

CITY OF WILLMAR, MINNESOTA  
REQUEST FOR COMMITTEE ACTION

Agenda Item Number: 4

Meeting Date:

Attachments: Yes X No

CITY COUNCIL ACTION

Date:

- Approved       Denied  
 Amended       Tabled  
 Other

\_\_\_\_\_  
\_\_\_\_\_

Originating Department: Willmar Police Department

Agenda Item: CenterPoint Energy Community Partnership Grant Application

**Recommended Action:** Request approval for the Willmar Police Department to submit a grant application to CenterPoint Energy. The CenterPoint Energy grant requires it be used for safety initiatives in the community and have a 50% match. Equipment identified for the grant include two replacement Automated External Defibrillators (AED's), two advanced first responder first aid kits for squad cars and DOT compliant traffic safety vests for all uniform personnel.

**Background/Summary:** CenterPoint Energy contacted the City of Willmar with the grant opportunity. If the grant is awarded, this would expedite the replacement of aging AED's in the squad cars (several are over 10 years old and no longer manufactured or can be repaired). It would also provide better first aid equipment for medical emergencies and provide updated & DOT compliant safety vests to all uniformed officers.

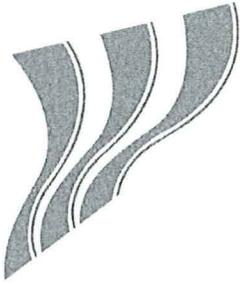
**Alternatives:** Decline the grant application and work to replace / update items from the department budget.

**Financial Considerations:** This grant requires a 50% match. The existing 2015 Willmar PD budget would be able to accommodate these expenses if the grant is awarded. If not awarded, would look at the 2016 budget for updates / replacement.

Preparer: Chief Jim Felt, Willmar Police

Signature:

Comments:



CITY OF WILLMAR, MINNESOTA  
REQUEST FOR COMMITTEE ACTION

Agenda Item Number: 5

Meeting Date:

Attachments:  Yes No

CITY COUNCIL ACTION

Date:

- |                                   |                                 |
|-----------------------------------|---------------------------------|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Denied |
| <input type="checkbox"/> Amended  | <input type="checkbox"/> Tabled |
| <input type="checkbox"/> Other    |                                 |

Originating Department: Fire Department

**Agenda Item:** Authorization to purchase an outdoor warning siren to replace the old Thunderbolt Siren located at 22<sup>nd</sup> Street SW and 15<sup>th</sup> Ave SW across from Taunton Stadium.

**Recommended Action:** Staff recommends purchasing a new Federal outdoor warning siren to replace the current one which is partially operational.

**Background/Summary:** The current siren has been in operation since 1971 and is only partially operational. Currently it still sounds when activated yet it does not rotate 360 degrees not allowing for proper notification of the surrounding area of approaching dangerous storms. This particular siren has required numerous repairs recently and due to its age parts are no longer available.

**Alternatives:**

1. Continue to use siren as it is until it completely stops working.

**Financial Considerations:** This siren was identified within the Capital Improvement Plan (CIP) for replacement in 2015. Therefore the cost to replace the siren was already approved within the 2015 CIP. Total replacement cost would be \$18,200.00

Preparer: Gary Hendrickson

Signature:

Comments:

# 2001-130 Siren

## Features

- **130 dB(C) output**
- **Directional, rotating siren for maximum coverage**
- **Three distinct warning signals**
- **Full battery operation or battery back-up**
- **Maintenance-free sealed bearing motors**
- **Weather-resistant coating**
- **Ideal for outdoor warning**
- **5-year limited warranty**



The Federal Signal 2001-130 public siren is a high power, rotating, uni-directional outdoor warning siren that offers an anechoic certified signal strength of 130 dB(C) +/- 1 dB(C) at 100-ft. The high-decibel output provides maximum coverage with minimum installation cost. Radio activation can further minimize installation costs by eliminating the need for leased dedicated control lines.

The siren's projector produces a 60-degree projection of sound which rotates at 3 RPM and can produce three distinct warning signals: steady, wail and fast wail. The 2001-130 siren will supply a minimum of 15 minutes of full power output from its batteries after AC power loss. The siren controls are available with battery operation, AC operation, and AC operation with battery back-up, one-way and two-way radio control, wired or wireless ethernet, satellite/cellular or landline.

Ideally suited to provide warning for hazardous weather conditions, fires, floods, chemical spills and other types of emergencies, the 2001-130 siren is a perfect choice to protect any community.

 **FEDERAL SIGNAL**  
Safety and Security Systems  
*Advancing security and well being.*

DATA SHEET

# 2001-130 Siren

## Specifications

### Power Requirements\*

Siren Motor	48V (DC or full wave rectified AC) 110A (nom.)
Rotator Motor	48V (DC or full wave rectified AC) 1A (nom.)

### Wiring

Siren Motor	2 AWG
Rotator Motor	12 AWG

### Motor Type

Siren	Series wound DC 6 Hp
Rotator	Permanent magnet DC 1/8 Hp

### Signal Information

Signal	Frequency Range	Sweep Rate
Steady	790 Hz	N.A.
Wail	470-790 Hz	10 sec.
Fast Wail	600-790 Hz	3.5 sec.
Signal Duration	3min. std. (programmable)	
Signal Output (SPL)	130 dB(C) +/- 1 dB(C) at 100' (30.5 m) 6400 feet Effective Range at 70dB(C)	
Rotation	3 RPM	

### Dimensions

Height x Width x Depth	55" x 37" x 41"
	140cm x 94cm x 10cm

### Weight

Shipping Weight	450 lbs. (205 kg)
-----------------	-------------------

### Environmental

Operating Temperature	-30°C to +60°C**
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\* Power requirements refer to the power supplied by the batteries or optional AC operation through 2001TRB.

\*\* The siren can operate throughout this temperature range provided that battery temperature is maintained at 18°C or higher.

### Ordering Information\*

Siren Motor	Rotating electro-mechanical Siren 130 dB(C) +/- 1dB(C), 48VDC, pole mount included
2001AC <sup>1</sup>	AC operated motor control, 208 or 220/240VAC (specify voltage) NEMA 3R control cabinet, two 48VDC contactors and transformer/rectifier, 182 lbs. 53 kg
2001DC <sup>1,2</sup>	120VAC motor control, NEMA 4 control cabinet, four chargers, two 48VDC contactors and NEMA 3R battery cabinet. 224 lbs. 102 kg

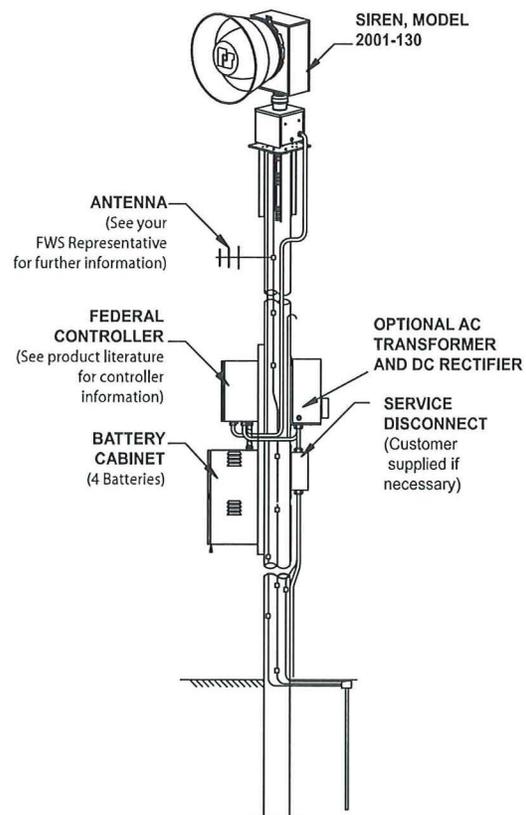
### Landline Option

2001HR	Rotator holding relay for use with external timer
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\* 2001-130 Siren requires a Federal Controller such as FC or DFCB (See controller product literature)

<sup>1</sup> For use with Electro-mechanical sirens. Antenna and cable are not included with any radio activation control and must be purchased separately. (See your sales representative)

<sup>2</sup> Batteries not included.



**FEDERAL SIGNAL**  
Safety and Security Systems

*Advancing security and well being.*



**QUOTATION**  
**FEDERAL SIGNAL CORPORATION**  
**Federal Warning Systems**

Quotation No.: **FWS 32415631**  
 Reference quote no. on your order

Name City of Willmar  
 Co. Name Fire Chief Gary Hendrickson  
 Address 515 2<sup>nd</sup> Street SW  
 City, State, Zip Willmar, MN 56201  
 Phone No. 320-235-1354  
 Fax No. ghendrickson@willmarmn.gov



Date 3/23/2015  
 Reference DC Siren

<b>CUSTOMER COPY</b> <b>SALESPERSON COPY</b> <b>OFFICE COPY</b>
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Item No.	Qty.	Federal Model/Part No.	Description	Net Cost Each	Total Cost
1	1	2001-130	130 db Rotating Mechanical Siren		\$7,000.00
2	1	DCFCBH	DC Control/Battery Cabinet/4 Chargers/(2)		4,400.00
3			48VDC Contactors/VHF Narrowband		
4			Receiver/NEMA Aluminum Cabinets		
5	1	FS-PL	Tone Coded Squelch		125.00
6	1	RP164/10A3	Ground Plane Antenna/25 ft Coaxial Cable		325.00
7	1	AMB-RP164	Antenna Mounting Bracket		50.00
8	1	MISC.	Shipping from Factory		600.00
9	1	TOTAL	Equipment & Shipping		<b>\$12,500.00</b>
10					
11					
12			<b>OPTIONS</b>		
13	1	TK-I-2001DCZ2*	Installation on 50' Class 2 Wood Pole with		\$5,825.00
14			4 Deep Cycle Batteries. *See the attached		
15			Customer Responsibilities Checklist		
16	1	CREDIT	Credit for power company to provide pole		(\$425.00)
17	1	HTR4	4 Battery Warming Blankets Per Siren		\$300.00
18					
19					
20					

Prices are firm for 30 days from the date of quotation unless shown otherwise. Upon acceptance, prices are firm for \_\_\_\_\_ (days / months). This quotation is expressly subject to acceptance by Buyer of all Terms stated on the reverse side hereof, and any exception to or modification of such Terms shall not be binding on Seller unless expressly accepted in writing by an authorized agent or Officer of Seller. Any order submitted to Seller on the basis set forth above, in whole or in part, shall constitute an acceptance by Buyer of the Terms on this and the reverse side hereof. Any such order shall be subject to acceptance by Seller in its discretion. If the total price for the items set forth above exceeds \$50,000 then this quotation IS ONLY VALID if countersigned below by a Regional Manager of the Signal Division, Federal Signal Corporation.

F.O.B. University Park, IL  
 EST. DEL. WT. \_\_\_\_\_  
 DELIVERY 6 - 8 Weeks (ARO)  
 TERMS Equipment: Net 30 Days Upon Shipment  
Services: Net 30 Days Billed Monthly Upon Completion  
 FREIGHT TERMS See Line Item Above

BY:   
 FWS Sales Representative  
 ADDRESS: Federal Warning Systems, Inc.  
1708 3<sup>rd</sup> Ave. SE  
Rochester, MN 55904  
 BY: \_\_\_\_\_  
 Federal Signal / Countersigned  
 TITLE: \_\_\_\_\_

Purchase order MUST be made out to:  
 Federal Signal Corporation, Federal Warning Systems, 2645 Federal Signal Drive, University Park, IL 60484



**QUOTATION**  
**FEDERAL SIGNAL CORPORATION**  
**Federal Warning Systems**

Quotation No.: **FWS 32415641**  
 Reference quote no. on your order

Name City of Willmar  
 Co. Name Fire Chief Gary Hendrickson  
 Address 515 2<sup>nd</sup> Street SW  
 City, State, Zip Willmar, MN 56201  
 Phone No. 320-235-1354  
 Fax No. ghendrickson@willmarmn.gov



Date 3/23/2015

Reference AC/DC Siren

<b>CUSTOMER COPY</b> <b>SALESPERSON COPY</b> <b>OFFICE COPY</b>
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Item No.	Qty.	Federal Model/Part No.	Description	Net Cost Each	Total Cost
1	1	2001-130	130 db Rotating Mechanical Siren		\$7,000.00
2	1	DCFCBH	DC Control/Battery Cabinet/4 Chargers/(2)		4,400.00
3			48VDC Contactors/VHF Narrowband		
4			Receiver/NEMA Aluminum Cabinets		
5	1	FS-PL	Tone Coded Squelch		125.00
6	1	RP164/10A3	Ground Plane Antenna/25 ft Coaxial Cable		325.00
7	1	AMB-RP164	Antenna Mounting Bracket		50.00
8	1	2001TRBP	Transformer/Rectifier for AC/DC Operation		1,575.00
9	1	MISC.	Shipping from Factory		675.00
10	1	TOTAL	Equipment & Shipping		\$14,150.00
11					
12			OPTIONS		
13	1	TK-I-2001ADCZ2*	Installation on 50' Class 2 Wood Pole with		\$6,008.00
14			4 Deep Cycle Batteries. *See the attached		
15			Customer Responsibilities Checklist		
16	1	CREDIT	Credit for power company to provide pole		(\$425.00)
17	1	HTR	4 Battery Warming Blankets Per Siren		\$300.00
18					
19					
20					

Prices are firm for 30 days from the date of quotation unless shown otherwise. Upon acceptance, prices are firm for \_\_\_\_\_ (days / months). This quotation is expressly subject to acceptance by Buyer of all Terms stated on the reverse side hereof, and any exception to or modification of such Terms shall not be binding on Seller unless expressly accepted in writing by an authorized agent or Officer of Seller. Any order submitted to Seller on the basis set forth above, in whole or in part, shall constitute an acceptance by Buyer of the Terms on this and the reverse side hereof. Any such order shall be subject to acceptance by Seller in its discretion. If the total price for the items set forth above exceeds \$50,000 then this quotation IS ONLY VALID if countersigned below by a Regional Manager of the Signal Division, Federal Signal Corporation.

F.O.B. University Park, IL

EST. DEL. WT. \_\_\_\_\_

DELIVERY 6 - 8 Weeks (ARO)

TERMS Equipment: Net 30 Days Upon Shipment

Services: Net 30 Days Billed Monthly Upon Completion

FREIGHT TERMS See Line Item Above

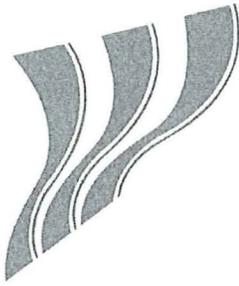
BY: *Devin Holzman*  
 FWS Sales Representative

ADDRESS: Federal Warning Systems, Inc.  
1708 3<sup>rd</sup> Ave. SE  
Rochester, MN 55904

BY: \_\_\_\_\_  
 Federal Signal / Countersigned

TITLE: \_\_\_\_\_

Purchase order MUST be made out to:  
 Federal Signal Corporation, Federal Warning Systems, 2645 Federal Signal Drive, University Park, IL 60484



CITY OF WILLMAR, MINNESOTA  
REQUEST FOR COMMITTEE ACTION

Agenda Item Number: 6

Meeting Date: April 14th, 2015

Attachments:  Yes  No

CITY COUNCIL ACTION

Date: April 20th, 2015

- |                                   |                                 |
|-----------------------------------|---------------------------------|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Denied |
| <input type="checkbox"/> Amended  | <input type="checkbox"/> Tabled |
| <input type="checkbox"/> Other    |                                 |

Originating Department: Public Works

Agenda Item: Award the Contract for the 2015 Crack Sealing, Project No. 1506.

Recommended Action: To award the project to Glieden Enterprises, LLC in the amount of \$46,500 and authorize signatures on the 2015 Crack Sealing contract.

Background/Summary: The City requested quotes for the 2015 Crack Sealing Project. Three quotes were received with the lowest being from Glieden Enterprises, LLC in the amount of \$46,500. The other quotes received were from All Things Asphalt in the amount of \$52,500 and Fahrner Asphalt Sealers LLC in the amount of \$65,500.

Alternatives: 1. Reject all quotes and rebid.  
2. Remove the project in its entirety from the 2015 Improvements.

Financial Considerations: The funding associated with the project is included in the 2015 Public Works budget, with \$65,000 allotted for Crack Sealing and Seal Coating. The Seal Coating project contract was awarded at \$23,970, for a total cost of \$74,731.20. \$9,731.20 is being re-appropriated from unused capital funds to cover the remainder of the costs.

Preparer: Sean E. Christensen, P.E.  
Public Works Director

Signature:

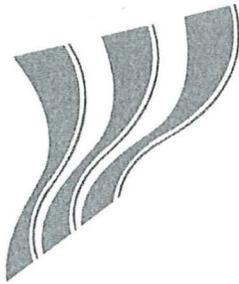
Comments:

**CITY OF WILLMAR  
PROJECT NO. 1506  
CRACK SEALING  
BID TABULATION**

**Quotes Close: April 3, 2015 at 1:00 p.m.**

<u>BIDDER</u>	<u>BID TOTAL</u>	<u>REMARKS</u>
Fahrner Asphalt Sealers LLC 6615 US Hwy 12W Eau Claire, WI 54703	\$2.62 / Lb 65,500	
All Things Asphalt 1314 Timberline Drive Sauk Centre, MN 56378	\$2.10 / LB 52,500	
Glieden Enterprises LLC Box 74 Belgrade, MN 56312	\$1.86 / LB 46,500	

25,000 pounds of Crafc0 221 or Crafc0 515



CITY OF WILLMAR, MINNESOTA  
REQUEST FOR COMMITTEE ACTION

Agenda Item Number: 7

Meeting Date: April 14<sup>th</sup>, 2015

Attachments:  Yes No

CITY COUNCIL ACTION

Date: April 20<sup>th</sup>, 2015

- |                                   |                                 |
|-----------------------------------|---------------------------------|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Denied |
| <input type="checkbox"/> Amended  | <input type="checkbox"/> Tabled |
| <input type="checkbox"/> Other    |                                 |

Originating Department: Public Works

Agenda Item: Award the Contract for the 2015 Seal Coating, Project No. 1508

Recommended Action: Award the project to Astech Corp. in the amount of \$23,970.00 and authorize signatures on the 2015 Seal Coating Contract.

Background/Summary: The City requested quotes for the 2015 Seal Coating Project. Three quotes were received with the lowest being from Astech Corp. in the amount of \$23,970.00. The other quotes received were from Caldwell Asphalt Co. in the amount of \$25,899.30 and Pearson Brothers Inc. in the amount of \$28,231.20.

Alternatives: 1. Reject all quotes and rebid.  
2. Remove the project in its entirety from the 2015 Improvements.

Financial Considerations: The funding associated with the project is included in the 2015 Public Works budget, with \$65,000 allotted for Crack Sealing and Seal Coating. The Crack Sealing project contract was awarded at \$46,500, for a total of \$74,731.20. \$9,731.20 is being re-appropriated from unused capital funds to cover the remainder of the costs.

Preparer: Sean E. Christensen, P.E.  
Public Works Director

Signature:

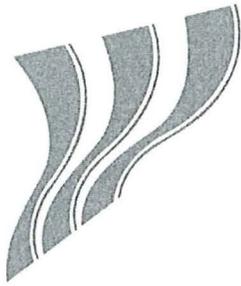
Comments:

*2015 SEAL COAT  
QUOTE TABULATION*

*CITY OF WILLMAR*

BIDDER	TOTAL
Caldwell Asphalt Co. Inc. 24060 175 <sup>th</sup> St NE Hawick, MN 56273	\$25,899.30
Astech Corp. P O Box 1025 St. Cloud, MN 56302	\$23,970.00
Pearson Bros. Inc. 11079 Lamont Ave NE Hanover, MN 55341	\$28,231.20

April 7, 2015



CITY OF WILLMAR, MINNESOTA  
REQUEST FOR COMMITTEE ACTION

Agenda Item Number: 8

Meeting Date: April 14, 2015

Attachments: Yes  No

CITY COUNCIL ACTION

Date: April 20, 2015

- |                                   |                                 |
|-----------------------------------|---------------------------------|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Denied |
| <input type="checkbox"/> Amended  | <input type="checkbox"/> Tabled |
| <input type="checkbox"/> Other    |                                 |

Originating Department: Engineering

Agenda Item: Declare Costs to be Assessed, Order Preparation of Assessment Roll, and Call for Assessment Hearing on City Project No. 1501-A

Recommended Action: Declare Costs to be Assessed, Order Preparation of Assessment Roll, and Call for Assessment Hearing on May 18, 2015 for the Carolina Avenue SW, 21<sup>st</sup> Street SW, Alley between City Hall and the Auditorium, Swanson Field Parking Lot, and Public Works Facility Parking Lot Reconstructions – City Project No. 1501-A

Background/Summary: The City Council ordered the Carolina Avenue SW, 21<sup>st</sup> Street SW, Alley between City Hall and the Auditorium, Swanson Field Parking Lot, and Public Works Facility Parking Lot Reconstructions at the Improvement Hearing held March 2, 2015. Bids were opened on April 7th and the amount received to perform the necessary improvements is known. Staff is preparing the assessable footage and the amount for each affected lot. Costs for the improvements must be declared and the preparation of an assessment roll ordered in accordance with the requirements of Chapter 429, State of Minnesota Statutes. Affected property owners must be notified of their assessment amount and the date of the hearing, also in accordance with Chapter 429.

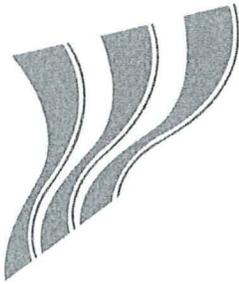
- Alternatives:
1. Declare Costs to be Assessed at a later date.
  2. Delay the Assessment Hearing to a later date.
  3. Remove the project in its entirety from the 2015 Improvements.

Financial Considerations: The funding associated with the project includes special assessments, local funds, and bond proceeds.

Preparer: Sean E. Christensen, P.E.  
Public Works Director

Signature:

Comments:



CITY OF WILLMAR, MINNESOTA  
REQUEST FOR COMMITTEE ACTION

Agenda Item Number: 9

Meeting Date: April 14, 2015

Attachments: Yes  No

CITY COUNCIL ACTION

Date: April 20, 2015

- Approved       Denied  
 Amended       Tabled  
 Other

Originating Department: Engineering

Agenda Item: Declare Costs to be Assessed, Order Preparation of Assessment Roll, and Call for Assessment Hearing on City Project No. 1503-A

Recommended Action: Declare Costs to be Assessed, Order Preparation of Assessment Roll, and Call for Assessment Hearing on May 18, 2015 for the Trott Avenue SE and Kandiyohi Avenue SW Overlays – City Project No. 1503-A

Background/Summary: The City Council ordered the Trott Avenue SE and Kandiyohi Avenue SW Overlays at the Improvement Hearing held March 2, 2015. Bids were opened on April 7th and the amount received to perform the necessary improvements is known. Staff is preparing the assessable footage and the amount for each affected lot. Costs for the improvements must be declared and the preparation of an assessment roll ordered in accordance with the requirements of Chapter 429, State of Minnesota Statutes. Affected property owners must be notified of their assessment amount and the date of the hearing, also in accordance with Chapter 429.

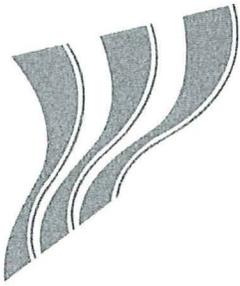
Alternatives: 1. Declare Costs to be Assessed at a later date.  
2. Delay the Assessment Hearing to a later date.  
3. Remove the project in its entirety from the 2015 Improvements.

Financial Considerations: The funding associated with the project includes local funds, special assessments, State Aide funding, and bond proceeds.

Preparer: Sean E. Christensen, P.E.  
Public Works Director

Signature:

Comments:



CITY OF WILLMAR, MINNESOTA  
REQUEST FOR COMMITTEE ACTION

Agenda Item Number: 10

Meeting Date: April 14, 2015

Attachments: Yes  No

CITY COUNCIL ACTION

Date: April 20, 2015

- |                                   |                                 |
|-----------------------------------|---------------------------------|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Denied |
| <input type="checkbox"/> Amended  | <input type="checkbox"/> Tabled |
| <input type="checkbox"/> Other    |                                 |

Originating Department: Engineering

Agenda Item: Declare Costs to be Assessed, Order Preparation of Assessment Roll, and Call for Assessment Hearing on City Project No. 1503-B

Recommended Action: Declare Costs to be Assessed, Order Preparation of Assessment Roll, and Call for Assessment Hearing on May 18, 2015 for the 23<sup>rd</sup> Street SW, 7<sup>th</sup> Street SE, and 25<sup>th</sup> Street SE Overlays – City Project No. 1503-B

Background/Summary: The City Council ordered the 23<sup>rd</sup> Street SW, 7<sup>th</sup> Street SE, and 25<sup>th</sup> Street SE Overlays at the Improvement Hearing held March 2, 2015. Bids were opened on April 7th and the amount received to perform the necessary improvements is known. Staff is preparing the assessable footage and the amount for each affected lot. Costs for the improvements must be declared and the preparation of an assessment roll ordered in accordance with the requirements of Chapter 429, State of Minnesota Statutes. Affected property owners must be notified of their assessment amount and the date of the hearing, also in accordance with Chapter 429.

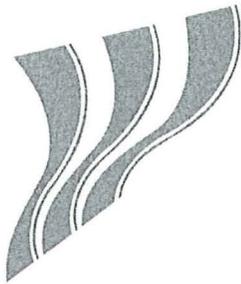
- Alternatives:
1. Declare Costs to be Assessed at a later date.
  2. Delay the Assessment Hearing to a later date.
  3. Remove the project in its entirety from the 2015 Improvements.

Financial Considerations: The funding associated with the project includes local funds, special assessments, and bond proceeds.

Preparer: Sean E. Christensen, P.E.  
Public Works Director

Signature:

Comments:



CITY OF WILLMAR, MINNESOTA  
REQUEST FOR COMMITTEE ACTION

Agenda Item Number: 11

Meeting Date: April 14, 2015

Attachments:  Yes  No

CITY COUNCIL ACTION

Date: April 20, 2015

- |                                   |                                 |
|-----------------------------------|---------------------------------|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Denied |
| <input type="checkbox"/> Amended  | <input type="checkbox"/> Tabled |
| <input type="checkbox"/> Other    |                                 |

Originating Department: Engineering

Agenda Item: Accept Bid, Award Contract, and Adopt Budget: Utility Construction, Project No. 1502

Recommended Action: Accept the bid and award the contract to Land Pride Construction in the amount of \$88,933.00 and adopt the budget for Project No. 1502.

Background/Summary: The City Council authorized advertisement for bids for the project at the March 2, 2015 Council Meeting. The project includes sanitary sewer lining on Benson Avenue SE, East TH 12 water main relocation, and fire hydrant replacements at Lakeland Drive NE and Airport Drive SW. Four bids were received and opened on April 7th; Land Pride Construction in the amount of \$88,933.00, Quam Construction in the amount of \$93,117.50, Duinick Inc. in the amount of \$108,685.50, and Breitbach Construction in the amount of \$117,214.71. The low bid received is approximately 6% above the Engineer's Estimate.

Alternatives: 1. Reject all bids and rebid.  
2. Remove the project in its entirety from the 2015 Improvements.

Financial Considerations: The funding associated with the project includes local funds and bond proceeds.

Preparer: Sean E. Christensen, P.E.  
Public Works Director

Signature:

Comments:

**1502 BID TABULATION  
Utility Construction**

	ITEM	UNIT	ESTIMATED	Duininck Inc		Quam Construction		Breitbach Construction		Land Pride Construction	
			QUANTITY	PRICE	TOTAL	PRICE	TOTAL	PRICE	TOTAL	PRICE	TOTAL
<b>STREET ITEMS</b>											
2104.501	Remove Concrete Curb/Curb and Gutter	LF	50	\$5.00	\$250.00	\$8.00	\$400.00	\$20.28	\$1,014.00	\$10.00	\$500.00
2104.509	Remove Manhole or Catchbasin	EA	1	\$500.00	\$500.00	\$205.00	\$205.00	\$695.00	\$695.00	\$500.00	\$500.00
2104.509	Remove Bituminous Pavement	SY	100	\$8.00	\$800.00	\$7.50	\$750.00	\$28.40	\$2,840.00	\$5.00	\$500.00
2105.501	Common Excavation	CY	15	\$25.00	\$375.00	\$27.25	\$408.75	\$151.00	\$2,265.00	\$20.00	\$300.00
2105.525	Topsoil Borrow (CV)	CY	6	\$50.00	\$300.00	\$28.50	\$171.00	\$335.83	\$2,014.98	\$30.00	\$180.00
2105.604	Geotextile Fabric Type V	SY	100	\$3.00	\$300.00	\$2.25	\$225.00	\$8.44	\$844.00	\$3.00	\$300.00
2211.501	Aggregate Base (Class 5)	TON	68	\$65.00	\$4,420.00	\$16.00	\$1,088.00	\$40.37	\$2,745.16	\$45.00	\$3,060.00
2360.502	Type SP 12.5 Non Wear Course Mix (3,B)	TON	24	\$200.00	\$4,800.00	\$199.25	\$4,782.00	\$218.96	\$5,255.04	\$190.00	\$4,560.00
2360.501	Type SP 12.5 Wearing Course Mix (3,B)	TON	13	\$250.00	\$3,250.00	\$199.50	\$2,593.50	\$252.08	\$3,277.04	\$190.00	\$2,470.00
2531.501	Concrete Curb and Gutter, Design B624	LF	50	\$30.00	\$1,500.00	\$36.00	\$1,800.00	\$45.20	\$2,260.00	\$54.00	\$2,700.00
2575.501	Seeding	AC	0.38	\$6,000.00	\$2,280.00	\$6,825.00	\$2,593.50	\$6,778.95	\$2,576.00	\$2,500.00	\$950.00
2575.502	Seed Mixture 25-151	LB	50	\$4.00	\$200.00	\$4.50	\$225.00	\$4.52	\$226.00	\$2.00	\$100.00
2575.523	Erosion Control Blanket Category 1	SY	155	\$5.00	\$775.00	\$5.75	\$891.25	\$5.65	\$875.75	\$5.00	\$775.00
2575.532	Fertilizer Analysis 20-10-20 Type 3	LB	138	\$2.00	\$276.00	\$3.50	\$483.00	\$2.26	\$311.88	\$1.00	\$138.00
2575.562	Hydraulic Matrix Type Bonded Fiber	LB	1225	\$1.50	\$1,837.50	\$1.75	\$2,143.75	\$1.70	\$2,082.50	\$1.00	\$1,225.00
2575.601	Erosion Control	LS	1	\$1,200.00	\$1,200.00	\$1,800.00	\$1,800.00	\$6,417.00	\$6,417.00	\$100.00	\$100.00
<b>NON-PARTICIPATING</b>											
<b>SANITARY SEWER</b>											
2451.609	Granular Foundation and/or Bedding	TON	5	\$15.00	\$75.00	\$11.50	\$57.50	\$91.40	\$457.00	\$15.00	\$75.00
2451.609	Rock Stabilization	TON	5	\$30.00	\$150.00	\$29.50	\$147.50	\$94.60	\$473.00	\$30.00	\$150.00
2503.603	F& I 10" PVC Pipe Sewer	LF	13	\$325.00	\$4,225.00	\$113.50	\$1,475.50	\$194.85	\$2,533.05	\$300.00	\$3,900.00
2503.603	Lining Sewer Pipe 10"	LF	595	\$60.00	\$35,700.00	\$44.60	\$26,537.00	\$49.72	\$29,583.40	\$40.00	\$23,800.00
2506.502	Construct Drainage Structure Design 4007	EA	1	\$5,500.00	\$5,500.00	\$3,475.00	\$3,475.00	\$5,765.00	\$5,765.00	\$5,000.00	\$5,000.00
<b>WATER MAIN</b>											
2504.602	Install Gate Valve And Box	EA	2	\$2,700.00	\$5,400.00	\$1,285.00	\$2,570.00	\$2,011.00	\$4,022.00	\$2,500.00	\$5,000.00
2504.602	Hydrant	EA	3	\$5,400.00	\$16,200.00	\$4,875.00	\$14,625.00	\$5,148.33	\$15,444.99	\$5,000.00	\$15,000.00
2504.603	8" PVC Watermain	LF	265	\$42.00	\$11,130.00	\$79.00	\$20,935.00	\$55.68	\$14,755.20	\$40.00	\$10,600.00
2504.603	6" PVC Watermain	LF	24	\$108.00	\$2,592.00	\$27.75	\$666.00	\$158.88	\$3,813.12	\$100.00	\$2,400.00
2504.608	Watermain Fittings	LB	465	\$10.00	\$4,650.00	\$4.45	\$2,069.25	\$10.04	\$4,668.60	\$10.00	\$4,650.00
<b>TOTAL PROJECT 1502</b>			<b>TOTAL</b>		<b>\$108,685.50</b>		<b>\$93,117.50</b>		<b>\$117,214.71</b>		<b>\$88,933.00</b>
LESS CREDIT FOR BITUMINOUS SALVAGE							0				0
<b>GRAND TOTAL PROJECT 1502</b>					<b>\$108,685.50</b>		<b>\$93,117.50</b>		<b>\$117,214.71</b>		<b>\$88,933.00</b>

(Price includes all applicable sales and use taxes)

Engineer's Estimate: \$ 84,048.70

RESOLUTION NO. \_\_\_\_\_

As Bid- 1502 Budget

ESTIMATED TOTAL COST \$112,500.00

\*Budget Amounts are Essential

Dated: April 14, 2015

Code

**PERSONNEL SERVICES**

10* Salaries Reg. Employees	_____	
11* Overtime Reg. Employees	_____	
12* Salaries Temp. Employees	_____	
13* Employer Pension Contr.	_____	
14* Employer Ins. Contr.	_____	
<b>TOTAL</b>	_____	<b>\$0.00</b>

**RECEIVABLES**

Assessments Prop Owners	_____	\$0.00
Community Investment	_____	\$68,406.00
State Aid	_____	\$0.00
LOST	_____	\$0.00
WTP	_____	\$18,810.00
MUC	_____	\$25,284.00
Kandiyohi County	_____	\$0.00
<b>TOTAL</b>	_____	<b>\$112,500.00</b>

**SUPPLIES**

20* Office Supplies	_____	
21* Small Tools	_____	
22* Motor Fuels & Lubricants	_____	
23* Postage	_____	
24 Mtce. of Equipment	_____	
25 Mtce. of Structures	_____	
26 Mtce. of Other Improvements	_____	
27 Subsistence of Persons	_____	
28 Cleaning & Waste Removal	_____	
29* General Supplies	_____	
<b>TOTAL</b>	_____	<b>\$0.00</b>

**FINANCING**

Bonds	_____	\$68,406.00
State Aid	_____	\$0.00
LOST	_____	\$0.00
WTP	_____	\$18,810.00
MUC	_____	\$25,284.00
Kandiyohi County	_____	\$0.00
<b>TOTAL</b>	_____	<b>\$112,500.00</b>

**GRAND TOTAL \$112,500.00**

Dated: \_\_\_\_\_

**OTHER SERVICES**

30 Communications	_____	
31* Printing & Publishing	_____	
32 Utilities	_____	
33* Travel-Conf.-Schools	_____	
34 Mtce. of Equipment	_____	
35 Mtce. of Structures	_____	
36* Mtce. of Other Impr.	_____	\$88,933.00
37 Subsistence of Persons	_____	
38 Cleaning & Waste Removal	_____	
39* Other Services	_____	\$8,893.00
<b>TOTAL</b>	_____	<b>\$97,826.00</b>

\_\_\_\_\_  
Mayor

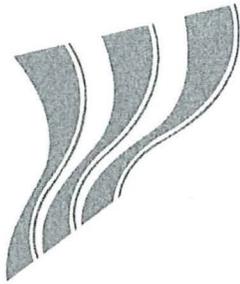
**Attest:**

\_\_\_\_\_  
City Clerk/Treasurer

**OTHER CHARGES**

40 Rents	_____	
41* Insurance & Bonds	_____	
42 Awards & Indemnities	_____	
43 Subscription/Memberships	_____	
44 Interest	_____	
45 Licenses & Taxes	_____	
46 Publ. Serv.	_____	\$14,674.00
47* Advertising	_____	
48* Adm. OH (Transfer)	_____	
49 Other Charges	_____	\$0.00
<b>TOTAL</b>	_____	<b>\$14,674.00</b>

**GRAND TOTAL \$112,500.00**



CITY OF WILLMAR, MINNESOTA  
REQUEST FOR COMMITTEE ACTION

Agenda Item Number: 12

Meeting Date: April 14, 2015

Attachments:  Yes  No

CITY COUNCIL ACTION  
Date: April 20, 2015

- Approved
- Amended
- Other
- Denied
- Tabled

Originating Department: Engineering

Agenda Item: State Agreement – Motorcycle Skills Testing Site

Recommended Action: Approve the State agreement with the Department of Public Safety for a motorcycle skills test course in City Right of Way.

Background/Summary: The City first received a request in 2005 from the State to enter into a lease agreement allowing the Department of Public Safety to use an area of land on the north end of Transportation Drive for the term of five years for the testing of motorcycle license applicants. In 2010 the lease was amended, and again in 2012 to allow an additional two years on the lease consecutively. The current Amendment to Lease No. PS0246 replaces the terms to commencing May 1, 2015 through April 30, 2020.

Alternatives: Deny the Amendment to the Lease.

Financial Considerations: There is no monetary rent amount included in the lease.

Preparer: Sean E. Christensen, P.E.  
Public Works Director

Signature:

Comments:

**STATE OF MINNESOTA**  
**AMENDMENT OF LEASE**

Amendment No. 2

Lease No. PS0246

THIS AMENDMENT No. 2 to Lease No. PS0246 is made by and between City of Willmar, 333 6<sup>th</sup> Street SW, Willmar, MN 56201, hereinafter referred to as LESSOR, and the State of Minnesota, Department of Administration, hereinafter referred to as LESSEE, acting for the benefit of the Department of Public Safety, Driver and Vehicle Services.

WHEREAS, LESSOR and LESSEE entered into Lease No. PS0246, involving the lease of approximately 30' x 75' (2,250 usable square feet) of mutually agreed upon area of land on the north dead end of Transportation Drive;

WHEREAS, the parties deem certain amendments and additional terms and conditions mutually beneficial for the effective continuation of said Lease;

NOW THEREFORE, LESSOR and LESSEE agree to substitution and/or addition of the following terms and conditions, which shall become a part of Lease No. PS0246 effective as of the date set forth herein.

1. **Lease Term**

1.1 Deletion Clause 3.1 of the Lease is hereby deleted and of no further force or effect and is replaced with the following Clause 1.2.

1.2 Replacement The term of this Lease Agreement is five (5) years, commencing May 1, 2015 and continuing through April 30, 2020 between the hours of 9:00 a.m. and 4:00 p.m. on the Second Friday of each month, holidays excepted. When not used on a holiday, an alternate day may be substituted, as required and if available.

2. **Payment of Rent**

2.1 The consideration of this lease shall be the mutual benefits to both parties of this Lease.

3. Except as modified by the provisions of this Amendment, said Lease is ratified and confirmed as originally written.

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**NO ATTACHMENTS**

PS0246 Amendment 2

IN WITNESS WHEREOF, the parties have set their hands on the date(s) indicated below intending to be bound thereby.

LESSOR:

CITY OF WILLMAR

*LESSOR certifies that the appropriate person(s) have executed the Lease on behalf of LESSOR as required by applicable articles, bylaws, resolutions or ordinances.*

By \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

By \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

LESSEE:

STATE OF MINNESOTA

DEPARTMENT OF ADMINISTRATION

COMMISSIONER

Delegated To:

By \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

APPROVED:

STATE OF MINNESOTA

DEPARTMENT OF PUBLIC SAFETY

By \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

STATE ENCUMBRANCE VERIFICATION

*Individual signing certifies that funds have been encumbered as required by Minn. Stat. §16A.15 and §16C.05.*

By \_\_\_\_\_

Date \_\_\_\_\_

Contract No. N/A \_\_\_\_\_

P.O. No. N/A \_\_\_\_\_

Resolution No. 7

Authorization to Execute  
State of Minnesota Department of Public Safety  
Lease Agreement No. PS0246

It is resolved by the City of Willmar as follows:

1. That the State of Minnesota Lease Agreement No. PS0246,  
"Agreement for Motorcycle Skill Test Course" on the north dead end of  
Transportation Drive in Willmar, Minnesota is accepted.
2. That the Mayor and City Administrator are authorized to execute this agreement  
and any amendments on behalf of the City of Willmar.

Dated this 20th day of June, 2005.

  
\_\_\_\_\_  
Mayor

Attest:

  
\_\_\_\_\_  
City Clerk-Treasurer

STATE OF MINNESOTA  
LEASE AGREEMENT NO. PS0246

THIS LEASE AGREEMENT is made by and between the City of Willmar, 333 S.W. 6<sup>th</sup> Street, Willmar, Minnesota 56201, hereinafter referred to as LESSOR, and the STATE OF MINNESOTA Department of Administration, acting for the benefit of the Department of Public Safety, hereinafter referred to as LESSEE.

WITNESSETH: LESSOR and LESSEE, in consideration of the rents, covenants and considerations hereinafter specified, do hereby agree each with the other as follows:

1. LEASED PREMISES AND TERM

1.1 LESSOR grants and LESSEE accepts a lease of the following described Leased Premises in the City of Willmar, County of Kandiyohi, Minnesota 56201, to-wit:

an area of land approximately 30' X 75' (2,250 square feet) on the north dead end of Transportation Drive, in an area mutually agreed to between LESSOR and LESSEE,

for the term of five (5) years commencing on May 1, 2005, and continuing through April 30, 2010 to be used as a motorcycle skill test course between the hours of 8:00 a.m. and 10:00 a.m. on Friday of each week from May through October, except for the period in July of each year during the Sonshine Festival. If other events are planned LESSOR will notify LESSEE in writing as soon as possible, but not less than fifteen (15) days in advance of the scheduled event.

1.3 LESSOR and LESSEE hereby agree that a change in the hours, day(s), or location, of use may be made by mutual agreement in writing between the parties, so long as there is no increase in usage.

2. RENT

2.1 The consideration for this Lease Agreement shall be the mutual benefits to both parties of this Lease Agreement.

2.2 LESSOR represents and warrants that it is solely entitled to all of the rents payable under the terms of this Lease Agreement, if any, and that LESSEE shall have the quiet enjoyment of the Leased Premises during the full term of this Lease Agreement and any extension or renewal thereof.

3. OPTION TO RENEW

3.1 LESSOR further grants and LESSEE accepts the right to one option to renew this Lease Agreement for a period of two (2) years at the same terms, conditions, and rental rate as this Lease Agreement.

3.2 To exercise the above noted option, LESSEE must indicate in writing its intent to exercise said option thirty (30) days prior to the expiration date of this Lease Agreement.

4. TERMINATION

This Lease Agreement may be terminated by either party for any reason at any time upon giving thirty (30) days prior written notice to the other party.

5. DUTIES OF LESSOR

LESSOR shall:

- a. furnish and provide to LESSEE access to the Leased Premises; and
- b. allow LESSEE to provide markings for a motorcycle skill testing course.

6. DUTIES OF LESSEE

Except as otherwise provided herein, LESSEE shall:

- a. furnish materials and services required for its use of the Leased Premises; and
- b. maintain the Leased Premises in a reasonably good condition and state of repair during the continuance of its tenancy; and
- c. surrender the Leased Premises to LESSOR at the termination of such tenancy in such condition as the same are in at the commencement of such tenancy, reasonable wear and damage by the elements excepted; and
- d. spray the course area for control of noxious weeds.

7. INSURANCE

7.1 PROPERTY DAMAGE. It shall be the duty of LESSOR and LESSEE to maintain insurance or self-insurance on their own property, both real and personal. Notwithstanding anything apparently to the contrary in the Lease Agreement, LESSOR and LESSEE hereby release on another and their respective partners, officers, employees and property manager from any and all liability or responsibility to the other or anyone claiming through or under them by way of subrogation or otherwise for loss or damage, even if such loss or damage shall have been caused by the fault or negligence of the other party, or anyone for whom such party may be responsible.

7.2 LIABILITY. LESSOR and LESSEE agree that each party will be responsible for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of any others and the results thereof. LESSEE'S liability shall be governed by the provisions of the Minnesota Tort Claims Act, Minnesota Statutes, Section 3.736 and other applicable law.

8. DESTRUCTION

If the Leased Premises shall be destroyed or damaged by fire, tornado, flood, civil disorder or any cause whatsoever, so that the Leased Premises become untenable, LESSEE shall have the option of terminating this Lease Agreement immediately or allowing LESSOR such amount of time as LESSEE deems reasonable to restore the damaged Leased Premises to a tenable condition.

9. MAINTENANCE AND REPAIRS

9.1 It shall be the duty of LESSOR to maintain, at its own expense, in working condition, all appurtenances within the scope of this Lease Agreement.

9.2 LESSOR shall, at its own expense, make such necessary repairs so as to continue to provide all such service appurtenances as are required by this Lease Agreement, provided, however, that LESSOR shall not be responsible for repairs upon implements or articles which are the personal property of LESSEE.

10. OTHER CONDITIONS

- 10.1 LESSOR agrees to provide and maintain the Leased Premises and the building of which the Leased Premises are a part with accessibility and facilities meeting code requirements for persons with disabilities, pursuant to all applicable laws, rules, ordinances and regulations as issued by federal, state and local governments, and any other political subdivisions having jurisdiction and authority in connection with said property.
- 10.2 LESSOR agrees that in exercising its management responsibilities of the property of which the Leased Premises are a part, including the maintenance, repair, alterations and construction relating thereto, it shall comply with all applicable laws, statutes, rules, ordinances and regulations, including but not limited to building code, disabilities access, zoning, air quality, pollution control, recyclable materials and prevailing wage requirements, as issued by any federal, state or local political subdivisions having jurisdiction and authority in connection with said property.
- 10.3 Pursuant to Minnesota Statutes, Section 16C.05, Subdivision 5, the books, records, documents and accounting procedures and practices of LESSOR relevant to this Lease Agreement shall be subject to examination by the State and/or Legislative Auditor, as appropriate, for a minimum of six (6) years.

11. AFFIRMATIVE ACTION

- 11.1 For all contracts in excess of \$100,000.00, and where LESSOR has more than 40 full-time employees at any time during the previous twelve months, LESSOR shall comply with the following:

LESSOR certifies pursuant to Minn. Stat. 363A.36 that: (a) LESSOR has not had more than 40 full-time employees at any time during the previous twelve months;

OR (b) if LESSOR has more than 40 full-time employees within the State of Minnesota on a single working day during the previous twelve months, that it has an affirmative action plan pursuant to the requirements of Minnesota Statute 363 for the employment of minority persons, women, and qualified disabled individuals approved by the State of Minnesota, Commissioner of Human Rights; OR (c), if LESSOR does not have 40 full-time employees within the State of Minnesota on a single working day during the previous twelve months, but has more than 40 full-time employees on a single working day during the previous twelve months in the state in which it has its primary place of business, then (1) LESSOR has a current Minnesota certificate of compliance issued by the Minnesota Commissioner of Human Rights, OR (2) LESSOR certifies that it is in compliance with federal Affirmative Action requirements.

- 11.2 Minnesota Rule 5000.3550-DISABLED INDIVIDUALS AFFIRMATIVE ACTION CLAUSE.

- a. LESSOR shall not discriminate against any employees or applicants for employment because of physical or mental disability in regard to any position for which the employee or applicant for employment is qualified. LESSOR agrees to take affirmative action to employ, advance in employment, and otherwise treat qualified disabled individuals without discrimination based upon their physical or mental disability in all employment practices such as the recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.
- b. LESSOR agrees to comply with the rules and relevant orders of the Minnesota Department of Human Rights issued pursuant to the Minnesota Human Rights Act.

- c. In the event of LESSOR'S noncompliance with the requirements of this Clause, actions for noncompliance may be taken in accordance with Minnesota Statute 363A.36 and the rules and relevant orders of the Minnesota Department of Human Rights issued pursuant to the Minnesota Human Rights Act.
- d. LESSOR agrees to post in conspicuous places, available to employees and applicants for employment, notices in a form to be prescribed by the Commissioner of the Minnesota Department of Human Rights. Such notices shall state LESSOR'S obligation under the law to take affirmative action to employ and advance in employment qualified disabled employees and applicants for employment, and the rights of applicants and employee.
- e. LESSOR shall notify each labor union or representative of workers with which it has a collective bargaining agreement or other contract understanding, that LESSOR is bound by the terms of Minnesota Statute 363A.36 of the Minnesota Human Rights Act and is committed to take affirmative action to employ and advance in employment physically and mentally disabled individuals.

IN WITNESS WHEREOF, the parties have set their hands on the date(s) indicated below intending to be bound thereby.

LESSOR: City of Willmar  
 LESSOR certifies that the appropriate person(s) have executed the License Agreement on behalf of LESSOR as required by applicable articles, bylaws, resolutions or ordinances

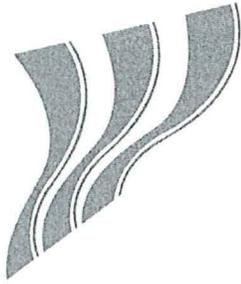
LESSEE  
 STATE OF MINNESOTA  
 DEPARTMENT OF ADMINISTRATION  
 Delegated to

By Lester J. Hicks  
 Title MAYOR  
 Date 6-20-2005

\_\_\_\_\_  
 Title Lease Coordinator  
 Date \_\_\_\_\_

By Michael Blumert  
 Title City Admin  
 Date 6/21/05

APPROVED  
 STATE OF MINNESOTA  
 DEPARTMENT OF PUBLIC SAFETY  
 with delegated authority  
 By \_\_\_\_\_  
 Date \_\_\_\_\_



CITY OF WILLMAR, MINNESOTA  
REQUEST FOR COMMITTEE ACTION

Agenda Item Number: 13

Meeting Date: April 14, 2015

Attachments: Yes No

CITY COUNCIL ACTION

Date: April 20, 2015

- Approved
- Amended
- Other
- Denied
- Tabled

Originating Department: Wastewater- Collection

Agenda Item: Westwood Court Lift Station (WWC) Engineering/CRS Agreement Recommendation

Recommended Action: Award the Westwood Court Lift Station Design and Construction Related Services project to Bolton and Menk in the amount not-to-exceed \$161,943.

Background/Summary: Staff reviewed 2 proposals (Bollig and Bolton & Menk) on April 6<sup>th</sup> for Design Engineering and CRS services for the WWC lift station project. It is staff's recommendation to award the project to Bolton and Menk. The proposals were reviewed by a committee of 4. The proposals take into consideration a technical score and price score.

Alternatives: N/A

Financial Considerations: Staff has prepared the preliminary budget for the Westwood Court Lift Station project and Council approved the preliminary budget and intent to reimburse for WWC financing on February 17, 2015. PFA funds will be pursued for this project. Preliminary budget is set at \$1,140,000.

Preparer: Sean E. Christensen, P.E.  
Public Works Director

Signature:

Comments: