

CITY OF WILLMAR, MINNESOTA
REQUEST FOR COMMITTEE ACTION

Agenda Item Number: 4

Meeting Date: March 10, 2015

Attachments: Yes No

CITY COUNCIL ACTION

Date: March 16, 2015

- | | |
|-----------------------------------|---------------------------------|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Denied |
| <input type="checkbox"/> Amended | <input type="checkbox"/> Tabled |
| <input type="checkbox"/> Other | |

Originating Department: Public Works

Agenda Item: New Road Sign for Airport

Recommended Action: Staff recommends constructing the sign as detailed from Quick Signs of Willmar

Background/Summary: Quotes were solicited for construction of a road sign at the Airport, with one quote received from Quick Signs of Willmar. The quote details a double lighted sign with brick and block construction on a base pad to be provided by the Public Works Department. The total cost of the sign as quoted is \$15,417.00.

Alternatives: 1. Construct the sign at a later date.
2. Do not construct a sign at the Airport.

Financial Considerations: The budget includes \$30,000 for the construction of a sign.

Preparer: Sean E. Christensen, P.E.
Public Works Director

Signature:

Comments:



919 First Street S • Willmar, MN 56201
 Phone 320-235-8055 • Phone 320-235-7411
 PrintMastersofWillmar.com • QuickSignsofWillmar.com



Estimate

DATE	ESTIMATE NO.
11/25/2014	908

NAME / ADDRESS

City of Willmar City Office Building Willmar, MN 56201
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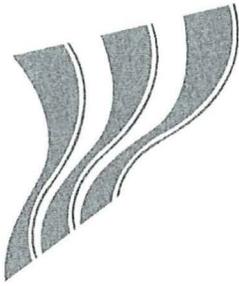
DESCRIPTION	QTY	TOTAL
New road sign for Willmar Municipal Airport Price includes 4' x 8' X 16" double-sided lighted routed aluminum sign and individual aluminum letters for address including installation. Also includes all block & brick work (except for base), electrical boring under driveway, electrical hookup to transformer including meter and electrical hookup to sign. Does not include footings or base pad (to be supplied by Public Works), permit fees or taxes if applicable.	1	15,417.00

Phone #	Fax #	E-mail	Web Site
320-235-8055...	320-235-7149	print@printmastersofwillmar...	PrintMastersofWillmar.co...

**WILLMAR
MUNICIPAL
AIRPORT**

John. L. Rice Field

6600 HWY 40 West



CITY OF WILLMAR, MINNESOTA
REQUEST FOR COMMITTEE ACTION

Agenda Item Number: 5

Meeting Date: March 10, 2015

Attachments: Yes No

CITY COUNCIL ACTION

Date: March 16, 2015

- | | |
|-----------------------------------|---------------------------------|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Denied |
| <input type="checkbox"/> Amended | <input type="checkbox"/> Tabled |
| <input type="checkbox"/> Other | |

Originating Department: Public Works

Agenda Item: Willmar Municipal Airport Operations Report- February 2015

Recommended Action: Receive for information only.

Background/Summary: The monthly report of the Willmar Municipal Airport details all operations and traffic through the facility in February, as compiled by the Airport Operations Supervisor.

Alternatives: NA

Financial Considerations: N/A

Preparer: Sean E. Christensen, P.E.
Public Works Director

Signature:

Comments:

Willmar Municipal Airport Operations Monthly Report February 2015

Throughout the month of February, airport operations remained steady at a normal winter pace. We have seen an average of about 20 operations per week. Not a whole lot of snow fell, but the cold temps helped to keep aircraft in hangars and pilots at home.

Use of the Terminal building remained steady as well, with most of the traffic through the building coming from the businesses on the field. On Saturday the 21st, the Human Society utilized the conference room for assembly of baskets for their annual fundraiser. The space worked well, and it is always good to get new people out to the airport to see what goes on out here.

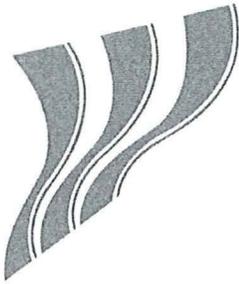
Public Works has been once again doing a great job of clearing snow, and this month ice, we applied our NAAC de-icer to movement surfaces during, and following a freezing rain event, and I know of several large corporate aircraft that were able to land in the days following the freezing rain that would have had to go elsewhere had the issue not been taken care of. We are very fortunate here in Willmar to have such dedicated City Employees.

Unfortunately the month began with very sad news, as a former resident and continued very regular user of the Willmar airport lost his life in a plane crash. Our deepest sympathies go out to Bill's family, he will be missed at the airport.

The Airport Commission is currently planning a meeting with current airport users to ensure needs are being met, and to get input on projects that will be coming up at the airport. We look forward to this opportunity to ensure we are providing all users of the airport with the best airport experience possible.

As I write this, I see the extended forecast calls for temps in the 40's late next week, hopefully this will bring everyone out of winter hiding and back to the airport.

Thank You
Eric



CITY OF WILLMAR, MINNESOTA
REQUEST FOR COMMITTEE ACTION

Agenda Item Number: 6

Meeting Date: March 10, 2015

Attachments: Yes No

CITY COUNCIL ACTION

Date: March 16, 2015

- Approved Denied
- Amended Tabled
- Other

Originating Department: Public Works

Agenda Item: Public Works Update

Recommended Action: Receive for information only.

Background/Summary: With the weather forecast reporting warmer weather, the ice rinks are to be discontinued for the season. No snow removal will be performed on the rinks and the Public Works Staff will transition into spring cleanup. The aerators are or will soon be turned off in Willmar and Foot Lakes.

Alternatives: NA

Financial Considerations: N/A

Preparer: Sean E. Christensen, P.E.
Public Works Director

Signature:

Comments: