.	101.41401.0114
	46816	08/10/16	WORKER'S COMP PREMIUM	412.02		32637		D	N				EMPLOYER INSUR.	101.41402.0114
	46816	08/10/16	WORKER'S COMP PREMIUM	174.60		32637		D	N				EMPLOYER INSUR.	101.41403.0114
	46816	08/10/16	WORKER'S COMP PREMIUM	156.93		32637		D	N				EMPLOYER INSUR.	101.41404.0114
	46816	08/10/16	WORKER'S COMP PREMIUM	320.96		32637		D	N				EMPLOYER INSUR.	101.41405.0114
	46816	08/10/16	WORKER'S COMP PREMIUM	948.14		32637		D	N				EMPLOYER INSUR.	101.41408.0114
	46816	08/10/16	WORKER'S COMP PREMIUM	141.36		32637		D	N				EMPLOYER INSUR.	101.41409.0114
	46816	08/10/16	WORKER'S COMP PREMIUM	57.55		32637		D	N				EMPLOYER INSUR.	101.41409.0114
	46816	08/10/16	WORKER'S COMP PREMIUM	67.69		32637		D	N				EMPLOYER INSUR.	101.41424.0114
	46816	08/10/16	WORKER'S COMP PREMIUM	19,439.13		32637		D	N				EMPLOYER INSUR.	101.42411.0114
	46816	08/10/16	WORKER'S COMP PREMIUM	9,785.99		32637		D	N				EMPLOYER INSUR.	101.42412.0114
	46816	08/10/16	WORKER'S COMP PREMIUM	402.71		32637		D	N				EMPLOYER INSUR.	101.43417.0114
	46816	08/10/16	WORKER'S COMP PREMIUM	15,134.00		32637		D	N				EMPLOYER INSUR.	101.43425.0114
	46816	08/10/16	WORKER'S COMP PREMIUM	414.16		32637		D	N				EMPLOYER INSUR.	101.45427.0114
	46816	08/10/16	WORKER'S COMP PREMIUM	61.83		32637		D	N				EMPLOYER INSUR.	101.45432.0114
	46816	08/10/16	WORKER'S COMP PREMIUM	785.29		32637		D	N				EMPLOYER INSUR.	101.45433.0114
	46816	08/10/16	WORKER'S COMP PREMIUM	279.99		32637		D	N				EMPLOYER INSUR.	101.45437.0114
	46816	08/10/16	WORKER'S COMP PREMIUM	527.66		32637		D	N				EMPLOYER INSUR.	230.43430.0114
	46816	08/10/16	WORKER'S COMP PREMIUM	6,007.84		32637		D	N				EMPLOYER INSUR.	651.48484.0114
	46816	08/10/16	WORKER'S COMP PREMIUM	1,034.38		32637		D	N				EMPLOYER INSUR.	651.48485.0114
			VENDOR TOTAL	56,421.12		*CHECK TOTAL								
				56,421.12										
LINSMEIER/MONTANA			.02454											
	46817	08/10/16	AQUATIC CENTER PHOTOS	7.13		080516		D	N				GENERAL SUPPLIES	101.45437.0229
LIVINGOOD/ROSS			002380											
	46818	08/10/16	FORCE SCIENCE TRNG	38.00		146		D	N				TRAVEL-CONF.-SCH	101.42411.0333

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VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
M-R SIGN CO INC														
	46819	08/10/16	STREET SIGNS	114.52		191749		D	N				MTCE. OF OTHER I	101.43425.0226
MADISON NATIONAL LIFE														
	46757	08/05/16	LIFE INSURANCE-AUG	8.85		M301		D	N				COBRA INS PREMIU	101.120001
	46757	08/05/16	LIFE INSURANCE-AUG	20.70		M301		D	N				EMPLOYER INSUR.	101.41400.0114
	46757	08/05/16	LIFE INSURANCE-AUG	62.10		M301		D	N				EMPLOYER INSUR.	101.41402.0114
	46757	08/05/16	LIFE INSURANCE-AUG	18.11		M301		D	N				EMPLOYER INSUR.	101.41403.0114
	46757	08/05/16	LIFE INSURANCE-AUG	41.40		M301		D	N				EMPLOYER INSUR.	101.41405.0114
	46757	08/05/16	LIFE INSURANCE-AUG	10.35		M301		D	N				EMPLOYER INSUR.	101.41408.0114
	46757	08/05/16	LIFE INSURANCE-AUG	41.40		M301		D	N				EMPLOYER INSUR.	101.41409.0114
	46757	08/05/16	LIFE INSURANCE-AUG	2.59		M301		D	N				EMPLOYER INSUR.	101.41424.0114
	46757	08/05/16	LIFE INSURANCE-AUG	1,353.95		M301		D	N				INS. PASS THROUG	101.41428.0819
	46757	08/05/16	LIFE INSURANCE-AUG	362.25		M301		D	N				EMPLOYER INSUR.	101.42411.0114
	46757	08/05/16	LIFE INSURANCE-AUG	31.05		M301		D	N				EMPLOYER INSUR.	101.42412.0114
	46757	08/05/16	LIFE INSURANCE-AUG	46.57		M301		D	N				EMPLOYER INSUR.	101.43417.0114
	46757	08/05/16	LIFE INSURANCE-AUG	209.07		M301		D	N				EMPLOYER INSUR.	101.43425.0114
	46757	08/05/16	LIFE INSURANCE-AUG	10.35		M301		D	N				EMPLOYER INSUR.	101.45432.0114
	46757	08/05/16	LIFE INSURANCE-AUG	31.05		M301		D	N				EMPLOYER INSUR.	101.45433.0114
	46757	08/05/16	LIFE INSURANCE-AUG	6.21		M301		D	N				EMPLOYER INSUR.	101.45435.0114
	46757	08/05/16	LIFE INSURANCE-AUG	5.18		M301		D	N				EMPLOYER INSUR.	101.45437.0114
	46757	08/05/16	LIFE INSURANCE-AUG	84.87		M301		D	N				EMPLOYER INSUR.	651.48484.0114
	46757	08/05/16	LIFE INSURANCE-AUG	10.35		M301		D	N				EMPLOYER INSUR.	651.48485.0114
	46757	08/05/16	LIFE INSURANCE-AUG	10.35		M301		D	N				EMPLOYER INSUR.	651.48486.0114
			VENDOR TOTAL	2,366.75		*CHECK TOTAL								
				2,366.75										
MAGNUSON SHEET METAL INC														
	46820	08/10/16	A/C REPAIR-PARTS	52.50		129036		D	N				MTCE. OF STRUCTU	101.45433.0225
	46820	08/10/16	A/C REPAIR-LABOR	75.00		129036		D	N				MTCE. OF STRUCTU	101.45433.0335
			VENDOR TOTAL	127.50		*CHECK TOTAL								
				127.50										
MAGNUSON/COURTNEY														
	46821	08/10/16	AQUATIC CENTER PHOTOS	5.08		080516		D	N				GENERAL SUPPLIES	101.45437.0229
MARTINEZ-RIVAS/JOSE														
	46822	08/10/16	REFUND JERSEY DEPOSIT	30.00		072916		D	N				REFUNDS AND REIM	101.41428.0882
MATHESON TRI-GAS INC														
	46823	08/10/16	WELDING GAS	77.07		13794627		D	N				GENERAL SUPPLIES	101.45433.0229
MENARDS														
	46824	08/10/16	PAINT FOR TRNG ROOM	33.88		10245		D	N				MTCE. OF STRUCTU	101.42412.0225
	46824	08/10/16	PAINT FOR TRNG ROOM	16.94CR		10314		D	N				MTCE. OF STRUCTU	101.42412.0225
	46824	08/10/16	ELEC SWITCH PLATE/KNOBS	11.88		10315		D	N				MTCE. OF STRUCTU	101.42412.0225
	46824	08/10/16	SOCKET ADAPTERS	28.97		9069		D	N				SMALL TOOLS	651.48484.0221
	46824	08/10/16	PAINT FOR THE BLDG	62.08		9338		D	N				MTCE. OF STRUCTU	101.42412.0225

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VENDOR NAME AND NUMBER													
CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
MENARDS		000449											
46824	08/10/16	CLOSET POLE/SHELF/BRKTS	46.69		9566		D	N				MTCE. OF STRUCTU	101.45433.0225
46824	08/10/16	STORAGE AREA HANGER ROD	114.16		9671		D	N				MTCE. OF STRUCTU	101.45433.0225
46824	08/10/16	ELEC PARTS FOR BLDG	1.98		9723		D	N				MTCE. OF STRUCTU	101.43425.0225
46824	08/10/16	PLAY EQUIP MTCE-PARTS	1.38		9744		D	N				MTCE. OF OTHER I	101.43425.0226
46824	08/10/16	CLEANING SUPPLIES	6.49		9744		D	N				CLEANING AND WAS	101.43425.0228
46824	08/10/16	PLAY EQUIP MTCE-PARTS	4.14		9755		D	N				MTCE. OF OTHER I	101.43425.0226
46824	08/10/16	FLY TRAPS	7.73		9834		D	N				GENERAL SUPPLIES	101.45437.0229
			302.44										
		VENDOR TOTAL	302.44		*CHECK TOTAL								
MIKE'S SMALL ENGINE CENT		002699											
46825	08/10/16	REPL. MOWER HANDLE	10.00		4447		D	N				MTCE. OF EQUIPME	101.42412.0224
46825	08/10/16	MOWER PARTS	25.95		4933		D	N				MTCE. OF EQUIPME	101.42412.0224
			35.95										
		VENDOR TOTAL	35.95		*CHECK TOTAL								
MILLER SANITATION		002936											
46826	08/10/16	GARBAGE SERVICE-AUG	154.50		1298/8-16		D	N				CLEANING AND WAS	101.45433.0338
46826	08/10/16	GARBAGE SERVICE-AUG	768.07		1298/8-16		D	N				CLEANING AND WAS	101.45433.0338
46826	08/10/16	GARBAGE SERVICE-AUG	52.70		1300/8-16		D	N				CLEANING AND WAS	101.42412.0338
46826	08/10/16	GARBAGE SERVICE-AUG	64.74		1301/8-16		D	N				CLEANING AND WAS	101.41408.0338
46826	08/10/16	GARBAGE SERVICE-AUG	64.74		1301/8-16		D	N				CLEANING AND WAS	101.45427.0338
46826	08/10/16	GARBAGE SERVICE-AUG	251.31		1302/8-16		D	N				CLEANING AND WAS	101.43425.0338
46826	08/10/16	GARBAGE SERVICE-AUG	24.34		1303/8-16		D	N				CLEANING AND WAS	651.48484.0338
46826	08/10/16	GARBAGE SERVICE-AUG	48.67		1304/8-16		D	N				CLEANING AND WAS	651.48484.0338
46826	08/10/16	GARBAGE SERVICE-AUG	161.04		1304/8-16		D	N				CLEANING AND WAS	651.48484.0338
46826	08/10/16	GARBAGE SERVICE-AUG	49.67		1305/8-16		D	N				CLEANING AND WAS	101.45435.0338
46826	08/10/16	GARBAGE SERVICE-AUG	58.64		1378/8-16		D	N				CLEANING AND WAS	101.43425.0338
46826	08/10/16	GARBAGE SERVICE-AUG	616.55		1379/8-16		D	N				CLEANING AND WAS	101.43425.0338
46826	08/10/16	GARBAGE SERVICE-AUG	61.60		1379/8-16		D	N				CLEANING AND WAS	101.43425.0338
46826	08/10/16	GARBAGE SERVICE-AUG	29.57		1379/8-16		D	N				CLEANING AND WAS	101.43425.0338
46826	08/10/16	GARBAGE SERVICE-AUG	251.60		1388/8-16		D	N				CLEANING AND WAS	101.43425.0338
46826	08/10/16	GARBAGE SERVICE-AUG	78.84		1456/8-16		D	N				CLEANING AND WAS	101.45435.0338
			2,736.58										
		VENDOR TOTAL	2,736.58		*CHECK TOTAL								
MILLS AUTOMOTIVE GROUP		000432											
46827	08/10/16	RETURNED MOTOR MOUNT	33.78CR		3665787		D	N				INVENTORIES-MDSE	101.125000
46827	08/10/16	FAN SHROUD/COOLING MOTOR	258.12		3677810		D	N				INVENTORIES-MDSE	101.125000
46827	08/10/16	RADIATOR COOLING MOTOR	114.03		3678024		D	N				INVENTORIES-MDSE	101.125000
46827	08/10/16	RADIATOR FAN BLADES	82.71		3679104		D	N				INVENTORIES-MDSE	101.125000
			421.08										
		VENDOR TOTAL	421.08		*CHECK TOTAL								
MINI BIFF LLC		001805											
46828	08/10/16	TOILET RENTALS-JUN	154.02		A-79713		D	N				RENTS	101.45432.0440
46828	08/10/16	TOILET RENTALS-JUN	77.01		A-79720		D	N				RENTS	101.45432.0440

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VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
MVTL LABORATORIES INC														
	46835	08/10/16	LAB TESTING	145.00		819800		D	N				PROFESSIONAL SER	651.48484.0446
	46835	08/10/16	LAB TESTING	45.00		820461		D	N				PROFESSIONAL SER	651.48484.0446
	46835	08/10/16	LAB TESTING	45.00		821186		D	N				PROFESSIONAL SER	651.48484.0446
				235.00										
			VENDOR TOTAL	235.00										
NIELSEN'S PLUMBING														
	46836	08/10/16	JET OUT SEWER LINE	185.00		9793		D	N				MTCE. OF OTHER I	101.43425.0336
NORTHERN BUSINESS PRODUC														
	46837	08/10/16	OFFICE SUPPLIES	169.20		67665-0		D	N				OFFICE SUPPLIES	101.41410.0220
	46837	08/10/16	OFFICE SUPPLIES	37.58		68980-0		D	N				OFFICE SUPPLIES	101.41410.0220
				206.78										
			VENDOR TOTAL	206.78										
OFFICE SERVICES														
	46838	08/10/16	OFFICE SUPPLIES-JUL	5.86		STMT/7-16		D	N				OFFICE SUPPLIES	101.41400.0220
	46838	08/10/16	OFFICE SUPPLIES-JUL	31.02		STMT/7-16		D	N				OFFICE SUPPLIES	101.41401.0220
	46838	08/10/16	OFFICE SUPPLIES-JUL	61.36		STMT/7-16		D	N				OFFICE SUPPLIES	101.41402.0220
	46838	08/10/16	OFFICE SUPPLIES-JUL	58.56		STMT/7-16		D	N				OFFICE SUPPLIES	101.41403.0220
	46838	08/10/16	OFFICE SUPPLIES-JUL	88.96		STMT/7-16		D	N				OFFICE SUPPLIES	101.41405.0220
	46838	08/10/16	OFFICE SUPPLIES-JUL	6.56		STMT/7-16		D	N				OFFICE SUPPLIES	101.41409.0220
	46838	08/10/16	OFFICE SUPPLIES-JUL	5.37		STMT/7-16		D	N				OFFICE SUPPLIES	101.41424.0220
	46838	08/10/16	OFFICE SUPPLIES-JUL	1.16		STMT/7-16		D	N				OFFICE SUPPLIES	101.42412.0220
	46838	08/10/16	OFFICE SUPPLIES-JUL	50.65		STMT/7-16		D	N				OFFICE SUPPLIES	101.43417.0220
	46838	08/10/16	OFFICE SUPPLIES-JUL	4.80		STMT/7-16		D	N				OFFICE SUPPLIES	101.43425.0220
				314.30										
			VENDOR TOTAL	314.30										
OGDAHL/CARRIE														
	46839	08/10/16	JERSEY DEPOSIT REFUND	30.00		080916		D	N				REFUNDS AND REIM	101.41428.0882
ONEBIRD LLC														
	46840	08/10/16	TRAVEL GUIDE AD-JUL	66.33		1090		D	N				OTHER CHARGES	208.45010.0449
PAPER PLACE/THE														
	46841	08/10/16	WRIST BANDS	49.00		17629		D	M	07			GENERAL SUPPLIES	101.45437.0229
	46841	08/10/16	STREAMERS	21.00		17649		D	M	07			GENERAL SUPPLIES	101.45437.0229
				70.00										
			VENDOR TOTAL	70.00										
PERKINS LUMBER CO INC														
	46842	08/10/16	PARK SIGN MTCE-PARTS	65.13		43585369-00		D	N				MTCE. OF OTHER I	101.43425.0226
	46842	08/10/16	LOCKER RM WALL-MAT'L	305.59		43585507-00		D	N				MTCE. OF STRUCTU	101.45433.0225
	46842	08/10/16	STORAGE BLDG MTCE-MAT'L	109.55		43586768-00		D	N				MTCE. OF STRUCTU	101.45433.0225
	46842	08/10/16	PARK SHELTER MTCE-MAT'L	31.36		43587580-00		D	N				MTCE. OF STRUCTU	101.43425.0225
	46842	08/10/16	PARK SHELTER MTCE-MAT'L	35.20		43587590-00		D	N				MTCE. OF STRUCTU	101.43425.0225

Vendor Payments History Report
INCLUDES ONLY POSTED TRANS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
TREVINO/SARAH			.02460											
	46866	08/10/16	JERSEY DEPOSIT REFUND	30.00		080916		D	N				REFUNDS AND REIM	101.41428.0882
US BANK			000264											
	46867	08/10/16	#162 GO IMP BOND-SC	425.00		4356292		D	N				OTHER CHARGES	313.47100.0449
	46867	08/10/16	#161 GO IMP BOND-SC	450.00		4363801		D	N				OTHER CHARGES	312.47100.0449
			VENDOR TOTAL	875.00		*CHECK TOTAL								
US BANK EQUIPMENT FINANC			003143											
	46868	08/10/16	COPIER LEASE-AUG	131.75		309790772		D	N				RENTS	101.41405.0440
	46868	08/10/16	COPIER LEASE-AUG	148.87		309840627		D	N				RENTS	101.42412.0440
	46868	08/10/16	COPIER LEASE-AUG	340.00		310074232		D	N				RENTS	101.41410.0440
			VENDOR TOTAL	620.62		*CHECK TOTAL								
VIKSE/JEROME			.02461											
	46869	08/10/16	REFUND SHELTER DEPOSIT	50.00		080916		D	N				DEPOSITS	101.230000
VRUWINK/PAM			003194											
	46870	08/10/16	CLOCK FOR AQUATIC CNTR	9.61		080516		D	N				SMALL TOOLS	101.45437.0221
WEST CENTRAL INDUSTRIES			000801											
	46871	08/10/16	LATH BUNDLES	304.40		55389		D	N				OTHER CHARGES	416.48451.0449
WEST CENTRAL SANITATION			000805											
	46872	08/10/16	GARBAGE SERVICE-AUG	26.43		6806100/8-16		D	N				CLEANING AND WAS	230.43430.0338
WILLMAR CHAMBER OF COMME			000812											
	46873	08/10/16	OFFICE SUPPLIES	24.34		CC STMT/6-16		D	N				OFFICE SUPPLIES	208.45005.0220
	46873	08/10/16	PHONE SERVICE	313.12		CC STMT/6-16		D	N				COMMUNICATIONS	208.45005.0330
	46873	08/10/16	TOURISM ASSN MTG-MEALS	14.17		CC STMT/6-16		D	N				TRAVEL-CONF.-SCH	208.45005.0333
	46873	08/10/16	TOURISM ASSN MTG-LODGING	82.30		CC STMT/6-16		D	N				TRAVEL-CONF.-SCH	208.45005.0333
	46873	08/10/16	VOLUNTEER RECOG.-MEALS	17.76		CC STMT/6-16		D	N				TRAVEL-CONF.-SCH	208.45005.0333
	46873	08/10/16	MACVB MTG-LODGING	119.76		CC STMT/6-16		D	N				TRAVEL-CONF.-SCH	208.45005.0333
	46873	08/10/16	MACVB MTG REGISTRATION	25.00		CC STMT/6-16		D	N				TRAVEL-CONF.-SCH	208.45005.0333
	46873	08/10/16	CVB BOARD MTG-LUNCHES	205.20		CC STMT/6-16		D	N				TRAVEL-CONF.-SCH	208.45005.0333
	46873	08/10/16	MACVB MTG-MEALS	20.10		CC STMT/6-16		D	N				TRAVEL-CONF.-SCH	208.45005.0333
	46873	08/10/16	BULLETIN BOARD/SUPPLIES	32.89		CC STMT/6-16		D	N				OTHER CHARGES	208.45008.0449
	46873	08/10/16	4TH OF JULY MTG	13.88		CC STMT/6-16		D	N				OTHER CHARGES	208.45010.0449
	46873	08/10/16	VIDEO PROJ. MTG-MEALS	34.73		CC STMT/6-16		D	N				OTHER CHARGES	208.45010.0449
	46873	08/10/16	GUIDE DELIVERY-MEALS	30.01		CC STMT/6-16		D	N				OTHER CHARGES	208.45010.0449
	46873	08/10/16	FACEBOOK ADVERTISING	78.13		CC STMT/6-16		D	N				OTHER CHARGES	208.45010.0449
	46873	08/10/16	BIKE RODEO MEETING	4.21		CC STMT/6-16		D	N				OTHER CHARGES	208.45011.0449
	46873	08/10/16	BIKE RODEO SUPPLIES	44.89		CC STMT/6-16		D	N				OTHER CHARGES	208.45011.0449
	46873	08/10/16	DIRECTOR SALARY	4,375.84		STMT/7-16		D	N				SALARIES-REG. EM	208.45005.0110
	46873	08/10/16	ASSISTANT SALARY	2,271.36		STMT/7-16		D	N				SALARIES-REG. EM	208.45005.0110
	46873	08/10/16	FICA & INSURANCE	1,417.86		STMT/7-16		D	N				EMPLOYER PENSION	208.45005.0113
	46873	08/10/16	IRA CONTRIBUTION	199.42		STMT/7-16		D	N				EMPLOYER PENSION	208.45005.0113
	46873	08/10/16	PHOTO COPIES-JUL	16.12		STMT/7-16		D	N				OFFICE SUPPLIES	208.45005.0220

ACS FINANCIAL SYSTEM
08/10/2016 14:11:06

Vendor Payments History Report
INCLUDES ONLY POSTED TRANS

CITY OF WILLMAR
GL540R-V08.00 PAGE 18

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
REPORT TOTALS:				6,105,947.22										

RECORDS PRINTED - 000438

ACS FINANCIAL SYSTEM
08/10/2016 14:11:07

Vendor Payments History Report

CITY OF WILLMAR
GL060S-V08.00 RECAPPAGE
GL540R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	1,443,081.78
208	CONVENTION & VISITORS BUREAU	17,303.53
230	WILLMAR MUNICIPAL AIRPORT	21,035.76
307	D.S. - 2007A BOND	12,593.75
308	D.S. - 2008 BOND	8,775.00
310	D.S. - 2010 BOND	11,593.75
311	D.S. - 2011 BOND	12,687.50
312	D.S. - 2012 BOND	10,096.88
313	D.S. - 2013 BOND	20,375.00
327	D.S. - 2007B BOND	7,300.00
350	RICE HOSPITAL DEBT SERVICE	735,787.50
416	S.A.B.F. - #2016	304.40
432	C.P. - WASTE TREATMENT	142,130.59
450	CAPITAL IMPROVEMENT FUND	1,386.00
651	WASTE TREATMENT	3,661,495.78
TOTAL ALL FUNDS		6,105,947.22

BANK RECAP:

BANK	NAME	DISBURSEMENTS
HERT	HERITAGE BANK	6,105,947.22
TOTAL ALL BANKS		6,105,947.22

City of Willmar Monthly External Permits Report

Permit #	Issued Date	Owner and Site Address	Permit Sub-Type and Work Type	Description	Valuation	Total Permit Fee	
WI024089	7/18/2016	Willmar Redevelopment Co. LLC 1400 Lakeland Dr NE 65	Mobil Home Transport Mobile Home In/Out	Move in 1990- Rollohome, 28' x 44' #RO39527AB	\$0.00	\$75.00	
WI024268	7/12/2016	Brower/Jason D & Moriah L 909 15th Ave SW	95-800-0330 Block 3 Terwisscha's Addition	Deck Residential Add/Alter	Replace deck boards and railings	\$1,300.00	\$60.85
WI024277	7/18/2016	Kandiyohi County H&R Auth 300 7th St NW	95-440-0050 Lake Front Addition	Multi Family Apts/Condos Replace	replace all fixtures/ add new plumbing	\$0.00	\$2,539.00
WI024303	7/7/2016	Julie Hovey 408 28th St SE	95-882-0360 Lot 20, Block 3 Woodberry Addition	New New Single-Family Dwelling	New Home and Garage	\$190,863.00	\$1,974.58
WI024304	7/7/2016	Julie Hovey 408 28th St SE	95-882-0360 Lot 20, Block 3 Woodberry Addition	Single Family New	Residential Plumbing - New Home and Garage	\$0.00	\$163.00
WI024306	7/7/2016	Julie Hovey 408 28th St SE	95-882-0360 Lot 20, Block 3 Woodberry Addition	Single Family New	Residential HVAC - New Home and Garage	\$190,863.00	\$101.00
WI024315	7/7/2016	Adams/Ronald/& Linda Cogelow 900 Park Ave NW	95-820-0020 Block 1 Thorpe & Lien's Addition	Siding Residential Add/Alter	Residential Reside	\$5,300.00	\$52.65
WI024321	7/18/2016	Meints/Curtis O & Diane M 626 4th St SE	95-740-1870 Block 12 Spicer's Addition	Reroofing Residential Add/Alter	Residential Reroof	\$3,750.00	\$31.88
WI024325	7/6/2016	Welker/Carrie A 1116 6th St SW	95-090-2050 Lot 5 Booth's Addition To Willmar	Siding Residential Add/Alter	Residential Reside	\$2,500.00	\$51.25
WI024330	7/14/2016	Fuglestad/Daniel S & C Lynn 2201 Country Club Dr NE	95-137-0130 Block 1 Country Club Terrace	Alteration Residential Add/Alter	Residential Reroof & Reside	\$20,000.00	\$90.00
WI024332	7/6/2016	Kuntz/Duane P & Beverly A 630 Parkview Rd SW	95-922-7980	Install Egress Window Residential Add/Alter	Egress Window	\$600.00	\$33.55

City of Willmar Monthly External Permits Report

Permit #	Issued Date	Owner and Site Address	Permit Sub-Type and Work Type	Description	Valuation	Total Permit Fee
WI024333	7/6/2016	Ulferts/Joey & Wendy M 309 9th St SW	95-003-4490 Lot 12, Block 39 Willmar, Town Of (Original)	Deck Residential Add/Alter	construct new deck /stairs \$325.00	\$29.56
WI024346	7/12/2016	Ceinwen Roberts 1601 23rd Ave SW	95-868-0850 Lot 4, Block 3 Westwind Estates	New New Single-Family Dwelling	New Home and Garage \$240,461.00	\$2,349.38
WI024348	7/5/2016	Chapin/Justin & Dianna 925 Meadow Lane SW	95-600-0170 Block 2 Orchard Hill, Nursery Add	Alteration Residential Add/Alter	Remove and replace sun room \$30,000.00	\$567.65
WI024349	7/5/2016	City of Willmar 1148 15th Ave NW	95-903-0015	New Commercial New	Construct 11-4 x 14-8 sf lift station building \$32,170.00	\$711.98
WI024350	7/5/2016	City of Willmar 1148 15th Ave NW	95-903-0015	Commercial/Ind New	HVAC installation for new lift station building \$5,278.00	\$77.64
WI024351	7/5/2016	Baker/Joseph M & Jill M 333 12th St SE	95-030-0060 Anderson's Addition To The City Of Willmar	Reroofing Residential Add/Alter	Residential Reroof \$1,000.00	\$30.50
WI024352	7/5/2016	Roske Liv Trusts/Leon & Jean 1516 Hansen Drive SW	95-864-0360 Block 2 West Park 5th Addition	Single Family Replace	A/C Replacement \$0.00	\$26.00
WI024353	7/5/2016	Ceinwen Roberts 1601 23rd Ave SW	95-868-0850 Lot 4, Block 3 Westwind Estates	Single Family New	Residential Plumbing - New Home and Garage \$0.00	\$156.00
WI024354	7/5/2016	Ceinwen Roberts 1601 23rd Ave SW	95-868-0850 Lot 4, Block 3 Westwind Estates	Single Family New	Residential HVAC - New Home and Garage \$240,461.00	\$121.23
WI024355	7/5/2016	Halbritter/Joel & Catherine 615 Parkview Rd SW	95-340-0480 Lot 8, Block 4 Hilltop Park	Reroofing Residential Add/Alter	Residential Reroof \$4,385.00	\$32.19
WI024356	7/14/2016	Gasca/Alberto 809 23rd St SE	95-668-3130 Block 2 Pheasant Run	Single Family Replace	A/C Replacement \$0.00	\$26.00
WI024357	7/5/2016	Ekren/Harold M & Arlene 704 11th Ave SE	95-230-0260 Block 2 Gesch Addition	Drainage system Residential Add/Alter	Install 79' of drain tile system \$3,940.00	\$124.12

City of Willmar Monthly External Permits Report

Permit #	Issued Date	Owner and Site Address	Permit Sub-Type and Work Type	Description	Valuation	Total Permit Fee
WI024358	7/5/2016	Thein/Sherron 1014 Gorton Ave NW	95-003-0460 Block 4 Willmar, Town Of (Original)	Demolition Garage/Shed	Remove garage from site.	\$0.00 \$30.00
WI024359	7/5/2016	Garcia/Rosa M 421 Mary Ave SE	95-250-0070 Lot 7, Block 1 Glarum`s Addition To Willmar	Install Egress Window Residential Add/Alter	Egress Window	\$1,000.00 \$49.15
WI025348	7/6/2016	City of Willmar 2420 Country Club Dr NE	95-137-0165	New Commercial New	Construct new lift station control building	\$25,000.00 \$589.59
WI025349	7/6/2016	City of Willmar 2420 Country Club Dr NE	95-137-0165	Commercial/Ind New	Provide HVAC installation for lift station control buiding	\$5,278.00 \$77.64
WI025350	7/7/2016	Acorn Ventures Scandia Woods 404 16th Ave SW	95-700-0010 Block 1 Scandia Terrace Addition	Fire Repair Apartment	Repairs for recent fire	\$307,500.00 \$3,333.71
WI025351	7/7/2016	Strei/Joseph F & Shannon R 2400 7th Ave SE	95-668-4810 Lot 6, Block 2 Pheasant Run	Addition Residential Add/Alter	Residential Addition & Deck	\$52,389.00 \$857.09
WI025352	7/7/2016	Maxwell/Pamela K 1021 5th St SW	95-280-0490 Lot 9, Block 3 Hanson`s Addition To Willmar	Reroofing Residential Add/Alter	Residential Reroof	\$5,700.00 \$32.85
WI025353	7/7/2016	Tkcs Investments, Llc 220 17th St SE	95-182-1500 Block 10 Erickson`s Second Addition	Reroofing Residential Add/Alter	Residential Reroof	\$5,000.00 \$32.50
WI025354	7/8/2016	Wessels/Sherry K 1409 12th St SE	95-672-0380 Lot 8, Block 4 Pleasant View	Single Family Replace	A/C Replacement	\$0.00 \$26.00
WI025355	7/8/2016	Elsing/Levi A & Myrtle I 715 6th St SW	95-006-3680 Block 82 First Addition To The Town Of Willmar	Siding Residential Add/Alter	Residential Reside	\$2,500.00 \$51.25
WI025356	7/8/2016	Cds Investments, Llc 311 3rd St SW	95-003-5390 Block 45	Alteration Commercial Add/Alter	Interior and minor exterior remodeling	\$60,000.00 \$1,081.46

City of Willmar Monthly External Permits Report

Permit #	Issued Date	Owner and Site Address	Permit Sub-Type and Work Type	Description	Valuation	Total Permit Fee
WI025357	7/8/2016	Twc Properties, Llp 1520 Willmar Ave SE	95-441-1020 Lot 3, Block 1 Lakeland Business Park	Alteration Commercial Add/Alter	Interior and exterior remodeling	\$210,000.00 \$2,476.46
WI025358	7/8/2016	Strom/Richard M & Anita 515 Ann St SE	95-222-0340 Lot 4, Block 3 Ferrings 2nd Addition	Single Family Replace	A/C Replacement	\$0.00 \$26.00
WI025359	7/8/2016	Hanson/Darin J 1504 7th St SW	95-664-0680 Block 4 Perkins 4th Addition	Deck Residential Add/Alter	Residential Deck	\$3,000.00 \$106.15
WI025361	7/12/2016	Benson/Jenith 516 Lakeland Dr SE	95-184-1520 Block 10 Erickson's Third Addition	Siding Residential Add/Alter	Residential Reside	\$1,500.00 \$50.75
WI025362	7/12/2016	Heiling Properties, Llc 1124 2nd St SE	95-914-1570	Alteration Commercial Add/Alter	Repair building due to auto crash	\$2,000.00 \$103.71
WI025363	7/13/2016	Johnson/Barbara M & Jonathan E 628 Parkview Rd SW	95-922-7970	Reroofing Residential Add/Alter	Residential Reroof	\$6,200.00 \$33.10
WI025364	7/13/2016	Walter/Todd A 1111 Lake Ave NW	95-009-1310 Block 134 Second Addition To Willmar	Reroofing Residential Add/Alter	Residential Reroof	\$8,000.00 \$34.00
WI025365	7/13/2016	Novak/Randy & Gail 204 Robbins Ave SW	95-280-2300 Lot 9, Block 13 Hanson's Addition To Willmar	Reroofing Residential Add/Alter	Residential Reroof	\$950.00 \$30.48
WI025366	7/13/2016	Schwitters/Mitch & Laura 807 5th St SW	95-280-0140 Block 1 Hanson's Addition To Willmar	Reroofing Residential Add/Alter	Residential Reroof	\$1,200.00 \$30.60
WI025367	7/13/2016	Schwitters/Mitch & Laura 1009 Becker Ave SW	95-003-6830 Block 56 Willmar, Town Of (Original)	Reroofing Residential Add/Alter	Residential Reroof	\$1,200.00 \$30.60
WI025368	7/13/2016	Dresser/Brenda J 721 11th St NW	95-050-0110 Lot 1, Block 2 Beasley's First Addition	Reroofing Residential Add/Alter	Residential Reroof	\$500.00 \$30.25

City of Willmar Monthly External Permits Report

Permit #	Issued Date	Owner and Site Address	Permit Sub-Type and Work Type	Description	Valuation	Total Permit Fee	
WI025369	7/14/2016	Spoores/Steven & Linda 608 11 1/2 Ave SE	95-230-0420 Lot 2, Block 3 Gesch Addition	Single Family Replace	A/C Replacement	\$0.00	\$26.00
WI025370	7/14/2016	Martinka/Alissa/&Suzan K Denke 901 17th St SW	95-550-0250 Newberg's Subd.	Single Family Replace	A/C Replacement	\$0.00	\$26.00
WI025371	7/14/2016	Carter/Shirley D & Joel O 3103 Eagle Ridge Dr E	95-148-0290 Lot 29, Block 1 Eagles Landing	Single Family Replace	Gas Furnace Replacement	\$0.00	\$31.00
WI025372	7/21/2016	Partnrshp Comm Land Trust Llc 1613 23rd Ave SW	95-868-0820 Lot 1, Block 3 Westwind Estates	Excavation Excavation	Install new plastic gas service line 5/8"	\$1.00	\$26.00
WI025377	7/18/2016	Moedano/Emiliano 420 Minnesota Ave SE	95-740-1610 Block 11 Spicer's Addition	Deck Residential Add/Alter	Residential Deck	\$6,000.00	\$160.15
WI025378	7/19/2016	Hanscom/Austin F 220 19th Ave SW	95-922-6860	Commercial/Ind Replace	replace furnace and A.C.	\$14,668.00	\$154.01
WI025379	7/19/2016	Allex/Gregory 308 10th St NW	95-003-0340 Block 3 Willmar, Town Of (Original)	Install Egress Window Residential Add/Alter	Egress Window	\$800.00	\$41.35
WI025380	7/19/2016	Layman/Jon L 205 18th Ave NE	95-467-1200 Lot 9 &, Block 3 Lakewood	Garage Garage/Shed	26 X 40 Detached Residential Garage	\$41,309.00	\$724.50
WI025381	7/20/2016	State Of Minnesota - D.O.T. 2505 Transportation R NE	95-901-0300	Alteration Commercial Add/Alter	Interior Remodel	\$374,150.00	\$3,919.79
WI025382	7/20/2016	State Of Minnesota - D.O.T. 2505 Transportation R NE	95-901-0300	Commercial/Ind New	install new radiant infloor heating system	\$20,000.00	\$210.00
WI025383	7/20/2016	Marcus Construction 109 Minnesota Ave SW	95-006-1470 Block 67 First Addition To The Town Of Willmar	Demolition Move/Raze	Remove house and garage from property	\$0.00	\$105.00
WI026382	7/21/2016	Lainez/Virgilio 2400 21st Ave SW	95-601-0120 Lot 17, Block 2 Ortenblad's Homesites	Siding Residential Add/Alter	Residential Reside	\$3,000.00	\$51.50

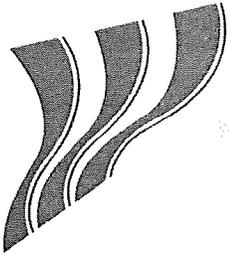
City of Willmar Monthly External Permits Report

Permit #	Issued Date	Owner and Site Address	Permit Sub-Type and Work Type	Description	Valuation	Total Permit Fee
WI026388	7/21/2016	Reineke/Kevin & Sherrie Prom 417 9th St SW	95-003-6630 Block 54 Willmar, Town Of (Original)	Single Family Replace A/C Replacement	\$0.00	\$26.00
WI026391	7/26/2016	City Of Willmar 301 Becker Ave SW	95-003-5970 Willmar, Town Of (Original)	Commercial/Ind New HVAC installation for new imaging remodel	\$38,228.00	\$401.39
WI026393	7/26/2016	Peterson'S Inc. 718 Becker Ave SW	95-003-4600 Block 40 Willmar, Town Of (Original)	Commercial/Ind Replace Replace A.C	\$3,411.00	\$76.71
WI026394	7/26/2016	Barrett/Shannon L 1210 Quincy Ave SW	95-690-0740 Block 4 Ramblewood Addition	Single Family Replace A/C Replacement	\$0.00	\$26.00
WI026395	7/26/2016	Bjerke/Dennis L & Karen J 1317 Elizabeth Ave SE	95-150-0050 Lot 5 East Elm Addition	Single Family Replace A/C Replacement	\$0.00	\$26.00
WI026396	7/26/2016	Andreen/Ronald D & Ione E 2208 5th Ave SE	95-668-0630 Lot 23, Block 3 Pheasant Run	Single Family Replace A/C Replacement	\$0.00	\$26.00
WI026397	7/26/2016	Wenberg/Michelle M 1315 Kandiyohi Ave SW	95-570-0780 Block 5 Nursery Addition	Single Family Replace A/C Replacement	\$0.00	\$26.00
WI026402	7/28/2016	Halliday/Kevin J & Jay M 520 4th St SE	95-740-1170 Block 8 Spicer's Addition	Reroofing Residential Add/Alter Residential Reroof	\$1,365.00	\$30.68

Count: 65 **Totals: \$2,175,045.00 \$24,652.43**

Year-to-Date Summary (1/1/2016 through 7/31/2016)

Count: 471 **YTD Totals: \$27,617,527.00 \$244,381.82**



CITY OF WILLMAR

Planning and Development Services
City Office Building
333 SW 6th Street
Willmar, MN 56201
320-235-8311

COUNCIL ACTION REQUEST

DATE: August 15, 2016

SUBJECT: Ordinance Hearing: Sale of land to 4 Ever Family Properties, LLC (Backes Technology Services)

RECOMMENDATION: To adopt the ordinance, assign a number, and publish. Also, authorize staff to close the sale.

BACKGROUND: 4 Ever Family Properties, LLC (Backes Technology Services) proposes to purchase Lot 1, Block 4, Willmar Industrial Park Fourth Addition. They propose the construction of a 4800 sq. ft. building, and moving at least six full-time employees to the Willmar location, all of which exceed the City's wage threshold of \$12.00/hour. Fall 2016 construction is anticipated.

FINANCIAL CONSIDERATION: The net purchase price is \$28,000, utilizing the land write-down policy.

LEGAL: No issues identified. The City Attorney will prepare the deed/closing documents.

DEPARTMENT/RESPONSIBLE PARTY: Bruce D. Peterson, AICP – Director of Planning and Development Services

ORDINANCE NO. _____

**AN ORDINANCE AUTHORIZING THE SALE OF
REAL PROPERTY TO 4 EVER FAMILY PROPERTIES, LLC**

The City Council of the City of Willmar hereby ordains as follows:

Section 1. AUTHORIZATION OF SALE. The Willmar City Council hereby authorized the sale and conveyance of real property legally defined as:

Lot One, Block Four, Willmar Industrial Park Fourth Addition

To 4 Ever Family Properties, LLC by quitclaim deed pursuant to the terms and conditions of sale set forth in a certain Industrial Real Property Purchase Agreement, between the City and 4 Ever Family Properties, LLC dated July 28, 2016.

Section 2. EFFECTIVE DATE: This Ordinance shall be effective from and after its adoption and second publication.

This Ordinance introduced by Council Member: _____

This Ordinance introduced on: _____

This Ordinance published on: _____

This Ordinance given a hearing on: _____

This Ordinance adopted on: _____

This Ordinance published on: _____

PROCLAMATION

CITY OF WILLMAR

WHEREAS Parkinson's disease, which is believed to be a progressive neurological movement disorder of the central nervous that affects more than 1 million Americans who have been diagnosed with the disease; and

WHEREAS In Minnesota and surrounding communities, National Parkinson Foundation Minnesota drives awareness and outreach by bringing together leaders on Parkinson's disease to improve patient outcomes for those living with Parkinson's; and

WHEREAS The National Parkinson Foundation of Minnesota will host an event on August 17, 2016, to highlight its work to support individuals and families living with Parkinson's disease.

THEREFORE BE IT RESOLVED that I, Marv Calvin, Mayor of the City of Willmar, Minnesota, do hereby proclaim Wednesday, August 17 as PARKINSON'S AWARENESS DAY in the City of Willmar and urge all residents to participate in activities and events which support the fight against Parkinson's



A handwritten signature in blue ink, reading "Marv Calvin", is written over a horizontal line.

Marv Calvin
Mayor

FINANCE COMMITTEE

MINUTES

The Finance Committee of the City of Willmar met on Monday, August 8, 2016, in Conference Room No. 1 at the City Office Building.

Present: Rick Fagerlie Chair
Ron Christianson Member
Audrey Nelsen Member

Others present: City Administrator Larry Kruse, Finance Director Steve Okins, and Information Systems Coordinator Ross Smeby.

Item No. 1 Call to Order

The meeting was called to order by Chair Fagerlie at 4:45 p.m.

Item No. 2 Public Comments

There were no comments from the public.

Item No. 3 Networking Switches for City Hall and Waste Treatment (Motion)

Information Systems Coordinator Ross Smeby presented a request to the Committee for authorization to purchase new networking switches for City Hall and the Waste Treatment Plants. The current server switches at City Hall and both the old and new Waste Treatment Plants are past due for replacement. Funding in the amount of \$56,000 was approved on the 2016 Capital Improvement Program for this project. If approved, the current Dell switches will be replaced with the same brand for an estimated cost of \$53,982.90.

Following discussion, Council Member Christianson made a motion to authorize staff to purchase new networking switches for City Hall and the old and new Waste Treatment Plants in the amount of \$53,982.90 as presented. Council Member Nelsen seconded the motion which carried.

Item No. 4 Pioneerland Library/Kandiyohi County Consent to Lease (Resolution)

Staff explained to the Committee that Kandiyohi County and the City of Willmar jointly own the Willmar Public Library. The County has sole responsibility for maintenance of the facility and leases a portion to the Pioneerland Library Regional System. Since the City is part owner, the County is requesting the City sign a Consent to Lease form extending the lease for another five years (2017 - 2021) using a 3% cost of living adjustment (COLA). The current five year lease which expires December 31, 2016, had also incorporated an annual 3% COLA. If this lease extension is approved, Pioneerland would be required to remit \$39,475.18 for 2017, \$40,660.05 for 2018, \$41,879.85 for 2019, \$43,136.25 for 2020, and \$44,430.34 for 2021. This lease revenue would offset part of the City's share of annual maintenance and operation costs. It was noted that the City's share of those costs is 60 percent and the County's share is 40 percent.

Following discussion, Council Member Christianson made a motion to introduce a resolution authorizing the Mayor and City Administrator to execute the Consent to Lease form for the Pioneerland Library lease extension covering 2017 through 2021 as presented. Council Member Nelsen seconded the motion which carried.

Item No. 5 2015 Comprehensive Annual Financial Report (Information)

Staff explained to the Committee that in preparation of receiving the Independent Auditor's Annual Report scheduled for the August 22nd Finance Committee meeting, staff again brought the 2015 Comprehensive Annual Financial Report to the Committee for discussion. Cash and Fund Balances were discussed, as well as timing of payments received from various governmental entities. Council Member Nelsen requested that a detail of Cash Balances be provided with their associated spending restrictions currently in place. Council Member Christianson requested this detail of the Fund Balances as well. This matter was for information only.

Item No. 6 Set Meeting for Mayor's Proposed 2017 Budget (Information)

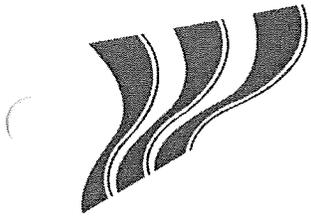
Staff reported to the Committee that the presentation of the Mayor's Proposed 2017 Budget is tentatively set for Wednesday, August 31, 2016, in the Council Chambers at the Willmar Municipal Utilities building. Confirmation of this meeting will be forthcoming to the Council. This matter was taken for information only.

There being no further business to come before the Committee the meeting was adjourned at 5:25 p.m. by Chair Fagerlie.

Respectfully submitted,



Carol Cunningham
Accounting Supervisor



WILLMAR

City Administrator

**City Office Building
333 SW 6th Street
Willmar, MN 56201
Main Number 320-214-5160
Fax Number 320-235-4917**

COUNCIL ACTION REQUEST

DATE: August 4, 2016

SUBJECT: New Switches

RECOMMENDATION: It is respectfully requested the City Council consider the following recommendation:

Approve the purchase of new networking switches for City Hall and the Waste Treatment Plants.

BACKGROUND: The current server switches that are at the Old and New Waste Treatment Plants and City Hall are past due for replacement. Funding was approved for replacement of these on the 2016 Capital Improvement Program in the amount of \$56,000. It is planned to replace these switches with the same brand that we are currently using which is a Dell switch.

FINANCIAL CONSIDERATION: The total cost for purchasing the switches is 53,982.90

LEGAL: None

Department/Responsible Party: Ross Smeby, Information Systems Coordinator

QUOTE

City of Willmar
Attention: Ross Smeby
PO Box 755
WILLMAR MN 56201
Firebytes LLC: 41-6005645

Date
04 Aug 2016

Expiry
19 Aug 2016

Account Number

Quote Number
QU-0012

Reference

Firebytes LLC
46-4651402

Firebytes LLC
909 Irene Ave
WILLMAR MN 56201
UNITED STATES

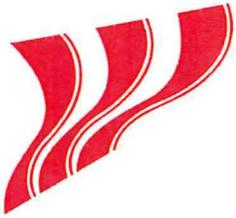
Networking Upgrade

Description	Quantity	Unit Price	Tax	Amount USD
Sales - Hardware, Dell Networking N3048P Switch Limited Lifetime Warranty by Dell Addl 1100w Power Supply	4.00	4,081.43	Tax Exempt	16,325.72
Sales - Hardware, Dell Networking N3024 Switch Limited Lifetime Warranty by Dell Addl 200w Power Supply	2.00	2,002.34	Tax Exempt	4,004.68
Sales - Hardware, Dell Networking N3048 Switch Limited Lifetime Warranty by Dell Addl 200w Power Supply	2.00	3,249.71	Tax Exempt	6,499.42
Sales - Hardware, Dell Networking N2024P Switch Limited Lifetime Warranty by Dell	2.00	1,636.74	Tax Exempt	3,273.48
Sales - Hardware, Dell Networking N3024F Switch Limited Lifetime Warranty by Dell Addl 200w Power Supply	1.00	3,140.09	Tax Exempt	3,140.09
Sales - Hardware, Dell Networking Transceiver 1000BASE-SX - 550m	8.00	184.68	Tax Exempt	1,477.44
Sales - Hardware, Stacking Cable for Dell Networking 0.5m	9.00	26.47	Tax Exempt	238.23
Sales - Hardware, Dell Networking Twinax Cable 7 meters	2.00	104.64	Tax Exempt	209.28

Description	Quantity	Unit Price	Tax	Amount USD
Sales - Hardware, Dell Networking Transceiver 10GbE - 10km	8.00	1,077.30	Tax Exempt	8,618.40
Sales - Hardware, Dell Networking Transceiver 10GbE - 40km	2.00	3,318.08	Tax Exempt	6,636.16
Business - Standard Hourly, Configuration and Installation / hour	40.00	89.00	Tax Exempt	3,560.00
			Subtotal	53,982.90
			Total No Tax 0%	0.00
			TOTAL USD	53,982.90

Terms

Quote includes:
 Upgraded Switches for CH, WMU, New WTP, Old WTP
 Upgraded 10 GbE speed between all sites (10x faster than current)
 Limited Lifetime (Next Business Day) Warranty by Dell on all switches



WILLMAR

Finance Director

City Office Building
333 SW 6th Street
Willmar, MN 56201
Main Number 320-235-4984
Fax Number 320-235-4917

COUNCIL ACTION REQUEST

DATE: August 8, 2016

SUBJECT: Pioneerland Library/Kandiyohi County Consent to Lease

RECOMMENDATION: Pass resolution Authorizing Mayor and City Administrator to sign consent to lease form as requested.

BACKGROUND: Kandiyohi County and the City of Willmar jointly own the Willmar Public Library. The County has sole responsibility for maintenance of the facility, and leases a portion to the Pioneerland Library Regional System. Since the City is partial owner, the County is requesting the City sign a Consent to Lease form extending the lease for another five years (2017-2021) using a 3% COLA. The leases moving forward would be \$39,475.78 – 2017, \$40,660.05 – 2018, \$41,879.85 – 2019, \$43,136.25 – 2020, and \$44,430.34 – 2021.

FINANCIAL CONSIDERATION: Reduction of Annual Maintenance Costs by the receipt of leases revenue.

LEGAL: Per Joint Agreement

Department/Responsible Party: Steve Okins, Finance Director

Reviewed By: Larry Kruse, City Administrator

Resolution No. _____

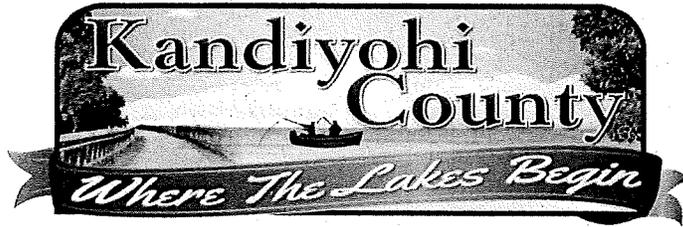
BE IT RESOLVED by the City Council of the City of Willmar, a municipal corporation of the State of Minnesota, that the Mayor and City Administrator for the City of Willmar be authorized to execute a Consent to Lease Agreement between Kandiyohi County and the Pioneerland Library System.

Dated this 15th day of August, 2016.

Mayor

Attest:

City Clerk-Treasurer



Health and Human Services Building
Suite 2020
2200 23rd Street NE, Willmar, MN 56201-9423
Phone 320-231-6215 Fax 320-231-7899

AMENDMENT TO LEASE AGREEMENT

This AGREEMENT is made and entered into effective January 1st, 2017, by and between the County of Kandiyohi, a political subdivision of the State of Minnesota (hereinafter "Lessor", and Pioneerland Library System, a joint powers agency under the laws of the State of Minnesota (hereinafter "Lessee"),

WITNESSETH:

WHEREAS, Lessor and Lessee did enter into a lease agreement dated February 3rd, 2004 for leasing of approximately 6,000 square feet of office space on the second floor of the Willmar library located on Block 51 in the City of Willmar; and

WHEREAS, said lease agreement is for a term of five years terminating on December 31, 2016; and

WHEREAS, the parties are desirous of extending the lease from January 1, 2017 through December 31, 2021; and

WHEREAS, the parties have come to an agreement on the rents to be paid by Lessee to Lessor during the extended term of the lease; and

WHEREAS, the parties have also agreed that the lease shall be amended to include a termination clause;

NOW, THEREFORE, IT IS HEREBY AGREED by and between the parties hereto as follows:

1. Both parties agree that the lease agreement above referenced shall be extended from January 1, 2017 through December 31, 2021.

2. Both parties agree that the rents to be paid by Lessee to Lessor during the extended term shall be as follows:

- a. For the calendar year 2017, the sum of \$39,475.78
- b. For the calendar year 2018, the sum of \$40,660.05
- c. For the calendar year 2019, the sum of \$41,879.85

d. For the calendar year 2020, the sum of \$43,136.25

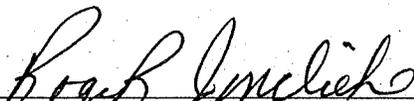
e. For the calendar year 2021, the sum of \$44,430.34

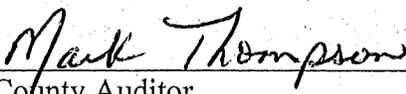
3. Either party may terminate the lease agreement during the extended term from January 1, 2017 through December 31, 2021 by giving the other party at least six months written notice of the termination date.

4. Except as herein modified and amended, the parties do hereby reaffirm all the provisions of said lease agreement.

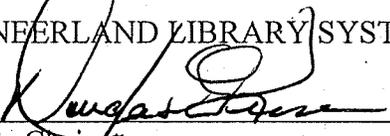
IN WITNESS WHEREOF, the parties have hereunto executed this amendment the day and year first above written.

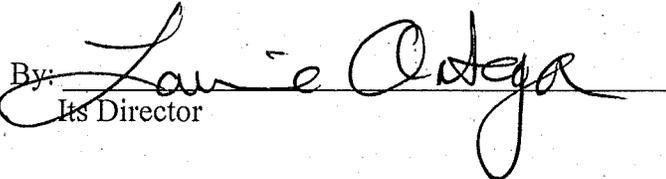
COUNTY OF KANDIYOHI

By: 
Its Chairman of the Board of Commissioners

By: 
Its County Auditor

PIONEERLAND LIBRARY SYSTEMS

By: 
Its Chairman

By: 
Its Director

CONSENT TO LEASE

The City of Willmar, as joint owner with Kandiyohi County of the Willmar Public Library, does hereby consent to the attached lease agreement between Kandiyohi County and the Pioneerland Library System and does hereby agree that all rents payable by the Pioneerland Library System shall be paid to Kandiyohi County.

Dated: _____

CITY OF WILLMAR

By

Marv Calvin
Mayor

By



Larry Kruse
City Administrator

LIBRARY AGREEMENT

THIS AGREEMENT is made and entered into this 7th day of September 1999, by and between the City of Willmar, a municipal corporation under the laws of the State of Minnesota (hereinafter "City") and the County of Kandiyohi, a political subdivision under the laws of the State of Minnesota (hereinafter "County").

WITNESSETH:

WHEREAS, The public library located on Block 51 in the City of Willmar is presently jointly owned by City and County; and

WHEREAS, City is in the process of completing a substantial addition to the library and remodeling the existing facility; and

WHEREAS, The parties desire to terminate the existing agreements between them with respect to the operation and maintenance of said library and to enter into a new agreement;

NOW, THEREFORE, IT IS HEREBY AGREED By and between the parties hereto as follows:

1. Both parties agree that upon the execution of this agreement, all prior agreements between the parties with respect to the library located on Block 51 in the City of Willmar are void and of no further effect.
2. City agrees that it shall be solely responsible to pay the costs of the construction of the addition to the library and the cost of remodeling the existing facility.
3. Upon completion of the remodeling project, the County agrees to assume the responsibility for maintenance of the facility.
4. City does hereby agree to pay to County 60% of the total costs incurred by County for the operation and maintenance of the Willmar Public Library. The costs to be paid by City shall include and be limited to all of the employee maintenance salaries and benefits, utility costs, other custodial services, maintenance and repairs for the annual facility operation of the library. The total costs of operation and maintenance of the Willmar Public Library shall be reduced by any rent received from the Pioneerland Library System before determining the 60% share to be paid by City. The County shall be responsible for the removal of snow on the sidewalks of Block 51, and the City of Willmar shall be responsible for snow removal of the interior parking lots.
5. The amount to be paid by City to County pursuant to the terms of this agreement shall be in addition to any amounts paid by City to the

Pioneerland Library System pursuant to any agreement between the City and said Pioneerland Library System.

6. City agrees to make a payment to the County for one-half (1/2) the estimated annual cost to be shared by City pursuant to this agreement. The payment shall be based on the annual maintenance budget of the Willmar Public Library as adopted by the Kandiyohi County Board of Commissioners and shall be made on the 2nd day of January in each year. At the conclusion of each year, the actual costs incurred by County and to be reimbursed by City shall be computed and any additional amount due by City shall be paid to County within thirty (30) days of written notification to City of the balance due. In the event of an overpayment, the County shall refund to City the amount so overpaid within thirty (30) days of determination of the amount due to City.
7. This agreement shall remain in full force and effect until terminated by the mutual agreement of the parties hereto.
8. The County shall maintain property casualty, general liability, and contents insurance coverage with the City of Willmar named as an additional insured. The cost of the insurance shall be added to the annual maintenance budget.
9. This agreement contains the entire agreement of the parties and shall not be amended except in writing and signed by both of the parties hereto.

IN WITNESS WHEREOF, The parties have hereunto executed this agreement the day and year first above written.

CITY OF WILLMAR

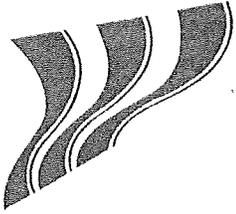
By *Lester J. Keith*
Its Mayor

By *D. Halliday*
Its Clerk

COUNTY OF KANDIYOHI

By *Richard B. Larson*
Its Commissioner Chair

By *Shm. Madson*
Its Auditor/Treasurer



WILLMAR

Finance Director

City Office Building
333 SW 6th Street
Willmar, MN 56201
Main Number 320-235-4913
Fax Number 320-235-4917

COUNCIL ACTION REQUEST

DATE: July 25, 2016

SUBJECT: 2015 Comprehensive Annual Financial Report

RECOMMENDATION: Review and accept reports as submitted

BACKGROUND: Staffs annual submission of the yearend Financial Report. In preparation of receiving the Independent Annual Audit report, scheduled for the August 22nd Finance committee, staff will review the Management letter, Footnotes and General Fund Budget to Actual comparison sections of the 2015 Comprehensive Annual Financial Report.

FINANCIAL CONSIDERATION: N/A

LEGAL: Pending / N/A

Department/Responsible Party: Steven B. Okins, Finance Director



COMPREHENSIVE
ANNUAL
FINANCIAL
REPORT

DECEMBER 31, 2015



COMPREHENSIVE ANNUAL FINANCIAL

REPORT OF THE

CITY OF

WILLMAR, MINNESOTA

FOR THE

YEAR ENDED

DECEMBER 31, 2015

DIVISION OF FINANCE

**STEVEN B. OKINS, DIRECTOR OF FINANCE
MEMBER OF THE GOVERNMENT FINANCE OFFICERS
ASSOCIATION OF THE UNITED STATES AND CANADA &
MINNESOTA FINANCE OFFICERS ASSOCIATION**

**CITY OF WILLMAR, MINNESOTA
 COMPREHENSIVE ANNUAL FINANCIAL REPORT
 FOR THE FISCAL YEAR ENDED DECEMBER 31, 2015**

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 COMPREHENSIVE ANNUAL FINANCIAL REPORT
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CITY OF WILLMAR, MINNESOTA

INTRODUCTORY SECTION

COMPREHENSIVE ANNUAL FINANCIAL REPORT

CITY OF WILLMAR, MINNESOTA

2015

CITY COUNCIL

MARVIN CALVIN, MAYOR

COUNCIL MEMBERS:

DENIS ANDERSON

ANDREW PLOWMAN

RON CHRISTIANSON

TIM JOHNSON

STEVE AHMANN

RICK FAGERLIE

SHAWN MUESKE

AUDREY NELSEN

FINANCE DIRECTOR

STEVEN B. OKINS

CITY ADMINISTRATOR

LARRY KRUSE

CITY OF WILLMAR, MINNESOTA

FINANCIAL SECTION - I

CITY OF WILLMAR, MINNESOTA

FINANCIAL SECTION - II

**MANAGEMENT DISCUSSION AND
ANALYSIS**

**CITY OF WILLMAR, MINNESOTA
MANAGEMENT'S DISCUSSION AND ANALYSIS
December 31, 2015**

This section of the basic financial statements of the City of Willmar (the City) presents a discussion and analysis of the City's financial performance during the fiscal year ended December 31, 2015. Please read it in conjunction with the City's basic financial statements following this section.

Financial Highlights

- The assets of the City exceeded liabilities by \$136,043,375 (net position). Of this amount, \$39,764,427 (in Committed and Unrestricted net position) may be used to meet the government's ongoing obligations to citizens and creditors in accordance with the City's fund designations and fiscal policies.
- Due to adoption of GASB Statement No. 68, the Net Position had a decrease of \$5,284,295 and a 2016 Net Position increase of \$1,959,809 resulting in a net decrease of \$3,324,486 as stated in Table 3 on page 4.
- The City's governmental funds reported combined ending fund balances of \$36,686,678. Of this total amount, approximately 3% is Nonspendable, 35% is Restricted, and 62% is Committed.
- At the end of the current fiscal year, committed fund balance for the General Fund was \$13,945,396, or 105% of the total General Fund expenditures of \$13,292,218.

Using this Annual Report

This annual report consists of a series of financial statements. The Statement of Net Position and the Statement of Activities provide information about the activities of the City as a whole and present a longer-term view of the City's finances. Fund financial statements are presented after the Statement of Net Position. Fund financial statements also report the City's operations in more detail than the government-wide statements by providing information about the City's funds. The notes to the basic financial statements provide information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. This report also contains other supplementary information in addition to the basic financial statements.

The City as a whole: Statement of Net Position and Statement of Activities

Our analysis of the City of Willmar begins with the Statement of Net Position and the Statement of Activities. One of the most important questions asked about the City's finances is, "Is the City as a whole better off as a result of the year's activities?" The Statement of Net Position and the Statement of Activities both report information about the City as a whole and about its activities in a way that helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid. These two statements report the City's net position and changes thereto. You can think of the City's net position – the difference between assets and liabilities – as one way to measure the City's financial health. Over time, increases and decreases in the City's net position is one indicator of whether the City's financial health is improving or deteriorating.

You will need to consider other nonfinancial factors, however, to assess the overall health of the City of Willmar.

**CITY OF WILLMAR, MINNESOTA
MANAGEMENT'S DISCUSSION AND ANALYSIS
December 31, 2015**

In the Statement of Net Position and the Statement of Activities, we divide the City into two kinds of activities:

Governmental Activities - Most of the City's basic services are reported here, including the police, public works, parks departments and general administration. Property taxes, franchise fees, and state and federal grants finance most of these activities.

Business-Type Activities - The City charges a fee to customers to help cover all or most of the cost of certain services it provides. The City's waste treatment fund and internal service fund are reported here.

The City's Most Significant Funds: Fund Financial Statements

Our analysis of the City of Willmar's major funds begins with the fund financial statements. These statements provided detailed information about the most significant funds - not the City as a whole. Some funds are required to be established by state law and by bond covenants. However, the City Council establishes other funds to help it control and manage money for particular purposes or to show that it is meeting legal responsibilities for using certain taxes, grants, and other money. The City of Willmar's two kinds of funds - governmental and proprietary - use different accounting approaches.

Governmental Funds - Most of the City of Willmar's basic services are reported in governmental funds. Governmental funds focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the City's general government operations and the basic services it provides. Governmental fund information helps the reader of the statements determine whether there are more or fewer financial resources that can be spent in the near future to finance the City's programs. We describe the relationship (or differences) between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds in reconciliation after the fund financial statements.

The governmental fund financial statements can be found on pages 15-21 of this report.

Proprietary Funds - When the City of Willmar charges customers for the services it provides - whether to outside customers or to other units of the City - these services are generally reported in proprietary funds. Proprietary funds are reported in the same way that all activities are reported in the Statement of Net Position and the Statement of Activities. In fact, the City's enterprise funds are the same as the business-type activities we report in the government-wide statements, but provide more detail and additional information, such as cash flows, for proprietary funds.

The proprietary fund financial statements can be found on pages 22-25 of this report.

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 26-57 of this report.

Statement of Net Position

The City of Willmar's net position increased from a year ago. Our analysis below focuses on the net position (Table 1) and changes in net position (Table 3) of the City's governmental and business-type activities.

**CITY OF WILLMAR, MINNESOTA
MANAGEMENT'S DISCUSSION AND ANALYSIS
December 31, 2015**

Table 1
Condensed Statement of Net Position

	Governmental Activities		Business-type Activities		Total	
	2015	2014	2015	2014	2015	2014
Current and other assets	\$ 43,607,357	\$ 46,328,106	\$ 8,891,713	7,451,136	\$ 52,499,070	\$ 53,779,242
Net capital assets	94,001,610	91,190,056	87,067,448	88,937,197	181,069,058	180,127,253
Deferred Outflows of Re:	<u>1,066,653</u>	<u>-</u>	<u>73,054</u>	<u>-</u>	<u>1,139,707</u>	<u>88,937,197</u>
Total Assets & Deferred Outflows of Resources	<u>138,675,620</u>	<u>137,518,162</u>	<u>96,032,215</u>	<u>96,388,333</u>	<u>234,707,835</u>	<u>233,906,495</u>
Other liabilities	1,744,764	3,374,253	72,289	289,888	1,817,053	3,664,141
Long-term liabilities	21,113,770	15,819,795	73,507,309	75,054,698	94,621,079	90,874,493
Deferred Inflows of Res.	<u>2,161,324</u>	<u>-</u>	<u>65,004</u>	<u>-</u>	<u>2,226,328</u>	<u>-</u>
Total Liabilities & Deferred Inflows of Re:	<u>25,019,858</u>	<u>19,194,048</u>	<u>73,644,602</u>	<u>75,344,586</u>	<u>98,664,460</u>	<u>94,538,634</u>
Net Position						
Net Investment in Capital Assets	82,182,306	79,110,056	14,096,642	13,882,499	96,278,948	92,992,555
NonExpendable	-	-	-	-	-	-
Restricted	31,320,005	39,063,497	1,303,814	(320,224)	32,623,819	38,743,273
Unrestricted	<u>153,451</u>	<u>150,561</u>	<u>6,987,157</u>	<u>7,481,472</u>	<u>7,140,608</u>	<u>7,632,033</u>
Total Net Position	<u>\$113,655,762</u>	<u>\$118,324,114</u>	<u>\$ 22,387,613</u>	<u>\$ 21,043,747</u>	<u>\$136,043,375</u>	<u>\$139,367,861</u>

Governmental Activities

The net position of the City's governmental activities decreased by \$4,668,352 in 2015. The decrease was mainly due to a combination of adoption of GASB 68 by the City (decrease of \$4,769,867) and a stabilization of annual revenues and a slight decrease in annual expenditures due to a number of vacant positions throughout the year.

Business-Type Activities

The total net position of the City's business-type activities increased by \$1,343,866 in 2015. The increase was due to rates being set through 2017 to handle the pending increase in debt service payments and future capital expenditure needs.

Table 2
Condensed Statement of Net Position

	Rice Memorial Hospital		Municipal Utilities		Total	
	2015	2014	2015	2014	2015	2014
Current and other assets	\$ 79,722,549	\$ 70,015,155	\$ 26,743,404	\$ 27,345,793	\$ 106,465,953	\$ 97,360,948
Net capital assets	<u>61,065,987</u>	<u>61,760,743</u>	<u>30,703,855</u>	<u>30,412,231</u>	<u>91,769,842</u>	<u>92,172,974</u>
Total Assets	<u>140,788,536</u>	<u>131,775,898</u>	<u>57,447,259</u>	<u>57,758,024</u>	<u>198,235,795</u>	<u>189,533,922</u>
Current and other liabilities	21,023,113	15,981,135	4,321,653	4,704,701	25,344,766	20,685,836
Long-term liabilities	<u>85,559,462</u>	<u>50,940,468</u>	<u>10,663,451</u>	<u>7,595,405</u>	<u>96,222,913</u>	<u>58,535,873</u>
Total Liabilities	<u>106,582,575</u>	<u>66,921,603</u>	<u>14,985,104</u>	<u>12,300,106</u>	<u>121,567,679</u>	<u>79,221,709</u>
Net Position						
Net Investment in capital assets	15,776,192	15,646,999	24,138,855	23,252,231	39,915,047	38,899,230
NonExpendable	3,388,205	3,530,542	-	-	3,388,205	3,530,542
Restricted debt	4,220,550	3,675,320	12,442,081	12,441,724	16,662,631	16,117,044
Unrestricted	<u>10,821,014</u>	<u>42,001,434</u>	<u>5,881,219</u>	<u>9,763,963</u>	<u>16,702,233</u>	<u>51,765,397</u>
Total Net Position	<u>\$ 34,205,961</u>	<u>\$ 64,854,295</u>	<u>\$ 42,462,155</u>	<u>\$ 45,457,918</u>	<u>\$ 76,668,116</u>	<u>\$ 110,312,213</u>

**CITY OF WILLMAR, MINNESOTA
MANAGEMENT'S DISCUSSION AND ANALYSIS
December 31, 2015**

Primary Government

Table 3
Condensed Statement of Activities

	Governmental Activities		Business-type Activities		Total	
	2015	2014	2015	2014	2015	2014
Revenues						
Program revenues:						
Charges for services	\$ 1,680,295	\$ 1,702,698	\$ 8,982,387	\$ 8,876,769	\$ 10,662,682	\$ 10,579,467
Operating grants and contributions	983,269	771,958	-	-	983,269	771,958
Capital grants and contributions	2,669,016	1,710,801	-	-	2,669,016	1,710,801
General revenues:						
Property and other taxes	4,999,764	4,582,848	-	-	4,999,764	4,582,848
Grants and contributions not restricted to specific program	4,661,459	4,611,868	-	-	4,661,459	4,611,868
Other	1,552,405	3,280,747	318,396	391,812	1,870,801	3,672,559
Intergovernmental	-	-	-	-	-	-
Total Revenues	16,546,208	16,660,920	9,300,783	9,268,581	25,846,991	25,929,501
Expenses						
General Government	4,068,912	4,429,369	-	-	4,068,912	4,429,369
Public works	6,949,073	7,506,805	-	-	6,949,073	7,506,805
Public safety	5,055,428	4,725,380	-	-	5,055,428	4,725,380
Social services	-	-	-	-	-	-
Culture and recreation	2,441,662	2,344,720	-	-	2,441,662	2,344,720
Economic development	896,033	863,301	-	-	896,033	863,301
Capital projects	-	-	-	-	-	-
Debt service	297,324	307,220	-	-	297,324	307,220
Office services	-	-	-	-	-	-
Waste treatment	-	-	6,773,721	6,749,481	6,773,721	6,749,481
Total Expenses	19,708,432	20,176,795	6,773,721	6,749,481	26,482,153	26,926,276
Changes in Net Position Before Transfers	(3,162,224)	(3,515,875)	2,527,062	2,519,100	(635,162)	(996,775)
Transfers	3,263,739	1,936,405	(668,768)	619,940	2,594,971	2,556,345
Changes in Net Position	101,515	(1,579,470)	1,858,294	3,139,040	1,959,809	1,559,570
Net Position, Beginning of Year	118,324,114	119,903,584	21,043,747	17,904,707	139,367,861	137,808,291
Prior period adjustment	(4,769,867)	-	(514,428)	-	(5,284,295)	-
Net Position, End of Year	\$ 113,655,762	\$ 118,324,114	\$ 22,387,613	\$ 21,043,747	\$ 136,043,375	\$ 139,367,861

**CITY OF WILLMAR, MINNESOTA
MANAGEMENT'S DISCUSSION AND ANALYSIS
December 31, 2015**

Component Units

Component Units

The total net position of the City's two component units increased by \$4,916,205 in 2015. The net position of the Municipal Utilities Commission increased by \$426,600, and the net position of Rice Memorial Hospital increased by \$4,489,605.

Table 4
Condensed Statement of Activities

	Rice Memorial Hospital		Municipal Utilities		Total	
	2015	2014	2015	2014	2015	2014
Revenues						
Hospital	\$ 101,781,033	\$ 94,944,183	\$ -	\$ -	\$ 101,781,033	\$ 94,944,183
Municipal Utility	-	-	32,164,157	31,203,470	32,164,157	31,203,470
Interest Earnings	1,156,525	1,460,784	365,300	827,219	1,521,825	2,288,003
Gain (Loss) on sale of Capital Assets	224,944	(14,982)	107,552	18,718	332,496	3,736
Miscellaneous	(509,184)	81,492	11,057	88,197	(498,127)	169,689
Total Revenues	102,653,318	96,471,477	32,648,066	32,137,604	135,301,384	128,609,081
Expenses						
Hospital	98,105,584	96,625,795	-	-	98,105,584	96,625,795
Municipal Utility	-	-	30,068,869	28,213,318	30,068,869	28,213,318
Total Expenses	98,105,584	96,625,795	30,068,869	28,213,318	128,174,453	124,839,113
Changes in Net Position						
Before transfers	4,547,734	(154,318)	2,579,197	3,924,286	7,126,931	3,769,968
Transfers	(58,129)	(482,347)	(2,152,597)	(2,075,396)	(2,210,726)	(2,557,743)
Changes in Net Position	4,489,605	(636,665)	426,600	1,848,890	4,916,205	1,212,225
Net Position, Beginning	30,116,356 *	65,490,960	42,035,555 *	43,609,028	72,151,911	109,099,988
Net Position, Ending	\$ 34,605,961	\$ 64,854,295	\$ 42,462,155	\$ 45,457,918	\$ 77,068,116	\$ 110,312,213

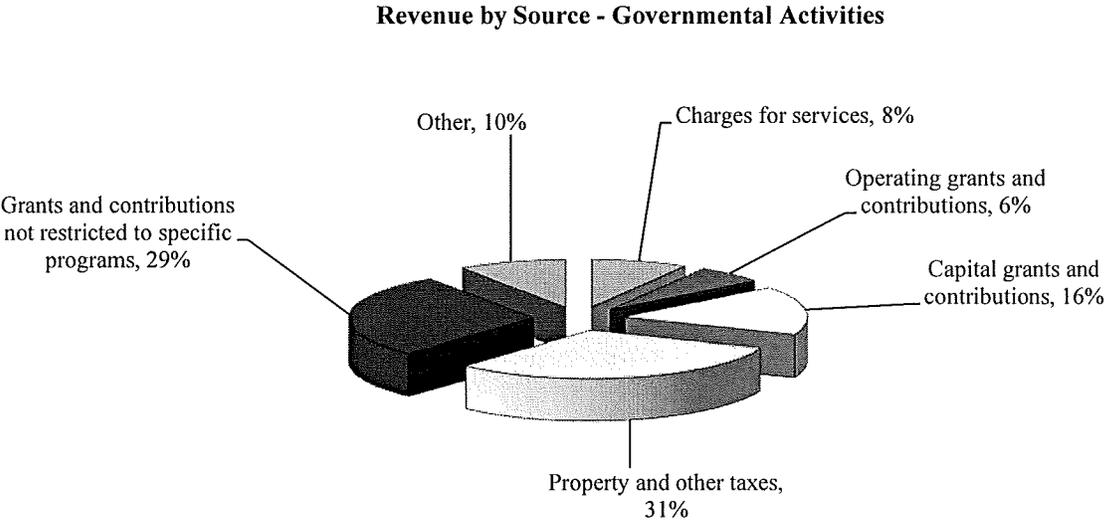
*Due to the adoption of GASB Statement No. 68 by Rice Hospital, the previously reported net position as of December 31, 2014, of \$64,854,295 was reduced by \$34,737,939 to arrive at the restated balance of \$30,116,356.

*Due to adoption of GASB Statement No. 68 and 71 by WMU, the previously reported net position as of December 31, 2014, of \$45,457,918 was reduced by \$3,422,363 to arrive at the restated balance of \$42,035,555.

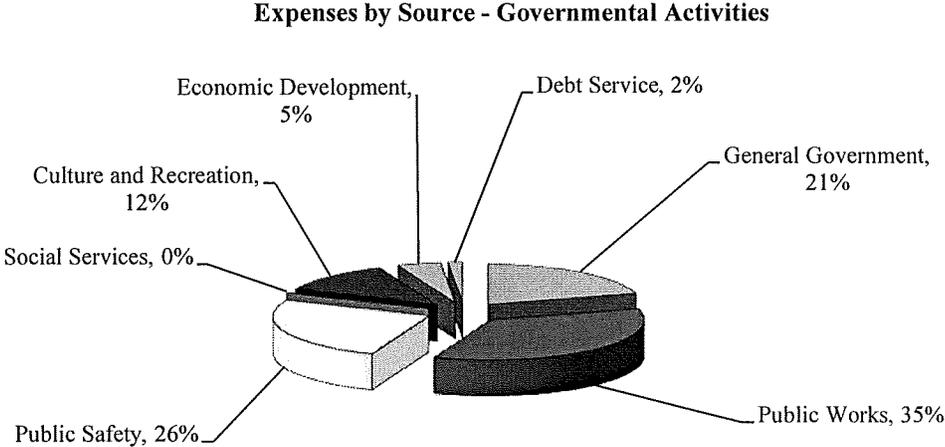
**CITY OF WILLMAR, MINNESOTA
MANAGEMENT'S DISCUSSION AND ANALYSIS
December 31, 2015**

Governmental Activities

Revenues – The following chart visually illustrates the City’s revenues by source for its governmental activities:



Expenses – The following chart visually illustrates the City’s expenses by source for its governmental activities:



**CITY OF WILLMAR, MINNESOTA
MANAGEMENT'S DISCUSSION AND ANALYSIS
December 31, 2015**

Financial Analysis of the City's Funds

General Fund –

The City's General Fund increased by \$63,105 in 2015 which is \$598,788 more than the final budget projection which reflected a decrease of \$535,683. Part of the increase is due to the decrease in expenditures for Public Safety, Public Works, and Culture & Recreation due to vacant positions throughout the year.

Debt Service Funds –

Special Assessments Bond Debt Service Fund decreased by \$356,337. The decrease was attributable to planned retirement of debt principal.

Special Revenue Fund –

Industrial Development Fund increased by \$379,658. The increase was due to transfers in of \$250,000 to repay previously borrowed funds and interest earnings of \$140,868.

Special Revenue Fund –

Community Investment Fund increased by \$134,811. The increase was mainly due to the substantial net increase in fair market values of investments during 2015.

Capital Projects Fund –

Street, Water/Sewer Capital Projects Fund decreased by \$1,168,203. The fund decrease was due to an increase in the usage of Local Option Sales tax Funds for specific Capital Improvements (expansion of the Industrial Park).

GENERAL FUND BUDGETARY HIGHLIGHTS:

The City approved the 2015 general fund budget anticipating expenditures would exceed revenues by \$599,167. The main difference between the original and final budget totaling \$63,484 was mainly due to a decrease in General Government appropriations.

At the end of the year, revenues exceeded the final budget by \$156,561 and expenditures were less than the final budget by \$481,573. Transfers in were less than the final budget by \$43,371. The most significant positive variance for revenues was in Licenses/Permits. Positive variances in expenditures were reflected in Public Safety, Public Works, and Culture/Recreation.

**CITY OF WILLMAR, MINNESOTA
MANAGEMENT'S DISCUSSION AND ANALYSIS
December 31, 2015**

Capital Assets

At the end of 2015, the Primary Government of the City of Willmar had over \$181,100,000 (net of accumulated depreciation) invested in a broad range of capital assets. In addition, the Component Units had over \$91,700,000 (net of accumulated depreciation) invested in capital assets. Refer to Note 3.A.2 of the Notes to the Financial Statements for a schedule showing the City's capital asset activity.

Primary Government

Table 5
Capital Assets

	<u>Government Activities</u>		<u>Business-Type Activities</u>	
	<u>2015</u>	<u>2014</u>	<u>2015</u>	<u>2014</u>
Land and improvements	\$ 8,585,806	\$ 8,557,673	\$ 2,005,122	\$ 2,005,122
Buildings	13,176,273	13,040,182	75,039,444	73,197,275
Furniture and equipment	3,025,874	2,780,406	515,985	515,985
Machinery and auto	9,060,641	8,721,534	6,461,115	6,499,749
Other improvements	119,258,649	118,954,637	26,796,835	25,568,722
Construction in progress	13,336,893	7,379,541	137,705	2,722,290
Less: Depreciation	<u>(72,318,950)</u>	<u>(68,243,917)</u>	<u>(23,888,758)</u>	<u>(21,571,946)</u>
	<u>\$ 94,125,186</u>	<u>\$ 91,190,056</u>	<u>\$ 87,067,448</u>	<u>\$ 88,937,197</u>

Component Units

Table 6
Capital Assets

	<u>Rice Memorial Hospital</u>		<u>Willmar Municipal Utilities</u>	
	<u>2015</u>	<u>2014</u>	<u>2015</u>	<u>2014</u>
Land	\$ 2,918,000	\$ 2,918,000	\$ 1,385,907	\$ 1,385,248
Buildings	96,870,000	95,907,000	3,101,003	2,835,197
Furniture and equipment	45,936,987	42,213,000	77,975,158	76,880,419
Machinery and auto	-	-	-	-
Other improvements	1,517,000	1,498,000	-	-
Utility Plant in Service	-	-	-	-
Construction in progress	1,246,000	112,743	1,746,649	2,957,428
Less: Depreciation	<u>(87,422,000)</u>	<u>(80,888,000)</u>	<u>(53,504,862)</u>	<u>(53,646,061)</u>
	<u>\$ 61,065,987</u>	<u>\$ 61,760,743</u>	<u>\$ 30,703,855</u>	<u>\$ 30,412,231</u>

**CITY OF WILLMAR, MINNESOTA
MANAGEMENT'S DISCUSSION AND ANALYSIS
December 31, 2015**

Long-Term Debt

At year-end, the City of Willmar's Primary Government had over \$84,700,000 in bonds outstanding and its Component Units had over \$53,300,000 in bonds outstanding. Refer to Note 3.C.2 of the Notes to the Financial Statements for a schedule showing the City's long-term debt activity.

Primary Government

Table 7

	<u>2015</u>	<u>2014</u>	<u>Change</u>
Governmental Activities			
G.O. Special Assessment Bonds	\$ 10,390,000	\$ 11,100,000	\$ (710,000)
G.O. Revenue Bonds	835,000	980,000	(145,000)
Note Payable - TIF	594,304	-	594,304
	<u>\$ 11,819,304</u>	<u>\$ 12,080,000</u>	<u>\$ (260,696)</u>
Business-Type Activities			
G.O. Revenue Bonds	\$ 450,000	\$ 550,000	\$ (100,000)
G.O. Revenue Notes	<u>72,520,805</u>	<u>74,504,698</u>	<u>(1,983,893)</u>
	<u>\$ 72,970,805</u>	<u>\$ 75,054,698</u>	<u>\$ (2,083,893)</u>

Component Units

Table 8

	<u>2015</u>	<u>2014</u>	<u>Change</u>
Rice Memorial Hospital			
G.O. Revenue Bonds	\$ 36,600,000	\$ 38,065,000	\$ (1,465,000)
Hospital Revenue Notes	8,682,200	9,100,000	(417,800)
Capital Lease	1,469,185	267,126	1,202,059
	<u>\$ 46,751,385</u>	<u>\$ 47,432,126</u>	<u>\$ (680,741)</u>
Willmar Municipal Utilities			
Municipal Utility Revenue Bond 2009	\$ 6,410,000	\$ 6,860,000	\$ (450,000)
General Obligation Water Revenue Bond	<u>155,000</u>	<u>300,000</u>	<u>(145,000)</u>
	<u>\$ 6,565,000</u>	<u>\$ 7,160,000</u>	<u>\$ (595,000)</u>

**CITY OF WILLMAR, MINNESOTA
MANAGEMENT'S DISCUSSION AND ANALYSIS
December 31, 2015**

Economic Factors and Next Year's Budget

In the City adopted budget for 2016, expenditures were forecast to exceed revenue by approximately \$4,212,863, of which the General Fund expenditures were forecast to exceed revenue by approximately \$931,296. The major difference is to be funded by using Local Option Sales Tax Fund Balances.

Contacting the City's Financial Management

This financial report is designated to provide our residents, customers, and creditors with a general overview of the City of Willmar's finances and to show the City's accountability for the money it receives. If you have any questions about this report or need additional information, contact the City of Willmar, 333 6th St SW, Willmar, MN 56201 or by phone at (320) 235-4913.

BASIC FINANCIAL STATEMENTS

CITY OF WILLMAR, MINNESOTA
STATEMENT OF NET POSITION
December 31, 2015

	Primary Government			Component Units	
	Governmental Activities	Business-Type Activities	Total	Municipal Utilities Commission	Rice Memorial Hospital
Assets					
Cash and Cash Equivalents	\$ 10,627,073	\$ (2,613,466)	\$ 8,013,607	\$ 3,822,899	\$ 3,906,826
Investments	24,831,874	11,349,997	36,181,871	5,497,809	28,266,266
Receivables (Net of Allow for Uncollect)					
Accounts Receivable	723,008	746,402	1,469,410	2,594,559	20,390,193
Accrued Interest	103,425	44,396	147,821	-	-
Taxes Receivable	175,092	-	175,092	-	-
Special Assessments	4,394,626	-	4,394,626	-	-
Notes Receivable	350,000	-	350,000	-	-
Due from Component Unit	-	-	-	-	-
Due from Other Governmental Units	368,492	-	368,492	-	-
Internal Balances	668,768	(668,768)	-	-	-
Inventories	47,065	14,137	61,202	1,259,515	2,140,792
Prepaid Items	977,042	19,015	996,057	659,781	1,025,311
Restricted Assets:					
Temporarily Restricted:					
Cash and Cash Equivalents	-	-	-	-	2,958,692
Investments	-	-	-	12,442,081	10,066,038
Permanently Restricted:					
Investments	-	-	-	-	4,508,451
Capital Assets					
Nondepreciable	21,799,123	2,142,827	23,941,950	3,132,556	4,164,000
Depreciable, net	72,202,487	84,924,621	157,127,108	27,571,299	56,901,987
Net Pension Asset	309,230	-	309,230	-	-
Other Assets	31,662	-	31,662	-	115,734
Total Assets	\$ 137,608,967	\$ 95,959,161	\$ 233,568,128	\$ 56,980,499	\$ 134,444,290
Deferred Outflows of Resources					
Deferred Loss on Refunding Escrow Account	-	-	-	-	1,405,653
Deferred Outflows on Pension	1,066,653	73,054	1,139,707	466,760	4,938,593
Total Deferred Outflows of Resources	1,066,653	73,054	1,139,707	466,760	6,344,246
Total Assets/Def. Outflows of Resources	\$ 138,675,620	\$ 96,032,215	\$ 234,707,835	\$ 57,447,259	\$ 140,788,536

The notes to the financial statements are an integral part of this statement.

CITY OF WILLMAR, MINNESOTA
STATEMENT OF NET POSITION
December 31, 2015

	<u>Primary Government</u>			<u>Component Units</u>	
	<u>Governmental Activities</u>	<u>Business-Type Activities</u>	<u>Total</u>	<u>Municipal Utilities Commission</u>	<u>Rice Memorial Hospital</u>
<u>Liabilities</u>					
Accounts and Contracts Payable	\$ 1,055,461	\$ 33,817	\$ 1,089,278	\$ 2,384,868	\$ 4,279,133
Accrued Interest Payable	286,110	-	286,110	150,337	731,031
Due to Component Units	8,312	-	8,312	-	-
Due to Primary Government	-	-	-	664,720	-
Due to Other Governmental Units	70,859	-	70,859	-	-
Unearned Revenue	-	-	-	-	-
Accrued Compensation and Benefits	324,022	38,472	362,494	134,767	9,035,717
Noncurrent Liabilities					
Due within one year	2,146,000	2,647,137	4,793,137	615,000	2,239,597
Due in more than one year	18,967,770	70,860,172	89,827,942	10,663,451	85,559,462
Total Liabilities	22,858,534	73,579,598	96,438,132	14,613,143	101,844,940
<u>Deferred Inflows of Resources</u>					
Unavailable Revenue	1,323,165	-	1,323,165	-	-
Deferred Inflows on Pension	838,159	65,004	-	371,961	4,737,635
Total Deferred Inflows of Resources	2,161,324	65,004	1,323,165	371,961	4,737,635
<u>Net Position</u>					
Net Investment in Capital Assets	82,182,306	14,096,642	96,278,948	24,138,855	15,776,192
NonExpendable	-	-	-	-	3,388,205
Restricted	-	-	-	12,442,081	-
Capital Improvements	6,711,347	495,364	7,206,711	-	-
Construction Fund	-	-	-	-	-
Debt Service	14,010,409	-	14,010,409	-	2,227,661
Specific Operating Activities	15,438,231	1,322,878	16,761,109	-	1,992,889
Other Purposes	(4,839,982)	(514,428)	(5,354,410)	-	-
Unrestricted	153,451	6,987,157	7,140,608	5,881,219	10,821,014
Total Net Position	\$ 113,655,762	\$ 22,387,613	\$ 136,043,375	\$ 42,462,155	\$ 34,205,961
Total Liabilities, Deferred Inflows of Resources, and Net Position	138,675,620	96,032,215	233,804,672	57,447,259	140,788,536

The notes to the financial statements are an integral part of this statement.

**City of Willmar
Statement of Activities
For the Year Ended December 31, 2015**

Functions/Programs	Expenses	Program Revenues		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions
Primary Government:				
Governmental Activities:				
General Government	\$ 4,068,912	\$ 507,335	\$ 121,532	\$ -
Public Safety	5,055,428	408,291	467,400	1,375
Public Works	6,949,073	216,640	339,995	2,377,122
Social Services	-	-	-	-
Culture and Recreation	2,441,662	548,029	54,342	-
Economic Development	896,033	-	-	290,519
Debt Service - interest	297,324	-	-	-
Total Governmental Activities	<u>19,708,432</u>	<u>1,680,295</u>	<u>983,269</u>	<u>2,669,016</u>
Business-Type Activities:				
Waste Treatment	<u>6,773,721</u>	<u>8,982,387</u>	<u>-</u>	<u>-</u>
Total Business-Type Activities	<u>6,773,721</u>	<u>8,982,387</u>	<u>-</u>	<u>-</u>
Total Primary Government	<u>\$ 26,482,153</u>	<u>\$ 10,662,682</u>	<u>\$ 983,269</u>	<u>\$ 2,669,016</u>
Component Units:				
Municipal Utilities	\$ 30,068,869	\$ 32,164,157	\$ -	\$ -
Rice Memorial Hospital	<u>98,105,584</u>	<u>99,256,583</u>	<u>1,705,843</u>	<u>818,607</u>
Total Component Units	<u>\$ 128,174,453</u>	<u>\$ 131,420,740</u>	<u>\$ 1,705,843</u>	<u>\$ 818,607</u>

General Revenues:
Property Taxes
Sales Taxes
Other Taxes
Grants and contributions not restricted to specific programs
Interest earnings
Net increase (decrease) in fair value of investments
Gain (Loss) Capital Assets
Miscellaneous
Transfers
Total General Revenues /Transfers
Change in Net Position
Net Position - Beginning as restated
Net Position - Ending

The notes to the financial statements are an integral part of this statement.

Net (Expense) Revenue and Changes in Net Position				
Primary Government			Component Units	
Governmental Activities	Business-Type Activities	Total	Municipal Utilities Commission	Rice Memorial Hospital
\$ (3,440,045)		\$ (3,440,045)		
(4,178,362)		(4,178,362)		
(4,015,316)		(4,015,316)		
-		-		
(1,839,291)		(1,839,291)		
(605,514)		(605,514)		
(297,324)		(297,324)		
<u>(14,375,852)</u>		<u>(14,375,852)</u>		
-	\$ 2,208,666	2,208,666		
-	2,208,666	2,208,666		
<u>(14,375,852)</u>	<u>2,208,666</u>	<u>(12,167,186)</u>		
			\$ 2,095,288	\$ -
			-	3,675,449
			<u>2,095,288</u>	<u>3,675,449</u>
4,473,147	-	4,473,147	-	-
-	-	-	-	-
526,617	-	526,617	-	-
4,661,459	-	4,661,459	-	-
594,471	136,012	730,483	365,300	1,156,525
398,282	106,906	505,188	-	(509,184)
(146,867)	75,478	(71,389)	107,552	224,944
706,519	-	706,519	11,057	-
3,263,739	(668,768)	2,594,971	(2,152,597)	(458,129)
<u>14,477,367</u>	<u>(350,372)</u>	<u>14,126,995</u>	<u>(1,668,688)</u>	<u>414,156</u>
101,515	1,858,294	1,959,809	426,600	4,089,605
113,554,247	20,529,319	134,083,566	42,035,555 *	30,116,356
<u>\$ 113,655,762</u>	<u>\$ 22,387,613</u>	<u>\$ 136,043,375</u>	<u>\$ 42,462,155</u>	<u>\$ 34,205,961</u>

**Due to the adoption of GASB Statement No. 68 by Rice Hospital, the previously reported net position as of December 31, 2014, of \$64,854,295 was reduced by \$34,737,939 to arrive at the restated balance of \$30,116,356.

*Due to the adoption of GASB Statement No. 68 and 71 by WMU, the previously reported net position as of December 31, 2014, of \$45,457,918 was reduced by \$3,422,363 to arrive at the restated balance of \$42,035,555.

**CITY OF WILLMAR, MINNESOTA
BALANCE SHEETS
GOVERNMENTAL FUNDS
December 31, 2015**

	<u>General</u>	<u>Special Assessments Bonds Debt Service</u>	<u>Street Water/Sewer Capital Projects</u>
ASSETS			
Cash and Cash Equivalents	\$ 7,645,168	\$ (409,452)	\$ 3,541,427
Investments	7,754,039	4,264,066	368,246
Receivables (Net of Allowance for Uncollect)			
Accounts	692,104	-	-
NSF Payments	60	-	-
Interest	31,600	17,908	199
Taxes			
Current	67,936	-	-
Delinquent	93,024	-	-
Deferred	-	-	-
Assessments			
Current	-	-	-
Delinquent	-	369,258	-
Deferred	4,304	3,341,754	-
Notes	-	-	-
Due From Component Units	-	-	-
Due From Other Funds	268,123	718,387	147,000
Due From Other Governments	6,859	157,239	204,394
Inventory	43,494	-	-
Prepaid Expenses	236,988	548,760	-
Deposits	12,813	-	-
Workers Comp Deposit	-	-	-
Restricted Assets:			
Cash and Cash Equivalents	-	-	-
Investments	-	-	-
Unamortized Discount	-	16,119	-
Total Assets	\$ 16,856,512	\$ 9,024,039	\$ 4,261,266
LIABILITIES			
Accounts Payable	\$ 168,630	\$ -	\$ 2
Contracts Payable	-	-	335,228
Notes Payable	-	-	-
Accrued Wages	317,298	-	-
Separation Severance Payable	6,724	-	-
Deposits	5,122	-	-
Due to Component Units	-	-	-
Due to Other Funds	2,006,667	1,430	33,521
Due to Other Governments	70,859	-	-
Total Liabilities	2,575,300	1,430	368,751
DEFERRED INFLOWS OF REOURCES			
Unavailable Revenue	98,828	3,868,251	-
Total Deferred Inflows of Resources	98,828	3,868,251	-
FUND BALANCES			
Nonspendable Fund Balance	236,988	548,760	-
Restricted Fund Balance	-	4,605,598	-
Committed Fund Balance	13,945,396	-	3,892,515
Assigned Fund Balance	-	-	-
Unassigned Fund Balance	-	-	-
Total Fund Balances	14,182,384	5,154,358	3,892,515
Total Liabilities, Deferred Inflows of Resources and Fund Balances	\$ 16,856,512	\$ 9,024,039	\$ 4,261,266

The notes to the financial statements are an integral part of this statement. 5

CITY OF WILLMAR, MINNESOTA
BALANCE SHEETS
GOVERNMENTAL FUNDS
December 31, 2015

Industrial Development Special Revenue Fund	Community Investment Special Revenue Fund	Other Governmental Funds	Total Governmental Funds
\$ 15,700	\$ 304	\$ (166,185)	\$ 10,626,962
772,528	9,229,883	2,290,320	24,679,082
-	-	30,312	722,416
-	-	-	60
3,004	36,115	14,001	102,827
-	-	14,132	82,068
-	-	-	93,024
-	-	-	-
-	-	-	-
-	189	-	369,447
-	679,121	-	4,025,179
-	-	350,000	350,000
-	-	-	-
250,000	401,430	2,295,778	4,080,718
-	-	-	368,492
-	-	-	43,494
-	-	191,294	977,042
-	-	-	12,813
-	-	-	-
-	-	-	-
-	-	2,730	18,849
<u>\$ 1,041,232</u>	<u>\$ 10,347,042</u>	<u>\$ 5,022,382</u>	<u>\$ 46,552,473</u>
\$ -	\$ -	\$ 68,451	\$ 237,083
-	-	474,203	809,431
-	-	-	-
-	-	-	317,298
-	-	-	6,724
-	-	280	5,402
-	8,312	-	8,312
3,931	684,866	684,498	3,414,913
-	-	-	70,859
<u>3,931</u>	<u>693,178</u>	<u>1,227,432</u>	<u>4,870,022</u>
-	670,998	357,696	4,995,773
-	670,998	357,696	4,995,773
-	-	221,294	1,007,042
-	8,232,866	67,247	12,905,711
1,037,301	750,000	3,161,612	22,786,824
-	-	-	-
-	-	(12,899)	(12,899)
<u>1,037,301</u>	<u>8,982,866</u>	<u>3,437,254</u>	<u>36,686,678</u>
<u>\$ 1,041,232</u>	<u>\$ 10,347,042</u>	<u>\$ 5,022,382</u>	<u>\$ 46,552,473</u>

City of Willmar, Minnesota
Reconciliation of Net Position in the
Government-Wide Financial Statements and Fund Balances
in the Fund Basis Financial Statements
December 31, 2015

Amounts reported for governmental activities in the statement of net position are different because:

Total governmental fund balances		\$ 36,686,678
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.		
Governmental funds - capital assets	166,320,560	
Less: Accumulated depreciation	<u>(72,318,950)</u>	
		94,001,610
Other long-term assets are not available to pay for current-period expenditures and, therefore, are deferred in the funds.		
Delinquent property taxes	93,024	
Unavailable special assessments	3,220,388	
Due From State of Minnesota	-	
Notes/Interest Receivable	355,056	
Unavailable Revenue for 2015	<u>4,140</u>	
		3,672,608
Internal service funds are used by management to charge the costs of equipment, information technology and insurance to individual funds. The assets and liabilities of the internal service funds are included in governmental activities in the statement of net assets.		
Less Net Investment in Capital Assets (included above)	<u>157,022</u>	
	-	157,022
Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported in the funds.		
Bonds and notes payable	(11,819,304)	
Compensated absences	(3,916,760)	
Accrued interest	<u>(286,110)</u>	
		(16,022,174)
Pension Fund Net Position not reported in the funds.		<u>(4,839,982)</u>
Net position of governmental activities		<u>\$ 113,655,762</u>

The notes to the financial statements are an integral part of this statement.

CITY OF WILLMAR, MINNESOTA
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
For the Year Ended December 31, 2015

	<u>General</u>	<u>Special Assessments Bonds Debt Service</u>	<u>Street Water/Sewer Capital Projects</u>
REVENUES			
General Property Taxes	\$ 4,472,103	\$ -	\$ -
Sales Tax	-	-	-
Other Taxes	285,792	-	-
Special Assessments	2,384	1,193,010	54,678
License and Permits	474,907	-	-
Intergovernmental	5,412,935	-	1,695,103
Charges for Services	775,780	-	-
Fines and Forfeits	189,682	-	-
Investment Income	126,279	76,832	14,742
Change in market value	24,072	72,620	22,792
Miscellaneous Revenues	676,715	4,575	-
Total Revenues	<u>12,440,649</u>	<u>1,347,037</u>	<u>1,787,315</u>
EXPENDITURES			
Current:			
General Government	3,800,646	-	-
Public Safety	4,681,605	-	-
Streets and Highways	2,915,067	-	-
Social Services	-	-	-
Culture & Recreation	1,894,900	-	-
Economic Development	-	-	-
Debt Service:			
Principal	-	2,115,000	-
Interest	-	294,030	-
Other Charges and Services	-	11,301	-
Capital Outlay	-	-	4,551,997
Total Expenditures	<u>13,292,218</u>	<u>2,420,331</u>	<u>4,551,997</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(851,569)</u>	<u>(1,073,294)</u>	<u>(2,764,682)</u>
OTHER FINANCING SOURCES (USES)			
Operating Transfers In	2,852,971	718,387	230,000
Operating Transfers Out	(1,938,297)	(1,430)	(33,521)
Bond Proceeds	-	-	1,400,000
Total Other Financing Sources (Uses)	<u>914,674</u>	<u>716,957</u>	<u>1,596,479</u>
Net Change in Fund Balances	<u>63,105</u>	<u>(356,337)</u>	<u>(1,168,203)</u>
Fund Balances - Beginning	<u>14,119,279</u>	<u>5,510,695</u>	<u>5,060,718</u>
Fund Balances - Ending	<u>\$ 14,182,384</u>	<u>\$ 5,154,358</u>	<u>\$ 3,892,515</u>

The notes to the financial statements are an integral part of this statement.

CITY OF WILLMAR, MINNESOTA
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
For the Year Ended December 31, 2015

Industrial Development Special Revenue Fund	Community Investment Special Revenue	Other Government Funds	Total Governmental Funds
\$ -	\$ -	\$ 1,044	\$ 4,473,147
-	-	-	-
-	-	240,825	526,617
-	27,200	-	1,277,272
-	-	-	474,907
-	-	413,694	7,521,732
-	-	226,268	1,002,048
-	-	-	189,682
140,868	179,810	52,961	591,492
-	211,132	64,183	394,799
-	105	25,124	706,519
<u>140,868</u>	<u>418,247</u>	<u>1,024,099</u>	<u>17,158,215</u>
-	-	-	3,800,646
-	-	6,122	4,687,727
-	-	234,479	3,149,546
-	-	-	-
-	-	277,220	2,172,120
11,210	-	290,519	301,729
-	-	140,000	2,255,000
-	-	37,396	331,426
-	-	450	11,751
-	-	2,714,960	7,266,957
<u>11,210</u>	<u>-</u>	<u>3,701,146</u>	<u>23,976,902</u>
<u>129,658</u>	<u>418,247</u>	<u>(2,677,047)</u>	<u>(6,818,687)</u>
250,000	401,430	2,059,722	6,512,510
-	(684,866)	(590,657)	(3,248,771)
-	-	-	1,400,000
<u>250,000</u>	<u>(283,436)</u>	<u>1,469,065</u>	<u>4,663,739</u>
<u>379,658</u>	<u>134,811</u>	<u>(1,207,982)</u>	<u>(2,154,948)</u>
<u>657,643</u>	<u>8,848,055</u>	<u>4,645,236</u>	<u>38,841,626</u>
<u>\$ 1,037,301</u>	<u>\$ 8,982,866</u>	<u>\$ 3,437,254</u>	<u>\$ 36,686,678</u>

City of Willmar, Minnesota
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of
Governmental Funds to the Statement of Activities
For the Year Ended December 31, 2015

Amounts reported for governmental activities in the statement of activities are different because:

Net Change in Fund Balances-Governmental Funds		\$ (2,154,948)
Governmental funds reported capital outlays as expenditures.		
However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.		
Capital Outlay Expense	7,820,764	
Depreciation Expense	<u>(4,733,320)</u>	
		3,087,444
The net effect of various miscellaneous transactions involving capital assets (i.e., sales, trade-ins, and donations) is to increase/(decrease) net position		
		(275,340)
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds		
Unavailable Revenue, December 31, 2015	3,672,608	
Unavailable Revenue, December 31, 2014	<u>(4,277,016)</u>	
		(604,408)
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.		
Compensated absences, December 31, 2015	(3,916,760)	
Compensated absences, December 31, 2014	<u>3,739,795</u>	
		(176,965)
Bond proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net assets. Repayment of bond principle is an expenditure in the governmental fund, but the repayment reduces long-term liabilities in the statement of net position.		
Principle Retirement of Long-Term Debt	2,255,000	
Note Payable - TIF Jennie-O	(594,304)	
Bond Proceeds	(1,400,000)	
Change in accrued interest (286,110 - 320,212)	<u>34,102</u>	
		294,798
Internal service funds are used by management to charge the costs of equipment, information technology and insurance to individual funds. The net revenue (expense) of the internal service funds is reported with governmental activities		
		1,049
State Pension Fund Reporting Requirements		
State of MN Payments	121,532	
Expenditures recorded for the year	<u>(191,647)</u>	
		<u>(70,115)</u>
Change in Net Position-Governmental Activities		<u>\$ 101,515</u>

The notes to the financial statements are an integral part of this statement.

City of Willmar, Minnesota
General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the fiscal year ended December 31, 2015

	Budgeted Amounts		Actual Amounts	Variance With Final Budget
	Original	Final		Positive (Negative)
REVENUES				
General Property Taxes	\$ 4,771,028	\$ 4,771,028	\$ 4,757,895	\$ (13,133)
Special Assessments	1,700	1,700	2,384	684
License and Permits	328,375	334,375	474,907	140,532
Intergovernmental	5,277,754	5,295,254	5,412,935	117,681
Charges for Services	761,850	761,850	775,780	13,930
Fines and Forfeits	152,000	152,000	189,682	37,682
Investment Income	150,000	150,000	126,279	(23,721)
Change in market value	-	-	24,072	24,072
Miscellaneous Revenues	795,500	817,881	676,715	(141,166)
Total Revenues	12,238,207	12,284,088	12,440,649	156,561
EXPENDITURES				
General Government	3,860,528	3,797,044	3,800,646	(3,602)
Public Safety	4,822,886	4,836,361	4,681,605	154,756
Public Works	3,099,767	3,105,237	2,915,067	190,170
Social Services	-	-	-	-
Culture & Recreation	2,029,149	2,035,149	1,894,900	140,249
Total Expenditures	13,812,330	13,773,791	13,292,218	481,573
Excess (deficiency) of revenues over (under) expenditures	(1,574,123)	(1,489,703)	(851,569)	638,134
OTHER FINANCING SOURCES (USES)				
Operating Transfers In	2,896,342	2,896,342	2,852,971	(43,371)
Operating Transfers Out	(1,921,386)	(1,942,322)	(1,938,297)	4,025
Total Other Financing Sources (Uses)	974,956	954,020	914,674	(39,346)
Net Change in Fund Balances	(599,167)	(535,683)	63,105	598,788
Fund Balances - Beginning	14,119,279	14,119,279	14,119,279	-
Fund Balances - Ending	\$ 13,520,112	\$ 13,583,596	\$ 14,182,384	\$ 598,788

The notes to the financial statements are an integral part of this statement.

City of Willmar, Minnesota
Statement of Net Position
Proprietary Funds
December 31, 2015

	Business-Type Activities	Governmental Activities
	Waste Treatment Plant	Internal Service Funds
ASSETS		
Current Assets		
Cash and Cash Equivalents	\$ (2,613,466)	\$ 111
Investments	11,349,997	152,792
Accounts Receivable	746,402	532
Interest Receivable	44,396	598
Inventories	14,137	3,571
Prepaid Items	19,015	-
Total Current Assets	9,560,481	157,604
Noncurrent Assets		
Capital Assets:		
Nondepreciable	2,142,827	-
Depreciable	108,813,379	-
Less: Accumulated Depreciation	(23,888,758)	-
Net capital assets	87,067,448	-
Total Noncurrent Assets	87,067,448	-
TOTAL ASSETS	96,627,929	157,604
DEFERRED OUTFLOWS OF RESOURCES		
Related to Pensions	73,054	-
TOTAL DEFERRED OUTFLOWS OF RESOURCES	73,054	-
LIABILITIES		
Current Liabilities		
Accounts Payable	12,258	582
Contracts Payable	21,559	-
Accrued Wages	38,472	-
Due To Other Funds	668,768	-
Current Portion of Debt	2,647,137	-
Total Current Liabilities	3,388,194	582
Noncurrent Liabilities:		
Notes Payable	70,323,669	-
Net Pension Liability	536,503	-
Total Noncurrent Liabilities	70,860,172	-
TOTAL LIABILITIES	74,248,366	582
DEFERRED INFLOWS OF RESOURCES		
Related to Pensions	65,004	-
TOTAL DEFERRED INFLOWS OF RESOURCES	65,004	-
NET POSITION		
Net Investment in Capital Assets	14,096,642	-
Restricted:		
Petty Cash	100	-
Inventories	14,137	3,571
Prepays	19,015	-
Working Capital	1,289,626	-
Capital Improvements	405,653	-
System Replacement	89,711	-
Net Position - Pensions	(514,428)	-
Unrestricted	6,987,157	153,451
TOTAL NET POSITION	\$ 22,387,613	\$ 157,022

City of Willmar, Minnesota
Statement of Revenues, Expenses, and Changes in Fund Net Position
Proprietary Funds
For the Year Ended December 31, 2015

	Business-Type Activities	Governmental Activities
	Waste Treatment Plant	Internal Service Funds
Operating Revenues		
Intergovernmental	\$ 55,213	\$ -
Charges For Sales and Services:	<u>8,927,174</u>	<u>11,274</u>
Total Operating Revenues	<u>8,982,387</u>	<u>11,274</u>
Operating Expenses		
Personal Services	976,721	-
Supplies	286,749	6,227
Other Services and Charges	942,003	9,910
Depreciation	<u>2,383,788</u>	<u>-</u>
Total Operating Expenses	<u>4,589,261</u>	<u>16,137</u>
Operating Income (Loss)	4,393,126	(4,863)
Nonoperating Revenues (Expenses)		
Lift Station Tapping Fees Collected	-	-
Investment Earnings	136,012	2,979
Change in market value	106,906	3,483
Capital Asset (Disposal)/Acquisition	75,478	(550)
Interest Expense	(2,167,960)	-
Other Revenue (Expense)	<u>(16,500)</u>	<u>-</u>
Total Nonoperating Revenues (Expenses)	<u>(1,866,064)</u>	<u>5,912</u>
Income (Loss) Before Contributions and Transfers	2,527,062	1,049
Capital Grants - Federal	-	-
Capital Grants - State	-	-
Transfers In	-	-
Transfers Out	<u>(668,768)</u>	<u>-</u>
Change in Net Position	1,858,294	1,049
Total Net Position - Beginning of Year, as originally stated	21,043,747	155,973
Prior Period Adjustment	<u>(514,428)</u>	<u>-</u>
Net Position - Beginning of Year, as restated	<u>20,529,319</u>	<u>155,973</u>
Total Net Position - Ending	<u>\$ 22,387,613</u>	<u>\$ 157,022</u>

City of Willmar, Minnesota
Statement of Cash Flows
Proprietary Funds
For the fiscal year ended December 31, 2015

	Business-Type Activities Waste Treatment Plant	Governmental Activities Internal Service Funds
CASH FLOWS FROM OPERATING ACTIVITIES:		
Receipts from Customers and Users	\$ 8,328,232	\$ 13,833
Payments to Suppliers	(1,292,598)	(6,503)
Payments to Employees	(945,007)	(8,571)
Liquidation of Liabilities	-	-
Net Cash Provided by Operating Activities	6,090,627	(1,241)
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:		
Transfer from Other Funds	1,429,074	-
Transfer to Other Funds	(144)	-
Net Cash Provided (Used) by Noncapital Financing Activities	1,428,930	-
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:		
Capital Contributions	-	-
Purchases of Capital Assets	(440,933)	-
Interest Paid on Capital Debt	(2,167,960)	-
Principal Paid on Capital Debt	(2,647,137)	-
Proceeds from Debt	563,244	-
Net Cash Provided (Used) by Capital and Related Financing Activities	(4,692,786)	-
CASH FLOWS FROM INVESTING ACTIVITIES:		
Principal Collected On Loan	-	-
Proceeds from Sales and Maturities of Investments	200,000	-
Purchase of Investments	(5,700,000)	(2,000)
Interest Received	113,375	2,936
Net Cash Provided/(Used) by Investing Activities	(5,386,625)	936
Net Increase (Decrease) in Cash and Cash Equivalents	(2,559,854)	(305)
Cash and Cash Equivalents - Beginning	(53,612)	416
Cash and Cash Equivalents - Ending	\$ (2,613,466)	\$ 111
Classified As:		
Cash and Cash Equivalents	\$ (2,613,466)	\$ 111
Restricted Cash	-	-
Total Cash and Cash Equivalents, End of Year	\$ (2,613,466)	\$ 111

The notes to the financial statements are an integral part of this statement.

City of Willmar, Minnesota
Statement of Cash Flows
Proprietary Funds
For the fiscal year ended December 31, 2015

	Business-Type Activities	Governmental Activities
	Waste Treatment Plant	Internal Service Funds
Reconciliation of Operating Income to Net Cash Provided (Used)		
by Operating Activities:		
Operating Income	\$ 4,407,151	\$ (4,863)
Adjustments to Reconcile Operating Income to Net Cash Provided (Used) By		
Operating Activities:		
Depreciation	2,383,788	-
Change in Assets and Liabilities:		
(Increase) Decrease in Accounts Receivable	(654,155)	2,560
(Increase) Decrease in Due From Other Governmental Units	-	-
(Increase) Decrease in Due From Component Units	-	-
(Increase) Decrease in Inventories	-	452
(Increase) Decrease in Prepaid Items	(12,072)	838
Increase (Decrease) in Accounts Payable	(51,774)	(228)
Increase (Decrease) in Contracts Payable	-	-
Increase (Decrease) in Accrued Wages	17,689	-
Increase (Decrease) in Due To Other Funds	-	-
Total Adjustments	1,683,476	3,622
Net Cash Provided (Used) by Operating Activities	\$ 6,090,627	\$ (1,241)
	\$ -	
Non Cash Transactions:		
Net Increase (Decrease) in fair value of investments	\$ 136,012	\$ 2,979

The notes to the financial statements are an integral part of this statement.

**NOTES TO FINANCIAL
STATEMENTS**

CITY OF WILLMAR, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 2015

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The City of Willmar's financial statements are prepared in accordance with generally accepted accounting principles (GAAP) as of and for the year ended December 31, 2015. The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (statements and interpretations). The more significant accounting policies established in GAAP and used by the City are discussed below.

A. Financial Reporting Entity

The City of Willmar was established in 1901 and is governed under a charter. The governing body consists of an eight member council, and mayor elected by eligible voters of the City. Four members are elected every two years for a four year term. The Mayor's office is for four years. The accompanying financial statements present the City's primary government and component units over which the City exercises significant influence. Significant influence or accountability is based primarily on operational or financial relationships with the City (as distinct from legal relationships).

1. Component Unit

a. Discretely presented component units

The component unit columns in the government-wide financial statements includes the financial data of the City's other component units. The units are reported in separate columns to emphasize that they are legally separate from the City but are included because the primary government is financially accountable and is able to impose its will on the organizations.

Rice Memorial Hospital

The hospital provides inpatient and outpatient health care services to the City of Willmar and surrounding area. The governing board of Rice Memorial Hospital is appointed by the City Council. The City may change the manner, mode and type of operations of the hospital to permit participation of other agencies. The City also has the power to overrule any decision, motion, resolution, rule, regulation, or order of the board and the legal liability for the general obligation portion of any debt remains with the City. Complete financial statements for Rice Memorial Hospital may be obtained at 301 Becker Avenue SW, Willmar, MN 56201.

Willmar Municipal Utilities

The Willmar Municipal Utilities (WMU) is responsible for the operation and management of the electric, water and district heating systems of the City of Willmar. WMU is governed by the Municipal Utilities Commission which is appointed by the Willmar City Council. The City also has the power to overrule any decision, motion, resolution, rule, regulation, or order of the board and the legal liability for the general obligation portion of any debt remains with the City. The rates for user charges and bond issuance authorizations are approved by the City Council. Complete financial statements for Willmar Municipal Utilities may be obtained at 700 Litchfield Avenue SW, Willmar, MN 56201.

b. Excluded: Firefighters Association

This association is organized as a non-profit organization by its members to provide pension and other benefits to such members in accordance with Minnesota Statutes. Their board of directors is appointed by the membership of the organization. All funding is conducted in accordance with Minnesota Statutes whereby State Aids flow to the association, tax levies are determined by the association and are only reviewed by the City, and the association pays benefits directly to its members.

CITY OF WILLMAR, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 2015

B. Basic Financial Statements

1. Government-Wide Statements

The government-wide financial statements (the statement of net position and the statement of activities) display information about the primary government and its component units. These statements include the financial activities of the overall City government, except for fiduciary activities. Eliminations have been made to minimize the double counting of internal activities. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges to external parties for support.

In the government-wide statement of net position, both the governmental and business-type activities columns: (a) are presented on a consolidated basis by column; and (b) are reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The City's net position is reported in three parts: (1) invested in capital assets, net of related debt; (2) restricted net position; and (3) unrestricted net position.

The statement of activities demonstrates the degree to which the direct expenses of each function of the City's governmental activities and its business-type activities are offset by program revenues. Direct expenses are those clearly identifiable with a specific function or activity. Program revenues include: (1) fees, fines, and charges paid by the recipients of goods, services, or privileges provided by a given function or activity; and (2) grants and contributions restricted to meeting the operational or capital requirements of a particular function or activity. Revenues not classified as program revenues, including all taxes, are presented as general revenues.

2. Fund Financial Statements

The accounts of the City are organized and operated on the basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements.

The fund financial statements provide information about the City's funds. Separate statements for each fund category-governmental, proprietary and fiduciary-are presented. The emphasis of governmental and proprietary fund financial statements is on major individual governmental and enterprise funds, with each displayed in a separate column in the fund financial statements. All remaining governmental and enterprise funds are aggregated and reported as nonmajor funds.

a. Governmental Funds

The City reports the following major governmental funds:

General Fund

The General Fund is the primary operating fund of the City and always classified as a major fund. It is used to account for all activities except those legally or administratively required to be accounted for in other funds.

Debt Service Fund - Special Assessments Bond

This fund accounts for the accumulation of financial resources for the payment of principal and interest on the City's general obligation special assessment bonds.

CITY OF WILLMAR, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 2015

Capital Project Fund – Street, Water and Sewer

This fund is used to account for capital acquisition, construction and improvement projects related to streets, water and sewer.

Special Revenue Fund – Industrial Development

This fund is used to account for the local sales tax revenue. The resources are restricted for specific projects: connecting the Willmar Civic Center and Blue Line Center, the City walking and bike path system and the development of the land acquired through the relocation of the Willmar Airport.

Special Revenue Fund – Community Investment

This fund is used to account for surplus money in each separate improvement fund and in the improvement bond redemption fund which remain after the costs of each improvement have been fully funded.

b. Enterprise Funds

The City reports the following major enterprise fund:

Waste Treatment Fund

This fund is used to account for activities related to providing sewer services to the public.

c. Internal Service Fund

This fund is used to account for operations that provide services to other departments or agencies of the City, or to other governments, on a cost-reimbursement basis.

d. Agency Funds

Financial statements of agency funds, which are used to account for assets held by the City as an agent for individuals, private organizations, other governments, and/or other funds, are reported using the economic resources measurement focus and the accrual basis of accounting. Agency funds assets, liabilities, and net assets are included in the fiduciary statement of net assets.

C. Measurement Focus and Basis of Accounting

The government-wide statements are reported using the economic resources measurement focus and the accrual basis of accounting as are the proprietary fund financial statements. Revenues are recorded when earned, and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Shared revenues are generally recognized in the period the appropriation goes into effect. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. The City considers all revenues as available if collected within 60 days after the end of the current period, except for reimbursement (expenditure driven) grants for which the period is 90 days. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, compensated absences, and claims and judgments, which are recognized as expenditures to the extent

CITY OF WILLMAR, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 2015

that they have matured. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

Property taxes, sales taxes, hotel-motel taxes, licenses and permits, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the City.

Proprietary funds distinguish *operating* revenues and expenses from *nonoperating* items. *Operating* revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing business operations. The principal operating revenues of the City's enterprise and internal service funds are charges to customers for sales and services. *Operating* expenses for the City's enterprise funds and internal service funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the City's policy to use unrestricted resources first, and then restricted resources as they are needed.

D. Assets, Liabilities, and Net Assets or Equity

1. Cash and Cash Equivalents

The City has defined cash and cash equivalents to include cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition. Additionally, each fund's equity in the City's investment pool is treated as a cash equivalent because the City can deposit or effectively withdraw cash at any time without prior notice or penalty.

2. Deposits and Investments

The cash balances of substantially all funds are pooled and invested by the City in certificates of deposit and other authorized investments. Earnings on cash accounts are allocated to individual funds based upon an average of month-end balances.

Investments are stated at fair value based on quoted market prices at the reporting date.

3. Receivables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the noncurrent portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds". Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances".

Advances between funds, as reported in the fund financial statements, are offset by a fund balance reserve account in applicable governmental funds to indicate that they are not available for appropriation and are not expendable available financial resources.

All receivables are shown net of an allowance for uncollectibles.

CITY OF WILLMAR, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 2015

Property taxes are levied by the City Council in December of each year and are certified to Kandiyohi County for collection in the following year. The property taxes attach an enforceable lien on taxable property within the City on January 1 and are payable by the property owners in two installments in May and October. The County collects the taxes and periodically remits them to the City. The majority of these remittances are made in June and November.

Taxes that are not received by the end of the year are classified as delinquent taxes receivable. Delinquent taxes receivable are offset by a deferred inflow of resources in the governmental funds of the fund financial statements because they are not available to finance current expenditures.

Assessments are levied at various times upon City Council resolution for property owner improvements made by the City. Generally, assessment collections are deferred over periods ranging from one to ten years. Revenue from these assessments is recognized when assessed in the government-wide financial statements and as the annual installments become collectible in the governmental funds of the fund financial statements. Annual installments not collected as of each December 31 are classified as delinquent assessments receivable. Delinquent assessments receivable are offset by a deferred inflow of resources in the governmental funds of the fund financial statements because they are not available to finance current expenditures.

4. Prepaid Items

Certain payments to vendors reflect costs applicable to future accounting periods and are reported as prepaid items in both government-wide and fund financial statements.

5. Capital Assets

Capital assets include property, plant, equipment, and infrastructure assets (such as roads, bridges, sidewalks, and similar items), and are reported in the applicable governmental or business-type activities column in the government-wide financial statements and in the proprietary funds. Capital assets are defined by the government as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of three years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed. During the current period, the City did not have any capitalized interest.

Property, plant, and equipment of the primary government are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	25 - 50
Building improvements	25 - 50
Infrastructure	10 - 20
Furniture, equipment, and vehicles	3 - 20

CITY OF WILLMAR, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 2015

6. Compensated Absences

It is the City's policy to permit employees to accumulate earned vacation and sick pay benefits. The liability for compensated absences is accrued when incurred in the government-wide and proprietary fund financial statements. A liability for these amounts is reported in the government funds only if they have matured. The City typically liquidates the liability for compensated absences to the fund where employees' salaries were originally charged.

7. Deferred Inflows of Resources

In addition to assets, the statement of financial position and fund financial statements will sometimes report a separate section for deferred outflows of resources. Deferred outflows of resources represent a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until that time. The City of Willmar has one item that qualifies for reporting in this category – a deferred outflow relating to pension activity, reported in government-wide statement of net position and proprietary statement of net position. A deferred outflow relating to pension activity results from the net effect of the change in proportionate share and employer contributions.

In addition to liabilities, the statement of financial position and fund financial statements will sometimes report a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that times. The City of Willmar has one item that qualifies for reporting in this category under full accrual basis of accounting. Accordingly, the item, deferred inflow is reported in the government-wide statement of financial position and proprietary statement of net position. A deferred inflow relating to pension activity is a result of the net difference between projected and actual earning on plan investments. The City of Willmar also has one item that qualifies for reporting in this category under modified accrual basis of accounting. Accordingly, the item, unavailable revenue is reported only in the governmental funds balance sheet. The governmental funds report unavailable revenues from the following sources; taxes, special assessments and notes. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available.

8. Long-Term Obligations

In the government-wide financial statements and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the straight-line method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as an expense in the period incurred.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of the debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

9. Pensions

For purposes of measuring the net pension liability or asset, deferred outflows/inflows of resources, and pension expense, information about the fiduciary net position of the Public Employees Retirement Association (PERA) and additions to/deductions from PERA's fiduciary net position have been determined on the same basis as they are reported by PERA except that PERA's fiscal year end is June 30. For this purpose, plan contributions are recognized as of employer payroll paid dates and benefit payments and refunds are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

CITY OF WILLMAR, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 2015

10. Net Position/Fund Balances

The government-wide and business-type activities fund financial statements use a net position presentation. Net position is categorized as net investment in capital assets (net of related debt), restricted and unrestricted:

Net Investment in Capital Assets - This category includes all capital assets, net of accumulated depreciation and the outstanding balances of debt that are attributable to the acquisition, construction or improvement of these assets.

Restricted net position - This category presents external restrictions imposed by creditors, grantors, contributors or laws or regulations of other governments and restrictions imposed by law through constitutional provisions or enabling legislation.

Unrestricted net position - This category represents net position of the City, not restricted for any project or other purpose.

In the governmental fund financial statements, fund balance is divided into five classifications based primarily on the extent to which the City is bound to observe constraints imposed upon the use of resources reported in governmental funds. These classifications are as follows:

Nonspendable - Consists of amounts that cannot be spent because they are either not in spendable form or are legally or contractually required to be maintained intact, such as, inventories and prepaid items.

Restricted - Consists of amounts related to externally imposed constraints established by creditors, grantors or contributors; or constraints imposed by state statutory provisions.

Committed - Consists of amounts that are constrained for specific purposes that are internally imposed by formal action of the City Council. Those committed amounts cannot be used for any other purpose unless the Council removes or changes the specified use by taking the same type of action it employed to previously commit those amounts.

Assigned - Consists of amounts intended for specific purposes set by the governing body itself or by an official to which the governing body delegates the authority. Pursuant to the City's fund balance policy, the City Administrator is authorized to establish assignments of fund balance.

Unassigned - Is the residual classification for the General Fund and reflects negative residual amounts in other funds.

The City of Willmar uses unrestricted amounts to be spent first when both restricted and unrestricted fund balance is available. Additionally, the City would first use committed, then assigned, and lastly unassigned amounts of unrestricted fund balances when expenditures are made.

11. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**CITY OF WILLMAR, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 2015**

NOTE 2 STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

A. Budgets

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all governmental funds and special revenue funds except some capital projects funds, which adopt project-length budgets. All annual appropriations except those for capital outlay lapse at fiscal year end.

On or before the first Tuesday in August of each year, all agencies of the government submit request for appropriations to the Mayor so that a budget may be prepared. In September, the proposed budget is presented to the City's council for review. The council holds public hearings and a final budget must be prepared and adopted no later than December 31.

The appropriated budget is prepared by fund, function and department. The government's City Administrator may make transfers of appropriations within a department. Transfers of appropriations between departments require the approval of the governing council. The legal level of budgetary control is the department level. All supplemental budgetary appropriations in all funds were approved by the City Council.

B. Deficit Fund Balances

There were no funds with a deficit fund balance as of December 31, 2015.

NOTE 3 DETAILED NOTES ON ALL FUNDS

A. Assets

1. Deposits and Investments

Cash and cash equivalents	\$ 18,741,809
Investments	96,962,515
	<u>\$ 115,704,324</u>
Primary Government	
Cash and cash equivalents	\$ 8,053,392
Investments	36,151,870
Permanently restricted investments	30,000
Total Primary Government	<u>\$ 44,235,262</u>
Discretely Presented Component Units	
Willmar Municipal Utilities:	
Cash and cash equivalents	\$ 3,822,899
Investments	5,497,809
Temporarily restricted investments	12,442,081
Total Willmar Municipal Utilities	<u>\$ 21,762,789</u>
Rice Memorial Hospital	
Cash and cash equivalents	\$ 3,906,826
Investments	28,266,266
Related-Party Investments	-
Temporarily restricted cash	2,958,692
Temporarily restricted investments	10,066,038
Permanently restricted investments	4,508,451
Total Rice Memorial Hospital	<u>\$ 49,706,273</u>
Total	<u>\$ 115,704,324</u>

**CITY OF WILLMAR, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 2015**

1. Deposits and Investments (continued)

a. Deposits

Minn. Stat. §§ 118A.02 and 118A.04 authorize the City to designate a depository for public funds and to invest in certificates of deposit. Minn. Stat. § 118A.03 requires that all City deposits be protected by insurance, surety bond, or collateral. The market value of collateral pledged shall be at least ten percent more than the amount on deposit plus accrued interest at the close of the financial institution's banking day, not covered by insurance or bonds.

Authorized collateral includes treasury bills, notes, and bonds; issues of U.S. government agencies; general obligations rated "A" or better, and revenue obligations rated "AA" or better; irrevocable standby letters of credit issued by the Federal Home Loan Bank; and certificates of deposit. Minnesota statutes require that securities pledged as collateral be held in safekeeping in a restricted account at the Federal Reserve Bank or in an account at a trust department of a commercial bank or other financial institution that is not owned or controlled by the financial institution furnishing the collateral.

Custodial Credit Risk

Custodial credit risk is the risk that in the event of a financial institution failure, the City's deposits may not be returned to it. It is the City's policy that collateral or bonds will be required for all uninsured amounts on deposit and the additional insurance will be documented to show compliance with state law and a perfected security interest under federal law. As of December 31, 2014, the City's deposits were entirely covered by federal depository insurance or by collateral held by the City or its agent in the City's name.

b. Investments

Minn. Stat. §§ 118A.04 and 118A.05 generally authorize the following types of investments as available to the City:

- (1) securities which are direct obligations or are guaranteed or insured issues of the United States, its agencies, its instrumentalities, or organizations created by an act of Congress, except mortgage-backed securities defined as "high risk" by Minn. Stat. § 118A.04, subd. 6;
- (2) mutual funds through shares of registered investment companies provided the mutual fund receives certain ratings depending on its investments;
- (3) general obligations of the State of Minnesota and its municipalities, and in certain state agency and local obligations of Minnesota and other states provided such obligations have certain specified bond ratings by a national bond rating service;
- (4) bankers' acceptances of United States banks;
- (5) commercial paper issued by United States corporations or their Canadian subsidiaries that is rated in the highest quality category by two nationally recognized rating agencies and matures in 270 days or less; and
- (6) with certain restrictions, in repurchase agreements, securities lending agreements, joint powers investment trusts, and guaranteed investment contracts.

**CITY OF WILLMAR, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 2015**

Interest Rate Risk

Interest rate risk is the risk that changes in the market interest rates will adversely affect the fair value of an investment. It is the City's policy to minimize its exposure to interest rate risk by investing in both shorter and longer-term investments and by timing cash flows from maturities so that a portion of the portfolio is maturing or coming close to maturity evenly over time, taking into account the City's investment risk constraints, cash flow characteristics of the portfolio, and prudent investment principles.

	Fair Value	Investment Maturities in Years		
		Less than 1	1-5 Years	6-10 Years
Certificates of Deposit	\$ 3,850,753	\$ 1,693,236	\$ 2,157,517	\$ -
Federal Farm Credit Banks	5,939,524	-	-	5,939,524
Federal Home Loan Banks	13,019,559	-	-	13,019,559
Federal Home Loan Mortgage Corporation	10,980,124	-	-	10,980,124
Federal National Mortgage Association	8,636,618	-	-	8,636,618
	<u>\$ 42,426,578</u>	<u>\$ 1,693,236</u>	<u>\$ 2,157,517</u>	<u>\$ 38,575,825</u>

Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. It is the City's policy to invest only in securities that meet the ratings requirements set by state statute. The City's investments are rated as follows:

	Rating
Commerical Paper	A1/P1 and A1+/P1
US Government Securities	AAA
Mutual/Bond Funds	Not Rated

Custodial Credit Risk

The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty to a transaction, a government will not be able to recover the value of investment or collateral securities in the possession of an outside party. The City's policy is that brokers may hold City investments only to the extent that there is SIPC and excess SIPC coverage available.

The issuers and amounts that exceed five percent of the City's investments are as follows:

Issuer	Amount	Percent
Morgan Stanley Smith Barney	\$ 6,690,912	16%
Multi-Bank Securities	\$ 2,980,370	7%
United Bank Services	\$ 14,702,256	35%
Wells Fargo	\$ 9,803,064	23%
Wells Fargo Advisors	\$ 8,249,976	19%

**CITY OF WILLMAR, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 2015**

Concentration of Credit Risk

The concentration of credit risk is the risk of loss that may be caused by the City's investment in a single issuer. The City's investment policy dictates that it will diversify its investments by security type and by institution. The security types and amounts that exceed five percent of the City's total investments are as follows:

<u>Security Type</u>	<u>Amount</u>	<u>Percent</u>
Certificates of Deposit	\$ 3,850,753	9%
Federal Farm Credit Banks	\$ 5,939,524	14%
Federal Home Loan Banks	\$ 13,019,559	31%
Federal Home Loan Mortgage Corporation	\$ 10,980,124	26%
Federal National Mortgage Association	\$ 8,636,618	20%

2. Capital Assets

Capital asset activity for the year ended December 31, 2015, was as follows:

Governmental Activities*

	Balance January 1, 2015	Additions	Deletions	Balance December 31, 2015
Governmental Activities				
Capital assets not being depreciated				
Land	\$ 8,557,673	\$ 28,133	\$ -	\$ 8,585,806
Construction in progress	7,379,541	6,117,463	283,687	13,213,317
Total	<u>15,937,214</u>	<u>6,145,596</u>	<u>283,687</u>	<u>21,799,123</u>
Capital assets being depreciated				
Buildings and structures	13,040,182	136,091	-	13,176,273
Furniture and equipment	2,780,406	358,810	113,342	3,025,874
Machinery and auto	8,721,534	1,018,120	679,013	9,060,641
Other improvements	118,954,637	316,811	12,799	119,258,649
Total	<u>143,496,759</u>	<u>1,829,832</u>	<u>805,154</u>	<u>144,521,437</u>
Less accumulated depreciation for:				
Buildings	4,376,167	281,630	-	4,657,797
Furniture and equipment	1,887,716	141,116	102,009	1,926,823
Machinery and equipment	3,848,350	589,887	548,455	3,889,782
Other improvements	58,131,684	3,720,687	7,823	61,844,548
Total	<u>68,243,917</u>	<u>4,733,320</u>	<u>658,287</u>	<u>72,318,950</u>
Net property and equipment	<u>\$ 91,190,056</u>	<u>\$ 3,242,108</u>	<u>\$ 430,554</u>	<u>\$ 94,001,610</u>

* Includes internal service fund capital assets

CITY OF WILLMAR, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 2015

2. Capital Assets (continued)

Business-Type Activities

	<u>Balance January 1, 2015</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance December 31, 2015</u>
Business-Type Activities				
Capital assets not being depreciated				
Land	\$ 2,005,122	\$ -	\$ -	\$ 2,005,122
Construction in progress	<u>2,722,290</u>	<u>485,697</u>	<u>3,070,282</u>	<u>137,705</u>
Total	<u>4,727,412</u>	<u>485,697</u>	<u>3,070,282</u>	<u>2,142,827</u>
Capital assets being depreciated				
Buildings and structures	73,197,275	1,842,169	-	75,039,444
Furniture and equipment	515,985	-	-	515,985
Machinery and auto	6,499,749	35,784	74,418	6,461,115
Other improvements	<u>25,568,722</u>	<u>1,228,113</u>	<u>-</u>	<u>26,796,835</u>
Total	105,781,731	3,106,066	74,418	108,813,379
Less accumulated depreciation for:				
Buildings	16,961,044	1,564,961	-	18,526,005
Furniture and equipment	384,924	13,729	-	398,653
Machinery and auto	1,566,610	310,859	66,976	1,810,493
Other improvements	<u>2,659,368</u>	<u>494,239</u>	<u>-</u>	<u>3,153,607</u>
Total	<u>21,571,946</u>	<u>2,383,788</u>	<u>66,976</u>	<u>23,888,758</u>
Net property and equipment	<u>\$ 88,937,197</u>	<u>\$ 1,207,975</u>	<u>\$ 3,077,724</u>	<u>\$ 87,067,448</u>

Component Units

	<u>Rice Memorial Hospital</u>		<u>Willmar Municipal Utilities</u>	
	<u>2015</u>	<u>2014</u>	<u>2015</u>	<u>2014</u>
Land	\$ 2,918,000	\$ 2,918,000	\$ 1,385,907	\$ 1,385,248
Buildings	96,870,000	95,907,000	3,101,003	2,835,197
Furniture and equipment	45,936,987	42,213,000	77,975,158	76,880,419
Machinery and auto	-	-	-	-
Other improvements	1,517,000	1,498,000	-	-
Utility Plant in Service	-	-	-	-
Construction in progress	1,246,000	112,743	1,746,649	2,957,428
Less: Depreciation	<u>(87,422,000)</u>	<u>(80,888,000)</u>	<u>(53,504,862)</u>	<u>(53,646,061)</u>
	<u>\$ 61,065,987</u>	<u>\$ 61,760,743</u>	<u>\$ 30,703,855</u>	<u>\$ 30,412,231</u>

**CITY OF WILLMAR, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 2015**

2. Capital Assets (continued)

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental Activities	
General government	\$ 48,391
Public safety	239,244
Public works	4,181,473
Culture and recreation	<u>264,212</u>
Total Depreciation Expense - Governmental Activities	<u>\$ 4,733,320</u>
Business-Type Activities	
Waste treatment	<u>\$ 2,383,788</u>
Total Depreciation Expense - Business-Type Activities	<u>\$ 2,383,788</u>

Construction Commitments

The City has active construction projects as of December 31, 2015. The projects include street improvements, airport turf runway improvements, and wastewater treatment improvements and storm water upgrades. At year end the City's commitments with contractors were as follows:

<u>Construction Projects</u>	<u>Remaining Commitment</u>
Street Projects	\$ 893,006
Airport Improvements	<u>\$ 40,000</u>
Total	<u>\$ 933,006</u>

B. Interfund Receivables, Payables and Transfers

1. Due from/Due to

<u>Receivable fund</u>	<u>Payable fund</u>	<u>Amount</u>
General Fund	Special Revenue - Convention & Visitors Bureau	\$ 8,000
General Fund	Special Revenue - Willmar Municipal Airport	\$ 10,123
General Fund	Enterprise - Waste Treatment Plant	250,000
Special Revenue - Industrial Development	General Fund	250,000
Special Revenue - Municipal Airport	General Fund	256,195
Special Revenue - Municipal Airport	Special Revenue - Industrial Development	3,931
Special Revenue - Community Investment	Special Revenue - Public Works Reserve	400,000
Special Revenue - Community Investment	Debt Service - Special Assessments Bonds	1,430
Special Revenue - Public Works Reserve	Enterprise - Waste Treatment Plant	418,768
Debt Service - Special Assessment Bonds	Special Revenue - Community Investment	684,866
Debt Service - Special Assessment Bonds	Capital Projects - Street, Water, Sewer	33,521
Debt Service - Airport Bond	Special Revenue - Willmar Municipal Airport	182,607
Capital Projects - Street, Water, Sewer	General Fund	147,000
Capital Projects - Surface Water	Capital Projects - Capital Improvements	83,359
Capital Projects - Airport	Special Revenue - Willmar Municipal Airport	409
Capital Projects - Capital Improvements	General Fund	1,350,509
Agency Fund - Fire Department Grant	General Fund	<u>2,963</u>
		<u>\$ 4,083,681</u>

**CITY OF WILLMAR, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 2015**

2. Transfers

Transfers are indicative of funding for capital projects, lease payments or debt service, subsidies of various City operations and re-allocations of special revenues. The following schedule briefly summarizes the City's transfer activity:

<u>Funds transferred to</u>		<u>Funds transferred from</u>	
General Fund	\$ 258,000	Nonmajor Special Revenue	\$ 8,000
		Waste Treatment	<u>250,000</u>
			<u>258,000</u>
Special Revenue - Industrial Develop.	250,000	Nonmajor Special Revenue Fund	<u>250,000</u>
Special Revenue - Community Investm.	401,430	Nonmajor Special Revenue Fund	400,000
		Special Assessments Bonds	<u>1,430</u>
			<u>401,430</u>
Nonmajor Special Revenue Funds	609,556	General Fund	190,788
		Waste Treatment	<u>418,768</u>
			<u>609,556</u>
Special Assessments Bonds	718,387	Special Revenue - Community Investment	684,866
		Capital Projects - Street, Water, Sewer	<u>33,521</u>
			<u>718,387</u>
Capital Projects - Street, Water, Sewer	230,000	General Fund	147,000
		Nonmajor Capital Project	<u>83,000</u>
			<u>230,000</u>
Nonmajor Debt Service Fund	182,607	Nonmajor Special Revenue Fund	<u>182,607</u>
Nonmajor Capital Projects	1,267,559	General Fund	1,350,509
		Nonmajor Special Revenue Fund	409
		Nonmajor Capital Projects	<u>(83,359)</u>
			<u>1,267,559</u>
Total	<u><u>\$ 3,917,539</u></u>	Total	<u><u>\$ 3,917,539</u></u>

C. Liabilities

1. Deferred Inflows of Resources

Deferred Inflows of Resources consists of taxes and special assessments receivable that are not collected soon enough after year-end to pay liabilities of the current period and prepayments that have been received but not earned.

Deferred Inflows of Resources

Unavailable Taxes	\$ 93,024
Unavailable Special Assessments	4,543,553
Unavailable Notes Receivable	355,056
Unavailable Rental Revenue	4,140
Unavailable Intergovernmental Revenue	-
	<u>\$ 4,995,773</u>

**CITY OF WILLMAR, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 2015**

C. Liabilities (continued)

2. Long-Term Debt

The long-term debt obligations outstanding at year end are summarized as follows:

	<u>Interest Rates</u>	<u>Date Issued</u>	<u>Date Matures</u>	<u>Original Issue</u>	<u>Outstanding at 12/31/2015</u>
Primary Government					
Governmental Activities					
<u>G.O. Special Assessments</u>					
2005 Improvement Bond	3.25-3.65	2005	2016	3,675,000	340,000
2006 Improvement Bond	3.60-3.85	2006	2017	1,950,000	395,000
2007A Improvement Bond	3.75-4.00	2007	2018	3,285,000	975,000
2007B Improvement Bond	4	2007	2018	1,725,000	545,000
2008 Improvement Bond	3.00-4.00	2008	2019	1,530,000	605,000
2010 Improvement Bond	2.00-3.00	2010	2021	1,785,000	1,055,000
2011 Improvement Bond	.60-2.85	2011	2022	1,825,000	1,270,000
2012 Improvement Bond	2.00-2.25	2012	2023	1,460,000	1,095,000
2013 Improvement Bond	2.00-3.00	2013	2024	1,910,000	1,710,000
2014 Improvement Bond	2.17	2014	2025	1,000,000	1,000,000
2015 Improvement Bond	2.625	2015	2026	1,400,000	1,400,000
Total Special Assessment Bonds				<u>21,545,000</u>	<u>10,390,000</u>
<u>G.O. Revenue Bonds</u>					
2004 Airport Bond	2.00-4.05	2004	2020	2,100,000	835,000
Total G.O. Revenue Bonds				<u>2,100,000</u>	<u>835,000</u>
<u>Tax Increment Financing Notes</u>					
2015 Jennie-O Turkey Store		2015		594,304	594,304
Total Tax Increment Financing Notes				<u>594,304</u>	<u>594,304</u>
Total Governmental Activities				<u>\$ 24,239,304</u>	<u>\$ 11,819,304</u>
Business-Type Activities					
<u>G.O. Revenue Notes and Bonds</u>					
1997 Waste Treatment Note	3.13	1997	2017	\$ 4,300,000	\$ 558,193
2008 Waste Treatment Note	3.275	2008	2028	42,001,362	34,813,000
2008 Waste Treatment Note	0	2008	2030	7,000,000	7,000,000
2009 Waste Treatment Note	2.457	2009	2029	1,711,867	1,281,151
2009 Waste Treatment Note	3.44	2009	2038	27,663,530	24,483,000
2013 Waste Treatment Note	1.124	2013	2042	1,886,812 *	1,570,407
2015 Waste Treatment Note	1.124	2013	2042	3,000,000 ^	2,815,054
Total G.O. Revenue Notes				<u>87,563,571</u>	<u>72,520,805</u>
2004 Waste Treatment Bond	1.45-4.15	2004	2019	1,410,000	450,000
Total G.O. Revenue Notes and Bonds				<u>88,973,571</u>	<u>72,970,805</u>
Total Business-Type Activities				<u>\$ 88,973,571</u>	<u>\$ 72,970,805</u>
Total Primary Government				<u>\$ 113,212,875</u>	<u>\$ 84,790,109</u>

*Includes Undrawn Proceeds of \$304593. Loan not finalized as of 12/31/15

^Includes Undrawn Proceeds of \$16,946. Loan not finalized as of 12/31/15

CITY OF WILLMAR, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 2015

2. Long-Term Debt (continued)

	<u>Interest Rates</u>	<u>Date Issued</u>	<u>Date Matures</u>	<u>Original Issue</u>	<u>Outstanding at 12/31/2015</u>
Component Units					
Municipal Utilities					
<u>Revenue Bonds</u>					
2009 Bond	3.50-5.00	2009	2025	\$ 8,120,000	\$ 6,410,000
Total Revenue Bonds				<u>8,120,000</u>	<u>6,410,000</u>
<u>G.O. Revenue Bonds</u>					
2005 Bond	3.00-3.75	2005	2016	1,290,000	155,000
Total G.O. Revenue Bonds				<u>1,290,000</u>	<u>155,000</u>
Total Municipal Utilities				<u>\$ 9,410,000</u>	<u>\$ 6,565,000</u>
Rice Memorial Hospital					
<u>Revenue Notes</u>					
2013 Care Center	3.65-15.00	2013	2034	\$ 9,100,000	\$ 8,682,200
<u>G.O. Revenue Bonds</u>					
2012 Bond	2.00-4.00	2012	2032	40,910,000	36,600,000
<u>Lease Payable</u>					
Rice Home Medical	4.5	2010	2015	301,394	1,469,185
Total Rice Memorial Hospital				<u>\$ 50,311,394</u>	<u>\$ 46,751,385</u>

3. Long-Term Debt Maturities

Long-Term Debt maturities are as follows:

<u>General Obligation Special Assessments Bonds</u>		
	<u>Governmental Activities</u>	
<u>Year</u>	<u>Principal</u>	<u>Interest</u>
2016	\$ 1,991,000	\$ 256,639
2017	1,751,000	205,128
2018	1,574,000	156,455
2019	1,070,000	120,133
2020	915,000	94,998
2021-2025	2,930,000	173,786
2026-2030	<u>159,000</u>	<u>2,087</u>
Total	<u>\$ 10,390,000</u>	<u>\$ 1,009,226</u>

**CITY OF WILLMAR, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 2015**

3. Long-Term Debt Maturities (Continued)

Long-Term Debt maturities (continued):

<u>General Obligation Revenue Bonds</u>				
<u>Year</u>	<u>Governmental Activities</u>		<u>Business-Type Activities</u>	
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>
2016	\$ 155,000	\$ 29,471	\$ 105,000	\$ 16,004
2017	160,000	23,643	110,000	11,810
2018	165,000	17,466	115,000	7,309
2019	175,000	10,790	120,000	2,490
2020	180,000	3,645	-	-
Total	<u>\$ 835,000</u>	<u>\$ 85,015</u>	<u>\$ 450,000</u>	<u>\$ 37,613</u>

<u>General Obligation Revenue Notes</u>		
<u>Year</u>	<u>Business-Type Activities</u>	
	<u>Principal</u>	<u>Interest</u>
2016	\$ 2,650,563	\$ 2,074,670
2017	2,764,630	1,993,632
2018	2,803,000	1,905,717
2019	2,890,000	1,819,497
2020	3,000,000	1,730,653
2021-2025	18,157,000	7,222,965
2026-2030	28,009,151	3,546,889
2031-2035	7,604,000	1,525,141
2036-2040	4,923,000	336,986
2041-2045	189,000	3,203
Total	<u>\$ 72,990,344</u>	<u>\$ 22,159,353</u>

CITY OF WILLMAR, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 2015

3. Long-Term Debt Maturities (continued)

<u>Component Units:</u>	<u>Municipal Utilities</u>		<u>Rice Memorial Hospital</u>	
	<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>
2016	\$ 615,000	\$ 298,338	\$ 1,939,000	\$ 1,799,170
2017	550,000	277,031	1,999,800	1,737,071
2018	575,000	255,031	2,071,300	1,664,852
2019	600,000	229,156	2,163,200	1,573,269
2020	625,000	202,156	2,265,900	1,469,023
2021-2025	3,600,000	545,469	12,164,500	6,611,825
2026-2030	-	-	14,769,800	4,002,515
2031-2035	-	-	7,908,700	851,473
Total	<u>\$ 6,565,000</u>	<u>\$ 1,807,181</u>	<u>\$ 45,282,200</u>	<u>\$ 19,709,198</u>

4. Changes in Long-Term Liabilities

	<u>Balance</u>			<u>Balance</u>	<u>Due Within</u>
	<u>01/01/2015</u>	<u>Increases</u>	<u>Decreases</u>	<u>12/31/2015</u>	<u>One Year</u>
Primary Government					
Governmental Activities					
G.O. Special Assessment Bonds	\$ 11,100,000	\$ 1,400,000	\$ 2,110,000	\$ 10,390,000	\$ 1,991,000
G.O. Revenue Bonds	980,000	-	145,000	835,000	155,000
TIF Note Payable-Jennie-O	-	594,304	-	594,304	-
Compensated Absences	3,739,795	404,108	227,143	3,916,760	-
Total Governmental Activities	<u>15,819,795</u>	<u>2,398,412</u>	<u>2,482,143</u>	<u>15,736,064</u>	<u>2,146,000</u>
Business-Type Activities					
G.O. Revenue Notes	74,504,698	563,244	2,547,137	72,520,805	2,547,137
G.O. Revenue Bonds	550,000	-	100,000	450,000	105,000
Total Business-Type Activities	<u>75,054,698</u>	<u>563,244</u>	<u>2,647,137</u>	<u>72,970,805</u>	<u>2,652,137</u>
Total Primary Government	<u>\$ 90,874,493</u>	<u>\$ 2,961,656</u>	<u>\$ 5,129,280</u>	<u>\$ 88,706,869</u>	<u>\$ 4,798,137</u>
Component Units					
Municipal Utilities					
Revenue Bonds	\$ 6,860,000	\$ -	\$ 450,000	\$ 6,410,000	\$ 460,000
G.O. Revenue Bonds	300,000	-	145,000	155,000	155,000
Compensated Absences	1,030,405	884,368	595,872	1,318,901	-
Net Pension Liability	-	5,634,609	2,240,059	3,394,550	-
Total Municipal Utilities	<u>8,190,405</u>	<u>6,518,977</u>	<u>3,430,931</u>	<u>11,278,451</u>	<u>615,000</u>
Rice Memorial Hospital					
G.O. Revenue Bonds	38,065,000	-	1,465,000	36,600,000	1,505,000
Revenue Notes	9,100,000	-	417,800	8,682,200	434,000
Capital Lease Payable	267,126	1,272,018	69,959	1,469,185	300,597
Total Rice Memorial Hospital	<u>47,432,126</u>	<u>1,272,018</u>	<u>1,952,759</u>	<u>46,751,385</u>	<u>2,239,597</u>
Total Component Units	<u>\$ 55,622,531</u>	<u>\$ 7,790,995</u>	<u>\$ 5,383,690</u>	<u>\$ 58,029,836</u>	<u>\$ 2,854,597</u>

CITY OF WILLMAR, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 2015

E. Fund Balance Detail

The following is a detail of Governmental Fund Balances at December 31, 2015:

<u>Fund</u>	<u>Nonspendable</u>	<u>Restricted</u>	<u>Committed</u>	<u>Unassigned</u>
General Fund				
Prepays/Deposits	\$ 236,988	\$ -	\$ -	\$ -
Working Capital	-	-	4,000,000	-
Year 2016	-	-	1,090,296	-
Year 2017	-	-	1,396,991	-
Retirees Sick Leave Held	-	-	156,783	-
Self-Insurance	-	-	781,916	-
Petty Cash	-	-	2,650	-
Current Employees Ins Buy Out	-	-	1,248,720	-
Current Employees Sick Leave	-	-	1,985,576	-
Current Employees Vacation	-	-	401,674	-
Retiree Insurance Buy Out	-	-	280,790	-
Next Year's Budget	-	-	1,300,000	-
Current Year Emergency	-	-	1,300,000	-
Capital Improvements	-	-	-	-
Special Revenue Funds				
Industrial Development	-	-	1,020,190	-
Industrial Development-CP Airport	-	-	17,111	-
CVB-Prepays	13,416	-	-	-
CVB	-	-	211,803	-
CVB-Petty Cash	-	-	50	-
Willmar Municipal Airport	6,728	-	77,199	-
Library Improvement Reserve	-	-	175,634	-
Community Investment	-	8,232,866	-	-
Community Investment-PIR	-	-	750,000	-
Public Works Reserve	-	-	915,395	-
Law Enforcement Forfeiture Fund	-	59,955	-	-
Law Enforcement Explorer Fund	-	1,339	-	-
Debt Service Funds				
Special Assessments Funds	548,760	4,605,598	-	-
Nonmajor Airport Debt Service	171,150	-	-	(12,899)
Nonmajor TIF Debt Service	-	1,044	-	-
Capital Projects Funds				
Street Projects	-	-	3,892,515	-
Nonmajor Capital Improvements	-	-	-	-
Surface Water	-	-	1,844	-
Stormwater	-	-	213,545	-
Year 2014	-	-	304,373	-
Year 2015	-	-	511,809	-
Year 2016	-	-	744,460	-
CVB	-	-	5,500	-
Permanent Funds	30,000	4,909	-	-
Totals	\$ 1,007,042	\$ 12,905,711	\$ 22,786,824	\$ (12,899)

CITY OF WILLMAR, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 2015

NOTE 4 DEFINED BENEFIT PENSION PLANS

A. Plan Description

The City of Willmar participates in the following cost-sharing multiple-employer defined benefit pension plans administered by the Public Employees Retirement Association of Minnesota (PERA). PERA's defined benefit pension plans are established and administered in accordance with Minnesota Statutes, Chapters 353 and 356. PERA's defined benefit pension plans are tax qualified plans under Section 401(a) of the Internal Revenue Code.

1. General Employees Retirement Fund (GERF)

All full-time and certain part-time employees of the City of Willmar are covered by the General Employees Retirement Fund (GERF). GERF members belong to either the Coordinated Plan or the Basic Plan. Coordinated Plan members are covered by Social Security and Basic Plan members are not. The Basic Plan was closed to new members in 1967. All new members must participate in the Coordinated Plan.

2. Public Employees Police and Fire Fund (PEPFF)

The PEPFF, originally established for police officers and firefighters not covered by a local relief association, now covers all police officers and firefighters hired since 1980. Effective July 1, 1999, the PEPFF also covers police officers and firefighters belonging to a local relief association that elected to merge with and transfer assets and administration to PERA.

Benefits Provided

PERA provides retirement, disability, and death benefits. Benefit provisions are established by state statute and can only be modified by the state legislature.

Benefit increases are provided to benefit recipients each January. Increases are related to the funding ratio of the plan. Members in plans that are at least 90% funded for two consecutive years are given 2.5% increases. Members in plans that have not exceeded 90% funded, or have fallen below 80%, are given 1% increases.

The benefit provisions stated in the following paragraphs of this section are current provisions and apply to active plan participants. Vested, terminated employees who are entitled to benefits but are not receiving them yet are bound by the provisions in effect at the time they last terminated their public service.

1. GERF Benefits

Benefits are based on a member's highest average salary for any five successive years of allowable service, age, and years of credit at termination of service. Two methods are used to compute benefits for PERA's Coordinated and Basic Plan members. The retiring member receives the higher of a step-rate benefit accrual formula (Method 1) or a level accrual formula (Method 2). Under Method 1, the annuity accrual rate for a Basic Plan member is 2.2% of average salary for each of the first ten years of service and 2.7% for each remaining year. The annuity accrual rate for a Coordinated Plan members is 1.2% of average salary for each of the first ten years and 1.7% for each remaining year. Under Method 2, the annuity accrual rate is 2.7% of average salary for Basic Plan members and 1.7% for Coordinated Plan members for each year of service. For members hired prior to July 1, 1989, a full annuity is available when age plus years of service equals 90 and normal retirement age is 65. For members hired on or after July 1, 1989, normal retirement age is the age for unreduced Social Security benefits capped at 66.

2. PEPFF Benefits

Benefits for the PEPFF members first hired after June 30, 2010, but before July 1, 2014, vest on a prorated basis from 50% after five years up to 100% after ten years of credited service. Benefits for PEPFF members first hired after June 30, 2014, vest on a prorated basis from 50% after ten years up to 100% after twenty years of credited service. The annuity accrual rate is 3% of average salary for each year of service. For PEPFF who were first hired prior to July 1, 1989, a full annuity is available when age plus years of service equals at least 90.

**CITY OF WILLMAR, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 2015**

NOTE 4 DEFINED BENEFIT PENSION PLANS (Continued)

B. Contributions

Minnesota Statutes Chapter 353 sets the rates for employer and employee contributions. Contribution rates can only be modified by the state legislature.

1. GERF Contributions

Basic Plan members and Coordinated Plan members were required to contribute 9.1% and 6.50%, respectively, of their annual covered salary in calendar year 2015. The City of Willmar was required to contribute 11.78% of pay for Basic Plan members and 7.50% for Coordinated Plan members in calendar year 2015. The City of Willmar's contributions to the GERF for the year ended December 31, 2015, were \$265,540. The City of Willmar's contributions were equal to the required contributions as set by state statute.

2. PEPFF Contributions

Plan members were required to contribute 10.8% of their annual covered salary in calendar year 2015. The City of Willmar was required to contribute 16.20% of pay for PEPFF members in calendar year 2015. The City of Willmar's contributions to the PEPFF for the year ended December 31, 2015, were \$359,668. The City of Willmar's contributions were equal to the required contributions as set by state statute.

C. Pension Costs

1. GERF Pension Cost

At December 31, 2015, the City of Willmar reported a liability of \$3,187,249 for its proportionate share of the GERF's net pension liability. The net pension liability was measured as of June 30, 2015, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The City of Willmar's proportion of the net pension liability was based on the City of Willmar's contributions received by PERA during the measurement period for employer payroll paid dates from July 1, 2014, through June 30, 2015, relative to the total employer contributions received from all of PERA's participating employers. At June 30, 2015, the City of Willmar's proportion was .0615% which was an decrease of .0064% from its proportion measured as of June 30, 2014.

For the year ended December 31, 2015, the City of Willmar recognized pension expense of \$348,857 for its proportionate share of the GERF's pension expense.

At December 31, 2015, the City of Willmar reported its proportionate share of the GERF's deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Difference between projected and actual investment earnings	\$ 301,722	\$ -
Differences between expected and actual economic experience	-	160,692
Changes in proportion and differences between contributions made and City's proportionate share of contributions	-	225,480
City's contributions to GERF subsequent to the measurement date	<u>132,275</u>	<u>-</u>
Totals	<u>\$ 433,997</u>	<u>\$ 386,172</u>

**CITY OF WILLMAR, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 2015**

NOTE 4 DEFINED BENEFIT PENSION PLANS (Continued)

\$132,275 reported as deferred outflows of resources related to pensions resulting from City of Willmar contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended December 31, 2016. Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended December 31:	Pension Expense Amount
2016	\$ (53,293)
2017	\$ (53,293)
2018	\$ (53,294)
2019	\$ 75,430

2. PEPFF Pension Costs

At December 31, 2015, the City of Willmar reported a liability of \$2,726,962 for its proportionate share of the PEPFF's net pension liability. The net pension liability was measured as of June 30, 2015, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The City of Willmar's proportion of the net pension liability was based on the City of Willmar's contributions received by PERA during the measurement period for employer payroll paid dates from July 1, 2014, through June 30, 2015, relative to the total employer contributions received from all of PERA's participating employers. At June 30, 2015, the City of Willmar's proportion was .240% which was a decrease of .008% from its proportion measured as of June 30, 2014.

For the year ended December 31, 2015, the City of Willmar recognized pension expense of \$455,710 for its proportionate share of the PEPFF's pension expense. The City of Willmar also recognized \$21,600 for the year ended December 31, 2015, as pension expense (and grant revenue) for its proportionate share of the State of Minnesota's on-behalf contributions to the PEPFF. Legislation passed in 2013 required the State of Minnesota to begin contributing \$9 million to the PEPFF each year, starting in fiscal year 2014.

At December 31, 2015, the City of Willmar reported its proportionate share of the PEPFF's deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference between projected and actual investment earnings	\$ 475,128	\$ -
Differences between expected and actual economic experience	-	442,224
Changes in proportion and differences between contributions made and City's proportionate share of contributions	-	72,003
City's contributions to PEPFF subsequent to the measurement date	179,676	-
Totals	\$ 654,804	\$ 514,227

**CITY OF WILLMAR, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 2015**

NOTE 4 DEFINED BENEFIT PENSION PLANS (Continued)

\$179,676 reported as deferred outflows of resources related to pensions resulting from City of Willmar contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended December 31, 2016. Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended December 31:	Pension Expense Amount
2016	\$ (52,627)
2017	\$ (52,627)
2018	\$ (52,627)
2019	\$ 118,782

E. Actuarial Assumptions

The total pension liability in the June 30, 2015, actuarial valuation was determined using the following actuarial assumptions:

Inflation	2.75% per year
Active Member Payroll Growth	3.50% per year
Investment Rate of Return	7.90%

Salary increases were based on a service-related table. Mortality rates for active members, retirees, survivors and disabilitants were based on RP-2000 tables for males or females, as appropriate, with slight adjustments. Benefit increases for retirees are assumed to be 1% effective every January 1st through 2026 and 2.5% thereafter.

Actuarial assumptions used in the June 30, 2015, valuation were based on the results of actuarial experience studies. The experience study in the GERP was for the period July 1, 2004, through June 30, 2008, with an update of economic assumptions in 2014. Experience studies have not been prepared for PERA's other plans, but assumptions are reviewed annually.

There were no changes in actuarial assumptions in 2015.

The long-term expected rate of return on pension plan investments is 7.9%. The State Board of Investment, which manages the investments of PERA, prepares an analysis of the reasonableness of the long-term expected rate of return on a regular basis using a building-block method in which best-estimate ranges of expected future rates of return are developed for each major asset class. These ranges are combined to produce an expected long-term rate of return by weighting the expected future rates of return by the target asset allocation percentages. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Domestic Stocks	45%	5.50%
International Stocks	15%	6.00%
Bonds	18%	1.45%
Alternative Assets	20%	6.40%
Cash	2%	0.50%

**CITY OF WILLMAR, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 2015**

NOTE 4 DEFINED BENEFIT PENSION PLANS (Continued)

F. Discount Rate

The discount rate used to measure the total pension liability was 7.9%. The projection of cash flows used to determine the discount rate assumed that employee and employer contributions will be made at the rate specified in statute. Based on that assumption, each of the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

G. Pension Liability Sensitivity

The following presents the City of Willmar's proportionate share of the net pension liability for all plans it participates in, calculated using the discount rate disclosed in the preceding paragraph, as well as what the City of Willmar's proportionate share of the net pension liability would be if it were calculated using a discount rate 1 percentage point lower or 1 percentage point higher than the current discount rate:

	<u>1% Decrease in Discount Rate (6.9%)</u>	<u>Discount Rate (7.9%)</u>	<u>1% Increase in Discount Rate (8.9%)</u>
City's proportionate share of the GERF net pension liability	\$ 5,011,489	\$ 3,187,249	\$ 1,680,708
City's proportionate share of the PEPFF net pension liability	\$ 5,314,877	\$ 2,726,962	\$ 588,893

H. Pension Plan Fiduciary Net Position

Detailed information about each pension plan's fiduciary net position is available in a separately-issued PERA financial report that includes financial statements and required supplementary information. That report may be obtained on the Internet at www.mnpera.org; by writing to PERA at 60 Empire Drive #200, St. Paul, Minnesota, 55103-2088; or by calling (651) 296-7460 or 1-800-652-9026.

NOTE 5 DEFINED BENEFIT PENSION PLANS – STATEWIDE VOLUNTEER FIREFIGHTERS FUND

Plan Description

The Willmar Fire Department participates in the Statewide Volunteer Firefighter Retirement Plan (SVF), an agent multiple-employer lump-sum defined benefit pension plan administered by the Public Employees Retirement Association of Minnesota (PERA). The SVF plan covers volunteer firefighters of municipal fire departments or independent nonprofit firefighting corporations that have elected to join the plan. As of December 31, 2014, the plan covered 31 active firefighters and 11 vested terminated fire fighters whose pension benefits are deferred. The plan is established and administered in accordance with Minnesota Statutes, Chapter 353 G.

Benefits Provided

The SVF provides lump-sum retirement, death, and supplemental benefits to covered firefighters and survivors. Benefits are paid based on the number of years of service multiplied by a benefit level per year of service approved by the City. The benefit is selected from 71 possible levels in \$100 increments ranging from \$500 to \$7,500 per year of service. Members are eligible for a lump-sum retirement benefit at 50 years of age with five years of service. Plan provisions include a pro-rated vesting schedule that increases from 5 years at 40% through 20 years at 100%.

**CITY OF WILLMAR, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 2015**

**NOTE 5 DEFINED BENEFIT PENSION PLANS – STATEWIDE VOLUNTEER FIREFIGHTERS
FUND (Continued)**

Contributions

The SVF is funded by fire state aid, investment earnings and, if necessary, employer contributions as specified in Minnesota Statutes. The State of Minnesota contributed \$98,932 in fire state aid to the plan on behalf of the Willmar Fire Department for the year ended December 31, 2014, which was recorded as a revenue. Required employer contributions are calculated annually based on statutory provisions. The City's statutorily-required contributions to the SVF plan for the year ended December 31, 2015, were \$0. The City's contributions were equal to the required contributions as set by state statute.

Pension Costs

At December 31, 2015, the City reported a net pension asset of \$309,230 for the SVF plan. The net pension asset was measured as of December 31, 2014. The total pension liability used to calculate the net pension asset in accordance with GASB 68 was determined by PERA applying an actuarial formula to specific census data certified by the fire department as of December 31, 2014. The following table presents the changes in net pension asset during the year.

	<u>Total Pension Liability</u>	<u>Plan Fiduciary Net Position</u>	<u>Net Pension Liability (Asset)</u>
Beginning Balance 12/31/13	\$ 805,639	\$ 1,089,392	\$ (283,753)
Changes for the Year			
Service Cost	30,527	-	30,527
Interest on Pension Liability	47,764	-	47,764
Actuarial Experience (Gains)/Losses	63,633	-	63,633
Projected Investment Earnings	-	65,364	(65,364)
Contributions (Employer)	-	-	-
Contributions (State)	-	99,932	(99,932)
Asset (Gain)/Loss	-	3,455	(3,455)
Benefit Payouts	(80,200)	(80,200)	-
PERA Administrative Fee	-	(1,350)	1,350
Net Changes	<u>61,724</u>	<u>87,201</u>	<u>(25,477)</u>
Balance End of Year 12/31/14	<u>\$ 867,363</u>	<u>\$ 1,176,593</u>	<u>\$ (309,230)</u>

There were no benefit provision changes during the measurement period.

For the year ended December 31, 2015, the City recognized pension expense of \$26,313.

At December 31, 2015, the City reported deferred outflows and deferred inflows related to pension from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Difference between projected and actual investment earnings	\$ -	\$ 2,764
Differences between expected and actual economic experience	<u>50,906</u>	<u>-</u>
Totals	<u>\$ 50,906</u>	<u>\$ 2,764</u>

**CITY OF WILLMAR, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 2015**

**NOTE 5 DEFINED BENEFIT PENSION PLANS – STATEWIDE VOLUNTEER FIREFIGHTERS
FUND (Continued)**

Pension Costs (Continued)

Amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended December 31:	Pension Expense Amount
2016	\$ 12,036
2017	\$ 12,036
2018	\$ 12,036
2019	\$ 12,036

Actuarial Assumptions

The total pension liability at December 31, 2014, was determined using the entry age normal actuarial cost method and the following actuarial assumptions:

- Retirement eligibility at the later of age 50 or 20 years of service
- Investment rate of return of 6.0%
- Inflation rate of 3.0%

There were no changes in actuarial assumptions in 2014.

Discount Rate

The discount rate used to measure the total pension liability was 6.0%. The projection of cash flows used to determine the discount rate assumed that contributions to the SVF plan will be made as specified in statute. Based on that assumption and considering the funding ratio of the plan, the fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Pension Liability Sensitivity

The following presents the City's net pension asset for the SVF plan, calculated using the discount rate disclosed in the preceding paragraph, as well as what the City's net pension asset would be if it were calculated using a discount rate 1% lower or 1% higher than the current discount rate:

	1% Decrease in Discount Rate (6.9%)	Discount Rate (7.9%)	1% Increase in Discount Rate (8.9%)
Net Pension Asset	\$ (281,450)	\$ (309,230)	\$ (336,172)

Plan Investments

Investment Policy:

The Minnesota State Board of Investment (SBI) is established by Article XI of the Minnesota Constitution to invest all state funds. Its membership as specified in the Constitution is comprised of the Governor (who is designated as chair of the Board), State Auditor, Secretary of State and State Attorney General. All investments

**CITY OF WILLMAR, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 2015**

**NOTE 5 DEFINED BENEFIT PENSION PLANS – STATEWIDE VOLUNTEER FIREFIGHTERS
FUND (Continued)**

Plan Investments (Continued)

Investment Policy (Continued):

undertaken by the SBI are governed by the prudent person rule and other standards codified in *Minnesota Statutes*, Chapter 11A and Chapter 356A. Within the requirements defined by state law, the SBI, with assistance of the SBI staff and the Investment Advisory Council, establishes investment policy for all funds under its control. These investments policies are tailored to the particular needs of each fund and specify investment objectives, risk tolerance, asset allocation, investment management structure and specific performance standards. Studies guide the on-going management of the funds and are updated periodically.

Asset Allocation:

To match the long-term nature of the pension obligations, the SBI maintains a strategic asset allocation for the Statewide Volunteer Firefighter Retirement Plan (VOLP) that includes allocations to domestic equity, international equity, bonds and cash equivalents. The long-term target asset allocation and long-term expected real rate of return is the following:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Domestic Stocks	35%	5.50%
International Stocks	15%	6.00%
Bonds	45%	1.45%
Cash	5%	0.50%

The 6% long-term expected rate of return on pension plan investments was determined using a building-block method. Best estimates for expected future real rates of return (expected returns, net of inflation) were developed for each asset class using both long-term historical returns and long-term capital market expectations. The asset class estimates and the target allocations were then combined to produce a geometric, long-term expected real rate of return for the portfolio. Inflation expectations were applied to derive the nominal rate of return for the portfolio.

Description of significant investment policy changes during the year: The SBI made no significant changes to their investment policy during Fiscal Year 2015 for the Statewide Volunteer Firefighter Retirement Plan.

Pension Plan Fiduciary Net Position

Detailed information about the SVF plan's fiduciary net position as of June 30, 2015, is available in a separately-issued PERA financial report that includes financial statements and required supplementary information. That report may be obtained on the Internet at www.mnpera.org; by writing to PERA at 60 Empire Drive #200, St. Paul, Minnesota, 55103-2088; or by calling (651) 296-7460 or 1-800-652-9026.

NOTE 6 DEFINED CONTRIBUTION PLAN

Nine council members and mayor, of the City of Willmar are covered by the Public Employees Defined Contribution Plan (PEDCP), a multiple-employer deferred compensation plan administered by PERA. The PEDCP is a tax qualified plan under Section 401(a) of the Internal Revenue Code and all contributions by or on behalf of employees are tax deferred until time of withdrawal.

**CITY OF WILLMAR, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 2015**

NOTE 6 DEFINED CONTRIBUTION PLAN (Continued)

Plan benefits depend solely on amounts contributed to the plan plus investment earnings, less administrative expenses. Minnesota Statutes, Chapter 353D.03, specifies plan provisions, including the employee and employer contribution rates for those qualified personnel who elect to participate. An eligible elected official who decides to participate contributes 5% of salary which is matched by the elected official's employer. For ambulance service personnel, employer contributions are determined by the employer, and for salaried employees must be a fixed percentage of salary. Employer contributions for volunteer personnel may be a unit value for each call or period of alert duty. Employees who are paid for their services may elect to make member contributions in an amount not to exceed the employer share. Employer and employee contributions are combined and used to purchase shares in one or more of the seven accounts of the Minnesota Supplemental Investment Fund. For administering the plan, PERA receives 2% of employer contributions and twenty-five hundredths of 1% (.0025) of the assets in each member's account annually.

Total contributions made by the City of Willmar during fiscal year 2015 were: \$-0-

NOTE 7 OTHER POST EMPLOYMENT BENEFITS

Primary Government

At December 31, 2014, the City has adopted Governmental Accounting Standards Board (GASB) Statement No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other than Pensions* (OPEB) as it relates to the Primary Government. This Statement establishes standards for the measurement, recognition, and display of OPEB expense/expenditures and related liabilities (assets), note disclosures, and, if applicable, required supplementary information (RSI) in the financial reports of state and local governmental employers.

Component Units

Willmar Municipal Utilities

In 2015, the Utilities began contributing to the single-employer defined benefit plan ("the Plan") that provides health, dental, and life insurance to eligible employees and their families through the Utilities commercial insurance plans. There are 60 active participants and 10 retired participants. Benefit and eligibility provisions are established through negotiations between the Utilities and employee groups including a union. The union contract is renegotiated each two-year bargaining period. The Plan does not issue a publicly available financial report.

Contribution requirements are negotiated between the Utilities and employees. The Utilities contributed 0% - 100% of the cost of current-year premiums for eligible retired plan members and their spouses. For 2015, the Utilities contributed \$157,825 to the Plan. The Plan is financed on a pay-as-you-go basis.

Annual OPEB Cost and Net OPEB Obligation

The Utilities annual other postemployment benefit (OPEB) costs (expense) is calculated based on the annual required contribution (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal costs for each year and amortize any unfunded actuarial liabilities over a period not to exceed thirty years.

**CITY OF WILLMAR, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 2015**

NOTE 7 OTHER POST EMPLOYMENT BENEFITS (Continued)

Component Units/Willmar Municipal Utilities (Continued)

Annual OPEB Cost and Net OPEB Obligation (Continued)

The following table shows the components of the Utilities' net OPEB obligation.

Annual Required Contribution	\$ 218,515
Interest on Net OPEB Obligation	8,669
Adjustment to Annual Required Contribution	<u>(12,533)</u>
Annual OPEB Cost (Expense)	214,651
Contributions Made	<u>157,825</u>
Increase (Decrease) in Net OPEB Obligation	56,826
Net OPEB Liability - Beginning of Year	<u>216,720</u>
Net OPEB Liability - End of Year	<u><u>273,546</u></u>

The Utilities annual OPEB cost, the percentage of the annual OPEB cost contributed to the Plan and the net OPEB asset for 2015 was:

<u>Fiscal</u> <u>Year Ended</u>	<u>Annual</u> <u>OPEB Cost</u>	<u>Annual</u> <u>Plan Sponsor</u> <u>Contribution</u>	<u>Percentage</u> <u>of Annual</u> <u>OPEB Cost</u> <u>Contributed</u>	<u>Net OPEB</u> <u>Liability</u>
2015	\$ 214,651	\$ 157,825	73.5%	\$ 273,546

Funding Status

As of December 31, 2014, the most recent actuarial valuation date, the Utilities' unfunded actuarial accrued liability (UAAL) was \$1,801,808. The covered payroll (annual payroll of active employees covered by the Plan) was \$3,999,640 and the ratio of the UAAL to the covered payroll of 45.0%.

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and healthcare cost trends. Amounts determined regarding the funded status of the Plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with the past expectations and the new estimates are made about the future.

Rice Memorial Hospital

As of December 31, 2008 the Hospital implemented the requirements of Governmental Accounting Standards Board (GASB) No. 45, *Accounting and Financial Reporting by Employers for Post-employment Benefits Other than Pensions*. Qualified employees may choose to participate in the Hospital's insurance plan after retirement, with no contribution from the Hospital. The Hospital provides these benefits to retirees as required by Minnesota Statute 471.61 subdivision 2b. As of December 31, 2015, there were approximately 714 active employees subject to potential future benefit and 18 retirees receiving benefits from the Hospital's health insurance plan. The Hospital has chosen to fund the retiree medical plan on a pay-as-you-go basis.

**CITY OF WILLMAR, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 2015**

NOTE 7 OTHER POST EMPLOYMENT BENEFITS (CONTINUED)

Component Units/Rice Memorial Hospital (Continued)

Annual OPEB Cost and Net OPEB Obligation

The Hospital's annual other post-employment benefit (OPEB) cost is calculated based on the annual required contribution (ARC) of the employer, an amount actuarially determined in accordance with the parameters of GASB No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years.

The following table shows the components of the Hospital's annual OPEB cost as of December 31, 2015, and 2014, the amount actually contributed to the insurance plan, and changes in the Hospital's net OPEB obligation:

	<u>2015</u>	<u>2014</u>
Net OPEB, Beginning of Year	\$ 1,502,017	\$ 1,272,356
Activity During the Year:		
Annual Required Contribution (ARC)	387,678	376,047
Interest on Net OPEB Obligation	60,081	50,894
Adjustments to ARC	(86,862)	(73,580)
Contributions during the fiscal year	<u>(155,391)</u>	<u>(123,700)</u>
Increase in Net OPEB Obligation	<u>205,506</u>	<u>229,661</u>
Net OPEB, End of the Year	<u>\$ 1,707,523</u>	<u>\$ 1,502,017</u>

The Hospital's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan and the net OPEB obligation consist of the following:

	<u>OPEB Cost</u>	<u>Contribution</u>	<u>Contribution</u>	<u>Obligation</u>
12/31/2013	\$ 293,491	\$ 139,365	47.49%	\$ 1,272,356
12/31/2014	\$ 353,361	\$ 123,700	35.01%	\$ 1,502,017
12/31/2015	\$ 360,897	\$ 155,391	43.06%	\$ 1,707,523

Funding Status

The Hospital provides to retirees the option to participate in the Hospital's health insurance plan after retirement, with no contribution from the Hospital. The Hospital currently has 18 retirees receiving benefits from the Hospital's health plan.

**CITY OF WILLMAR, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 2015**

NOTE 7 OTHER POST EMPLOYMENT BENEFITS (CONTINUED)

Component Units/Rice Memorial Hospital/Funding Status (Continued)

The Hospital currently has no assets that have been irrevocably deposited in a trust for future health benefits. Therefore, the actuarial value of the assets is \$-0- at December 31, 2014. The following is a summary of the funding status at January 1, 2014, the most recent actuarial valuation date:

Actuarial Value of Assets (a)	Actuarial Accrued Liability (b)	Unfunded Actuarial Accrued Liability (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll ((b-a)/c)
\$ -	\$ 2,735,839	\$ 2,735,839	0.00%	\$ 38,490,496	7.10%

NOTE 8 RISK MANAGEMENT

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters for which the City carries insurance. The City obtains insurance through participation in the League of Minnesota Cities Insurance Trust (LMCIT) which is a risk sharing pool with approximately 800 other governmental units. This City pays an annual premium to LMCIT for its workers compensation and property and casualty insurance. The LMCIT is self-sustaining through member premiums and will reinsure for claims above a prescribed dollar amount for each insurance event. Settled claims have not exceeded the City's coverage in any of the past three fiscal years.

The workers' compensation policy is a retrospectively rated policy with premiums that accrue based on the ultimate cost of the experience to date. There is no way to estimate what the change in premium may be. Generally, it has been minimal.

NOTE 9 CONTINGENCIES

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal and state governments. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the City expects such amounts, if any, to be immaterial.

NOTE 10 LEASE AGREEMENTS

The City has entered into an agreement with Kandiyohi County to lease space for the Willmar Police Department. The term of the lease is 20 years commencing October 2000. The agreement requires annual payments of \$175,000.

Future minimum lease payments are:

2016	175,000
2017	175,000
2018	175,000
2019	175,000
2020	175,000
	<u>\$ 875,000</u>

**CITY OF WILLMAR, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
December 31, 2015**

NOTE 11 JOINTLY-GOVERNED ORGANIZATIONS

Kandiyohi County and City of Willmar Economic Development Commission

The EDC was established on July 1, 2003, by a joint-powers agreement between Kandiyohi County and the City of Willmar by resolution pursuant to Minn. Laws 1989, First Special Session, ch. 1, Art. 17, § 21. The EDC was set up to encourage, attract, promote, and develop economically sound industry and commerce within the County and City. The EDC has six members. Kandiyohi County appoints three members, and the City of Willmar appoints three members of the EDC. Each member is appointed to serve for three years. Complete financial information for the EDC can be obtained at Kandiyohi County and City of Willmar Economic Development Commission, 333 Litchfield Avenue S.W., P. O. Box 1783, Willmar, Minnesota 56201.

Central Community Transit (CCT)

Kandiyohi Area Transit was established on October 20, 1998 by a joint powers agreement between Kandiyohi County and the City of Willmar. Effective January 1, 2015, Kandiyohi Area Transit combined with Renville County Heartland Express to form Central Community Transit (CCT). The CCT Board is made up of two members appointed by Kandiyohi County, two members appointed by the City of Willmar, one elected official from other local governments in Kandiyohi County, and two members appointed from Renville County. Complete financial information for CCT can be obtained at Central Community Transit, 1320 22nd Street SW, Willmar, Minnesota 56201.

NOTE 12 SUBSEQUENT EVENTS

In preparing these financial statements, the City of Willmar, Minnesota, has evaluated events and transactions for the potential recognition or disclosure through June 30, 2016, the date the financial statements were available to be issued.

NOTE 13 PRIOR PERIOD ADJUSTMENT

As of January 1, 2015, the City adopted Governmental Accounting Standards Board (GASB) Statement No. 68, *Accounting and Financial Reporting for Pensions*. This implementation requires the City to report its proportionate share of collective net pension liability, deferred inflows of resources and deferred outflows of resources, and pension expense and to reflect an actuarially determine liability for the present value of projected future benefits for retired and active employees less the pension plan's fiduciary net position on the financial statements.

The beginning net position of the governmental activities and business-type activities has been adjusted \$4,769,867 and \$514,428, respectively, to reflect this change in accounting principle.

BUDGET AND ACTUAL SCHEDULES

City of Willmar, Minnesota
 General Fund
 Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
 For the fiscal year ended December 31, 2015

	Budgeted Amounts		Actual Amounts	Variance With Final Budget Positive (Negative)
	Original	Final		
REVENUES				
GENERAL PROPERTY TAXES				
Current Ad Valorem	\$ 4,451,028	\$ 4,451,028	\$ 4,373,956	\$ (77,072)
Delinquent Ad Valorem	70,000	70,000	98,147	28,147
Franchise Fees	250,000	250,000	285,792	35,792
TOTAL TAXES	4,771,028	4,771,028	4,757,895	(13,133)
LICENSES/PERMITS				
Business License/Permit	55,675	55,675	61,075	5,400
Non-Business License/Permit	272,700	278,700	413,832	135,132
TOTAL LICENSES & PERMITS	328,375	334,375	474,907	140,532
INTERGOVERNMENTAL				
FEDERAL GOVERNMENT				
Federal Grant	500	500	984	484
STATE GRANTS				
Local Government Aid	4,489,313	4,489,313	4,489,313	-
Police Department Aid	210,000	210,000	237,939	27,939
P.E.R.A. Aid	172,146	172,146	172,146	-
Airport Aid	-	-	-	-
State Grant	8,000	25,500	67,571	42,071
MFG Home HACA	-	-	-	-
Fire Department Aid	-	-	-	-
Shared Highway User Tax	238,000	238,000	276,906	38,906
Local Performance Aid	-	-	-	-
COUNTY GRANTS				
Kandiyohi County Highways	3,795	3,795	3,795	-
Kandiyohi County	9,000	9,000	17,281	8,281
SCHOOL DISTRICT #347				
School Liaison Officer	147,000	147,000	147,000	-
Contributions/Donations	-	-	-	-
TOTAL INTERGOVERNMENTAL	5,277,754	5,295,254	5,412,935	117,681
SERVICE CHARGES				
General Government	16,800	16,800	18,770	1,970
Public Safety	218,300	218,300	201,471	(16,829)
Buildings & Grounds	23,700	23,700	31,240	7,540
Civic Center	289,100	289,100	341,882	52,782
Leisure Services	163,600	163,600	163,711	111
Highways & Streets	12,100	12,100	9,550	(2,550)
Community Center	13,250	13,250	9,156	(4,094)
Transportation (Airport)	25,000	25,000	-	(25,000)
TOTAL SERVICE CHARGES	761,850	761,850	775,780	13,930
FINES AND FORFEITS				
Other Fines and Forfeits	-	-	-	-
Court Fines	105,000	105,000	121,134	16,134
Parking Violations	18,000	18,000	25,613	7,613
Solid Waste Citations	-	-	130	130
Impounding Fees	29,000	29,000	42,805	13,805
TOTAL FINES & FORFEITS	152,000	152,000	189,682	37,682
SPECIAL ASSESSMENTS				
Special Assessments	1,700	1,700	2,384	684
TOTAL SPECIAL ASSESSMENTS	1,700	1,700	2,384	684

See notes to required supplementary information.

City of Willmar, Minnesota
 General Fund
 Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
 For the fiscal year ended December 31, 2015

	Budgeted Amounts		Actual Amounts	Variance With Final Budget Positive (Negative)
	Original	Final		
REVENUES (Con't)				
MISCELLANEOUS REVENUE				
Miscellaneous	110,500	110,500	95,416	(15,084)
Interest Earnings	150,000	150,000	126,279	(23,721)
Sale of Fixed Assets	35,000	35,000	58,185	23,185
Sale of Materials	65,000	65,000	48,868	(16,132)
Contributions/Donations	-	-	-	-
City Auditorium Rents	5,000	5,000	-	(5,000)
Other Rents	-	22,381	25,432	3,051
Market Value Increase/(Decrease)	-	-	24,072	24,072
Insurance Reimbursements	230,000	230,000	130,489	(99,511)
Insurance Pass Through	350,000	350,000	318,325	(31,675)
Restitution	-	-	-	-
TOTAL MISCELLANEOUS	945,500	967,881	827,066	(140,815)
TOTAL REVENUE	12,238,207	12,284,088	12,440,649	156,561
EXPENDITURES				
GENERAL GOVERNMENT				
City Administrator				
Personal Services	251,708	251,708	286,788	(35,080)
Supplies	1,525	1,525	1,098	427
Other Services & Charges	5,500	5,500	9,967	(4,467)
Total	258,733	258,733	297,853	(39,120)
Mayor and Council				
Personal Services	79,150	79,150	76,182	2,968
Supplies	3,950	3,950	2,858	1,092
Other Services & Charges	115,758	115,758	115,514	244
Total	198,858	198,858	194,554	4,304
Planning & Development				
Personal Services	459,036	459,036	483,360	(24,324)
Supplies	9,750	9,750	7,014	2,736
Other Services & Charges	30,500	30,500	35,268	(4,768)
Total	499,286	499,286	525,642	(26,356)
City Clerk/Treasurer				
Personal Services	241,284	185,147	211,684	(26,537)
Supplies	6,850	6,850	6,055	795
Other Services & Charges	4,545	4,545	3,090	1,455
Total	252,679	196,542	220,829	(24,287)
Assessing				
Personal Services	253,676	253,676	184,409	69,267
Supplies	3,785	3,785	6,559	(2,774)
Other Services & Charges	10,650	10,650	39,487	(28,837)
Total	268,111	268,111	230,455	37,656
Accounting				
Personal Services	351,363	351,363	335,407	15,956
Supplies	6,550	6,550	4,771	1,779
Other Services & Charges	31,100	31,100	28,618	2,482
Total	389,013	389,013	368,796	20,217

See notes to required supplementary information.

City of Willmar, Minnesota
 General Fund
 Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
 For the fiscal year ended December 31, 2015

	Budgeted Amounts		Actual Amounts	Variance With Final Budget Positive (Negative)
	Original	Final		
EXPENDITURES (Con't)				
GENERAL GOVERNMENT (Con't)				
Legal				
Personal Services	-	-	-	-
Supplies	-	-	-	-
Other Services & Charges	250,000	250,000	284,692	(34,692)
Total	<u>250,000</u>	<u>250,000</u>	<u>284,692</u>	<u>(34,692)</u>
City Hall				
Personal Services	48,555	48,555	61,627	(13,072)
Supplies	20,450	20,450	11,376	9,074
Other Services & Charges	48,700	48,700	59,974	(11,274)
Other Disbursements	-	-	770	(770)
Total	<u>117,705</u>	<u>117,705</u>	<u>133,747</u>	<u>(16,042)</u>
Information Technology				
Personal Services	295,892	295,892	281,493	14,399
Supplies	49,460	49,460	56,820	(7,360)
Other Services & Charges	160,875	160,875	143,154	17,721
Total	<u>506,227</u>	<u>506,227</u>	<u>481,467</u>	<u>24,760</u>
Elections & Voters Registration				
Personal Services	5,697	20,863	20,337	526
Supplies	50	50	1,354	(1,304)
Other Services & Charges	2,040	2,040	8,601	(6,561)
Total	<u>7,787</u>	<u>22,953</u>	<u>30,292</u>	<u>(7,339)</u>
Non-Departmental Expenses				
Personal Services	25,000	25,000	10,027	14,973
Supplies	-	-	-	-
Other Charges/Services	310,000	310,000	372,159	(62,159)
Insurances	2,129	2,129	-	2,129
Labor Negotiator	-	-	-	-
Severance	-	-	30,508	(30,508)
Deferred Compensation	-	-	-	-
Re-Employment Insurance	5,000	5,000	2,656	2,344
Retired Employees Insurance	120,000	120,000	94,343	25,657
Insurance Pass Through	350,000	350,000	288,927	61,073
Downtown Items	-	-	-	-
Workers Comp Self Insurance	-	-	-	-
Insurance Deductible	100,000	100,000	5,633	94,367
Refunds Paid	200,000	177,487	228,066	(50,579)
Total	<u>1,112,129</u>	<u>1,089,616</u>	<u>1,032,319</u>	<u>57,297</u>
TOTAL GENERAL GOVERNMENT	<u>3,860,528</u>	<u>3,797,044</u>	<u>3,800,646</u>	<u>(3,602)</u>
PUBLIC SAFETY				
Police Department				
Personal Services	3,522,337	3,522,337	3,484,210	38,127
Supplies	243,550	243,550	151,062	92,488
Other Services & Charges	142,295	142,295	154,558	(12,263)
Debt Redemption	228,000	228,000	222,900	5,100
Other Disbursements	-	-	395	(395)
Total	<u>4,136,182</u>	<u>4,136,182</u>	<u>4,013,125</u>	<u>123,057</u>

See notes to required supplementary information.

City of Willmar, Minnesota
 General Fund
 Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
 For the fiscal year ended December 31, 2015

	Budgeted Amounts		Actual Amounts	Variance With Final Budget Positive (Negative)
	Original	Final		
EXPENDITURES (Con't)				
PUBLIC SAFETY (Con't)				
Fire Department				
Personal Services	472,891	490,391	414,872	75,519
Supplies	99,250	99,250	84,307	14,943
Other Services & Charges	99,563	95,538	133,088	(37,550)
Total	<u>671,704</u>	<u>685,179</u>	<u>632,267</u>	<u>52,912</u>
Non-Departmental Expenses				
Personal Services	-	-	-	-
Civil Defense	5,000	5,000	20,212	(15,212)
Safety Program	10,000	10,000	9,542	458
Refunds Paid	-	-	6,459	(6,459)
Total	<u>15,000</u>	<u>15,000</u>	<u>36,213</u>	<u>(21,213)</u>
TOTAL PUBLIC SAFETY	<u>4,822,886</u>	<u>4,836,361</u>	<u>4,681,605</u>	<u>154,756</u>
PUBLIC WORKS				
Engineering				
Personal Services	528,252	528,252	423,091	105,161
Supplies	10,950	10,950	6,200	4,750
Other Services & Charges	63,850	63,850	48,061	15,789
Total	<u>603,052</u>	<u>603,052</u>	<u>477,352</u>	<u>125,700</u>
Public Works				
Personal Services	1,603,115	1,603,115	1,630,301	(27,186)
Supplies	528,700	534,170	476,995	57,175
Other Services & Charges	342,900	342,900	309,582	33,318
Total	<u>2,474,715</u>	<u>2,480,185</u>	<u>2,416,878</u>	<u>63,307</u>
Transit				
Other Services & Charges	20,000	20,000	20,000	-
Total	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	-
Non-Departmental Expenses				
Supplies	-	-	-	-
Other Services & Charges	2,000	2,000	837	1,163
Total	<u>2,000</u>	<u>2,000</u>	<u>837</u>	<u>1,163</u>
TOTAL PUBLIC WORKS	<u>3,099,767</u>	<u>3,105,237</u>	<u>2,915,067</u>	<u>190,170</u>
NON-DEPARTMENTAL EXPENSES				
Social Services				
Meals on Wheels	-	-	-	-
TOTAL NON-DEPARTMENTAL EXPENSE	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
CULTURE & RECREATION				
Library				
Other Services & Charges	497,643	497,643	490,357	7,286
Total	<u>497,643</u>	<u>497,643</u>	<u>490,357</u>	<u>7,286</u>
Auditorium				
Personal Services	-	-	983	(983)
Supplies	16,700	16,700	24,235	(7,535)
Other Services & Charges	39,150	39,150	61,657	(22,507)
Total	<u>55,850</u>	<u>55,850</u>	<u>86,875</u>	<u>(31,025)</u>

See notes to required supplementary information.

City of Willmar, Minnesota
 General Fund
 Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
 For the fiscal year ended December 31, 2015

	Budgeted Amounts		Actual Amounts	Variance With Final Budget Positive (Negative)
	Original	Final		
EXPENDITURES (Con't)				
CULTURE & RECREATION (Con't)				
Non-Department Expenses				
Civic Promotion	114,000	120,000	113,269	6,731
Total	114,000	120,000	113,269	6,731
Park Development				
Supplies	-	-	2,151	(2,151)
Total	-	-	2,151	(2,151)
Leisure Services				
Personal Services	232,377	232,377	154,011	78,366
Supplies	21,650	21,650	20,796	854
Other Services & Charges	218,329	218,329	216,892	1,437
Total	472,356	472,356	391,699	80,657
Civic Center - Ice Arena				
Personal Services	338,267	338,267	281,210	57,057
Supplies	80,600	80,600	97,443	(16,843)
Other Services & Charges	174,726	174,726	170,468	4,258
Other Disbursements	-	-	1,824	(1,824)
Total	593,593	593,593	550,945	42,648
Community Center				
Personal Services	58,285	58,285	25,904	32,381
Supplies	16,050	16,050	20,340	(4,290)
Other Services & Charges	35,650	35,650	27,690	7,960
Total	109,985	109,985	73,934	36,051
Aquatics Center				
Personal Services	110,325	110,325	111,172	(847)
Supplies	41,000	41,000	45,170	(4,170)
Other Services & Charges	34,397	34,397	28,916	5,481
Other Disbursements	-	-	412	(412)
Total	185,722	185,722	185,670	52
TOTAL CULTURE & RECREATION	2,029,149	2,035,149	1,894,900	140,249
TOTAL EXPENDITURES	13,812,330	13,773,791	13,292,218	481,573
Excess of Revenues Over Expenditures	(1,574,123)	(1,489,703)	(851,569)	638,134
OTHER FINANCING SOURCES (USES)				
Transfers In	2,896,342	2,896,342	2,852,971	(43,371)
Transfers Out	(1,921,386)	(1,942,322)	(1,938,297)	4,025
Total Other Financing Sources (Uses)	974,956	954,020	914,674	(39,346)
Net Change in Fund Balances	(599,167)	(535,683)	63,105	598,788
Fund Balances - Beginning	14,119,279	14,119,279	14,119,279	-
Fund Balances - Ending	<u>\$ 13,520,112</u>	<u>\$ 13,583,596</u>	<u>\$ 14,182,384</u>	<u>\$ 598,788</u>

See notes to required supplementary information.

City of Willmar, Minnesota
Industrial Development Special Revenue Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Year Ended December 31, 2015

	<u>Budget Amounts</u>		<u>Actual</u>	<u>Variance With Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
REVENUES				
Miscellaneous Revenue				
Sale of Fixed Assets	\$ -	\$ -	\$ -	\$ -
Rental of Land	-	-	-	-
Interest Earnings	-	-	140,868	140,868
Market Value Incr/(Decr)	-	-	-	-
Total Revenues	<u>-</u>	<u>-</u>	<u>140,868</u>	<u>140,868</u>
EXPENDITURES				
Supplies	-	-	-	-
Other Services/Charges	-	-	-	-
Capital Outlay	-	-	11,210	(11,210)
Total Expenditures	<u>-</u>	<u>-</u>	<u>11,210</u>	<u>(11,210)</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>-</u>	<u>-</u>	<u>129,658</u>	<u>129,658</u>
OTHER FINANCING SOURCES (USES)				
Transfer In	-	-	250,000	250,000
Transfer Out - C.P. 2014	(3,222,549)	(322,549)	-	322,549
Transfer Out - Capital Improvements	-	-	-	-
Transfer Out - C.P. 2013	-	-	-	-
Transfer Out - C.P. Waste Treatment	-	-	-	-
Total Other Financing Sources (Uses)	<u>(3,222,549)</u>	<u>(322,549)</u>	<u>250,000</u>	<u>572,549</u>
Net Change in Fund Balances	(3,222,549)	(322,549)	379,658	702,207
Fund Balance - Beginning	657,643	657,643	657,643	-
Fund Balance - Ending	<u>\$ (2,564,906)</u>	<u>\$ 335,094</u>	<u>\$ 1,037,301</u>	<u>\$ 702,207</u>

See notes to required supplementary information.

City of Willmar, Minnesota
Convention & Visitors' Bureau Special Revenue Fund
Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual
For the Year Ended December 31, 2015

	Budget Amounts		Actual	Variance With
	Original	Final		Final Budget Positive (Negative)
REVENUES				
General Taxes				
Hotel-Motel Tax	\$ 170,000	\$ 170,000	\$ 240,825	\$ 70,825
Intergovernmental				
State Tourism Grant	7,000	7,000	4,057	(2,943)
Kandiyohi County Camping Fees	14,500	14,500	14,785	285
Kandiyohi County Phone Reimb	1,000	1,000	-	(1,000)
Kandiyohi County Tourism Partner.	34,000	34,000	34,000	-
Total Intergovernmental	56,500	56,500	52,842	(3,658)
Service Charges	2,000	2,000	2,040	40
Miscellaneous Revenue				
Interest Earnings	-	-	4,070	4,070
Market Value Increase/(Decrease)	-	-	4,099	4,099
Miscellaneous	-	-	3,491	3,491
Total Miscellaneous Revenue	-	-	11,660	11,660
Total Revenue	228,500	228,500	307,367	78,867
EXPENDITURES				
Personal Services	106,000	106,000	110,153	(4,153)
Supplies	7,700	7,700	7,014	686
Other Services and Charges	31,000	31,000	37,996	(6,996)
Tourism	34,000	34,000	39,171	(5,171)
Ad Development	300	300	40	260
Conference & Convention	22,000	22,000	22,318	(318)
Group Tour Promotions	1,500	1,500	1,500	-
Leisure Travel	25,000	25,000	29,724	(4,724)
Fall/Winter Promotions	6,500	6,500	7,166	(666)
Refunds & Reimbursements	-	-	-	-
Special Projects	5,000	5,000	2,250	2,750
Strategic Marketing	4,000	4,000	4,614	(614)
Total Expenditures	243,000	243,000	261,946	(18,946)
Excess (Deficiency) of Revenues Over (Under) Expenditures	(14,500)	(14,500)	45,421	59,921
OTHER FINANCING SOURCES (USES)				
Transfers Out - General	(8,500)	(8,500)	(8,000)	500
Transfers Out - Capital Improvement	-	-	-	-
Total Other Financing Sources (Uses)	(8,500)	(8,500)	(8,000)	500
Net Change in Fund Balances	(23,000)	(23,000)	37,421	60,421
Fund Balance - Beginning	187,848	187,848	187,848	-
Fund Balance - Ending	\$ 164,848	\$ 164,848	\$ 225,269	\$ 60,421

See notes to required supplementary information.

City of Willmar, Minnesota
Community Development Special Revenue Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Year Ended December 31, 2015

	<u>Budget Amounts</u>		<u>Actual</u>	<u>Variance With Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
REVENUES				
Intergovernmental				
Federal Grants	\$ -	\$ -	\$ 290,519	\$ 290,519
State Grants	-	-	-	-
Total Intergovernmental	-	-	290,519	290,519
Miscellaneous Revenue	-	-	-	-
Total Revenue	-	-	290,519	290,519
EXPENDITURES				
Other Services/Charges	-	-	290,519	(290,519)
Total Expenditures	-	-	290,519	(290,519)
Excess (Deficiency) of Revenues Over (Under) Expenditures	-	-	-	-
Net Change in Fund Balances	-	-	-	-
Fund Balance - Beginning	-	-	-	-
Fund Balance - Ending	\$ -	\$ -	\$ -	\$ -

See notes to required supplementary information.

City of Willmar, Minnesota
Willmar Municipal Airport Special Revenue Fund
Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual
For the Year Ended December 31, 2015

	Budget Amounts		Actual	Variance With
	Original	Final		Final Budget Positive (Negative)
REVENUES				
Intergovernmental				
Federal Grant	-	-	-	-
State Airport Aid	51,636	51,636	58,794	7,158
Kandiyohi County	-	-	-	-
Kandiyohi County Phone Reimb	-	-	-	-
Kandiyohi County Tourism Partner.	-	-	-	-
Total Intergovernmental	<u>51,636</u>	<u>51,636</u>	<u>58,794</u>	<u>7,158</u>
Service Charges				
Rental Income	160,000	160,000	191,455	31,455
Fuel Sales	10,000	10,000	15,634	5,634
Total Service Charges	<u>170,000</u>	<u>170,000</u>	<u>207,089</u>	<u>37,089</u>
Miscellaneous Revenue				
Interest Earnings	-	-	236	236
Market Value Increase/(Decrease)	-	-	187	187
Miscellaneous	-	-	65	65
Total Miscellaneous Revenue	<u>-</u>	<u>-</u>	<u>488</u>	<u>488</u>
Total Revenue	<u>221,636</u>	<u>221,636</u>	<u>266,371</u>	<u>44,735</u>
EXPENDITURES				
Personal Services	2,000	2,000	1,521	479
Supplies	21,250	21,250	7,672	13,578
Other Services and Charges	223,000	223,000	225,286	(2,286)
Total Expenditures	<u>246,250</u>	<u>246,250</u>	<u>234,479</u>	<u>11,771</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>(24,614)</u>	<u>(24,614)</u>	<u>31,892</u>	<u>56,506</u>
OTHER FINANCING SOURCES (USES)				
Transfers In - General Fund	190,788	190,788	190,788	-
Transfers Out - C.P. Airport	(180,000)	(180,000)	(183,016)	(3,016)
Total Other Financing Sources (Uses)	<u>10,788</u>	<u>10,788</u>	<u>7,772</u>	<u>(3,016)</u>
Net Change in Fund Balances	(13,826)	(13,826)	39,664	53,490
Fund Balance - Beginning	44,263	44,263	44,263	-
Fund Balance - Ending	<u>\$ 30,437</u>	<u>\$ 30,437</u>	<u>\$ 83,927</u>	<u>\$ 53,490</u>

See notes to required supplementary information.

City of Willmar, Minnesota
Library Improvement Reserve Special Revenue Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Year Ended December 31, 2015

	<u>Budget Amounts</u>		<u>Actual</u>	<u>Variance With Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
REVENUES				
Miscellaneous Revenue				
Interest Earnings	\$ -	\$ -	\$ 3,402	\$ 3,402
Market Value Incr/(Decr)	-	-	4,003	4,003
Total Revenues	-	-	7,405	7,405
EXPENDITURES				
Supplies	-	-	-	-
Capital Outlay	-	-	-	-
Total Expenditures	-	-	-	-
Excess (Deficiency) of Revenues Over (Under) Expenditures	-	-	7,405	7,405
Net Change in Fund Balances	-	-	7,405	7,405
Fund Balance - Beginning	168,229	168,229	168,229	-
Fund Balance - Ending	\$ 168,229	\$ 168,229	\$ 175,634	\$ 7,405

See notes to required supplementary information.

City of Willmar, Minnesota
Community Investment Special Revenue Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Year Ended December 31, 2015

	<u>Budget Amounts</u>		<u>Actual</u>	<u>Variance With Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
REVENUES				
Special Assessments	\$ 1,917	\$ 1,917	\$ 27,200	\$ 25,283
Miscellaneous Revenue				
Interest Earnings	180,000	180,000	179,810	(190)
Market Value Increase (Decrease)	-	-	211,132	211,132
Miscellaneous	-	-	105	105
Total Revenues	<u>181,917</u>	<u>181,917</u>	<u>418,247</u>	<u>236,330</u>
EXPENDITURES				
Other Charges	-	-	-	-
Total Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>181,917</u>	<u>181,917</u>	<u>418,247</u>	<u>236,330</u>
OTHER FINANCING SOURCES (USES)				
Transfers In	400,000	400,000	401,430	1,430
Transfers Out	<u>(684,866)</u>	<u>(684,866)</u>	<u>(684,866)</u>	<u>-</u>
Total Other Financing Sources (Uses)	<u>(284,866)</u>	<u>(284,866)</u>	<u>(283,436)</u>	<u>1,430</u>
Net Change in Fund Balances	(102,949)	(102,949)	134,811	237,760
Fund Balance - Beginning	<u>8,848,055</u>	<u>8,848,055</u>	<u>8,848,055</u>	<u>-</u>
Fund Balance - Ending	<u>\$ 8,745,106</u>	<u>\$ 8,745,106</u>	<u>\$ 8,982,866</u>	<u>\$ 237,760</u>

See notes to required supplementary information.

City of Willmar, Minnesota
Public Works Reserve Special Revenue Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Year Ended December 31, 2015

	<u>Budget Amounts</u>		<u>Actual</u>	<u>Variance With Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
REVENUES				
Miscellaneous Revenue				
Interest Earnings	\$ 10,000	\$ 10,000	\$ 17,397	\$ 7,397
Market Value Incr/(Decr)	-	-	20,476	20,476
Miscellaneous	-	-	-	-
Total Revenues	<u>10,000</u>	<u>10,000</u>	<u>37,873</u>	<u>27,873</u>
EXPENDITURES				
Other Charges	-	-	-	-
Total Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>10,000</u>	<u>10,000</u>	<u>37,873</u>	<u>27,873</u>
OTHER FINANCING SOURCES (USES)				
Transfers In	412,000	412,000	418,768	6,768
Transfers Out	<u>(400,000)</u>	<u>(400,000)</u>	<u>(400,000)</u>	<u>-</u>
Total Other Financing Sources (Uses)	<u>12,000</u>	<u>12,000</u>	<u>18,768</u>	<u>6,768</u>
Net Change in Fund Balances	22,000	22,000	56,641	34,641
Fund Balance - Beginning	<u>858,754</u>	<u>858,754</u>	<u>858,754</u>	<u>-</u>
Fund Balance - Ending	<u>\$ 880,754</u>	<u>\$ 880,754</u>	<u>\$ 915,395</u>	<u>\$ 34,641</u>

See notes to required supplementary information.

City of Willmar, Minnesota
Debt Service Funds/Special Assessments Bonds
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Year Ended December 31, 2015

	Budget Amounts		Actual	Over (Under)
	Original	Final		Final Budget
REVENUES				
Special Assessments				
Special Assessments	\$ 990,374	\$ 990,374	\$ 1,193,010	\$ 202,636
Miscellaneous Revenue				
Miscellaneous	58,713	58,713	4,575	(54,138)
Interest Earnings	43,500	43,500	76,832	33,332
Net change in fair market value	-	-	72,620	72,620
Total Revenues	<u>1,092,587</u>	<u>1,092,587</u>	<u>1,347,037</u>	<u>254,450</u>
EXPENDITURES				
Bond Principal Payments	2,110,000	2,110,000	2,115,000	5,000
Interest Payments	275,080	275,080	294,030	18,950
Other Charges	6,040	6,040	11,301	5,261
Total Expenditures	<u>2,391,120</u>	<u>2,391,120</u>	<u>2,420,331</u>	<u>29,211</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>(1,298,533)</u>	<u>(1,298,533)</u>	<u>(1,073,294)</u>	<u>225,239</u>
OTHER FINANCING SOURCES (USES)				
Transfers In	626,151	626,151	718,387	92,236
Transfers Out	-	-	(1,430)	(1,430)
Bond Proceeds	-	-	-	-
Total Other Financing Sources (Uses)	<u>626,151</u>	<u>626,151</u>	<u>716,957</u>	<u>90,806</u>
Net Change in Fund Balances	(672,382)	(672,382)	(356,337)	316,045
Fund Balances - Beginning	<u>5,510,695</u>	<u>5,510,695</u>	<u>5,510,695</u>	<u>-</u>
Fund Balances - Ending	<u>\$ 4,838,313</u>	<u>\$ 4,838,313</u>	<u>\$ 5,154,358</u>	<u>\$ 316,045</u>

See notes to required supplementary information.

City of Willmar, Minnesota
Debt Service Funds/ Airport G.O. Revenue Bonds
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Year Ended December 31, 2015

	Budget Amounts		Actual	Over (Under) Final Budget
	Original	Final		
REVENUES				
Interest Earnings	\$ 500	\$ 500	\$ -	\$ (500)
Market Value Increase (Decrease)	-	-	-	-
Total Revenues	<u>500</u>	<u>500</u>	<u>-</u>	<u>(500)</u>
EXPENDITURES				
Bond Principal Payments	145,000	145,000	140,000	5,000
Interest Payments	34,946	34,946	37,396	2,450
Other Charges	<u>3,161</u>	<u>3,161</u>	<u>450</u>	<u>(2,711)</u>
Total Expenditures	<u>183,107</u>	<u>183,107</u>	<u>177,846</u>	<u>4,739</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>(182,607)</u>	<u>(182,607)</u>	<u>(177,846)</u>	<u>4,239</u>
OTHER FINANCING SOURCES(USES)				
Transfers In	<u>182,607</u>	<u>182,607</u>	<u>182,607</u>	<u>-</u>
Total Other Financing Sources (Uses)	<u>182,607</u>	<u>182,607</u>	<u>182,607</u>	<u>-</u>
Net Change in Fund Balances	-	-	4,761	4,239
Fund Balances - Beginning	<u>153,490</u>	<u>153,490</u>	<u>153,490</u>	<u>-</u>
Fund Balances - Ending	<u>\$ 153,490</u>	<u>\$ 153,490</u>	<u>\$ 158,251</u>	<u>\$ 4,239</u>

See notes to required supplementary information.

**CITY OF WILLMAR, MINNESOTA
SCHEDULES OF PROPORTIONATE SHARE OF NET PENSION LIABILITY
AND EMPLOYER CONTRIBUTIONS
GENERAL EMPLOYEES RETIREMENT FUND**

Schedule of Proportionate Share of Net Pension Liability

<u>Fiscal Year Ending</u>	<u>Employer's Proportion (Percentage) of the Net Pension Liability (Asset)</u>	<u>Employer's Proportionate Share (Amount) of the Net Pension Liability (Asset)</u>	<u>Employer's Covered- Employee Payroll</u>	<u>Employer's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered- Employee Payroll</u>	<u>Plan Fiduciary Net Position as a Percentage of the Total Pension Liability</u>
June 30, 2015	0.0615%	\$ 3,187,249	\$ 3,618,192	88.1%	78.2%

Schedule of Employer Contributions

<u>Fiscal Year Ending</u>	<u>Statutorily Required Contribution</u>	<u>Contributions in Relation to the Statutorily Required Contribution</u>	<u>Contribution Deficiency (Excess)</u>	<u>Covered- Employee Payroll</u>	<u>Contributions as a Percentage of Covered- Employee Payroll</u>
December 31, 2015	\$ 265,540	\$ 265,540	\$ -	\$ 3,540,543	7.50%

Note: Schedules are intended to show a 10 year trend. Additional years will be reported as they become available.

**CITY OF WILLMAR, MINNESOTA
SCHEDULES OF PROPORTIONATE SHARE OF NET PENSION LIABILITY
AND EMPLOYER CONTRIBUTIONS
PUBLIC EMPLOYEES POLICE AND FIRE FUND**

Schedule of Proportionate Share of Net Pension Liability

Fiscal Year Ending	Employer's Proportion (Percentage) of the Net Pension Liability (Asset)	Employer's Proportionate Share (Amount) of the Net Pension Liability (Asset)	Employer's Covered- Employee Payroll	Employer's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered- Employee Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
June 30, 2015	0.2400%	\$ 2,726,962	\$ 2,199,684	124.0%	86.6%

Schedule of Employer Contributions

Fiscal Year Ending	Statutorily Required Contribution	Contributions in Relation to the Statutorily Required Contribution	Contribution Deficiency (Excess)	Covered- Employee Payroll	Contributions as a Percentage of Covered- Employee Payroll
December 31, 2015	\$ 359,668	\$ 359,668	\$ -	\$ 2,220,176	16.20%

Note: Schedules are intended to show a 10 year trend. Additional years will be reported as they become available.

**NOTES TO THE REQUIRED
SUPPLEMENTARY INFORMATION**

CITY OF WILLMAR, MINNESOTA
NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION
December 31, 2015

A. Budgets

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all governmental funds and special revenue funds except some capital projects funds, which adopt project-length budgets. All annual appropriations except those for capital outlay lapse at fiscal year end.

On or before the first Tuesday in August of each year, all agencies of the government submit request for appropriations to the Mayor so that a budget may be prepared. In September, the proposed budget is presented to the City's council for review. The council holds public hearings and a final budget must be prepared and adopted no later than December 31.

The appropriated budget is prepared by fund, function and department. The government's City Administrator may make transfers of appropriations within a department. Transfers of appropriations between departments require the approval of the governing council. The legal level of budgetary control is the department level. All supplemental budgetary appropriations in all funds were approved by the City Council.

**COMBINING AND INDIVIDUAL FUND
STATEMENTS AND SCHEDULES**

City of Willmar, Minnesota
Combining Balance Sheet
NonMajor Governmental Funds
December 31, 2015

	Total Special Revenue Funds	Total Capital Projects Funds	Total Debt Service Funds	Permanent Fund Perpetual Care	Total Nonmajor Governmental Funds
ASSETS					
Cash and Cash Equivalents	\$ 93,093	\$ (62,159)	\$ (197,192)	\$ 73	\$ (166,185)
Investments	1,309,505	946,111	-	34,704	2,290,320
Receivables					
Taxes Receivable - Current	14,132	-	-	-	14,132
Accounts Receivable	23,512	6,800	-	-	30,312
Notes Receivable	350,000	-	-	-	350,000
Interest Receivable	10,168	3,701	-	132	14,001
Due From Other Funds	678,894	1,434,277	182,607	-	2,295,778
Due From Other Governments	-	-	-	-	-
Prepaid Items	20,144	-	171,150	-	191,294
Restricted Assets:					
Investments	-	-	-	-	-
Unamortized Discounts On Bonds	-	-	2,730	-	2,730
Total Assets	\$ 2,499,448	\$ 2,328,730	\$ 159,295	\$ 34,909	\$ 5,022,382
LIABILITIES					
Accounts Payable	\$ 38,814	\$ 29,637	\$ -	\$ -	\$ 68,451
Contracts Payable	40,000	434,203	-	-	474,203
Due To Other Funds	601,139	83,359	-	-	684,498
Due To Other Gov Units	-	-	-	-	-
Deposits	280	-	-	-	280
Total Liabilities	680,233	547,199	-	-	1,227,432
DEFERRED INFLOWS OF RESOURCES					
Unavailable Revenue	357,696	-	-	-	357,696
Total Deferred Inflows of Resources	357,696	-	-	-	357,696
FUND BALANCES					
Nonspendable Fund Balance	20,144	-	171,150	30,000	221,294
Restricted Fund Balance	61,294	-	1,044	4,909	67,247
Committed Fund Balance	1,380,081	1,781,531	-	-	3,161,612
Unassigned Fund Balance	-	-	(12,899)	-	(12,899)
Total Fund Balances	1,461,519	1,781,531	159,295	34,909	3,437,254
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	\$ 2,499,448	\$ 2,328,730	\$ 159,295	\$ 34,909	\$ 5,022,382

City of Willmar, Minnesota
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances
NonMajor Governmental Funds
For the Year Ended December 31, 2015

	Total Special Revenue Funds	Total Capital Projects Funds	Total Debt Service Funds	Permanent Fund Perpetual Care	Total Nonmajor Governmental Funds
REVENUES					
General Taxes	\$ -	\$ -	\$ 1,044	\$ -	\$ 1,044
Other Taxes	240,825	-	-	-	240,825
Intergovernmental	402,155	11,539	-	-	413,694
Charges for Services	226,268	-	-	-	226,268
Investment Income	25,149	27,034	-	778	52,961
Net change in fair market value	28,764	34,545	-	874	64,183
Contributions/Donations	-	-	-	10,620	10,620
Miscellaneous Revenue	3,556	10,948	-	-	14,504
Total Revenues	926,717	84,066	1,044	12,272	1,024,099
EXPENDITURES					
Public Safety	6,122	-	-	-	6,122
Streets & Highways	234,479	-	-	-	234,479
Culture and Recreation	261,946	-	-	15,274	277,220
Economic Development	290,519	-	-	-	290,519
Debt Service					
Principal	-	-	140,000	-	140,000
Interest	-	-	37,396	-	37,396
Other Charges	-	-	450	-	450
Capital Projects	-	2,714,960	-	-	2,714,960
Total Expenditures	793,066	2,714,960	177,846	15,274	3,701,146
Excess (Deficiency) of Revenues Over (Under) Expenditures	133,651	(2,630,894)	(176,802)	(3,002)	(2,677,047)
OTHER FINANCING SOURCES (USES)					
Operating Transfers In	609,556	1,267,559	182,607	-	2,059,722
Operating Transfers Out	(591,016)	359	-	-	(590,657)
Total Other Financing Sources (Uses)	18,540	1,267,918	182,607	-	1,469,065
Net Change in Fund Balances	152,191	(1,362,976)	5,805	(3,002)	(1,207,982)
Fund Balances - Beginning	1,309,328	3,144,507	153,490	37,911	4,645,236
Prior Period Adjustment - See Note 9	-	-	-	-	-
Fund Balances - Ending	\$ 1,461,519	\$ 1,781,531	\$ 159,295	\$ 34,909	\$ 3,437,254

City of Willmar, Minnesota
Combining Balance Sheet
NonMajor Governmental Funds/Special Revenue
December 31, 2015

	Convention and Visitors Bureau	Community Development	Willmar Municipal Airport	Library Improvement Reserve	Public Works Reserve	Law Enforcement Forfeiture Fund	Law Enforcement Explorer Fund	Total Special Revenue Funds
ASSETS								
Cash and Cash Equivalents	\$ 142	\$ -	\$ 29,753	\$ 1,521	\$ 383	\$ 59,955	\$ 1,339	\$ 93,093
Investments	243,314	-	-	173,433	892,758	-	-	1,309,505
Receivables								
Taxes Receivable	14,132	-	-	-	-	-	-	14,132
Accounts Receivable	42	-	23,470	-	-	-	-	23,512
Notes Receivable	-	350,000	-	-	-	-	-	350,000
Interest Receivable	946	5,056	-	680	3,486	-	-	10,168
Due From Other Governments	-	-	-	-	-	-	-	-
Due From Other Funds	-	-	260,126	-	418,768	-	-	678,894
Prepaid Items	13,416	-	6,728	-	-	-	-	20,144
Total Assets	\$ 271,992	\$ 355,056	\$ 320,077	\$ 175,634	\$ 1,315,395	\$ 59,955	\$ 1,339	\$ 2,499,448
LIABILITIES								
Accounts Payable	\$ 38,723	\$ -	\$ 91	\$ -	\$ -	\$ -	\$ -	\$ 38,814
Contract Payable	-	-	40,000	-	-	-	-	40,000
Accrued Wages	-	-	-	-	-	-	-	-
Due To Other Governments	-	-	-	-	-	-	-	-
Due To Other Funds	8,000	-	193,139	-	400,000	-	-	601,139
Deposits	-	-	280	-	-	-	-	280
Total Liabilities	46,723	-	233,510	-	400,000	-	-	680,233
DEFERRED INFLOWS OF RESOURCES								
Unavailable Revenue	-	355,056	2,640	-	-	-	-	357,696
Total Deferred Inflows of Resources	-	355,056	2,640	-	-	-	-	357,696
FUND BALANCES								
Nonspendable Fund Balance	13,416	-	6,728	-	-	-	-	20,144
Restricted Fund Balance	-	-	-	-	-	59,955	1,339	61,294
Committed Fund Balance	211,853	-	77,199	175,634	915,395	-	-	1,380,081
Assigned Fund Balance	-	-	-	-	-	-	-	-
Unassigned Fund Balance	-	-	-	-	-	-	-	-
Total Fund Balances	225,269	-	83,927	175,634	915,395	59,955	1,339	1,461,519
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	\$ 271,992	\$ 355,056	\$ 320,077	\$ 175,634	\$ 1,315,395	\$ 59,955	\$ 1,339	\$ 2,499,448

City of Willmar, Minnesota
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances
NonMajor Governmental Funds/Special Revenue
For the Year Ended December 31, 2015

	Convention and Visitors Bureau	Community Development	Willmar Municipal Airport	Library Improvement Reserve	Public Works Reserve	Law Enforcement Forfeiture Fund	Law Enforcement Explorer Fund	Total Special Revenue Funds
REVENUES								
General Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Taxes	240,825	-	-	-	-	-	-	240,825
Intergovernmental	52,842	290,519	58,794	-	-	-	-	402,155
Service Charges	2,040	-	207,090	-	-	15,356	1,782	226,268
Investment income	4,070	-	236	3,402	17,397	44	-	25,149
Fair Market Value Incr/(Decr)	4,099	-	186	4,003	20,476	-	-	28,764
Miscellaneous Revenue	3,491	-	65	-	-	-	-	3,556
Total Revenues	307,367	290,519	266,371	7,405	37,873	15,400	1,782	926,717
EXPENDITURES								
Public Safety	-	-	-	-	-	5,179	943	6,122
Streets and Highways	-	-	234,479	-	-	-	-	234,479
Culture and Recreation	261,946	-	-	-	-	-	-	261,946
Economic Development	-	290,519	-	-	-	-	-	290,519
Total Expenditures	261,946	290,519	234,479	-	-	5,179	943	793,066
Excess (Deficiency) of Revenues Over (Under) Expenditures	45,421	-	31,892	7,405	37,873	10,221	839	133,651
OTHER FIN. SOURCES (USES)								
Transfers In	-	-	190,788	-	418,768	-	-	609,556
Transfers Out	(8,000)	-	(183,016)	-	(400,000)	-	-	(591,016)
Total Other Fin. Sources (Uses)	(8,000)	-	7,772	-	18,768	-	-	18,540
Net Change in Fund Balances	37,421	-	39,664	7,405	56,641	10,221	839	152,191
Fund Balances - Beginning	187,848	-	44,263	168,229	858,754	49,734	500	1,309,328
Fund Balances - Ending	\$ 225,269	\$ -	\$ 83,927	\$ 175,634	\$ 915,395	\$ 59,955	\$ 1,339	\$ 1,461,519

City of Willmar, Minnesota
Combining Balance Sheet
NonMajor Governmental Funds/Capital Projects
December 31, 2015

	<u>Airport Capital Project</u>	<u>Capital Improvement</u>	<u>Surface Water</u>	<u>Total Capital Projects Funds</u>
ASSETS				
Cash	\$ (409)	\$ 19,765	\$ (81,515)	\$ (62,159)
Investments	-	946,111	-	946,111
Accounts Receivable	-	6,800	-	6,800
Interest Receivable	-	3,701	-	3,701
Due From Other Funds	409	1,350,509	83,359	1,434,277
Due From Other Governments	-	-	-	-
Prepaid Expenses	-	-	-	-
Total Assets	<u>\$ -</u>	<u>\$ 2,326,886</u>	<u>\$ 1,844</u>	<u>\$ 2,328,730</u>
LIABILITIES				
Accounts Payable	\$ -	\$ 29,637	\$ -	\$ 29,637
Contracts Payable	-	434,203	-	434,203
Due To Other Funds	-	83,359	-	83,359
Due To Other Gov Units	-	-	-	-
Total Liabilities	<u>-</u>	<u>547,199</u>	<u>-</u>	<u>547,199</u>
DEFERRED INFLOWS OF RESOURCES				
Unavailable Revenue	-	-	-	-
Total Deferred Inflows of Resources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCES				
Restricted Fund Balance	-	-	-	-
Committed Fund Balance	-	1,779,687	1,844	1,781,531
Unassigned Fund Balance	-	-	-	-
Total Fund Balance	<u>-</u>	<u>1,779,687</u>	<u>1,844</u>	<u>1,781,531</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>\$ -</u>	<u>\$ 2,326,886</u>	<u>\$ 1,844</u>	<u>\$ 2,328,730</u>

City of Willmar, Minnesota
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances
NonMajor Governmental Funds/Capital Projects
For the Year Ended December 31, 2015

	<u>Airport Capital Project</u>	<u>Capital Improvement</u>	<u>Surface Water</u>	<u>Total Capital Project Funds</u>
REVENUES				
Intergovernmental	\$ 953	\$ 10,586	\$ -	\$ 11,539
Investment Income	-	26,199	835	27,034
Market Value Incr/(Decr)	-	33,895	650	34,545
Miscellaneous	-	10,948	-	10,948
Total Revenues	<u>953</u>	<u>81,628</u>	<u>1,485</u>	<u>84,066</u>
EXPENDITURES				
Capital/Construction Projects	<u>1,362</u>	<u>2,713,598</u>	<u>-</u>	<u>2,714,960</u>
Total Expenditures	<u>1,362</u>	<u>2,713,598</u>	<u>-</u>	<u>2,714,960</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>(409)</u>	<u>(2,631,970)</u>	<u>1,485</u>	<u>(2,630,894)</u>
OTHER FINANCING SOURCES (USES)				
Operating Transfers In	409	1,267,150	-	1,267,559
Operating Transfers Out	<u>-</u>	<u>-</u>	<u>359</u>	<u>359</u>
Total Other Financing Sources (Uses)	<u>409</u>	<u>1,267,150</u>	<u>359</u>	<u>1,267,918</u>
Net Change in Fund Balances	-	(1,364,820)	1,844	(1,362,976)
Fund Balance - Beginning	<u>-</u>	<u>3,144,507</u>	<u>-</u>	<u>3,144,507</u>
Fund Balance- Ending	<u>\$ -</u>	<u>\$ 1,779,687</u>	<u>\$ 1,844</u>	<u>\$ 1,781,531</u>

**City of Willmar, Minnesota
Non-Major Debt Service Funds
Combining Balance Sheets
December 31, 2015**

	Airport G.O. Revenue Bond	Tax Increment Bonds	Total Debt Service Funds
ASSETS			
Cash and Cash Equivalents	\$ (198,236)	\$ 1,044	\$ (197,192)
Due From Other Funds	182,607	-	182,607
Prepaid Expenses	171,150	-	171,150
Unamort Discount On Bonds Sold	2,730	-	2,730
Total Assets	<u>\$ 158,251</u>	<u>\$ 1,044</u>	<u>\$ 159,295</u>
LIABILITIES			
Accounts Payable	\$ -	\$ -	\$ -
Due To Other Funds	-	-	-
Total Liabilities	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCES			
Nonspendable - Prepaid Expenses	171,150	-	171,150
Restricted	-	1,044	1,044
Assigned	-	-	-
Unassigned	(12,899)	-	(12,899)
Total Fund Balances	<u>158,251</u>	<u>1,044</u>	<u>159,295</u>
Total Liabilities and Fund Balances	<u>\$ 158,251</u>	<u>\$ 1,044</u>	<u>\$ 159,295</u>

City of Willmar, Minnesota
Non-Major Debt Service Funds
Combined Schedule of Revenues, Expenditures, and Changes in Fund Balances
For the Year Ended December 31, 2015

	Airport G.O. Revenue Bond	Tax Increment Bonds	Total Debt Service Funds
REVENUES			
Tax Increment	\$ -	\$ 1,044	\$ 1,044
Investment Income	-	-	-
Market Value Increase (Decrease)	-	-	-
Miscellaneous	-	-	-
Total Revenues	<u>-</u>	<u>1,044</u>	<u>1,044</u>
EXPENDITURES			
Bond Principal Payments	140,000	-	140,000
Interest Payments	37,396	-	37,396
Other Charges	450	-	450
Total Expenditures	<u>177,846</u>	<u>-</u>	<u>177,846</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>(177,846)</u>	<u>1,044</u>	<u>(176,802)</u>
OTHER FINANCING SOURCES (USES)			
Transfers In	182,607	-	182,607
Transfers Out	-	-	-
Total Other Financing Sources (Uses)	<u>182,607</u>	<u>-</u>	<u>182,607</u>
Net Change in Fund Balances	4,761	1,044	5,805
Fund Balances - Beginning	<u>153,490</u>	<u>-</u>	<u>153,490</u>
Fund Balances - Ending	<u>\$ 158,251</u>	<u>\$ 1,044</u>	<u>\$ 159,295</u>

City of Willmar, Minnesota
Internal Service Funds
Combining Statement of Net Position
December 31, 2015

	Office Services
ASSETS	
Current Assets:	
Cash And Cash Equivalents	\$ 111
Investments	152,792
Accounts Receivable	532
Interest Receivable	598
Due From Component Unit	-
Intergovernmental Receivable	-
Due From Other Funds	-
Inventories - Merchandise For Resale	3,571
Prepaid Expenses	-
Amount To Be Provided	-
Total Current Assets	157,604
Noncurrent Assets:	
Capital Assets:	
Office Equipment	-
Less Accumulated Depreciation	-
Total Capital Assets (net of accumulated depreciation)	-
Total Assets	157,604
LIABILITIES	
Current Liabilities	
Accounts Payable	582
Due To Other Funds	-
Total Current Liabilities	582
NET POSITION	
Restricted Fund Balance-Inventories	3,571
Restricted Fund Balance-Prepays	-
Assigned Fund Balance	153,451
Assigned Fund Balance-Surplus Invested In Fixed Assets	-
Total Net Position	\$ 157,022

City of Willmar, Minnesota
Internal Service Funds
Combining Statement of Revenues, Expenses, and Changes in Fund Net Position
For the Year Ended December 31, 2015

	Office Services
Operating Revenues:	
Charges For Services	\$ 11,274
Total Operating Revenues	11,274
Operating Expenses:	
Cost of Materials Used:	
Inventory, January 1	4,024
Purchases	5,774
Total Available	9,798
Inventory, December 31	(3,571)
Total Cost of Materials Used	6,227
Other Services And Charges	9,910
Depreciation	-
Total Operating Expenses	16,137
Operating Income (Loss)	(4,863)
Nonoperating Revenues (Expenses):	
Interest On Investments	2,979
Market Value Increase/(Decrease)	3,483
Capital Asset Acquisition/(Disposal)	(550)
Total Nonoperating Revenues	5,912
Income (Loss) Before Contributions and Transfers	1,049
Operating Transfers In	-
Operating Transfers Out	-
Change in Net Position	1,049
Total Net Position - Beginning	155,973
Total Net Position - Ending	\$ 157,022

City of Willmar, Minnesota
Internal Service Funds
Combining Statement of Cash Flows
For the Year Ended December 31, 2015

	<u>Office Services</u>
CASH FLOWS FROM OPERATING ACTIVITIES:	
Receipts from Charges For Services	\$ 13,833
Payments For Purchases	(6,503)
Payments For Other Services and Charges	(8,571)
Liquidation of Liabilities	-
Net Cash Provided (Used) by Operating Activities	(1,241)
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:	
Transfer from Other Funds	-
Transfer to Other Funds	-
Net Cash Used in Noncapital and Related Financing Activities	-
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:	
Principal Payments on Long-Term Debt	-
Net Cash Used in Capital and Related Financing Activities	-
CASH FLOWS FROM INVESTING ACTIVITIES:	
Principal Collected on Loan	-
Proceeds from Sales and Maturities of Investments	-
Purchase of Investments	(2,000)
Interest and Dividends Received	2,936
Net Cash Provided (Used) from Investing Activities	936
Net Increase (Decrease) in Cash and Cash Equivalents	(305)
Cash and Cash Equivalents - Beginning	416
Cash and Cash Equivalents - Ending	\$ 111
Reconciliation of Operating Income to Net Cash Provided (Used) by Operating Activities:	
Operating Income (Loss)	\$ (4,863)
Adjustments to Reconcile Operating Income from to Net Cash Provided (Used) by Operating Activities:	
Depreciation	-
Change in Assets and Liabilities:	
(Increase) Decrease in Accounts Receivable	2,560
(Increase) Decrease in Prepaid Expenses	838
(Increase) Decrease in Due From Other Funds	-
(Increase) Decrease in Due From Component Units	-
(Increase) Decrease in Inventories	452
Increase (Decrease) in Accounts Payable	(228)
Increase (Decrease) in Due to Other Funds	-
Total Adjustments	3,622
Net Cash Provided (Used) by Operating Activities	\$ (1,241)

City of Willmar, Minnesota
Statement of Net Position
Fiduciary Funds - Agency Fund
December 31, 2015

	<u>Trust Fund</u>	<u>Agency Fund</u>	<u>Agency Fund</u>
	<u>Fire Insurance</u>	<u>Fire Department</u>	<u>Bioscience</u>
	<u>Escrow</u>	<u>Grant Fund</u>	<u>Grant Fund</u>
ASSETS			
Cash and Cash Equivalents	\$ 39,784	\$ (2,963)	\$ (2,011)
Accounts Receivable	-	-	2,011
Due From General Fund	-	2,963	-
Total Assets	<u>\$ 39,784</u>	<u>\$ -</u>	<u>\$ -</u>
LIABILITIES			
Deposits	<u>\$ 39,784</u>	<u>\$ -</u>	<u>\$ -</u>
Total Liabilities	<u>39,784</u>	<u>-</u>	<u>-</u>
NET POSITION			
Restricted	<u>-</u>	<u>-</u>	<u>-</u>
Total Net Position	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

City of Willmar, Minnesota
Statement of Changes in Net Position
Fiduciary Funds - Agency Funds
For the Year Ended December 31, 2015

	Fire Insurance Escrow	Fire Department Grant Fund	Bioscience Grant Fund
ADDITIONS			
Intergovernmental			
State Grant	\$ -	\$ -	\$ -
Service Charges			
Miscellaneous	-	-	-
Miscellaneous			
Insurance Reimbursement	12,149	-	2,011
Total Additions	<u>12,149</u>	<u>-</u>	<u>2,011</u>
DEDUCTIONS			
Other Services			
Other Services	12,149	-	-
Other Charges			
Insurance and Bonds	-	-	2,011
End-Use Grant	-	-	-
Total Deductions	<u>12,149</u>	<u>-</u>	<u>2,011</u>
Change in Net Position	-	-	-
Net Position - Beginning	<u>-</u>	<u>-</u>	<u>-</u>
Net Position - Ending	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

CITY OF WILLMAR, MINNESOTA

STATISTICAL SECTION

City of Willmar, Minnesota

Capital Assets Used in the Operation of Governmental Funds

Comparative Schedules By Source*

December 31, 2015 and 2014

	<u>2014</u>	<u>2015</u>
Governmental Funds Capital Assets:		
Land	\$ 8,557,673	\$ 8,585,806
Buildings and Structures	13,040,183	13,176,273
Furniture and Equipment	2,774,906	3,025,874
Machinery and Auto Equipment	8,721,534	9,060,641
Other Improvements	<u>118,954,636</u>	<u>119,258,648</u>
Total Governmental Funds Capital Assets	<u>\$ 152,048,932</u>	<u>\$ 153,107,242</u>
Investments in Governmental Funds Capital Assets By Source:		
General Fund	\$ 127,260,708	\$ 128,145,917
Special Revenue Fund	24,788,224	24,961,325
Capital Projects Funds	<u>-</u>	<u>-</u>
Total Governmental Funds Capital Assets	<u>\$ 152,048,932</u>	<u>\$ 153,107,242</u>

*This schedule presents only the capital asset balances related to governmental funds. Accordingly, the capital assets reported in internal service funds are excluded from the above amounts. Generally, the capital assets of internal service funds are included as governmental activities in the statement of net assets.

City of Willmar, Minnesota
Capital Assets Used in the Operation of Governmental Funds
Schedule of Changes By Function and Activity*
For the Fiscal Year Ended December 31, 2015

FIXED ASSETS-2015	Governmental Funds Capital Assets			Governmental Funds Capital Assets
	<u>01/01/2015</u>	<u>Additions</u>	<u>Deductions</u>	<u>12/31/2015</u>
<u>GENERAL GOVERNMENT</u>				
Mayor & Council	\$ 20,743	\$ -	\$ -	\$ 20,743
Community Development	240,572	-	-	240,572
City Clerk-Treasurer	-	-	-	-
Assessing	5,325	-	-	5,325
Accounting	-	-	-	-
City Hall	810,653	-	-	810,653
Data Processing	392,946	69,356	36,607	425,695
Elections	83,370	-	-	83,370
Non-Departmental	164,893	18,632	-	183,525
Industrial Development	1,102,281	-	-	1,102,281
Total	<u>2,820,783</u>	<u>87,988</u>	<u>36,607</u>	<u>2,872,164</u>
<u>PUBLIC SAFETY</u>				
Police Dept.	644,589	100,005	85,700	658,894
Trust & Agency K-9	-	-	-	-
Fire Dept.	3,752,935	-	-	3,752,935
Public Parking	631,870	-	-	631,870
Total	<u>5,029,394</u>	<u>100,005</u>	<u>85,700</u>	<u>5,043,699</u>
<u>PUBLIC WORKS</u>				
Engineering	208,601	-	-	208,601
Public Works	110,950,749	722,688	587,991	111,085,446
Airport	23,685,943	173,101	-	23,859,044
Transit	-	-	-	-
Total	<u>134,845,293</u>	<u>895,789</u>	<u>587,991</u>	<u>135,153,091</u>
<u>CULTURE & RECREATION</u>				
Auditorium	534,847	22,727	-	557,574
Buildings & Grounds	952,141	251,813	-	1,203,954
Leisure Services	80,133	75,107	4,107	151,133
Civic Center	4,817,385	370,084	85,248	5,102,221
Community Center	494,032	-	-	494,032
Aquatic Center	2,003,972	54,450	-	2,058,422
WRAC-8	318,448	-	-	318,448
C.V.B.	-	-	-	-
Library	152,504	-	-	152,504
Total	<u>9,353,462</u>	<u>774,181</u>	<u>89,355</u>	<u>10,038,288</u>
GRAND TOTAL	<u>\$ 152,048,932</u>	<u>\$ 1,857,963</u>	<u>\$ 799,653</u>	<u>\$ 153,107,242</u>

*This schedule presents only the capital asset balances related to governmental funds. Accordingly, the capital assets reported in internal service funds are excluded from the above amounts. Generally, the capital assets of internal service funds are included as governmental activities in the statement of net assets.

City of Willmar, Minnesota
Capital Assets Used in the Operation of Governmental Funds
Schedule By Function and Activity*
December 31, 2015

FIXED ASSETS-2015	Total	Land	Buildings/ Structures	Furniture/ Equipment	Machinery/ Auto	Other Improvements
GENERAL GOVERNMENT						
Mayor & Council	\$ 20,743	\$ -	\$ -	\$ 20,743	\$ -	\$ -
Community Development	240,572	174,960	-	-	65,612	-
City Clerk-Treasurer	-	-	-	-	-	-
Assessing	5,325	-	-	-	-	5,325
Accounting	-	-	-	-	-	-
City Hall	810,653	40,000	746,705	-	-	23,948
Data Processing	425,695	-	22,961	278,229	-	124,505
Elections	83,370	-	-	83,370	-	-
Non-Departmental	183,525	-	-	183,525	-	-
Industrial Development	1,102,281	1,102,281	-	-	-	-
Total	<u>2,872,164</u>	<u>1,317,241</u>	<u>769,666</u>	<u>565,867</u>	<u>65,612</u>	<u>153,778</u>
PUBLIC SAFETY						
Police Dept.	658,894	-	-	80,629	565,065	13,200
Trust & Agency K-9	-	-	-	-	-	-
Fire Dept.	3,752,935	163,547	631,019	490,384	2,419,669	48,316
Public Parking	631,870	631,870	-	-	-	-
Total	<u>5,043,699</u>	<u>795,417</u>	<u>631,019</u>	<u>571,013</u>	<u>2,984,734</u>	<u>61,516</u>
PUBLIC WORKS						
Engineering	208,601	-	-	77,699	93,388	37,514
Public Works	111,085,446	1,923,271	1,408,454	392,251	5,483,128	101,878,342
Airport	23,859,044	4,236,165	3,961,108	17,663	23,533	15,620,575
Transit	-	-	-	-	-	-
Total	<u>135,153,091</u>	<u>6,159,436</u>	<u>5,369,562</u>	<u>487,613</u>	<u>5,600,049</u>	<u>117,536,431</u>
CULTURE & RECREATION						
Auditorium	557,574	-	530,978	14,596	-	12,000
Buildings & Grounds	1,203,954	112,405	14,169	376,630	6,950	693,800
Leisure Services	151,133	14,900	11,660	29,232	-	95,341
Civic Center	5,102,221	23,572	3,801,244	424,851	397,974	454,580
Community Center	494,032	87,635	316,409	10,570	5,321	74,097
Aquatic Center	2,058,422	75,200	1,483,603	322,514	-	177,105
WRAC-8	318,448	-	95,461	222,987	-	-
C.V.B	-	-	-	-	-	-
Library	152,504	-	152,504	-	-	-
Total	<u>10,038,288</u>	<u>313,712</u>	<u>6,406,028</u>	<u>1,401,380</u>	<u>410,245</u>	<u>1,506,923</u>
GRAND TOTAL	<u>\$ 153,107,242</u>	<u>\$ 8,585,806</u>	<u>\$ 13,176,275</u>	<u>\$ 3,025,873</u>	<u>\$ 9,060,640</u>	<u>\$ 119,258,648</u>

*This schedule presents only the capital asset balances related to governmental funds. Accordingly, the capital assets reported in internal service funds are excluded from the above amounts. Generally, the capital assets of internal service funds are included as governmental activities in the statement of net assets.

CITY OF WILLMAR, MINNESOTA

GOVERNMENT-WIDE EXPENSES BY FUNCTION

Years 2006 Through 2015

<u>Fiscal Year</u>	<u>General Government</u>	<u>Public Safety</u>	<u>Public Works</u>	<u>Miscellaneous</u>	<u>Culture & Recreation</u>	<u>Debt Service</u>	<u>Waste Treatment</u>	<u>Office Services</u>	<u>Public Improvement Revolv Loans</u>	<u>Total</u>
2006	\$ 2,638,867	\$ 3,890,662	\$ 2,865,920	\$ 14,431,623	\$ 1,732,007	\$ 2,317,583	\$ 2,263,868	\$ 21,558	\$ -	\$ 30,162,088
2007	\$ 2,841,646	\$ 4,075,315	\$ 2,858,588	\$ 11,310,300	\$ 1,973,936	\$ 5,485,266	\$ 2,396,676	\$ 26,366	\$ -	\$ 30,968,093
2008	\$ 3,120,895	\$ 5,483,622	\$ 3,174,692	\$ 4,778,060	\$ 2,023,979	\$ 2,120,587	\$ 2,775,907	\$ 27,311	\$ -	\$ 23,505,053
2009	\$ 3,190,772	\$ 4,451,561	\$ 2,992,636	\$ 3,277,484	\$ 2,213,398	\$ 2,354,859	\$ 2,851,067	\$ 21,458	\$ -	\$ 21,353,235
2010	\$ 3,207,918	\$ 4,552,433	\$ 3,133,761	\$ 4,000,966	\$ 2,167,668	\$ 2,455,304	\$ 4,854,543	\$ 22,486	\$ -	\$ 24,395,079
2011	\$ 2,917,909	\$ 4,666,965	\$ 7,367,466	\$ 665,894	\$ 2,489,029	\$ 413,242	\$ 6,952,251	\$ 18,366	\$ -	\$ 25,491,122
2012	\$ 3,561,177	\$ 4,491,386	\$ 7,629,637	\$ 61,642	\$ 2,333,523	\$ 404,292	\$ 6,870,154	\$ 19,924	\$ -	\$ 25,371,735
2013	\$ 3,789,359	\$ 4,721,161	\$ 6,342,972	\$ 38,864	\$ 2,476,352	\$ 369,360	\$ 6,734,381	\$ 17,816	\$ -	\$ 24,490,265
2014	\$ 4,411,086	\$ 4,725,380	\$ 7,506,805	\$ 863,301	\$ 2,344,720	\$ 307,220	\$ 6,749,481	\$ 18,283	\$ -	\$ 26,926,276
2015	\$ 4,052,775	\$ 5,055,428	\$ 6,949,073	\$ 896,033	\$ 2,441,662	\$ 297,324	\$ 6,773,721	\$ 16,137	\$ -	\$ 26,482,153

CITY OF WILLMAR, MINNESOTA

GOVERNMENT-WIDE REVENUES

Years 2006 through 2015

<u>Fiscal Year</u>	<u>Program Revenues</u>	<u>General Revenues</u>		<u>Total</u>
	<u>Charges For Services</u>	<u>Taxes</u>	<u>Miscellaneous Revenue</u>	
2006	\$ 3,722,861	\$ 4,215,909	\$ 16,049,775	\$ 23,988,545
2007	\$ 4,088,622	\$ 4,781,966	\$ 13,291,133	\$ 22,161,721
2008	\$ 6,139,089	\$ 5,497,952	\$ 9,493,609	\$ 21,130,650
2009	\$ 5,164,337	\$ 5,687,570	\$ 8,635,280	\$ 19,487,187
2010	\$ 5,999,445	\$ 5,531,315	\$ 9,728,257	\$ 21,259,017
2011	\$ 7,119,338	\$ 5,937,945	\$ 7,987,977	\$ 21,045,260
2012	\$ 8,216,270	\$ 6,556,909	\$ 5,618,843	\$ 20,392,022
2013	\$ 9,122,485	\$ 4,551,582	\$ 2,948,145	\$ 16,622,212
2014	\$ 10,579,467	\$ 4,582,848	\$ 8,284,427	\$ 23,446,742
2015	\$ 10,662,682	\$ 4,999,764	\$ 10,013,016	\$ 25,675,462

CITY OF WILLMAR, MINNESOTA

GENERAL GOVERNMENTAL EXPENDITURES BY FUNCTION

Years 2006 Through 2015

<u>Fiscal Year</u>	<u>General Government</u>	<u>Public Safety</u>	<u>Public Works</u>	<u>Miscellaneous</u>	<u>Culture & Recreation</u>	<u>Debt Service</u>	<u>Total</u>
2006	\$ 2,638,867	\$ 3,890,662	\$ 2,865,920	\$ 11,675,212	\$ 1,732,007	\$ -	\$ 22,802,668
2007	\$ 2,841,646	\$ 4,075,315	\$ 2,858,588	\$ 8,629,657	\$ 1,973,936	\$ -	\$ 20,379,142
2008	\$ 3,120,895	\$ 5,483,622	\$ 3,174,692	\$ 6,898,647	\$ 2,023,979	\$ -	\$ 20,701,835
2009	\$ 3,190,772	\$ 4,451,561	\$ 2,992,636	\$ 5,632,343	\$ 2,213,398	\$ -	\$ 18,480,710
2010	\$ 3,207,918	\$ 4,552,433	\$ 3,133,761	\$ 6,456,270	\$ 2,167,668	\$ -	\$ 19,518,050
2011	\$ 3,418,244	\$ 4,405,813	\$ 3,002,099	\$ 6,333,895	\$ 2,124,155	\$ -	\$ 19,284,206
2012	\$ 3,514,064	\$ 4,247,132	\$ 2,726,069	\$ 5,786,080	\$ 2,098,772	\$ -	\$ 18,372,117
2013	\$ 3,744,641	\$ 4,497,748	\$ 2,735,734	\$ 7,978,526	\$ 2,238,245	\$ -	\$ 21,194,894
2014	\$ 3,955,656	\$ 4,468,517	\$ 3,148,422	\$ 9,527,501	\$ 2,095,665	\$ -	\$ 23,195,761
2015	\$ 3,800,646	\$ 4,687,727	\$ 3,149,546	\$ 10,166,863	\$ 2,172,120	\$ -	\$ 23,976,902

CITY OF WILLMAR, MINNESOTA

GENERAL GOVERNMENTAL REVENUES BY SOURCE

Years 2006 Through 2015

<u>Fiscal Year</u>	<u>Taxes</u>	<u>Licenses and Permits</u>	<u>Intergovernmental Revenues</u>	<u>Charges for Services</u>	<u>Fines and Forfeitures</u>	<u>Miscellaneous Revenue</u>	<u>Total</u>
2006	\$ 4,215,909	\$ 1,049,922	\$ 8,496,439	\$ 724,172	\$ 276,797	\$ 12,494,942	\$ 27,258,181
2007	\$ 4,781,966	\$ 454,878	\$ 7,177,007	\$ 864,241	\$ 259,559	\$ 9,443,920	\$ 22,981,571
2008	\$ 5,497,952	\$ 1,454,324	\$ 6,887,102	\$ 886,291	\$ 236,776	\$ 3,941,369	\$ 18,903,814
2009	\$ 5,687,570	\$ 447,306	\$ 7,142,387	\$ 919,809	\$ 188,957	\$ 3,397,091	\$ 17,783,120
2010	\$ 5,531,315	\$ 382,526	\$ 6,465,918	\$ 1,283,366	\$ 168,716	\$ 3,087,542	\$ 16,919,383
2011	\$ 5,937,945	\$ 297,119	\$ 6,493,563	\$ 957,293	\$ 163,098	\$ 3,995,684	\$ 17,844,702
2012	\$ 6,556,909	\$ 293,104	\$ 5,116,594	\$ 899,220	\$ 153,648	\$ 3,064,880	\$ 16,084,355
2013	\$ 4,551,582	\$ 542,406	\$ 7,155,696	\$ 941,224	\$ 153,774	\$ 502,949	\$ 13,847,631
2014	\$ 4,582,848	\$ 544,182	\$ 6,325,521	\$ 971,092	\$ 167,157	\$ 4,944,871	\$ 17,535,671
2015	\$ 4,999,764	\$ 474,907	\$ 7,521,732	\$ 1,002,048	\$ 189,682	\$ 2,970,082	\$ 17,158,215

CITY OF WILLMAR, MINNESOTA

PROPERTY TAX LEVIES AND COLLECTIONS

Years 2006 Through 2015

<u>Fiscal Year</u>	<u>Total Tax Levy</u>	<u>Current Tax Collections</u>	<u>Per Cent Of Levy Collected</u>	<u>Delinquent Tax Collections</u>	<u>Total Tax Collections</u>	<u>Collections As Per Cent of Current Levy</u>	<u>Outstanding Delinquent Taxes</u>	<u>Delinquent Taxes as Per Cent of Current Levy</u>
2006	2,335,677	2,294,467	98.24%	35,021	2,329,488	99.74%	60,889	2.61%
2007	2,806,995	2,755,905	98.18%	49,481	2,805,386	99.94%	66,336	2.36%
2008	3,383,646	3,304,665	98.18%	49,576	3,354,241	99.94%	97,374	2.88%
2009	3,525,325	3,440,974	97.61%	64,902	3,505,876	99.45%	114,055	3.24%
2010	3,668,705	3,296,429	89.85%	72,658	3,369,087	91.83%	133,513	3.64%
2011	3,796,734	3,450,982	90.89%	111,257	3,562,239	93.82%	87,859	2.31%
2012	3,992,734	3,899,155	97.66%	66,276	3,965,431	99.32%	115,222	2.89%
2013	4,140,118	4,043,802	97.67%	83,792	4,127,594	99.70%	119,118	2.88%
2014	4,139,734	4,046,221	97.74%	84,538	4,130,759	99.78%	52,084	1.26%
2015	4,451,028	4,373,956	98.27%	98,147	4,472,103	100.47%	93,024	2.09%

CITY OF WILLMAR, MINNESOTA

TAX CAPACITIES AND ESTIMATED MARKET VALUE OF TAXABLE PROPERTY

YEARS 2006 THROUGH 2015

	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>
Population (*Census)	18,757	18,757	18,757	18,757
REAL PROPERTY				
Tax Capacity	9,664,031	10,947,806	12,005,028	12,526,714
Less: Tax Increment Districts -				
Highland #91	0	0	0	0
Center City #92	0	0	0	0
Theatre & Hotel #93	0	0	0	0
Shared Health #94	0	0	0	0
Phoenix #95	12,538	13,697	15,031	15,031
Somody #96	0	0	0	0
Accrupress #97	0	0	0	0
Brinton #98	0	0	0	0
Jennie-O #99	0	0	0	0
Holiday Inn #01	0	0	0	0
Bethesda #02	0	0	0	0
West Central Steel #03	0	0	0	0
Coborns #04	0	0	0	0
Relco #05	15,016	15,874	27,154	0
Lakewood #06	5,414	6,262	7,382	7,834
Jennie-O (2) #07	0	0	0	0
JOBZ	30,260	61,393	82,927	99,310
Net Tax Capacity	9,600,803	10,850,580	11,872,534	12,404,539
Estimated Market Value	806,284,500	904,555,700	983,810,800	1,020,849,500
PERSONAL PROPERTY				
Tax Capacity	90,344	104,040	110,372	112,608
Estimated Market Value	4,696,500	5,396,500	5,921,300	6,095,700
TOTAL REAL AND PERSONAL PROPERTY				
Tax Capacity	9,691,147	10,954,620	11,982,906	12,517,147
Estimated Market Value	810,981,000	909,952,200	989,732,100	1,026,945,200
PERCENT OF TAX CAPACITY TO ESTIMATED MARKET VALUE				
	0.01195	0.012039	0.012107	0.012189
PER CAPITA VALUATION				
Tax Capacity	517	584	639	667
Estimated Market Value	43,236	48,513	52,766	54,750
NET BONDED DEBT				
Net Bonded Debt per Capita	N/A	N/A	N/A	N/A
Net Bonded Debt per Tax Capacity	N/A	N/A	N/A	N/A

<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
19,610	19,610	19,694	19,694	19,694	19,694
12,830,579	12,975,909	11,959,117	12,120,212	12,093,317	12,546,465
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
15,031	15,031	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
7,834	7,834	0	0	0	0
0	0	0	0	0	1,506
113,205	118,210	143,402	181,069	181,807	181,807
12,694,509	12,834,834	11,815,715	11,939,143	11,911,510	12,363,152
1,044,367,400	1,055,031,300	1,065,852,600	1,064,093,500	1,054,462,700	1,094,771,600
113,796	129,053	131,992	137,153	140,199	146,908
6,201,500	6,969,200	7,150,300	7,407,100	7,581,400	7,977,200
12,808,305	12,963,887	11,947,707	12,076,296	12,051,709	12,510,060
1,050,568,900	1,062,000,500	1,073,002,900	1,071,500,600	1,062,044,100	1,102,748,800
0.012192	0.012207	0.011135	0.011270	0.011348	0.011344
653	661	607	613	612	635
53,573	54,156	54,484	54,407	53,927	55,994
N/A	N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A	N/A

CITY OF WILLMAR, MINNESOTA

TAX CAPACITY RATES

ALL OVERLAPPING GOVERNMENTS

Years 2006 Through 2015

A 10-YEAR COMPARISON OF TAX CAPACITY RATES

<u>Year Tax Due</u>	<u>City</u>	<u>School</u>	<u>*** County</u>	<u>H.R.A.</u>	<u>EDC/ Mid-MN Dev.</u>	<u>Total</u>
2006	24.10	23.31	64.22	1.19	1.64	114.46
2007	25.62	22.66	60.41	1.18	1.46	111.33
2008	28.23	20.23	56.71	1.18	1.32	107.67
2009	28.16	20.54	56.88	1.51	1.25	108.34
2010	28.64	19.84	53.36	1.32	1.16	104.32
2011	29.28	19.93	55.94	1.30	1.16	107.61
2012	33.42	22.35	60.66	1.41	1.22	119.06
2013	34.28	19.72	59.06	0.96	1.17	115.19
2014	34.35	12.61	56.40	1.39	1.11	105.86
2015	35.58	8.41	54.18	1.07	1.02	100.26

*** Includes Mid Minnesota Development Commission.

CITY OF WILLMAR, MINNESOTA

TAX LEVIES

ALL OVERLAPPING GOVERNMENTS

Years 2006 Through 2015

A 10-YEAR COMPARISON OF TAX CAPACITY LEVIES

<u>Year Tax Due</u>	<u>*City</u>	<u>School</u>	<u>Market Value Ref.</u>	<u>**County</u>	<u>H.R.A.</u>	<u>EDC/ Rural Dev. Fin. Auth.</u>	<u>Total</u>
2006	2,335,761	2,258,522	1,067,332	6,223,946	115,519	133,835	12,134,915
2007	2,806,902	2,483,193	1,183,484	6,617,795	129,265	133,865	13,354,504
2008	3,383,493	2,424,022	1,236,868	6,795,266	141,159	131,812	14,112,620
2009	3,525,204	2,571,272	1,724,036	7,145,914	188,884	129,302	15,284,612
2010	3,663,422	2,538,124	1,807,189	6,850,914	168,577	121,253	15,149,479
2011	3,755,160	2,555,586	1,840,022	7,199,752	166,953	121,945	15,639,418
2012	3,997,702	2,670,551	1,866,059	7,273,883	168,582	118,999	16,095,776
2013	4,139,754	2,381,446	1,670,118	7,158,587	168,585	114,846	15,633,336
2014	4,139,400	1,519,721	1,565,134	6,822,472	168,362	108,224	14,323,313
2015	4,450,579	1,052,346	1,649,161	6,800,969	133,733	104,834	14,191,622

* This Levy does not take into consideration the small reduction that results from agricultural property.

** Includes Mid Minnesota Development Commission.

CITY OF WILLMAR, MINNESOTA

PRINCIPAL TAXPAYERS

December 31, 2015

Taxpayer	Type of Business	Market Valuation Payable 2016	Total Tax
Mills Properties, Inc.	Auto Dealership	\$ 11,298,100	\$ 385,776
Affiliated Community Health	Medical Center	\$ 10,824,800	\$ 369,809
WalMart Stores, Inc.	Discount Retailer	\$ 10,270,200	\$ 353,152
RockStep Willmar, LLC	Shopping Center	\$ 9,327,800	\$ 320,634
Menard Inc.	Building Materials	\$ 8,772,100	\$ 301,458
Torgerson Properties, Inc.	Investment Company	\$ 8,321,600	\$ 284,671
BNSF Railway Company	Railroad	\$ 7,219,300	\$ 247,874
Willmar Ten Investors	Investment Company	\$ 6,865,000	\$ 229,441
Centerpoint Energy Minnegasco	Utility Company	\$ 5,569,800	\$ 189,714
Jennie-O Turkey Store, Inc.	Food Processing	\$ 5,432,300	\$ 186,136

CITY OF WILLMAR, MINNESOTA

SPECIAL ASSESSMENT BILLINGS AND COLLECTIONS

Year 2006 Through 2015

<u>Fiscal Year</u>	<u>Current Assessments Due</u>	<u>Current Assessments Collected</u>	<u>Percent of Collections To Amount Due</u>	<u>Total Outstanding Current and Delinquent Assessments</u>
2006	1,087,759	1,048,115	96.36%	50,385
2007	1,024,590	984,177	96.06%	45,782
2008	1,497,645	1,459,639	97.46%	50,876
2009	1,268,693	1,145,147	90.26%	135,323
2010	1,149,652	1,031,192	89.70%	217,417
2011	1,129,081	1,014,192	89.82%	265,294
2012	1,162,674	1,074,741	92.44%	291,365
2013	1,095,335	985,263	89.95%	355,375
2014	1,008,979	974,209	96.55%	361,233
2015	920,213	881,012	95.74%	369,448

NOTE: Special Assessments are certified to the County Auditor of Kandiyohi County for collection. Special Assessment Bonds are general obligation pursuant to M.S.A. Section 430.12

CITY OF WILLMAR, MINNESOTA

COMPUTATION OF LEGAL DEBT MARGIN

December 31, 2015

Legal Debt Limit and Margin

Legal Debt Limit (2% of Estimated Market Value \$1,102,748,800)	\$ 22,054,976
Less: Outstanding Debt Subject to Limit	\$ -
Legal Debt Margin as of December 31, 2014	\$ 22,054,976

General Obligation Debt Supported Solely by Taxes* \$ -

* Nothing subject to legal debt limit

CITY OF WILLMAR, MINNESOTA

MISCELLANEOUS STATISTICAL FACTS

Date of Incorporation	November 19, 1901
Date of Adoption of City Charter	November 5, 1968
Form of Government	Administrator
Fiscal Year Begins	January 1
Area - Acres (Land)	7,398
- Acres (Water)	1,229
Miles of Streets and Alleys:	
Streets -	
Paved	132.34
Sidewalks	65.00
Bike Paths	17.70
Building Permits	
Number of Permits Issued	
Year 2015	439
Year 2014	450
Year 2013	414
Year 2012	479
Year 2011	533
Year 2010	592
Year 2009	772
Year 2008	780
Year 2007	651
Year 2006	693
Estimated Construction Costs	
Year 2015	\$ 34,088,689
Year 2014	48,558,272
Year 2013	49,216,963
Year 2012	17,114,395
Year 2011	13,041,853
Year 2010	22,520,064
Year 2009	30,922,465
Year 2008	70,002,629
Year 2007	33,722,627
Year 2006	42,379,065
Year 2005	48,732,487

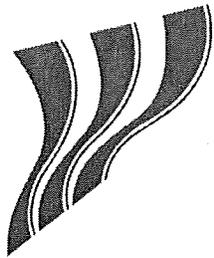
*Information obtained from various Departmental Reports

CITY OF WILLMAR, MINNESOTA

MISCELLANEOUS STATISTICAL FACTS

	<u>2015</u>	<u>2014</u>
Public Safety:		
Fire Protection:		
Number of Stations	1.00	1.00
Number of Employees (Admin. & Clerical)	2.80	2.80
Number of Volunteer Firefighters	38.00	33.00
Police Protection:		
Number of Stations	1.00	1.00
Number of Employees (Admin. & Clerical)	4.00	4.00
Number of Employees (Law Enforcement Officers)	32.00	32.00
Total Number of Employees	<u>78.80</u>	<u>73.80</u>
Leisure Services:		
Number of Full-Time Employees	6	7
Number of Part-Time Employees	120	213
Number of Wading Pools	0	0
Number of Outdoor Swimming Pools	1	1
Number of Shelters	30	30
Number of Skating Rinks	4	4
Number of Hockey Rinks	2	2
Indoor Rinks	2	2
Tennis Courts - Lighted	6	6
Non-Lighted	0	0
Shared-Lighted	12	12
Lighted Softball, Football, Baseball and Soccer Fields	7	7
Miles of Hiking and Bicycle Paths	Est. 16 Miles	Est. 16 Miles
Skate Board Parks	1	1
BMX Bike Tracks	0	0
18-Hole Frisbee Golf Course	1	1
Number of Parks	37	37
Park Acres	310	310
Nature Areas	4	4
Parking Lots (Central Business District):		
Parking Spaces On Streets	380	380
Parking Spaces Off Streets	417	417

*Information obtained from various Departmental Reports



CITY OF WILLMAR

Planning and Development Services
City Office Building
333 SW 6th Street
Willmar, MN 56201
320-235-8311

COUNCIL ACTION REQUEST

DATE: August 15, 2016

SUBJECT: Introduction of an Ordinance to Rezone ACMC parcels from R-2 (One and Two Family Residential) AND LB (Limited Business) to GB (General Business).

RECOMMENDATION: Staff recommends that the Ordinance be introduced for a public hearing on September 6, 2016.

BACKGROUND: ACMC proposes to construct a new surgery center on their campus (south of old Roosevelt School). They have several parcels and three different zones within their campus with the main ACMC clinic and existing surgery center being zoned GB. They wish for the new surgery center and remainder of the campus to also be GB for uniformity. The rezoning was approved by the Planning Commission.

FINANCIAL CONSIDERATION: N/A

LEGAL: See attached Ordinance.

DEPARTMENT/RESPONSIBLE PARTY: Megan M. DeSchepper, AICP, Planner/Airport Manager, Planning and Development Services.

ORDINANCE NO. _____

AN ORDINANCE AMENDING MUNICIPAL ORDINANCE NO. 1060,
THE WILLMAR ZONING ORDINANCE

The City of Willmar does ordain as follows:

SECTION 1. Zoning Change. The Zoning Ordinance and Zoning Map for the City of Willmar are hereby amended to rezone the following property from R-2 (One and Two Family Residential) and LB (Limited Business) to GB (General Business):

The West 372.00 feet of the East 782.00 feet of the North 855.60 feet of the Northeast $\frac{1}{4}$ of the Northeast $\frac{1}{4}$ of Section 22, Township 119, Range 35, lying South of WASHINGTON SCHOOL, as public record Kandiyohi County, Minnesota, and South of Lot 14 of the SUBDIVISION OF PART OF THE NORTH HALF OF THE NE $\frac{1}{4}$ SECTION 22, Township 119N, Range 35W, as of public record Kandiyohi County, Minnesota.

And also Lot 13 of the subdivision of Part of the North $\frac{1}{2}$ of the Northeast $\frac{1}{4}$, Section 22, Township 119, Range 35, except that part platted as Washington School Addition. And also that part of said WASHINGTON SCHOOL ADDITION described as follows: Beginning at the intersection of the North line of Lot 13 of said SUBDIVISION OF PART OF THE NORTH HALF OF THE NE $\frac{1}{4}$ SECTION 22, Township 119N, Range 35W, and the West line of said WASHINGTON SCHOOL ADDITION; thence East on the Easterly Extension of the North line of said Lot 13, a distance of 50.00 feet; thence South parallel with the West line of said WASHINGTON SCHOOL ADDITION, to the South line of said WASHINGTON SCHOOL ADDITION; thence West along last said South line, to the West line of said WASHINGTON SCHOOL ADDITION; thence North along last said West line to the point of beginning.

AND

The West 290 feet of Washington School Addition, EXCEPT the Westerly 50 feet of the Southerly 170 feet thereof.

AND

Lot 14 of Subdivision of the North Half of the NE $\frac{1}{4}$ of Section 22, Township 119, Range 35, excepting there Easterly 152 feet thereof, Kandiyohi County, Minnesota.

SECTION 2. Effective Date. This Ordinance shall be effective from and after its adoption and second publication.

This Ordinance introduced by Council Member: _____

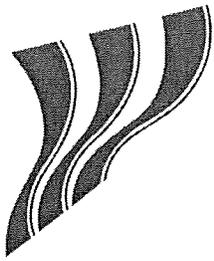
This Ordinance introduced on: _____

This Ordinance published on: _____

This Ordinance given a hearing on: _____

This Ordinance adopted on: _____

This Ordinance published on: _____



CITY OF WILLMAR

**Planning and Development Services
City Office Building
333 SW 6th Street
Willmar, MN 56201
320-235-8311**

COUNCIL ACTION REQUEST

DATE: August 15, 2016

SUBJECT: Preliminary/Final Plat ACMC Common Interest Community

RECOMMENDATION: Staff recommends the City Council approve the preliminary/final plat.

BACKGROUND: The subdivision is a replat of four existing parcels into two lots and two outlots for the future development of a new surgery center and associated parking, access, and stormwater ponding. They are attempting to clean up the west half of the campus and allows for shared drives, parking, and stormwater for the various owners/entities on campus. The Planning Commission approved the plat with the conditions regarding utility easements, stormwater provisions, water mains, and the covenants/declarations that will dictate the common areas in the outlots.

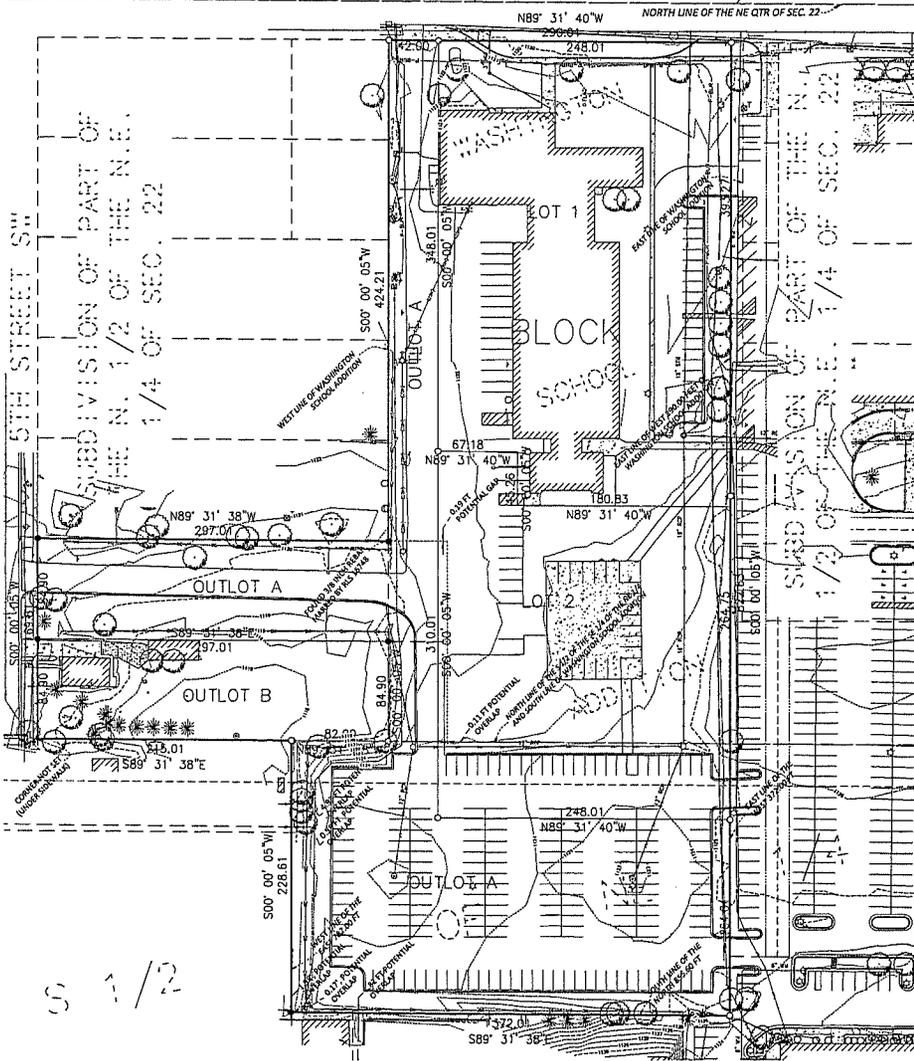
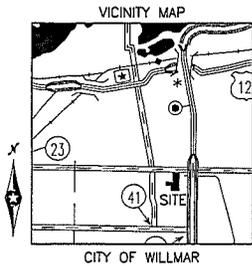
FINANCIAL CONSIDERATION: N/A

LEGAL: part of NE $\frac{1}{4}$ of NE $\frac{1}{4}$ Section 22, Township 119, Range 35; And W 290' of Washington School, EXCEPT the W 50' of S 170'; AND Lot 14 of Subdivision of the NE $\frac{1}{2}$ or NE $\frac{1}{4}$ Section 22, Township 119, Range 35 excepting therefrom E 152' (see file for complete legal).

DEPARTMENT/RESPONSIBLE PARTY: Megan M. DeSchepper, AICP, Planner/Airport Manager.

PRELIMINARY PLAT COMMON INTEREST COMMUNITY NO. XXX AFFILIATED COMMUNITY MEDICAL CENTERS

WILLMAR AVE. SW (COUNTY ROAD 23)



Owners:

- Block 1, Lot 1
Affiliated Community Medical Center, P.A.
- Block 1, Lot 2
Affiliated Community Medical Center, P.A.
- Outlot A
Affiliated Community Medical Center, P.A.
Affiliated Community Health Network, Inc.
- Outlot B
Affiliated Community Medical Centers, P.A.

Subdivider:

- Affiliated Community Medical Center, P.A.
and
Affiliated Community Health Network, Inc.

Surveyor:

Dean Dierbeck
SRF Consulting Group, Inc.
One Carlson Parkway, Ste 150
Minneapolis, MN 55447
763-475-0010

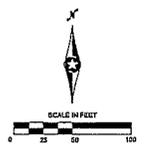
Site Acreage:

Overall Site	Acre:	7.06
	Sq. Ft.	307,740
Lot 1 Block 1	Acre:	2.17
	Sq. Ft.	94,490
Lot 2 Block 1:	Acre:	1.57
	Sq. Ft.	68,699
Outlot A:	Acre:	2.74
	Sq. Ft.	119,335
Outlot B:	Acre:	0.58
	Sq. Ft.	25,216

Prepared: July 25, 2016

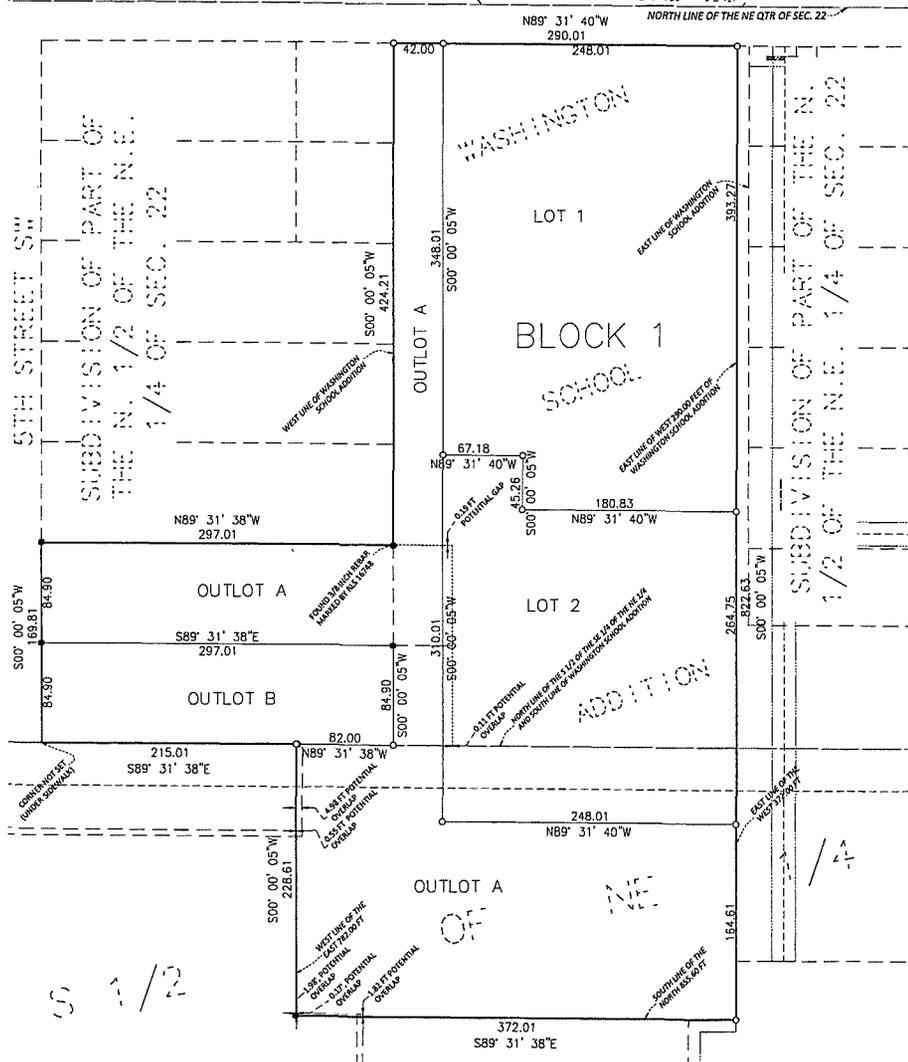
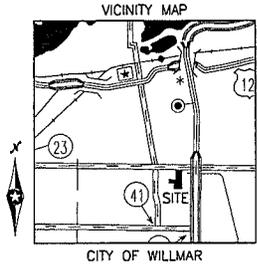
THE EAST LINE OF THE NE 1/4 OF THE NE 1/4 OF SECTION 22, TOWNSHIP 119, RANGE 35 HAS AN ASSUMED BEARING OF S00°00'05"W

- DENOTES 1/2 INCH BY 14" IRON PIPE MONUMENT SET AND MARKED BY REGISTRATION NO. 16679
- DENOTES FOUND IRON MONUMENT MARKED RLS 13075 (UNLESS NOTED OTHERWISE)



COMMON INTEREST COMMUNITY NO. XXX AFFILIATED COMMUNITY MEDICAL CENTERS

WILLMAR AVE. SW (COUNTY ROAD 23)



THE EAST LINE OF THE NE 1/4 OF THE NE 1/4 OF SECTION 22, TOWNSHIP 119, RANGE 35 HAS AN ASSUMED BEARING OF S00°00'05"W

- DENOTES 1/2 INCH BY 14" IRON PIPE MONUMENT SET AND MARKED BY REGISTRATION NO. 16679
- DENOTES FOUND IRON MONUMENT MARKED RLS 13075 (UNLESS NOTED OTHERWISE)



I, Dean Dusheck, do hereby certify that the work was undertaken by, or reviewed and approved, by me for this CIC Plat of COMMON INTEREST COMMUNITY NO. XXX, AFFILIATED COMMUNITY MEDICAL CENTERS, being located upon:

The West 372.00 feet of the East 782.00 feet of the North 855.60 feet of the Northeast 1/4 of the Northeast 1/4 of Section 22, Township 119, Range 35, lying South of WASHINGTON SCHOOL, as of public record Kandiyohi County, Minnesota, and South of Lot 14 of the SUBDIVISION OF PART OF THE NORTH HALF OF THE NE 1/4 SECTION 22, Township 119N, Range 35W, as of public record Kandiyohi County, Minnesota.

And also Lot 13 of the Subdivision of Part of the North 1/2 of the Northeast 1/4, Section 22, Township 119, Range 35, except that part platted as Washington School Addition. And also that part of said WASHINGTON SCHOOL ADDITION described as follows: Beginning at the intersection of the North line of Lot 13 of said SUBDIVISION OF PART OF THE NORTH HALF OF THE NE 1/4 SECTION 22, Township 119N, Range 35W, and the West line of said WASHINGTON SCHOOL ADDITION; thence East on the Easterly Extension of the North line of said Lot 13, a distance of 50.00 feet; thence South parallel with the West line of said WASHINGTON SCHOOL ADDITION, to the South line of said WASHINGTON SCHOOL ADDITION; thence West along last said South line, to the West line of said WASHINGTON SCHOOL ADDITION; thence North along last said West line to the point of beginning.

AND

The West 290 feet of Washington School Addition, EXCEPT the Westerly 50 feet of the Southerly 170 feet thereof.

AND

Lot 14 of Subdivision of the North Half of the NE 1/4 of Section 22, Township 119, Range 35, excepting therefrom the Easterly 152 feet thereof, Kandiyohi County, Minnesota

And fully and accurately depicts all information required by Minnesota Statutes, Section 515B.2-1101(c), clauses XXX

Dated this ____ day of _____.

Dean Dusheck, Land Surveyor
Minnesota License No. 16679

NOTARY PUBLIC:
State of Minnesota
County of _____

The foregoing instrument was acknowledged before me the ____ day of _____, by Dean Dusheck.

Notary Public, _____
My Commission Expires _____

Pursuant to Minnesota Statutes, Section 515B.1-116(c) and Section 272.12, taxes payable in the year _____, on real estate hereinbefore described, have been paid; there are no delinquent taxes and mnfrnt entered, on this ____ day of _____.

By _____, Deputy

Pursuant to Minnesota Statutes, Section 389.09, Subd. 2, this CIC Plat has been reviewed and is approved this ____ day of _____.

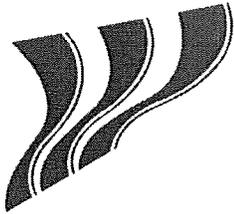
Kandiyohi County Surveyor _____

This CIC Plat is part of the CIC Declaration recorded as Document No. _____ on this ____ day of _____.

Kandiyohi County Recorder _____

DRAFT





WILLMAR

City Clerk-Treasurer

**City Office Building
333 SW 6th Street
Willmar, MN 56201
Main Number 320-214-5166
Fax Number 320-235-4917**

COUNCIL ACTION REQUEST

DATE: August 15, 2016

SUBJECT: Special Assessment Hearing for Unpaid Weed/Grass Mowing Removal

RECOMMENDATION: It is respectfully recommended the City Council approve the following:

Set Hearing for 7:02 p.m. on September 6, 2016, for the Special Assessment Hearing for Unpaid Weed/Grass Mowing Removal.

BACKGROUND:

Pursuant to Willmar Municipal Code, Chapter 9, Article III concerning the cutting of weeds or grass, and in the case of noncompliance, such work to be performed by the City or its agent, the costs thereof can be certified as a special assessment against the property concerned, and

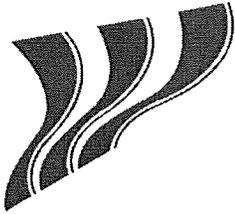
Notice will be given that the City Council of the City of Willmar, Minnesota, will meet on the 6th day of September 2016, at 7:01 p.m. to consider objections to the proposed assessment for the mowing cost incurred on the below-listed property owners.

95-470-0070	Jennifer H. Brown	718 4 th Street SE	\$152.32
95-280-2060	Minnesota Housing Finance Agency c/o US Bank National Association	922 2 nd St SW	\$163.01
95-320-0410	James F. Getzkow	500 13 th St SW	\$189.72
95-006-1610	HSBC Bank USA NA Trustee c/o Select Portfolio Services, Inc.	602 2 nd Street SW	\$191.07
95-009-1030	JP Morgan Chase Bank, N.A.	1115 Campbell Ave NW	\$163.01
95-006-3420	David Kulzer	707 8 th St SW	\$152.32
95-665-0260	Corey A. Marthaller	1101 Olena Ave SE	\$163.01
95-820-0510	Francisco A. & Alice E. Munoz	836 Olaf Ave NW	\$191.07
95-740-2130	Christopher A. & Jasmine Perry	605 2 nd St SE	\$163.01
95-006-0470	U.S. Bank Trust, Trustee for LSF9 Master Participation Trust	521 8 th St SW	\$152.32
95-914-2080	Tyson & Sarah-Reuer	802 Mary Ave SE	\$191.07
95-250-0900	Shane M. Vanhove	936 3 rd St SE	\$273.64
95-715-0750	Nathan Pitt	2200 23 rd St SW	\$209.77

FINANCIAL CONSIDERATION: \$2,355.34

LEGAL:

Department/Responsible Party: Kevin J. Halliday, City Clerk-Treasurer



WILLMAR

City Clerk-Treasurer

**City Office Building
333 SW 6th Street
Willmar, MN 56201
Main Number 320-214-5166
Fax Number 320-235-4917**

COUNCIL ACTION REQUEST

DATE: August 15, 2016

SUBJECT: Special Assessment Hearing for Unpaid Nuisances In General

RECOMMENDATION: It is respectfully recommended the City Council approve the following:

Set Hearing for 7:03 p.m. on September 6, 2016, for the Special Assessment Hearing for Unpaid Nuisance In General, Duties, Authority of Building Inspector.

BACKGROUND:

Pursuant to Willmar Municipal Code, Chapter 9, Article I concerning the boarding up and securing of an inhabitable building, such work to be performed by the City or its agent, the costs thereof can be certified as a special assessment against the property concerned, and

Notice will be given that the City Council of the City of Willmar, Minnesota, will meet on the 6th day of September 2016, at 7:02 p.m. to consider objections to the proposed assessment for the boarding up and securing of an inhabitable building on the below-listed property owners.

95-820-0510	Francisco A. & Alice E. Munoz	836 Olaf Ave NW	\$157.61
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FINANCIAL CONSIDERATION: \$157.61

LEGAL:

Department/Responsible Party: Kevin J. Halliday, City Clerk-Treasurer