

WILLMAR CITY COUNCIL PROCEEDINGS
COUNCIL CHAMBERS
WILLMAR MUNICIPAL UTILITIES BUILDING
WILLMAR, MINNESOTA

November 17, 2014
7:00 p.m.

The regular meeting of the Willmar City Council was called to order by the Honorable Mayor Frank Yanish. Members present on a roll call were Mayor Frank Yanish, Council Members Denis Anderson, Ron Christianson, Steve Ahmann, Audrey Nelsen, Tim Johnson, Rick Fagerlie and Jim Dokken. Council Member Bruce DeBlieck was excused from the meeting; Present 8, Absent 1.

Others present were City Administrator Charlene Stevens, City Clerk Kevin Halliday, Police Chief Jim Felt, Public Works Director Sean Christensen, Planning and Development Director Bruce Peterson, Finance Director Steve Okins, Community Education and Recreation Director Steve Brisendine and City Attorney Robert Scott.

Additions to the agenda were requested by Council Member Anderson under Old Business and by Council Member Ahmann under New Business.

Council Member Anderson offered a motion adopting the Consent Agenda which included the following: City Council Minutes of November 3, Board of Canvass Minutes of November 7, Willmar Municipal Utilities Minutes of November 10, Planning Commission Minutes of November 12, and Accounts Payable Report through November 13, 2014. Council Member Ahmann seconded the motion. Council Member Christianson requested the Willmar Municipal Utilities minutes be pulled from the Consent Agenda for discussion. The motion carried to accept the remainder of the items in the Consent Agenda.

Council Member Christianson wished to discuss the purchase of land from Jennie-O Turkey Store (JOTS) for a substation near Priam that was approved in the Willmar Municipal Utilities Board minutes and noted as Resolution No. 44. Council Member Christianson noted that JOTS wants the City to purchase the entire 47.82 acres at market price which is beyond the 12 acres needed for the project. The Council discussed the recent land sale to JOTS in conjunction with the realignment of Willmar Avenue SW and questioned the possibility of a land swap.

Council Member Ahmann questioned the sale of land and whether the City can sell it for less than the purchase price. City Attorney Robert Scott clarified there is no statute that requires cities not sell land for less than the market value, although if they do so there needs to be adequate findings of public purpose for such a sale. Council Member Christianson questioned the City Attorney for the appropriate process to allow the Council to receive more information on the proposed land purchase before the Council concurs. City Attorney Scott stated the options of either vetoing the resolution the Willmar Municipal Utilities Board passed to authorize the sale which requires a vote of five members of the Council or alternatively if the Council would like more time to consider there is the option of extending the period to review their action for 30 days or until the next council meeting by majority vote. Council Member Christianson made a motion to extend the time to review Resolution No. 44 for the land purchase from JOTS for a substation near Priam for up to 30 days and have more information brought back to the Council. Council Member Johnson seconded the motion, which carried.

City Attorney Robert Scott advised the Council that the action to extend the matter needs to be by resolution and recommended that the motion be amended to a resolution.

Resolution No. 1 was introduced by Council Member Christianson, seconded by Council Member Johnson, reviewed by Mayor Yanish, and approved on a roll call vote of Ayes 6, Noes 1, with Council Member Anderson voting against the resolution.

RESOLUTION NO. 1

WHEREAS, the Willmar Municipal Utilities Commission has approved an agreement to buy 47.82 acres of property near Priam from Jennie-O Turkey Store for a substation project, and

WHEREAS, the proposed substation project only requires a 12-acre parcel; and

WHEREAS, the land purchase is pending final approval of the Commission's minutes by the City Council which is desirous of more time to consider the purchase;

NOW THEREFORE BE IT RESOLVED that the land purchase authorized in Resolution No. 44 of the Willmar Municipal Utilities Board minutes of November 10, 2014 for the substation be extended for a review period of 30 days by the Council.

Dated this 17th day of November, 2014.

/s/ Frank Yanish
MAYOR

/s/ Kevin Halliday

Attest: CITY CLERK

Council Member Christianson made a motion to approve the remainder of the Willmar Municipal Utilities Board minutes of November 10, 2014. Council Member Anderson seconded the motion, which carried.

At 7:25 p.m. Mayor Yanish opened a public hearing on a currency exchange license for Quick Funds Inc. to operate a currency exchange business at 222 SW 3rd Street. This is a reoccurring application since 2005. Minnesota Statutes Chapter 53A.04 requires the governing body to give published notice and hold a public hearing. There being no one present to speak for or against the license renewal, Mayor Yanish closed the hearing at 7:25 p.m.

Council Member Anderson offered a motion to approve the currency exchange license for Quick Funds, Inc. Council Member Fagerlie seconded the motion, which carried.

At 7:26 p.m. Mayor Yanish opened a public hearing on a currency exchange license for Bennett Ventures, Inc. to operate a currency exchange business at 312 SW 24th Avenue, Suite 2. Their first application was received in the year 2000. There being no one present to speak for or against the license renewal, Mayor Yanish closed the hearing at 7:26 p.m.

Council Member Anderson offered a motion to approve the currency exchange license for Quick Funds, Inc. Council Member Ahmann seconded the motion, which carried.

Bob Skor, 617 SW 14th Street, was acknowledged by Mayor Yanish to speak at the Open Forum. Mr. Skor spoke regarding the NAV aid drainage/land correction, the Jennie-O Turkey Store land purchase for a substation, and the industrial park infrastructure improvements.

The Public Works/Safety Committee Report for November 13, 2014 was presented to the Mayor and Council by Council Member Christianson. There were seven items for consideration.

Item No. 1 David Little complimented the Public Works staff for the great job they did cleaning the streets after Monday's snow storm. Council Member Nelsen stated the Public Works staff was also in the "West Central Tribune-Hats Off" column for the outstanding job they did trimming trees.

Item No. 2 Chair Christianson noted the jail census for November 13, 2014, was 119. The calls for service for the previous two weeks totaled 728. The majority of the calls are for traffic stops, followed by public assists. The Fire update handout was provided for information. The Council received this for information only.

Item No. 3 Public Works Director Christensen brought forth, for approval, Change Order No. 1 for final quantities in the amount of \$8,781.26 and to authorize final payment to Duinick, Inc. in the amount of \$23,102.87 for Project No. 1304 Robbins Island Pathway. The project is within budget and a 20% match. The Committee was recommending the Council approve the change order and authorize final payment to Duinick, Inc. for Project No. 1304.

Resolution No. 2 was introduced by Council Member Christianson, seconded by Council Member Nelsen, reviewed by Mayor Yanish, and approved on a roll call vote of Ayes 7, Noes 0.

RESOLUTION NO. 2

ACCEPTING PROJECT AND AUTHORIZING FINAL PAYMENT

IMPROVEMENT: Project No. 1304 – Robbins Island Path

CONTRACTOR:	Duinick Inc.
DATE OF CONTRACT:	July 15, 2013
BEGIN WORK:	July 18, 2013
COMPLETE WORK:	November 20, 2013
APPROVE, ENGINEERING DEPT:	August 20, 2014

BE IT RESOLVED by the City Council of the City of Willmar, Minnesota, that:

1. The said City of Willmar Project No. 1304, including approval of Change Order No. 1, be herewith approved and accepted by the City of Willmar.

2. The following summary and final payment be approved:

ORIGINAL CONTRACT AMOUNT:	\$251,896.00
Change Order No. 1	\$8,781.26
FINAL NET CONTRACT AMOUNT, PROPOSED:	\$260,677.26
ACTUAL FINAL CONTRACT AMOUNT AS CONSTRUCTED:	\$260,677.26
Less Previous Payments	\$237,574.39
FINAL PAYMENT DUE CONTRACTOR:	\$23,102.00

Dated this 17th day of November, 2014.

/s/ Frank Yanish
MAYOR

/s/ Kevin Halliday
Attest: CITY CLERK

Item No.4 Public Works Director Christensen brought forth, for approval, Change Order No. 2 for final quantities in the amount of \$56,473.18, amend the budget and authorize final payment to Duinick, Inc. in the amount of \$143,493.65 for Project No. 1301-A Kandiyohi Avenue reconstruction. Adding payment of the Change Order brings the final project amount to \$1,388,522.98, which is covered by the CIP. The Committee questioned if the adjustments were due to a design error from Bollig Engineering or from the installation by Duinick, Inc., and who holds responsibility to pay for the Change Order.

RESOLUTION NO. 4

ACCEPTING PROJECT AND AUTHORIZING FINAL PAYMENT

IMPROVEMENT: Project No. 1110

CONTRACTOR:	Geislinger & Sons, Inc.
DATE OF CONTRACT:	October 15, 2012
BEGIN WORK:	November 12, 2012
COMPLETE WORK:	September 16, 2014
APPROVE, ENGINEERING DEPT:	October 2, 2014

BE IT RESOLVED by the City Council of the City of Willmar, Minnesota, that:

1. The said City of Willmar Project No. 1110 be herewith approved and accepted by the City of Willmar.

2. The following summary and final payment be approved:

ORIGINAL CONTRACT AMOUNT:	\$3,575,354.25
Change Order for Project No. 1110	\$238,251.25
FINAL NET CONTRACT AMOUNT, PROPOSED:	\$3,813,605.50
ACTUAL FINAL CONTRACT AMOUNT AS CONSTRUCTED:	\$3,590,113.25
Less Previous Payments	\$3,404,462.28
FINAL PAYMENT DUE CONTRACTOR:	\$185,650.97

Dated this 17th day of November, 2014.

/s/ Frank Yanish
MAYOR

/s/ Kevin Halliday
Attest: CITY CLERK

Item No. 6 Under Old Business Council Member Christianson questioned if there was any report detailing what the cause of the Jennie-O situation last month causing employees to fall ill and require medical care. Council Member Dokken noted some type of After Incident Reporting document should be created to explain the services used by the City for the response to the situation as well as what the cause was.

At the Council meeting Council Member Christianson commented he had heard from Fire Chief Hendrickson and there was no cause that they could find for the incident. City Administrator Stevens recapped the report that was given to the City Council by the Fire Chief shortly after the event occurred and will verify this is the final report and there was no determinable cause.

Item No. 7 Under New Business the Committee discussed the proposed Lakeland Drive extension in the Waterview Business Park brought forth to the Public Works/Safety Committee on April 29th, 2014. Public Works Director Christensen gave the history of Duinick, Inc. presenting the preliminary design at the April meeting and stated Duinick gave notice they would like the project to be included in the improvement projects for 2015. Staff is recommending street alignment changes from the preliminary plans. Residents of the area will have ample opportunity to voice any concerns through the Public Works/Safety Committee Meetings as well as the Improvement Hearing. This was received for information only.

Chair Christianson brought forth a question from a citizen regarding why the Police Department does not bid Police vehicle accessories such as lights and sirens locally. It was discussed the possibility of it already being included in the State Contract. Police Chief Felt addressed the Council and clarified that the vehicle accessories are included in the State Contract and often times recycled. This was for information only.

Public Works Director Christensen asked the Committee their opinions of the new LED lights along Willmar Avenue. The Committee found it to be bright and the light not spreading out as much. The Preliminary Engineering Report will be presented at the Finance Committee Meeting on Tuesday, November 18th. An update was given on the progress of the Auditorium. The subcontractor providing the air handling system decided to not supply the units to the City, resulting in the Auditorium possibly not opening until the end of the first quarter of 2015. The Committee questioned if there is any obligation to fulfill the bid by the company as the project has already been started, and if a message can be carried to the community explaining the delay. This was received by the Council for information only.

The Public Works/Safety Committee Report for November 13, 2014, was approved as presented and ordered placed on file in the City Clerk's Office upon motion by Council Member Christianson, seconded by Council Member Ahmann, and carried.

Planning and Development Services Director Bruce Peterson presented a proposal to authorize staff to pursue acquisition of property that contains several easements which were originally granted by the City when it acquired property for the original airport through mediated settlement. The City was later informed it could not have permanent easements on property that was partially funded by the grant with the FAA. Attempts to negotiate with the property owner have not been successful. The City will lose \$150,000 annually in funding from the FAA unless the easements are eliminated. Staff has investigated various alternatives to find something acceptable to both the FAA and the property owner with no success. Staff is recommending the Council authorize the City to use eminent domain to acquire the easements.

Resolution No. 5 as introduced by Council Member Anderson, seconded by Council Member Nelsen, reviewed by Mayor Yanish, and approved on a roll call vote of Ayes 6, Noes 1, with Council Member Christianson voting against the resolution.

RESOLUTION NO. 5

A RESOLUTION BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WILLMAR, MINNESOTA AUTHORIZING THE CITY'S ACQUISITION OF INTERESTS IN REAL PROPERTY FOR AIRPORT PURPOSES

WHEREAS, the City of Willmar (the "City"), a Home Rule Charter City, owns and operates the Willmar Municipal Airport (the "Airport") in the City, which was constructed beginning in 2005 and opened to the public on September 5, 2006; and

WHEREAS, beginning in 2002, the City acquired through eminent domain and otherwise certain lands needed for the construction of the runways, terminal, hangars and other aviation facilities at the Airport, and to maintain runway protection zones at either ends of the Airport's runways; and

WHEREAS, included in the lands the City acquired in fee for the establishment of the runway protection zones at the Airport were lands now identified as Parcels 10-A and 24-A in the Willmar Municipal Airport Right-of-Way Plat No. 1-1 on file in the Kandiyohi County Recorder's office, which lands the City acquired through eminent domain proceedings in Kandiyohi County District Court (Court File No. C4-02-1058) from property owners the Andrew Kvam Trust and Philip J. Kvam, respectively (collectively, the "Owners"); and

WHEREAS, as part of the final settlements of the eminent domain proceedings against the Owners, the City granted a permanent easement for ingress and egress across each of Parcels 10-A and 24-A to each

Owner, respectively, as shown on the attached Appendices A and B (the “subject property interests”), which included the right to construct limited improvements to such accesses within the easement areas; and

WHEREAS, pursuant to Minnesota Statutes, Sections 360.0161 and 360.039, the City’s acquisition of lands to facilitate the construction of the Airport were funded largely through a Federal Aviation Administration (“FAA”) Airport Improvement Program (“AIP”) grant, which grant program requires grant recipients such as the City to agree to certain obligations or assurances (the “Grant Assurances”) as a condition for receiving the federal funding; and

WHEREAS, the FAA considers the City’s conveyance of the subject property interests to the Owners to have violated the FAA’s Policy and Procedures Memo (PPM) 5300.1B dated February 5, 1999, which requires the runway protection zones at a new airport to be controlled by the airport operator with fee title, and prohibits the construction of new roadways therein, as well as Grant Assurance 5, Rights and Powers, to which the City agreed, and which provided as follows:

- a. It (the City) shall not take or permit any action which would operate to deprive it of any of the rights and powers necessary to perform any or all of the terms, conditions, and assurances in the grant agreement without the written approval of the Secretary, and will act promptly to acquire, extinguish, or modify any outstanding rights or claims of right of others which would interfere with such performance by the sponsor. This shall be done in a manner acceptable to the Secretary.
- b. It (the City) will not sell, lease, encumber or otherwise transfer or dispose of any part of its title or other interests in the (property acquired for the construction of the Airport) . . . for the duration of the terms, conditions, and assurances in the grant agreement without the approval of the Secretary; and

WHEREAS, the FAA has withheld and will continue to withhold \$150,000 in annual AIP funds from the City until such time as the City “recaptures its rights and powers” with respect to the subject property interests granted to the Owners over Parcels 10-A and 24-A; and

WHEREAS, timely reacquisition of the subject property interests by the City is necessary to secure the AIP funds withheld from the City by the FAA, which in turn is important for the City’s future operation of the Airport; and

WHEREAS, the City Council adopted Resolution No. 4 on November 4, 2013 authorizing the City to commission appraisals of the subject property interests, negotiate for the direct purchase thereof and make preparations for the acquisition thereof by eminent domain; and

WHEREAS, pursuant to Resolution No. 4, November 4, 2013, the Willmar City Council has been presented with appraisals of each of the subject property interests dated April 16, 2014, conducted by Thomas G. Ruhland, MAI, a certified general real property appraiser licensed by the State of Minnesota, which estimated the damages of the taking of the subject property interests; and

WHEREAS, pursuant to Resolution No. 4, November 4, 2013, City staff has met with representatives of the Owners and presented copies of the Ruhland appraisals to the Owners, but to date has been unsuccessful in negotiating for the direct purchase of the subject property interests by the City; and

WHEREAS, Minnesota Statutes, Section 360.032, Subdivision 1, authorizes municipalities to acquire real property for the purpose of establishing, constructing and enlarging airports and for other airport purposes, either within or without the territorial limits of such municipality and within or without this state; and

WHEREAS, Minnesota Statutes, Section 360.032, Subdivision 2, grants municipalities the full authority to exercise the power of eminent domain in the event that such a municipality is unable to acquire the subject property interests by any transaction to which the owners of the subject property agree; and

WHEREAS, Minnesota Statutes, Section 360.033 declares that the acquisition of any lands by a municipality for the purpose of establishing, constructing, enlarging and operating airports is to be considered as acquired and used for public, governmental, and municipal functions, exercised for a public purpose, and as a matter of public necessity, and Minnesota Statutes, Section 117.025, Subdivisions 10 and 11, affirm that a municipality operating an airport is a "public service corporation," and that the creation or functioning of a public service corporation is a "public use" or "public purpose" for purposes of Minnesota Statutes, Section 117.012, Subdivision 2; and

WHEREAS, the City made written final offers to the respective owners of record of the subject property interests to purchase the subject property interests for the amounts indicated in the Ruhland appraisals on October 20, 2014; and

WHEREAS, the City's negotiations with the Owners having not, to date, resulted in the necessary acquisition of the subject property interests, it is now necessary for the City to acquire the subject property interests through the condemnation authority granted the City in the Minnesota Statutes; and

WHEREAS, in order to receive AIP funds from the FAA for calendar year 2015, the City must reacquire the subject property interests before commissioners to be appointed in a condemnation action pursuant to Minnesota Statutes, Chapter 117 can reasonably be expected to make a determination as to the award of just compensation for the acquisition of the subject property interests.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Willmar, Minnesota, as follows:

1. The appraisals of the easements dated April 16, 2014, conducted by Thomas G. Ruhland, MAI, a certified general real property appraiser licensed by the State of Minnesota, which estimated the damages of the taking of the subject property interests, are hereby accepted and approved.
2. In accordance with Minnesota Statutes, Chapters 117 and 360, as well as 49 C.F.R. sections 24.101 et seq., the City Council of the City of Willmar, Kandiyohi County, Minnesota, hereby authorizes the law firm of Flaherty & Hood, P.A. to initiate eminent domain proceedings on the City's behalf, including but not limited to, proceedings pursuant to Minnesota Statutes, Section 117.042, necessary to timely acquire the subject property interests needed for the release of the FAA AIP funds to the City to fund the Airport operations, and to take such other actions and initiate such other proceedings as may be advisable in furtherance of the City's authority under law.
3. It is hereby found and determined that the taking of the subject property interests through eminent domain proceedings is reasonably necessary or convenient, in furtherance of a proper public use and public purpose in accordance with Minnesota Statutes, Section 117.012, Subdivision 2, that public use and public purpose being the securing of FAA AIP funds needed to fund the operation of the Willmar Municipal Airport.
4. It is hereby found and determined that the reacquisition of the subject property interests must be completed by the City before commissioners to be appointed in a condemnation action pursuant to Minnesota Statutes, Chapter 117 can reasonably be expected to make a determination as to the award of just compensation for the acquisition of the subject property interests and that timely acquisition of the subject property interests is important for the City to receive AIP funds from the FAA for calendar year 2015.
5. City staff, its agents and legal counsel shall continue to have the authority to negotiate for the purchase of the subject property interests at any time prior to the final resolution of any eminent domain proceeding initiated on the City's behalf under the authority of this Resolution, subject to final approval of this City Council of any agreement for the purchase of such property rights or interests.

Dated this 17th day of November, 2014.

/s/ Frank Yanish
MAYOR

/s/ Kevin Halliday
Attest: CITY CLERK

Under New Business to come before the Council, Council Member Ahmann commented on the recent snow event and expressed his concern for the increased cost to the City to plow the streets when cars are allowed to remain parked on street. He suggested consideration of a snow emergency policy be discussed at a future Public Works/Safety Committee meeting.

Under Old Business Council Member Anderson announced the upcoming Holiday Parade on Saturday with the activities starting at 3:00 p.m. and the parade to follow starting at 6:30 p.m. He encouraged everyone to attend. Council Member Ahmann commented on the use of the former Mills Auto lot to use for day-event parking and will refer an individual for staff to contact.

Announcements for Council Committee meeting dates were as follows: Finance (full Council), November 18 at 4:00 p.m. in the Council Chambers, Finance, 4:45 p.m. at City Hall, November 24; and Community Development, 4:45 p.m. at City Hall, November 25, 2014.

There being no further business to come before the Council, the meeting adjourned at 8:20 p.m. upon motion by Council Member Anderson, seconded by Council Member Ahmann, and carried.

Attest:

MAYOR

SECRETARY TO THE COUNCIL

FINANCE COMMITTEE/CITY COUNCIL

MINUTES

The Finance Committee and Full Council of the City of Willmar met on Tuesday, November 18, 2014, in the Council Chambers at the Willmar Municipal Utilities Building.

Present:	Denis Anderson	Chair
	Tim Johnson	Vice-Chair
	Rick Fagerlie	Member
	Audrey Nelsen	Member

Others present: Council Member Steve Ahmann, Council Member Jim Dokken, Council Member Ron Christianson, Mayor Frank Yanish, City Administrator Charlene Stevens, City Finance Director Steve Okins, City Clerk Kevin Halliday, Planning and Development Director Bruce Peterson, Public Works Director Sean Christensen, Community Ed and Rec Director Steve Brisendine, Rice Memorial Hospital Representatives Mike Schramm and Bill Fenske, Willmar Municipal Utilities Representatives Wes Hompe and Tim Hunstad, West Central Industries Representative Jamin Johnson, Humane Society Representatives Jim Peterson and Bobbi Bauman, Willmar Downtown Development Representatives Bev Dougherty and John Christianson, Willmar Fests Representative Cathy Fagerstrom, "West Central Tribune" Journalist David Little, and Accounting Supervisor Carol Cunningham.

Item No. 1 Call to Order

The meeting was called to order by Chair Anderson at 4:00 p.m. who noted that this is a Finance Committee meeting with full council participation for purposes of discussing the 2015 Mayor's Proposed Budget.

Item No. 2 Public Comments

There were no comments from the public.

Item No. 3 2015 Mayor Proposed Budget (Information)

A. Rice Memorial Hospital

CEO Michael Schramm and CFO Bill Fenske reviewed the 2015 Forecast, noting that revenues are projected to continue to be flat. Mr. Fenske explained the statistics used in preparation of the Forecast and the methodology used in developing their 2015 projections. Net Operating Revenue for 2015 is projected at \$93,142,235 and Net Operating Expenses at \$91,225,338 with an estimated Net Income of \$2,474,414. Discussion included Inpatient versus Outpatient volumes, the effects of the Affordable Care Act, and upcoming major projects including Behavioral Health and Acuity Adaptable Rooms. This matter was taken for information.

B. Willmar Municipal Utilities

General Manager Wes Hompe and Finance Director Tim Hunstad presented the Willmar Municipal Utilities 2015 Budget. Total Operating Revenue is estimated at \$34,356,598 which incorporates a possible rate increase for electrical service during 2015. Total Operating Expenditures are estimated at \$31,624,890 and the 2015 Intergovernmental Transfer to the City of Willmar is estimated at \$2,152,600. The projected Net Income for 2015 is \$518,908. The 5-year capital improvements budget was also presented in detail. In response to Council Member Christianson's question about the electrical rate increase, Mr. Hunstad explained that the increase is projected to be less than 5% and is subject to WMU Commission approval. Council Member Christianson also asked about promoting LED lighting for energy conservation. Mr. Hompe explained

that the most significant impact would be in commercial usage since many residential customers have already switched to more efficient lighting. This matter was taken for information.

C. Community Group Presentations (Resolution)

Staff explained that due to timing issues, Community Group Requests were funded at 2014 levels in the Mayor's 2015 Proposed Budget as noted below.

Meals On Wheels: The Mayor's 2015 Proposed Budget includes \$15,000 for Meals On Wheels and their request is for \$20,000. Jamin Johnson of West Central Industries, explained that the Meals On Wheels Program began in 1972 and for the past several years they requested and received \$15,000 from the City of Willmar. Their request for 2015 is increasing to \$20,000 because of a decrease in United Way funding. Council Member Christianson raised concerns about the reduction in the United Way donation.

Humane Society: The Mayor's 2015 Proposed Budget includes \$28,000 for the Humane Society and their request is for \$28,800. Jim Peterson and Bobbi Bauman of the Humane Society, reported that their average intake number for City strays is approximately 500 annually. Council Member Fagerlie asked about the land the City donated for the Humane Society's new building a few years ago. Mr. Peterson stated that the City of Willmar gifted the land to Kandiyohi County for that purpose and the Humane Society subsequently pays \$1 in rent annually to the County.

WAMM-BC: The Mayor's 2015 Proposed Budget includes \$10,000 for WAMM-BC and their request is for \$20,000. There was no representation from WAMM-BC for today's meeting.

Willmar Downtown Development, Inc.: The Mayor's 2015 Proposed Budget includes \$32,000 for Willmar Downtown Development (formerly the Willmar Design Center) and their request is for \$37,000. John Christianson of Willmar Downtown Development explained their name change which more accurately reflects the work their organization performs. Their purpose is to renew the heart of the City and to be a partner with the City of Willmar. Activities include Bounty For the County, Completion of the Glacial Lakes Trail connection, Holiday Celebration, Becker Market, Willmar Walks, and Develop Historic 313 Building (The Hub).

Council Member Ahmann raised a question on the \$9,000 increase in their budget. Mr. Christianson explained that it was mostly for development costs and a project coordinator for The Hub. Council Member Johnson raised concerns about a corporation owning the The Hub building. It was explained that the building is owned by the partnership between Preservation Alliance Minnesota (PAM), who assists with upfront funds for preservation projects, and Willmar Downtown Development. It is anticipated PAM will eventually be reimbursed for its initial investment at which time they would be removed from ownership. In response to Council Member Anderson's question on the projected opening of the Brew Pub, Bev Dougherty estimated early 2015.

Mayor Yanish raised a concern about who pays for maintaining flowers downtown. Administrator Stevens stated that the City has funded that project for the last couple of years.

Council Member Ahmann requested a list of expenditures from Willmar Downtown Development and what personnel changes have occurred. Mr. Christianson reported that an expenditure list is provided as part of their monthly report to the City. He also noted that Adam Arvidson is no longer employed by Willmar Downtown Development but there is \$9,300 budgeted for a project coordinator for The Hub.

Willmar Fests: The Mayor's 2015 Proposed Budget includes \$25,000 for Willmar Fests and their request is for \$25,000. Cathy Fagerstrom of Willmar Fests provided a brief summary of their activities and noted that last year's Queen of Festivals competed and became the Minneapolis Aquatennial Queen.

Council Members Anderson and Johnson recommended not funding WAMM-BC. Council Member Fagerlie questioned whether or not WAMM-BC requires funding from the City in order to provide matching funds for federal and state programs.

Following discussion, Council Member Nelson moved to introduce a resolution to remove funding from the Mayor's 2015 Proposed Budget for WAMM-BC and to fund the remaining Community Groups at the full amount of their requests resulting in an overall total increase to the 2015 Budget of \$800 for the Community Groups. Council Member Fagerlie seconded the motion.

Council Member Ahmann requested Council consideration of establishing an Events Committee to determine how Community Group funding should be disseminated.

Following considerable discussion, Council Member Fagerlie then moved to amend the resolution to reduce the amount for Meals on Wheels from \$20,000 to \$19,200 to stay within the total amount originally allocated in the Mayor's 2015 Budget for Community Groups. Council Member Christianson seconded the motion which carried on a roll-call vote of Ayes 6, Noes 1 with Council Member Nelsen voting no.

Resolution No. 1, as amended, was introduced by Council Member Fagerlie, seconded by Council Member Christianson, and approved on a roll call vote of Ayes 7, Noes 0.

RESOLUTION NO. 1

BE IT RESOLVED by the City Council of the City of Willmar that the 2015 City Budget for Community Groups totaling \$110,000 be comprised of the following:

Humane Society	\$ 28,800
Meals On Wheels	\$ 19,200
Willmar Downtown Development, Inc.	\$ 37,000
Willmar Fests	\$ 25,000
Total	\$110,000

Dated this 18th day of November, 2014.

/s/ Frank A. Yanish
Mayor

/s/ Kevin Halliday
Attest: CITY CLERK

D. Capital Improvements

Staff reported that there was one change to the 2015 Capital Improvements Program that removed \$6,000 for the Canine Unit which is actually being purchased in 2014. Council Member Christianson raised questions about the need for the Airport Master Plan. Public Works Director Christensen stated it is necessary to update the Airport Master Plan periodically and that it was last performed in 2004. He also noted it is required to maintain FAA funding levels. Council Member Christianson also inquired about the Public Works Garage Roof Repair, Lakeland Drive Path using LOST funds, Park Plan Improvements for \$100,000, Taunton Field Storm Shelter, and Civic Center Drive Storm Water Project.

E. Pavement Management/Assessments Policy

Public Works Director Christensen distributed the Preliminary Engineering Report and stated that a formal order is required from the Council to prepare the Report on 2015 Improvements.

Following discussion, Council Member Fagerlie moved to introduce Resolution No. 2 to order the preparation of the Report on 2015 Improvements. Council Member Nelsen seconded the motion.

Council Member Anderson raised the question about doing additional street improvements as well as exercising the option of leveraging \$147,000 of the tax levy toward street improvement debt service for ten years. Discussion continued about the 2015 funding level for street improvements. Staff noted that consideration needs to be given for funding levels available from State Aid as well as the Willmar Municipal Utilities for their portion of water infrastructure construction. There was also discussion on the benefits of overlay and seal coat projects to maintain streets. Council member Ahmann suggested allocating a portion of the Intergovernmental Transfers from the Willmar Municipal Utilities and Rice Memorial Hospital for street maintenance.

Following further discussion, Council Member Fagerlie withdrew the motion and Council Member Nelsen withdrew the second.

Council Member Christianson stated the City should seek bids in the fall for the next year's street projects to obtain more competitive bids.

After further discussion, Resolution No. 2 was reintroduced by Council Member Fagerlie, seconded by Council Member Nelsen, and approved on a roll call vote of Ayes 7, Noes 0.

RESOLUTION NO. 2

RESOLUTION ORDERING PREPARATION OF REPORT ON IMPROVEMENT

WHEREAS, it is proposed to construct the following improvements under the 2015 Improvement Projects:

grading, aggregate base, curb and gutter, edge drain, sump pump connections, milling, bituminous pavement, sidewalk, service lines, sanitary sewer, storm pond, and watermain

and to assess the benefited property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Section 429.011 to 429.111 (Laws 1953, Chapter 398, as amended).

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF WILLMAR, MINNESOTA:

That the proposed improvement be referred to the City Engineer for study, and that he is instructed to report to the Council advising the Council in a preliminary way as to whether the proposed improvement is feasible, and as to whether it should be best be made as proposed or in connection with some other improvement, and the estimated cost of the improvement as recommended.

Dated this 18th day of November, 2014.

/s/ Frank A. Yanish
Mayor

/s/ Kevin Halliday
Attest: CITY CLERK

F. Additional Revenue Sources

Franchise Fees: The Council has previously discussed the possibility of instituting a gas utility franchise fee which could generate an additional \$250,000. After a brief discussion, it was determined there was no interest by the Council to institute a gas utility fee at this time.

Fire Service Fees: The Council has also previously discussed the possibility of instituting a charge for fire calls eligible for reimbursement by insurance carriers.

Following discussion, Council Member Fagerlie made a motion to authorize the City of Willmar to accept payments from insurance companies for fire calls if provided. Council Member Christianson seconded motion which carried.

Operating Levy: In September the Council submitted a preliminary levy request of \$4,451,028 which is \$250,000 over the amount reflected in the Mayor's 2015 Proposed Budget. Council Member Anderson proposed this additional levy be used to repay money borrowed for the Auditorium Project. There are no changes to the levy requested by the Council at this time. Subsequently, it was noted that two resolutions will be presented after the public hearing scheduled for December 1, 2014, to set the 2015 levy and to approve the amended 2015 budget. Council Member Anderson requested ~~information on~~ the Early Retirement Benefit Program be placed on a future Labor Committee agenda for discussion ~~for review~~.

Item No. 4 Project 1405 Industrial Park Final Budget (Resolution)

Staff explained to the Committee that previous council action approving a contract for the development of the City Industrial Park with Alternate A would put the project \$925,000 over the amount of \$3,500,000 that was approved in the City 2014 Capital Improvement Program. Reallocation of funds is needed to fully fund the contract/project with Alternate A for a total budget of \$4,425,000. After considerable discussion it was proposed that \$725,000 be removed from the Lakeland Drive Bike Path Project and \$200,000 be removed from the Civic Center HVAC Project to fully fund Project 1405 Industrial Park Final Budget.

Following discussion, Resolution No. 3 was introduced by Council Member Nelsen, seconded by Council Member Fagerlie, and approved on a roll call vote of Ayes 7, Noes 0.

RESOLUTION NO. 3

BE IT RESOLVED by the City Council of the City of Willmar that \$925,000 be reallocated to Project No. 1405 Industrial Park as follows:

Decrease:	2015 CIP Lakeland Drive Path Project	\$725,000
Decrease:	Civic Center HVAC Replacement Project	\$200,000
Increase:	Project 1405 Industrial Park	\$925,000

BE IT FURTHER RESOLVED that the total budget for Project No. 1405 Industrial Park be amended to \$4,425,000 as presented

Dated this 18th day of November, 2014.

/s/ Frank Yanish
MAYOR

/s/ Kevin Halliday
Attest: CITY CLERK

Item No. 5 Old Business (Information)

There was no old business.

Item No. 6 New Business (Information)

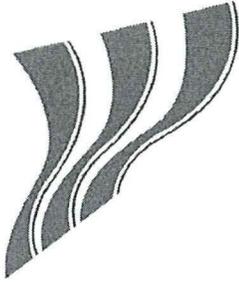
There was no new business.

There being no further business to come before the Council, the meeting was adjourned at 7:21 p.m.

MAYOR

ATTEST:

CITY CLERK



CITY OF WILLMAR, MINNESOTA
REQUEST FOR COMMITTEE ACTION

Agenda Item Number: 3

Meeting Date: November 10, 2014

Attachments: X Yes No

CITY COUNCIL ACTION

Date: November 17, 2014

- Approved Denied
- Amended Tabled
- Other

Originating Department: Finance

Agenda Item: 2015 Proposed Budget Discussion

Recommended Action: Review, discuss and set levels of participation of Community Group funding applications, review Capital Improvements, Pavement Management and Deferred Assessments, and give direction on Additional Revenue Sources.

Background/Summary: Receive explanation of Community Group application requests and tentatively decide on direction for final discussion for the November 24th Finance Committee Meeting to make final recommendations to the full City Council. Due to a lag in receiving Community Group applications, direction was given to fund at 2014 levels: Humane Society \$28,000, Meals on Wheels \$15,000, WAMM \$10,000, Design Center \$32,000, Willmar Fests \$25,000, and Community Marketing \$2,000.

Alternatives: Continue review and discussion on the 2015 Mayor Proposed Budget..

Financial Considerations: Setting levels of funding and appropriations for 2015 Budget.

Preparer: Steve Okins, Finance Director

Signature:

Comments:

To: City of Willmar
From: Mike Schramm
Bill Fenske
Date: November 13, 2014
Subject: Rice Memorial Hospital 2015 Forecast

Attached is the 2015 Forecast which was reviewed by the Rice Memorial Hospital Finance Committee at its meeting on November 13 and will be requested for adoption by the Rice Memorial Hospital Board of Directors at its Board meeting on November 19th.

The 2015 Forecast was developed based on a methodology of forecasting and not budgeting. The attached financial statements are in a similar format as prior years when a budget was presented, however the methodology to develop the annual projections has changed. Volumes and statistics were converted from a monthly compilation to a quarterly compilation utilizing trends that were developed tracking activity back to 1st quarter 2008 through 3rd quarter 2014. A formula was created to trend the average of the most recent four quarters of actual activity to project the next quarter's forecasted activity which was continued through 4th quarter 2015.

This model will be continually updated immediately after quarterly activity is finalized. Updated assumptions and trends will project forecasts for the upcoming six quarters based on actual activity from the past 10-12 quarters. Adjustments will be necessary to more timely react to activity trends so that necessary interventions are made to adjust projected financial performance to previously approved key metrics (i.e. operating margin, days of cash, productivity, etc.).

2015 Forecast:

The various worksheets related to the 2015 Forecast are as follows:

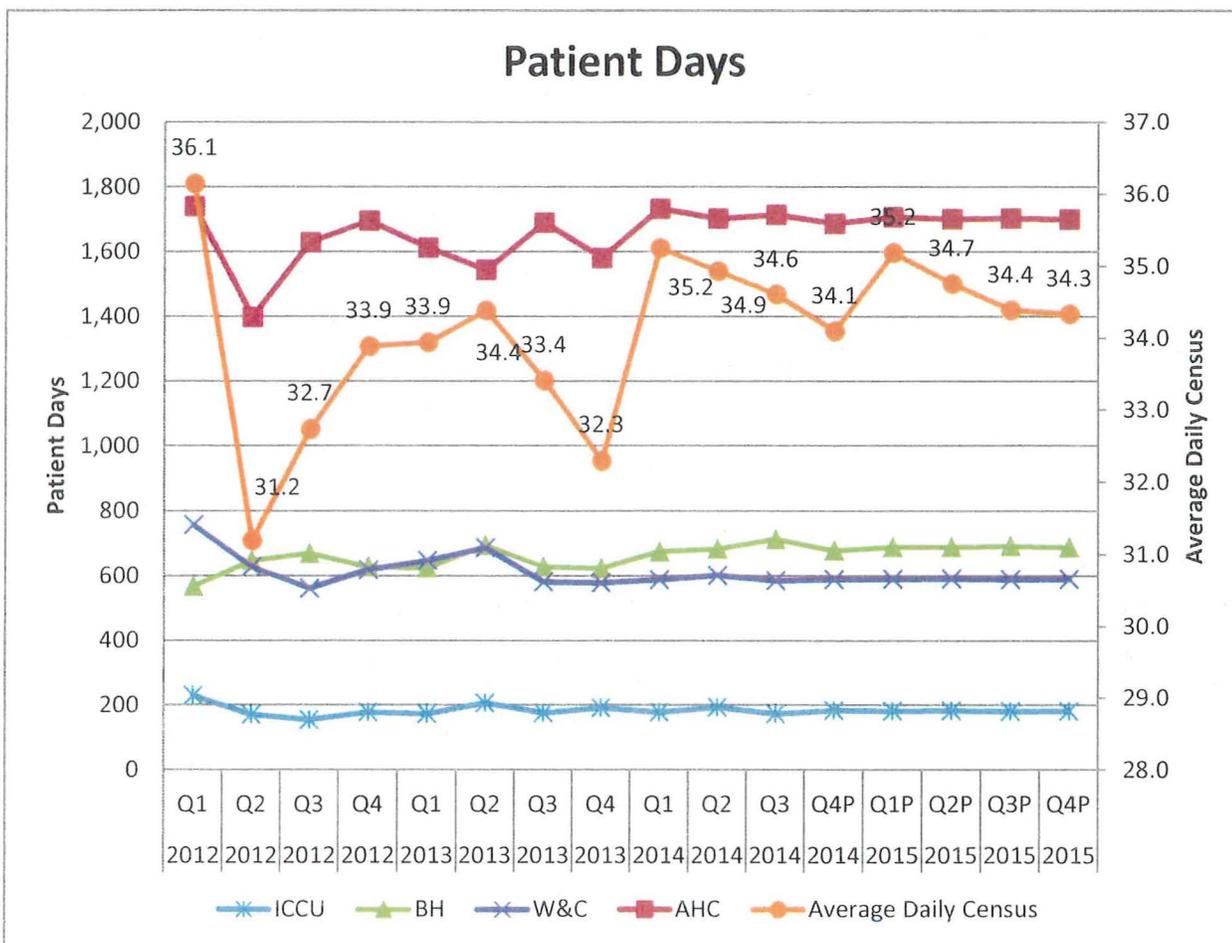
- Consolidated Balance Sheet
- Income Statements
- Cash Flow Statement & PP&E Additions
- Key Indicators

These worksheets are presented starting on page 6. The narrative summary is presented as follows:

A summary of Key Volume Indicators are as follows:

Key Volume Indicator	2014 Est.	2015 Forecast	2013 Actual	2012 Actual
Operational:				
Patient Days	12,669	12,649	12,226	12,255
Average Daily Census	34.9	34.7	33.5	33.5
Surgical Services	2,865	2,888	3,355	3,985
Emergency Services	13,295	13,559	12,523	13,225

Rice is projecting flat inpatient activity with projected Patient Days in 2015 approximating 2014 activity. Although renovations are projected in the Adult Health and Behavioral Health Units in 2015, the full impact of these changes will not be realized until late 2015 and thus will be projected into 2016.



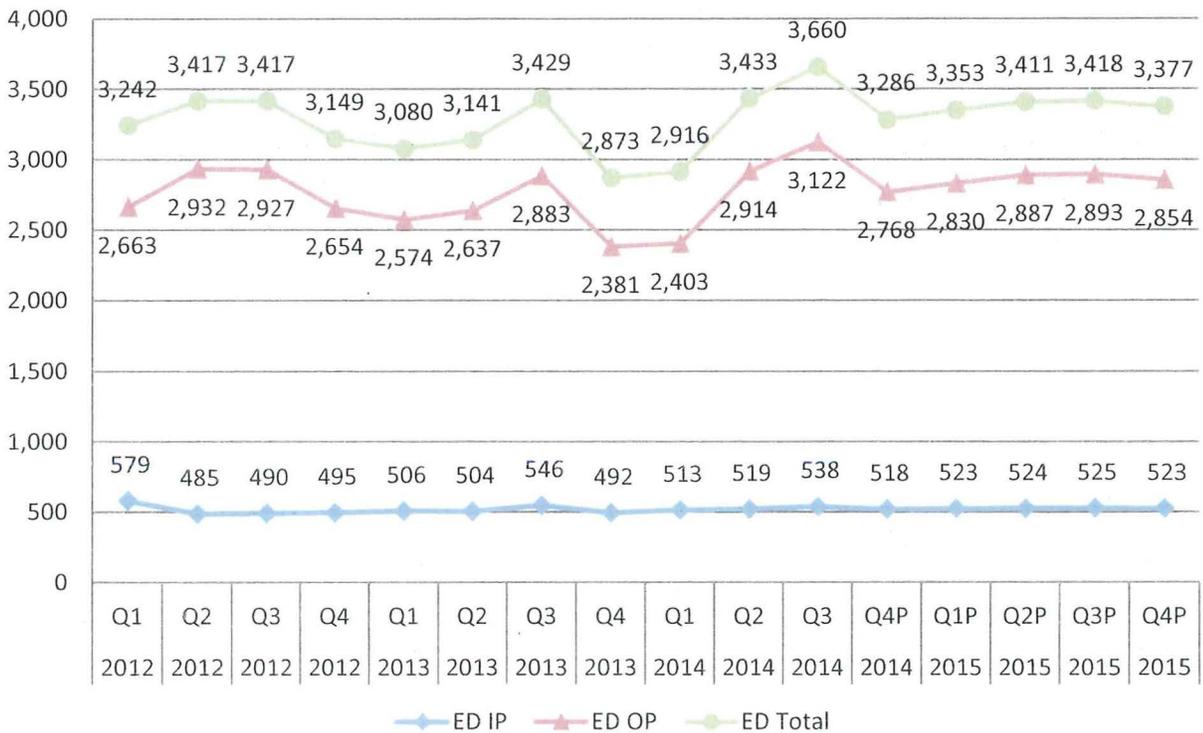
Surgical Services are projected to increase slightly in 2015 based on recent increases activity in 2014. This is a conservative estimate considering the new Orthopedic Surgeon who has recently started his practice at ACMC, which should increase Orthopedic procedures at Rice.

SURGICAL SERVICES



Emergency Room Services are projected to continue to increase based on increases experienced in 2014.

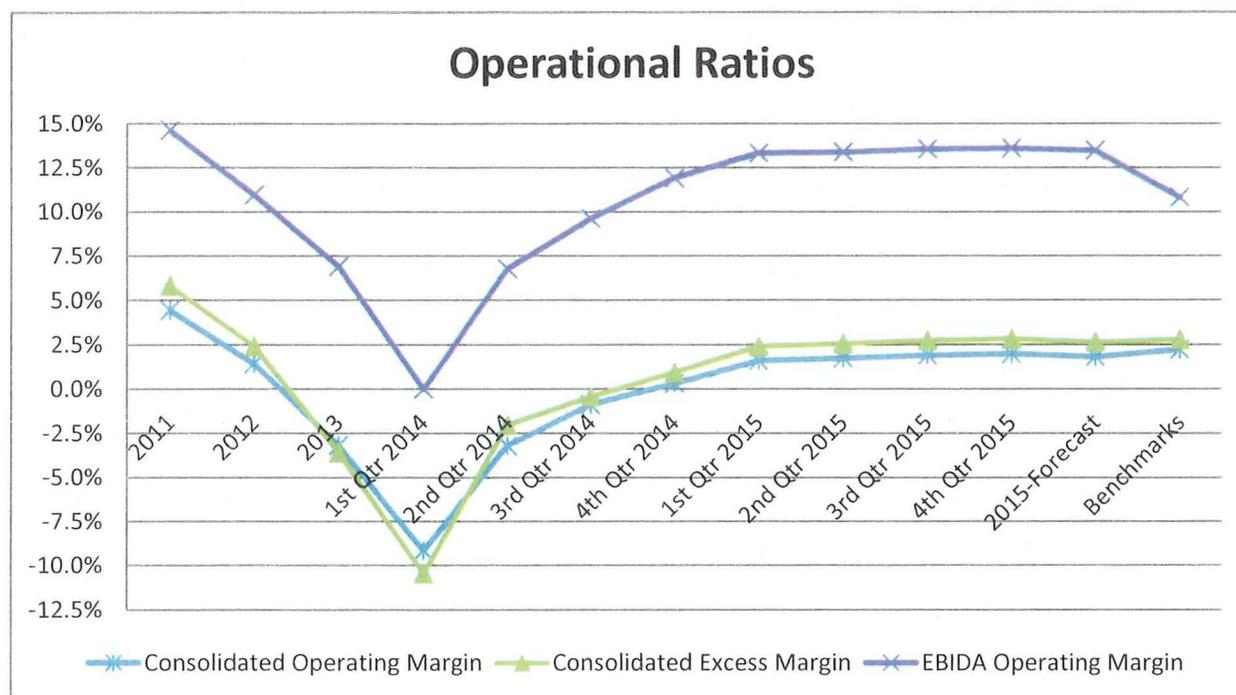
EMERGENCY SERVICES



A summary of Key Indicators are as follows:

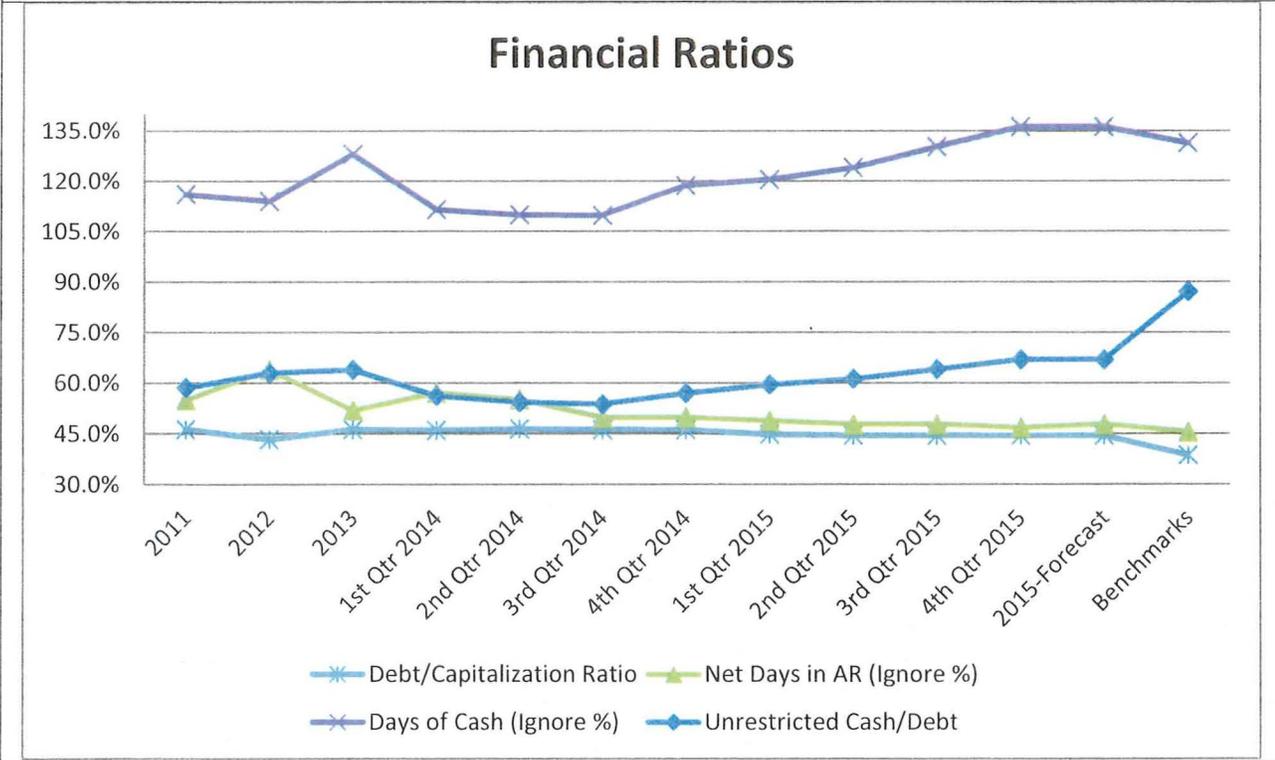
Key Indicator	09/30/2014	2015 Forecast	2013 Actual	Benchmark
Operational:				
Operating Margin %	-5.5%	1.8%	-3.2%	2.2%
Excess Margin %	-4.2%	2.6%	-3.6%	2.8%
EBIDA	5.6%	13.5%	7.0%	10.8%

Rice is projecting a modest positive Operating Margin of 1.8% for 2015 even though 2014 has experience Operating Losses. Volumes are expected to be stable at the Hospital, increased census at the Care Center with the completion of the renovation projects, and a continual slight increase in Home Medical Sales. Hospital reimbursement will increase with the realization of additional Medicare \$\$\$ due to geographic reclassification effective 10/01/2014. Cost reductions were implemented in 2014 which reduced the Hospital Operating Expense ratio down to 92%. Hospital staffing and productivity is expected to be stable or consistent with 3rd Quarter 2014 ratios. Excess Margin is projected at 2.6% compared to the current -4.2% and the benchmark 2.8%. EBIDA ratio is projected at 13.5% compared to current 2013 of 5.6% and the benchmark of 10.8%. Improved financial performance and further scrutiny and discipline of capital expenditures will improve the ratios.



Key Indicator	09/30/2014	2015 Forecast	2013 Actual	Benchmark
Financial:				
Debt/Capitalization	46.3%	44.5%	46.3%	38.7%
Net Days in Receivables	50	48	52	46
Days of Cash	110	136	128	131
Unrestricted Cash/Debt	54%	67%	64%	87%

The Financial Ratios show improvement in 2015 compared to current 2014 results. The Debt/Capitalization ratio pushes down with the February 2015 payment to less than the 45% threshold. Net Days in Receivables are projected to continue downward with a slight decline of two days. Days of Cash are projected to increase with improved performance, reduction of Receivables, and a reduction of capital expenditure spending.



Major Initiatives:

Cost estimates are included related to the work of the Hospital Space Committee and two Hospital renovation projects in Behavioral Health and the Acuity Adaptable Rooms. In addition, funds are allocated for the construction of a new Rehab Building, even though design work is not completed. Overall capital expenditures are projected to decrease by over \$3.0 million in 2015 from the 2014 estimated expenditures. No other major initiatives are included in the forecast at this time but if other initiatives come to realization, a revised forecast will be completed.

**2015 Forecast
Income Statement**

11/7/2014	2014					2015					2015 Forecast	
	2012	2013	1st Qtr-Act.	2nd Qtr-Act.	3rd Qtr-Act.	4th Qtr-F	1st Qtr-F	2nd Qtr-F	3rd Qtr-F	4th Qtr-F		
Consolidated												
Inpatient Revenue	\$60,874,196	\$ 62,291,363	\$15,644,763	\$ 16,320,237	\$ 15,749,048	\$15,811,051	\$15,843,706	\$15,866,747	\$15,824,354	\$ 15,844,355	\$ 63,379,163	
Outpatient Revenue	120,441,357	119,502,264	28,807,763	31,528,725	32,152,473	31,663,956	31,724,878	31,972,044	31,877,458	31,829,163	127,403,543	
Rice Care Center Revenue	9,504,099	10,185,461	2,407,988	2,699,875	2,988,457	3,048,226	3,048,226	3,048,226	3,048,226	3,109,191	12,253,869	
Rice Home Medical Revenue	10,467,284	13,046,125	2,898,572	3,281,409	3,408,272	3,540,000	3,510,000	3,630,000	3,720,000	3,810,000	14,670,000	
Total Patient Revenue	201,286,937	205,025,213	49,759,086	53,830,246	54,298,250	54,063,234	54,126,810	54,517,018	54,470,038	54,592,709	217,706,575	
Less Contractual Allowances	(96,083,371)	(105,109,299)	(26,701,726)	(28,545,600)	(29,107,525)	(28,672,750)	(28,716,338)	(28,904,525)	(28,854,620)	(28,883,857)	(115,359,339)	
Net Revenue from Patients	105,203,566	99,915,914	23,057,360	25,284,646	25,190,725	25,390,484	25,410,472	25,612,493	25,615,418	25,708,852	102,347,235	
Other Operating Revenue	17,571,197	17,265,070	3,480,500	3,552,484	3,779,044	3,791,250	3,801,250	3,821,250	3,811,250	3,811,250	15,245,000	
Less WMS Operating Revenue	(20,785,386)	(22,709,260)	(5,448,747)	(6,462,831)	(6,069,782)	(6,090,000)	(6,100,000)	(6,130,000)	(6,110,000)	(6,110,000)	(24,450,000)	
Total Operating Revenue	101,989,377	94,471,724	21,089,113	22,374,299	22,899,987	23,091,734	23,111,722	23,303,743	23,316,668	23,410,102	93,142,235	
Total Operating Expense	110,923,460	108,831,929	27,075,290	26,854,282	27,119,979	26,945,804	26,567,599	26,741,871	26,701,508	26,770,439	106,781,417	
Less: WMS Expenses	(10,409,657)	(11,321,200)	(3,500,188)	(3,614,338)	(3,975,038)	(3,935,141)	(3,878,668)	(3,900,477)	(3,889,443)	(3,887,490)	(15,556,079)	
Net Operating Expenses	100,513,803	97,510,729	23,575,102	23,239,944	23,144,941	23,010,663	22,688,931	22,841,394	22,812,064	22,882,949	91,225,338	
Net Operating Income (Loss)	1,475,574	(3,039,005)	(2,485,989)	(865,645)	(244,954)	81,071	422,791	462,349	504,604	527,154	1,916,898	
Non-Operating Revenue	955,023	(389,015)	252,838	400,332	142,809	139,379	139,379	139,379	139,379	139,379	557,516	
Net Income (Loss)	\$ 2,430,597	\$ (3,428,020)	\$ (2,233,151)	\$ (465,313)	\$ (102,145)	\$ 220,450	\$ 562,170	\$ 601,728	\$ 643,983	\$ 666,533	\$ 2,474,414	
Hospital												
Inpatient Revenue	\$60,874,196	\$ 62,291,363	\$15,644,763	\$ 16,320,237	\$ 15,749,048	\$15,811,051	\$15,843,706	\$15,866,747	\$15,824,354	\$ 15,844,355	\$ 63,379,163	
Outpatient Revenue	120,441,357	119,502,264	28,807,763	31,528,725	32,152,473	31,663,956	31,724,878	31,972,044	31,877,458	31,829,163	127,403,543	
Total Patient Revenue	181,315,554	181,793,627	44,452,526	47,848,962	47,901,521	47,475,008	47,568,584	47,838,792	47,701,812	47,673,518	190,782,706	
Less Contractual Allowances	(91,477,954)	(97,125,351)	(25,075,567)	(26,776,905)	(27,196,882)	(26,704,722)	(26,757,359)	(26,909,351)	(26,832,299)	(26,816,384)	(107,315,393)	
Net Revenue from Patients	89,837,600	84,668,276	19,376,959	21,072,057	20,704,639	20,770,286	20,811,225	20,929,441	20,869,512	20,857,134	83,467,313	
Other Operating Revenue	17,460,402	17,243,451	3,474,850	3,572,896	3,747,307	3,760,000	3,770,000	3,790,000	3,780,000	3,780,000	15,120,000	
Less WMS Operating Revenue	(20,785,386)	(22,709,260)	(5,448,747)	(6,462,831)	(6,069,782)	(6,090,000)	(6,100,000)	(6,130,000)	(6,110,000)	(6,110,000)	(24,450,000)	
Total Operating Revenue	86,512,616	79,202,467	17,403,062	18,182,122	18,382,164	18,440,286	18,481,225	18,589,441	18,539,512	18,527,134	74,137,313	
Total Operating Expense	95,831,931	91,752,128	22,769,510	22,504,129	22,672,775	22,445,212	22,123,103	22,247,497	22,184,561	22,173,421	88,728,582	
Less: WMS Expenses	(10,409,657)	(11,321,200)	(3,500,188)	(3,614,338)	(3,975,038)	(3,935,141)	(3,878,668)	(3,900,477)	(3,889,443)	(3,887,490)	(15,556,079)	
Net Operating Expenses	85,422,274	80,430,928	19,269,322	18,889,791	18,697,737	18,510,070	18,244,434	18,347,020	18,295,118	18,285,930	73,172,502	
Net Operating Income (Loss)	1,090,342	(1,228,461)	(1,866,260)	(707,669)	(315,573)	(69,785)	236,791	242,421	244,395	241,204	964,811	
Non-Operating Revenue	952,874	(379,102)	247,005	396,972	159,574	159,574	159,574	159,574	159,574	159,574	638,296	
Net Income (Loss)	\$ 2,043,216	\$ (1,607,563)	\$ (1,619,255)	\$ (310,697)	\$ (155,999)	\$ 89,789	\$ 396,365	\$ 401,995	\$ 403,969	\$ 400,778	\$ 1,603,107	

**2015 Forecast
Income Statement**

11/7/2014	2014					2015					2015 Forecast
	2012	2013	1st Qtr-Act.	2nd Qtr-Act.	3rd Qtr-Act.	4th Qtr-F	1st Qtr-F	2nd Qtr-F	3rd Qtr-F	4th Qtr-F	
Care Center											
Rice Care Center Revenue	\$ 9,504,099	\$ 10,185,461	\$ 2,407,988	\$ 2,699,875	\$ 2,988,457	\$ 3,048,226	\$ 3,048,226	\$ 3,048,226	\$ 3,048,226	\$ 3,109,191	\$ 12,253,869
Total Resident Revenue	9,504,099	10,185,461	2,407,988	2,699,875	2,988,457	3,048,226	3,048,226	3,048,226	3,048,226	3,109,191	12,253,869
Less Contractual Allowances	(2,250,703)	(3,237,874)	(655,148)	(764,929)	(882,619)	(900,271)	(900,271)	(900,271)	(900,271)	(918,277)	(3,619,091)
Net Revenue from Residents	7,253,396	6,947,587	1,752,840	1,934,946	2,105,838	2,147,955	2,147,955	2,147,955	2,147,955	2,190,914	8,634,778
Other Operating Revenue	10,271	7,448	1,430	1,108	1,256	1,250	1,250	1,250	1,250	1,250	5,000
Total Operating Revenue	7,263,667	6,955,035	1,754,270	1,936,054	2,107,094	2,149,205	2,149,205	2,149,205	2,149,205	2,192,164	8,639,778
Total Operating Expense	6,633,758	6,882,952	1,770,287	1,817,609	1,922,858	1,961,287	1,961,287	1,961,287	1,961,287	2,000,490	7,884,350
Net Operating Income (Loss)	629,909	72,083	(16,017)	118,445	184,236	187,918	187,918	187,918	187,918	191,674	755,428
Non-Operating Revenue	4,851	2,448	1,000	2,560	4,680	1,250	1,250	1,250	1,250	1,250	5,000
Net Income (Loss)	\$ 634,760	\$ 74,531	\$ (15,017)	\$ 121,005	\$ 188,916	\$ 189,168	\$ 189,168	\$ 189,168	\$ 189,168	\$ 192,924	\$ 760,428
Home Medical											
Rice Home Medical Revenue	\$10,467,284	\$ 13,046,125	\$ 2,898,572	\$ 3,281,409	\$ 3,408,272	\$ 3,540,000	\$ 3,510,000	\$ 3,630,000	\$ 3,720,000	\$ 3,810,000	\$ 14,670,000
Total Customer Revenue	10,467,284	13,046,125	2,898,572	3,281,409	3,408,272	3,540,000	3,510,000	3,630,000	3,720,000	3,810,000	14,670,000
Less Contractual Allowances	(2,354,714)	(4,746,074)	(971,011)	(1,003,766)	(1,028,024)	(1,067,757)	(1,058,708)	(1,094,903)	(1,122,049)	(1,149,196)	(4,424,856)
Net Revenue from Customers	8,112,570	8,300,051	1,927,561	2,277,643	2,380,248	2,472,243	2,451,292	2,535,097	2,597,951	2,660,804	10,245,144
Other Operating Revenue	100,524	14,171	4,220	(21,520)	30,481	30,000	30,000	30,000	30,000	30,000	120,000
Total Operating Revenue	8,213,094	8,314,222	1,931,781	2,256,123	2,410,729	2,502,243	2,481,292	2,565,097	2,627,951	2,690,804	10,365,144
Total Operating Expense	8,457,771	10,196,849	2,535,493	2,532,544	2,524,346	2,539,306	2,483,210	2,533,087	2,555,660	2,596,528	10,168,485
Net Operating Income (Loss)	(244,677)	(1,882,627)	(603,712)	(276,421)	(113,617)	(37,063)	(1,918)	32,010	72,291	94,276	196,659
Non-Operating Revenue	(2,702)	(12,361)	4,833	800	(21,445)	(21,445)	(21,445)	(21,445)	(21,445)	(21,445)	(85,780)
Net Income (Loss)	\$ (247,379)	\$ (1,894,988)	\$ (598,879)	\$ (275,621)	\$ (135,062)	\$ (58,508)	\$ (23,363)	\$ 10,565	\$ 50,846	\$ 72,831	\$ 110,879
Home Medical-COGS											
Sales Revenue	\$ 6,602,080	\$ 8,023,635	\$ 1,673,444	\$ 1,956,883	\$ 2,124,919	\$ 2,230,980	\$ 2,174,800	\$ 2,268,096	\$ 2,330,857	\$ 2,393,075	\$ 9,166,827
Rental Revenue	3,865,204	5,022,490	1,225,128	1,324,526	1,283,353	1,309,020	1,335,200	1,361,904	1,389,143	1,416,925	5,503,173
Total Customer Revenue	10,467,284	13,046,125	2,898,572	3,281,409	3,408,272	3,540,000	3,510,000	3,630,000	3,720,000	3,810,000	14,670,000
Less Contractual Allowances	(2,418,459)	(4,746,074)	(971,011)	(1,003,766)	(1,028,024)	(1,067,757)	(1,058,708)	(1,094,903)	(1,122,049)	(1,149,196)	(4,424,856)
Net Revenue from Customers	8,048,825	8,300,051	1,927,561	2,277,643	2,380,248	2,472,243	2,451,292	2,535,097	2,597,951	2,660,804	10,245,144
Other Operating Revenue	2,980	14,171	4,220	(21,520)	30,481	30,000	30,000	30,000	30,000	30,000	120,000
Total Operating Revenue	8,051,805	8,314,222	1,931,781	2,256,123	2,410,729	2,502,243	2,481,292	2,565,097	2,627,951	2,690,804	10,365,144
Less: COGS	(3,103,194)	(3,835,344)	(813,476)	(981,730)	(1,016,891)	(1,062,000)	(1,035,450)	(1,070,850)	(1,078,800)	(1,104,900)	(4,290,000)
Gross Profit	4,948,611	4,478,878	1,118,305	1,274,393	1,393,838	1,440,243	1,445,842	1,494,247	1,549,151	1,585,904	6,075,144
Total Operating Expense	5,193,290	6,361,505	1,722,017	1,550,814	1,507,455	1,477,306	1,447,760	1,462,237	1,476,860	1,491,628	5,878,485
Net Operating Income (Loss)	(244,679)	(1,882,627)	(603,712)	(276,421)	(113,617)	(37,063)	(1,918)	32,010	72,291	94,276	196,659
Non-Operating Revenue	(2,700)	(12,361)	4,833	800	(21,445)	(21,445)	(21,445)	(21,445)	(21,445)	(21,445)	(85,780)
Net Income (Loss)	\$ (247,379)	\$ (1,894,988)	\$ (598,879)	\$ (275,621)	\$ (135,062)	\$ (58,508)	\$ (23,363)	\$ 10,565	\$ 50,846	\$ 72,831	\$ 110,879

2015 Forecast

Consolidated Cash Flow Statement & PP&E Additions

Line #	FOR THE PERIOD ENDED:	Nine Months	Three Months	Three Months	Three Months	Three Months	Three Months
		Ended	Ended	Ended	Ended	Ended	Ended
		9/30/2014	12/31/2014	3/31/2015	6/30/2015	9/30/2015	12/31/2015
1	Sources of Cash & Investments:						
2	Net Income	\$ (2,800,608)	\$ 220,450	\$ 562,170	\$ 601,728	\$ 643,983	\$ 666,533
3	Depreciation & Amortization	6,552,669	2,215,000	2,215,000	2,215,000	2,215,000	2,215,000
4	Debt Proceeds	-	-	-	-	-	-
5	Other	-	-	-	-	-	-
6	Total Sources	3,752,061	2,435,450	2,777,170	2,816,728	2,858,983	2,881,533
7							
8	Uses						
9	Property, Plant, and Equipment - Gross	7,345,938	1,250,000	2,670,000	2,970,000	2,500,000	2,500,000
10	Debt Payments	1,708,590	53,193	1,936,107	51,513	50,527	50,638
11	Working Capital Changes & Other - Net	873,033	(470,434)	(1,861,105)	(958,684)	(958,684)	(958,684)
12	Other	-	-	-	-	-	-
13	Total Uses	9,927,561	832,759	2,745,002	2,062,829	1,591,843	1,591,954
14							
15	Increase / (Decrease) Cash & Investments	(6,175,500)	1,602,690	32,168	753,899	1,267,139	1,289,578
16							
17	Beginning of Period (January 1)	31,952,720	25,777,220	27,379,910	27,412,078	28,165,978	29,433,117
18							
19	End of Period	\$ 25,777,220	\$ 27,379,910	\$ 27,412,078	\$ 28,165,978	\$ 29,433,117	\$ 30,722,695

PP&E Additions

RCC Project E	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Routine/IS/Minor Projects	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -
Rehab Project	\$ -	\$ -	\$ -	\$ 1,250,000	\$ 1,250,000	\$ 1,250,000
Phone System	\$ -	\$ -	\$ 600,000	\$ -	\$ -	\$ -
Behavioral Health	\$ -	\$ -	\$ 500,000	\$ 470,000	\$ -	\$ -
Acuity Adaptable	\$ -	\$ -	\$ 320,000	\$ -	\$ -	\$ -
Total PP&E Additions	\$ 1,250,000	\$ 2,670,000	\$ 2,970,000	\$ 2,970,000	\$ 2,500,000	\$ 2,500,000

8

2015 Forecast
KEY PERFORMANCE INDICATORS

FOR THE PERIOD ENDED:												2015-	Benchmarks	
	2011	2012	2013	1st Qtr 2014	2nd Qtr 2014	3rd Qtr 2014	4th Qtr 2014	1st Qtr 2015	2nd Qtr 2015	3rd Qtr 2015	4th Qtr 2015	Forecast		
1	<u>OPERATIONAL</u>													
2	<u>Operating Margin</u>													
3	Rice Hospital	5.0%	1.3%	-1.5%	-10.7%	-3.9%	-1.7%	-0.4%	1.3%	1.3%	1.3%	1.3%	1.3%	
4	Rice Care Center	-0.1%	8.7%	1.0%	-0.9%	6.1%	8.7%	8.7%	8.7%	8.7%	8.7%	8.7%	8.7%	
5	Rice Home Medical	1.4%	-3.0%	-22.5%	-31.3%	-12.3%	-4.7%	-1.5%	-0.1%	1.2%	2.8%	3.5%	1.9%	
6														
7	Consolidated Operating Margin	4.4%	1.4%	-3.2%	-9.2%	-3.2%	-0.9%	0.3%	1.6%	1.7%	1.9%	2.0%	1.8%	2.2%
8														
9	Consolidated Excess Margin	5.8%	2.4%	-3.6%	-10.5%	-2.0%	-0.4%	0.9%	2.4%	2.6%	2.7%	2.8%	2.6%	2.8%
10														
11	EBIDA Operating Margin	14.6%	10.9%	6.9%	0.0%	6.7%	9.6%	11.9%	13.3%	13.4%	13.5%	13.6%	13.5%	10.8%
12														
13	<u>FINANCIAL</u>													
14	Debt/Capitalization Ratio	46.3%	43.3%	46.3%	46.0%	46.5%	46.3%	46.2%	44.9%	44.6%	44.6%	44.5%	44.5%	38.7%
15	Net Days in Accounts Receivable-Hospital	55	64	52	57	55	50	50	49	48	48	47	48	46
16	Days of Cash	116	114	128	111	110	110	119	120	124	130	136	136	131
17	Unrestricted Cash/Debt	58.6%	63.0%	64%	56%	54%	54%	57%	60%	61%	64%	67%	67%	87%

Preliminary-NOT MUC Approved			Priority	Total	2015	2016	2017	2018	2019	Resp
No.	Description	(1 - 3)	Cost							
<u>Power Production</u>										
1	Coal area runoff control	1	143,750	143,750	-	-	-	-	-	JF
2	Cooling towers rebuild	1	821,100	821,100	-	-	-	-	-	JF
3	Silo cleaning tool	2	55,000	-	55,000	-	-	-	-	JF
4	Front end loader replacement program	2	60,259	30,000	-	15,130	-	15,130	-	JF
5	Coal penthouse improvements	1	76,157	76,157	-	-	-	-	-	JF
6	Explosion-proof dust vacuum	1	40,262	40,262	-	-	-	-	-	JF
7	Dump truck	2	35,000	35,000	-	-	-	-	-	JF
8	Carhoe truck cab and chasis	2	28,750	-	28,750	-	-	-	-	JF
9	Ash puller	2	452,000	-	452,000	-	-	-	-	JF
10	230-69kv transformer replacement (Willmar Sub)	1	3,110,000	-	-	-	1,000,000	2,110,000	-	JS
11	Priam substation	1	3,500,000	500,000	1,500,000	1,500,000	-	-	-	JS
12	WTT 69kv line rebuild (Priam sub requirement)	1	350,000	350,000	-	-	-	-	-	JS
13	New Priam line 69kv	1	1,000,000	-	500,000	500,000	-	-	-	JS
14	Willmar distribution substation	2	1,940,000	-	-	970,000	970,000	-	-	JS
15	Substation communications upgrade	2	100,000	-	100,000	-	-	-	-	JS
16	Engineering vehicle	3	35,000	35,000	-	-	-	-	-	JS
17	SCADA system upgrade	3	80,000	-	-	-	80,000	-	-	JS
18	Diesel generator relocation	2	3,220,000	-	3,220,000	-	-	-	-	JS
19	Substation perimeter security	2	60,000	-	60,000	-	-	-	-	JS
Total power production			15,107,279	2,031,269	5,915,750	2,985,130	2,050,000	2,125,130		
	Priority	1	9,041,270	1,931,270	2,000,000	2,000,000	1,000,000	2,110,000		
	Priority	2	5,951,009	65,000	3,915,750	985,130	970,000	15,130		
	Priority	3	115,000	35,000	-	-	80,000	-		
	Total		15,107,279	2,031,269	5,915,750	2,985,130	2,050,000	2,125,130		

Priority 1: Project or purchase **must** be done in year budgeted.
 Priority 2: Project or purchase **should** be done in the year budgeted, if funding is available.
 Priority 3: Project or purchase **could** be done in the year budgeted, if funding is available.

Preliminary-NOT MUC Approved										
No.	Description	Priority (1 - 3)	Total Cost	2015	2016	2017	2018	2019	Resp	Transformers
1	<u>Electric Distribution</u> Residential additions	1	308,500	45,000	54,000	63,000	70,000	76,500	BH/DT	60,000
2	Commercial customers	1	907,125	183,125	175,750	178,750	182,750	186,750	BH/DT	253,250
3	U/G conversion projects	2	89,632	48,132	14,900	14,000	12,600	-	BH/DT	15,200
4	Replace existing U/G primaries	1	1,622,135	301,200	312,260	323,820	336,030	348,825	BH/DT	-
5	Commerical customer U/G improvement	2	73,000	14,000	14,500	14,500	15,000	15,000	BH/DT	-
6	U/G feeder cable replacement	2	206,000	103,000	103,000	-	-	-	BH/DT	-
7	U/G feeder line Cty 5 from Hwy 12 TO Hwy 40	1	167,000	167,000	-	-	-	-	BH/DT	-
8	City Industrial Park distribution system	2	116,900	42,900	44,000	30,000	-	-	BH/DT	41,400
9	Vehicle replacement	2	361,000	-	300,000	30,000	31,000	-	BH/DT	-
10	Line department & drafting/engineering tools	1	50,000	50,000	-	-	-	-	BH/DT	-
11	Country Club Drive lift station	1	20,000	20,000	-	-	-	-	BH/DT	4,500
12	Transformer/VFI inventory	1	275,830	275,830	-	-	-	-	BH/DT	182,700
Total electric distribution			<u>4,197,122</u>	<u>1,250,187</u>	<u>1,018,410</u>	<u>654,070</u>	<u>647,380</u>	<u>627,075</u>		<u>557,050</u>
	Priority	1	3,350,590	1,042,155	542,010	565,570	588,780	612,075		
	Priority	2	846,532	208,032	476,400	88,500	58,600	15,000		
	Priority	3	-	-	-	-	-	-		
	Total		<u>4,197,122</u>	<u>1,250,187</u>	<u>1,018,410</u>	<u>654,070</u>	<u>647,380</u>	<u>627,075</u>		

Preliminary-NOT MUC Approved									
No.	Description	Priority (1 - 3)	Total Cost	2015	2016	2017	2018	2019	Resp
1	<u>Water & Heating</u> Water meters	1	237,100	42,900	45,400	47,600	50,100	51,100	JB
2	Water vehicles	2	94,000	30,000	-	31,000	-	33,000	JB
3	Water plants life extension	2	6,566,000	457,000	96,000	427,000	3,779,000	1,807,000	JB
4	Water mains	1	600,000	110,000	120,000	120,000	120,000	130,000	JB
5	Heating meters	1	92,500	15,000	17,500	20,000	20,000	20,000	JB
6	Booster station life extension	1	111,300	54,300	-	57,000	-	-	JB
7	Well life extension	2	131,300	30,300	23,800	24,800	25,800	26,600	JB
8	Willmar water tower life extensior	2	400,000	-	100,000	100,000	100,000	100,000	JB
9	College watertower life extension	1	194,247	64,749	64,749	64,749	-	-	JB
10	Heating department vehicles	2	35,000	-	-	-	-	35,000	JB
	Total Water & Heating		8,461,447	804,249	467,449	892,149	4,094,900	2,202,700	
	Priority 1	1	1,235,147	286,949	247,649	309,349	190,100	201,100	
	Priority 2	2	7,226,300	517,300	219,800	582,800	3,904,800	2,001,600	
	Priority 3	3	-	-	-	-	-	-	
	Total		8,461,447	804,249	467,449	892,149	4,094,900	2,202,700	

Preliminary-NOT MUC Approved									
No.	Description	Priority (1 - 3)	Total Cost	2015	2016	2017	2018	2019	Resp
<u>General, Administrative & Meter</u>									
1	Computer hardware/software	2	115,000	-	40,000	25,000	25,000	25,000	MS
2	Domain controller	1	40,000	20,000	-	10,000	-	10,000	MS
3	Load share receiver installations	2	250,000	50,000	50,000	50,000	50,000	50,000	DO
4	Property acquisition	2	500,000	100,000	100,000	100,000	100,000	100,000	SW
5	WMU Office/Garage Headquarters	2	8,500,000	-	1,000,000	2,500,000	5,000,000	-	WH
6	Automated meter reading	1	1,644,600	749,800	894,800	-	-	-	SS
7	Electric meters	1	275,000	55,000	55,000	55,000	55,000	55,000	SS
8	Water endpoints-AMR reading/maint.	1	900,000	437,500	437,500	25,000	-	-	SS
9	Meter reading vehicles	1	70,000	35,000	-	-	35,000	-	SS
10	Grading Pacific Avenue and lot fencing	1	77,000	77,000	-	-	-	-	BH/DT
11	Office security system	1	85,000	85,000	-	-	-	-	SW
12	Hybrid electric vehicle	2	28,000	28,000	-	-	-	-	SW
13	Materials inventory bar coding system	2	8,000	8,000	-	-	-	-	SW
Total general, administrative & meter			12,492,600	1,645,300	2,577,300	2,765,000	5,265,000	240,000	
	Priority 1	1	3,091,600	1,459,300	1,387,300	90,000	90,000	65,000	
	Priority 2	2	9,401,000	186,000	1,190,000	2,675,000	5,175,000	175,000	
	Priority 3	3	-	-	-	-	-	-	
	Total		12,492,600	1,645,300	2,577,300	2,765,000	5,265,000	240,000	

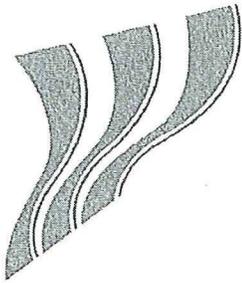
<i>Company Total</i>								
			Total					
			Cost	2015	2016	2017	2018	2019
	Power Production		15,107,279	2,031,269	5,915,750	2,985,130	2,050,000	2,125,130
	Electric Distribution		4,197,122	1,250,187	1,018,410	654,070	647,380	627,075
	Water & Heating		8,461,447	804,249	467,449	892,149	4,094,900	2,202,700
	General, Administrative & Meter		12,492,600	1,645,300	2,577,300	2,765,000	5,265,000	240,000
	TOTAL		40,258,448	5,731,005	9,978,909	7,296,349	12,057,280	5,194,905
	Priority	1	16,718,607	4,719,674	4,176,959	2,964,919	1,868,880	2,988,175
	Priority	2	23,424,841	976,332	5,801,950	4,331,430	10,108,400	2,206,730
	Priority	3	115,000	35,000	-	-	80,000	-
	Total		40,258,448	5,731,005	9,978,909	7,296,349	12,057,280	5,194,905

Electric	<i>DRAFT-NOT COMMISSION APPROVED</i>									
Summary	2012	2013	2014	2014	2015	2016				
	Actual	Actual	Budget	Reforecast	Budget	Estimate	2014	2015	2016	
	12 months	12 months	12 months	12 months	12 months	12 months	Change	Change	Change	
Operating revenues										
Residential	\$7,473,729	\$7,557,949	\$7,624,500	\$7,524,500	\$7,862,120	\$8,186,130	\$ (33,449)	\$ 337,620	\$ 324,009	
Commercial/industrial	19,025,053	19,003,150	19,299,100	18,839,700	21,146,383	22,092,182	(163,450)	2,306,683	945,799	
Energy acquisition/fuel adj	0	(1)	0	0	0	0	1	0	0	
Transmission	0	0	0	1,633,526	1,733,526	1,833,526	1,633,526	100,000	100,000	
Miscellaneous	235,852	256,175	224,500	273,077	266,818	266,818	16,902	(6,259)	0	
Total operating revenues	26,734,634	26,817,273	27,148,100	28,270,803	31,008,847	32,378,656	1,536,169	2,738,045	1,369,808	
							5.4%	8.8%	4.2%	
Operating expenses										
Production operation	3,052,185	2,637,776	2,770,700	3,055,126	3,464,056	3,466,720	417,350	408,930	2,664	
Production maintenance	662,323	1,342,959	863,219	250,150	1,150,823	1,100,980	(1,092,809)	900,673	(49,843)	
Purchased power	12,504,618	13,938,132	14,575,911	13,192,412	14,009,896	12,277,519	(745,720)	817,484	(1,732,378)	
Transmission operation	155,069	179,828	182,753	2,244,441	3,271,930	3,263,596	2,064,613	1,027,490	(8,334)	
Transmission maintenance	135,165	47,274	181,937	166,639	139,739	65,421	119,365	(26,900)	(74,318)	
Distribution operation	579,992	611,005	612,419	499,987	496,283	543,477	(111,019)	(3,704)	47,194	
Distribution maintenance	380,343	405,651	374,400	440,029	597,335	662,869	34,378	157,306	65,534	
Customer service/energy services	459,352	455,636	519,485	547,680	534,816	574,662	92,044	(12,864)	39,847	
General & administrative	2,706,683	3,144,357	2,882,689	3,027,513	3,316,696	3,200,238	(116,844)	289,183	(116,458)	
Depreciation	1,693,294	1,776,022	1,894,992	1,742,582	1,760,000	1,800,000	(33,441)	17,419	40,000	
Total operating expenses	22,329,024	24,538,640	24,858,505	25,166,558	28,741,574	26,955,482	2,837,534	3,575,017	(1,786,092)	
							11.3%	12.4%	-6.6%	
Operating income	4,405,610	2,278,633	2,289,595	3,104,245	2,267,273	5,423,174	825,612	(836,972)	3,155,901	
Other income	347,925	(278,085)	282,164	270,095	232,000	232,000	548,180	(38,095)	0	
Other expense	(351,035)	(336,440)	(326,606)	(328,571)	(320,100)	(300,100)	7,870	8,471	20,000	
Net earnings	4,402,500	1,664,108	2,245,153	3,045,769	2,179,173	5,355,074	1,381,661	#REF!	3,109,921	
Intragovernmental transfer	1,727,738	1,796,015	1,867,856	1,867,856	1,942,570	2,020,273	71,841	74,714	77,703	
Retained earnings	\$2,674,762	(\$131,907)	\$377,297	\$1,177,913	\$236,603	\$3,334,801	\$ 1,309,820	(\$941,310)	\$3,098,198	
	10%	0%	1%	4%	1%	10%				

Water	DRAFT-NOT COMMISSION APPROVED									
Summary	2012	2013	2014	2014	2015	2016				
	Actual	Actual	Budget	Estimated	Estimated	Estimated	2014	2015	2016	
	12 months	12 months	12 months	12 months	12 months	12 months	Change	Change	Change	
Operating revenues										
Residential	\$1,141,174	\$1,081,556	\$1,108,300	\$1,099,000	\$1,268,296	\$1,376,575	\$17,444	\$169,296	\$108,278	
Commercial/industrial	944,819	928,218	924,700	935,000	1,073,446	1,165,089	6,782	138,446	91,643	
Miscellaneous	77,162	85,971	84,800	96,000	102,000	107,000	10,029	6,000	5,000	
Total operating revenues	2,163,155	2,095,745	2,117,800	2,130,000	2,443,742	2,648,664	(33,155)	313,742	204,922	
							-1.6%	12.8%	7.7%	
Operating expenses										
Production operation	263,247	239,969	260,900	254,145	268,738	276,268	14,176	14,593	7,530	
Production maintenance	103,008	64,629	106,800	94,000	105,350	108,522	29,371	11,350	3,172	
Purchased power	122,867	128,288	147,000	157,500	165,300	173,643	29,212	7,800	8,343	
Transmission operation	0	0	0	0	0	0	0	0	0	
Transmission maintenance	0	0	0	0	0	0	0	0	0	
Distribution operation	145,113	179,291	163,500	161,700	169,809	181,905	(17,591)	8,109	12,096	
Distribution maintenance	127,002	110,062	106,600	146,500	156,834	128,825	36,438	10,334	(28,009)	
Customer service/energy services	164,689	177,730	203,880	196,320	178,280	178,960	18,590	(18,040)	680	
General & administrative	468,719	582,290	535,541	560,651	614,203	592,637	(21,639)	53,552	(21,566)	
Depreciation	374,977	313,092	338,387	268,016	272,000	283,000	(45,077)	3,985	11,000	
Total operating expenses	1,769,622	1,795,351	1,862,608	1,838,831	1,930,514	1,923,760	43,480	91,683	(6,754)	
							2.4%	4.7%	-0.4%	
Operating income	393,533	300,394	255,192	291,169	513,228	724,904	(9,225)	222,059	211,676	
Other income	22,416	(37,250)	28,800	22,611	23,000	23,000	59,861	389	0	
Other expense	(22,530)	(17,819)	(13,590)	(14,946)	(11,100)	(5,800)	2,873	3,846	5,300	
Net earnings	393,419	245,325	270,402	298,834	525,128	742,104	53,509	226,294	216,976	
Intragovernmental transfer	143,911	139,690	145,278	139,690	145,278	151,089	0	5,588	5,811	
Retained earnings	\$249,508	\$105,635	\$125,124	\$159,144	\$379,850	\$591,015	\$53,509	\$220,706	\$211,165	
	12%	5%	6%	7%	16%	22%				

Heating	<i>DRAFT-NOT COMMISSION APPROVED</i>									
Summary	2012	2013	2014	2014	2015	2016		2014	2015	2016
	Actual	Actual	Budget	Reforecast	Budget	Estimate		Change	Change	Change
	12 months	12 months	12 months	12 months	12 months	12 months				
<i>Operating revenues</i>										
Residential	\$86,843	\$122,831	\$112,000	\$119,000	\$100,008	\$95,007		(\$3,831)	(\$18,992)	(\$5,000)
Commercial/industrial	715,916	834,577	800,000	830,000	800,001	800,001		(4,577)	(29,999)	0
Energy acquisition/fuel adj	0	(36,622)	0	0	0	0		36,622	0	0
Miscellaneous	4,505	4,487	4,200	4,000	4,000	4,000		(487)	0	0
Total operating revenues	807,264	925,273	916,200	953,000	904,008	899,008		27,727	(48,992)	(5,000)
								2.9%	-5.4%	-0.6%
<i>Operating expenses</i>										
Production operation	0	82	100	0	0	0		(82)	0	0
Production maintenance	496	10,450	16,700	11,500	17,000	17,400		1,050	5,500	400
Purchased power	296,037	381,709	465,500	465,000	484,000	498,500		83,291	19,000	14,500
Transmission operation	0	0	0	0	0	0		0	0	0
Transmission maintenance	0	0	0	0	0	0		0	0	0
Distribution operation	57,132	25,662	24,500	25,500	28,000	28,320		(162)	2,500	320
Distribution maintenance	25,265	73,438	68,700	69,200	64,100	65,120		(4,238)	(5,100)	1,020
Customer service/energy services	8,234	8,887	10,194	9,816	8,914	8,948		929	(902)	34
General & administrative	124,991	155,277	142,811	149,507	163,787	158,036		(5,770)	14,281	(5,751)
Depreciation	240,183	195,033	200,289	186,506	187,000	192,000		(8,528)	495	5,000
Total operating expenses	752,338	850,538	928,794	917,028	952,801	968,324		66,490	35,773	15,523
								7.3%	3.8%	1.6%
<i>Operating income</i>	54,926	74,735	(12,594)	35,972	(48,793)	(69,316)		(38,763)	(84,765)	(20,523)
Other income	16,855	(26,075)	21,420	15,827	16,000	16,000		41,902	174	0
Other expense	0	0	0	0	0	0		0	0	0
Net earnings	71,781	48,660	8,826	51,798	(32,793)	(53,316)		3,138	(84,591)	(20,523)
								0		
Intragovernmental transfer	47,171	59,867	62,262	62,262	64,752	67,343		2,395	2,490	2,590
<i>Retained earnings</i>	\$24,610	(\$11,207)	(\$53,436)	(\$10,464)	(\$97,545)	(\$120,659)		\$ 743	(\$87,082)	(\$23,113)
	3%	-1%	-6%	-1%	-11%	-13%				

Combined	<i>DRAFT-NOT COMMISSION APPROVED</i>								
Summary	2012	2013	2014	2014	2015	2016			
	Actual	Actual	Budget	Reforecast	Budget	Estimate	2014	2015	2016
	12 months	12 months	12 months	12 months	12 months	12 months	Change	Change	Change
Operating revenues									
Residential	\$8,701,746	\$8,762,336	\$8,844,800	\$8,742,500	\$9,230,424	\$9,657,712	\$ (19,836)	\$487,924	\$ 427,287
Commercial/industrial	20,685,788	20,765,945	21,023,800	20,604,700	23,019,829	24,057,272	(161,245)	2,415,129	1,037,442
Energy acquisition/fuel adj	0	(36,623)	0	0	0	0	36,623		
Transmission	0	0	0	1,633,526	1,733,526	1,833,526	1,633,526		
Miscellaneous	317,519	346,633	313,500	373,077	372,818	377,818	26,444	(259)	5,000
Total operating revenues	29,705,053	29,838,291	30,182,100	31,353,803	34,356,598	35,926,328	1,648,750	3,002,795	1,569,730
							5.3%	8.7%	4.4%
Operating expenses									
Production operation	3,315,432	2,877,827	3,031,700	3,309,271	3,732,794	3,742,988	431,444	423,523	10,194
Production maintenance	765,827	1,418,038	986,719	355,650	1,273,173	1,226,902	(1,062,388)	917,523	(46,271)
Purchased power	12,923,522	14,448,129	15,188,411	13,814,912	14,659,196	12,949,662	(633,217)	844,284	(1,709,535)
Transmission operation	155,069	179,828	182,753	2,244,441	3,271,930	3,263,596	2,064,613	1,027,490	(8,334)
Transmission maintenance	135,165	47,274	181,937	166,639	139,739	65,421	119,365	(26,900)	(74,318)
Distribution operation	782,237	815,958	800,419	687,187	694,092	753,702	(128,772)	6,906	59,610
Distribution maintenance	532,610	589,151	549,700	655,729	818,269	856,814	66,578	162,540	38,545
Customer service/energy services	632,275	642,253	733,559	753,816	722,010	762,570	111,563	(31,806)	40,561
General & administrative	3,300,393	3,881,924	3,561,041	3,737,671	4,094,687	3,950,911	(144,254)	357,016	(143,775)
Depreciation	2,308,454	2,284,147	2,433,668	2,197,103	2,219,000	2,275,000	(87,045)	21,898	56,000
Total operating expenses	24,850,984	27,184,529	27,649,907	27,922,417	31,624,890	29,847,566	3,071,433	3,702,473	(1,777,323)
							11.0%	11.7%	-6.0%
Operating income	4,854,069	2,653,762	2,532,193	3,431,386	2,731,708	6,078,761	777,624	(699,677)	3,347,053
Other income	387,196	(341,410)	332,384	308,532	271,000	271,000	649,942	(37,532)	0
Other expense	(373,565)	(354,259)	(340,196)	(343,517)	(331,200)	(305,900)	10,743	12,317	25,300
Net earnings	4,867,700	1,958,093	2,524,381	3,396,401	2,671,508	6,043,861	1,438,308	147,127	3,519,480
Intragovernmental transfer	1,918,820	1,995,572	2,075,396	2,069,808	2,152,600	2,238,704	74,236	82,792	86,104
Retained earnings	\$2,948,880	(\$37,479)	\$448,985	\$1,326,593	\$518,908	\$3,805,157	\$1,364,072	(\$807,685)	\$3,286,249
	10%	0%	1%	4%	2%	11%			



**CITY OF WILLMAR, MINNESOTA
REQUEST FOR COMMITTEE ACTION**

Agenda Item Number: _____

Meeting Date: November 18, 2014

Attachments: Yes No

CITY COUNCIL ACTION

Date: December 1, 2014

- | | |
|-----------------------------------|---------------------------------|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Denied |
| <input type="checkbox"/> Amended | <input type="checkbox"/> Tabled |
| <input type="checkbox"/> Other | |

Originating Department: Engineering

Agenda Item: Order Preparation of Improvement Report for 2015 Improvements

Recommended Action: Adopt the resolution ordering the Improvement Report

Background/Summary: As required by State Statute, a report is required to be presented by the City Engineer for the 2015 Street and Other Improvements. The Engineering Department has prepared the list of streets and other proposed projects for 2015. The City Council is required to order the preparation of the Improvement Report explaining the proposed improvements and estimated costs.

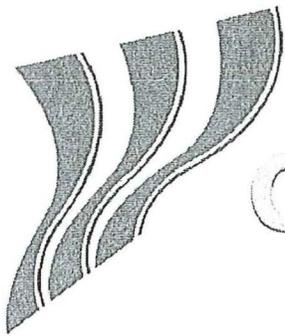
Alternatives: 1. Amend the street improvement list 2. Approve the list as presented 3. Consider no improvements for 2015.

Financial Considerations: Sources of funding for the 2015 Improvement Projects includes monies from the Willmar Municipal Utilities, assessments, federal and state aid funds, and bond proceeds. The estimated total cost for the 2015 Improvements will be presented in the report.

Preparer: Sean E. Christensen, P.E.
Public Works Director

Signature:

Comments:



CITY OF WILLMAR

Preliminary Engineering Information

Preliminary Engineering Information
2015 Improvement Projects
City of Willmar, MN

TABLE OF CONTENTS

I.	PROJECT INTRODUCTION	1
II.	PROPOSED IMPROVEMENTS	1
	A. RECONSTRUCTION AREAS	1
	B. OVERLAY AREAS	2
III.	ESTIMATED COST SUMMARY.....	2
IV.	FUNDING	3

APPENDICES

Appendix A: Cost Summary

Appendix B: Figures

- Figure 1: Project Location Map
- Figure 2: Proposed Improvements- 7 1/2 Street SW
- Figure 3: Proposed Improvements- Carolina Avenue SW
- Figure 4: Proposed Improvements- 9th Street NW
- Figure 5: Proposed Improvements- Park Avenue NW
- Figure 7: Proposed Improvements – 21st Street SW
- Figure 8: Proposed Improvements – Overlay Areas
- Figure 9: Proposed Improvements – Overlay Areas: Paths
- Figure 10: Miscellaneous Improvements

I. PROJECT INTRODUCTION

This Preliminary Engineering Report has been prepared at the request of the Willmar City Council to discuss street and utility improvements for the 2015 construction season. The project areas were selected based on the 5-year CIP as well as input from Engineering and Municipal Utility Commission Staff. The project areas are identified on Figure No. 1 in Appendix B.

The project scope consists of reconstruction areas and overlay areas. Improvements in the reconstruction areas include surface improvements and the installation and/or replacement of watermain, storm sewer, and sanitary sewer mains. Improvements in overlay areas include placing bituminous surfacing and concrete curb & gutter replacement.

The project areas proposed for construction include:

Reconstruction Areas:

- 7 1/2 Street SW: 19th Avenue SW to Willmar Avenue SW
- Carolina Avenue SW: 11th Street SW to 13th Street SW
- 9th Street NW: Ella Avenue NW to Park Avenue NW
- Park Avenue NW: Woodland Avenue NW to 7th Street NW
- 21st Street SW: 225' South of 22nd Avenue to 19th Avenue

Overlay Areas:

- 23rd Street SW: Trott Avenue SW to 320' North Trott Ave
- Kandiyohi Avenue SW: 7th Street SW to 11th Street SW
- 7th Street SE: Willmar Avenue SE to Waste Water Treatment Plant
- 25th Street SE: 7th Avenue SE to 4th Avenue SE
- Trott Avenue SE: 1st Street to Julii Street SE

II. PROPOSED IMPROVEMENTS

A. RECONSTRUCTION AREAS

Street: The proposed street improvements consist of constructing new urban section streets with bituminous surfacing. The proposed construction methods include removing the existing bituminous street surface to allow for utility installation. Following utility construction the streets will then be excavated to remove unsuitable subgrade material. Surfacing improvements will follow, including the installation of aggregate base, concrete curb and gutter, and bituminous surfacing. All street widths will remain the same.

Storm Sewer: The proposed storm sewer improvements include the construction of new storm sewer networks consisting of manholes, catch basins, and storm sewer pipes. Surface drainage will be collected by catch basins and conveyed through a network of pipes sized to accommodate a 10-year, 24-hour storm event. Catch basins will be installed at strategic locations to adequately collect stormwater runoff.

Watermain: The proposed watermain improvements include the replacement of existing mains with new polyvinyl chloride (PVC) watermains. New valves will also be installed at various locations throughout the project area. Water service pipes will be replaced from the main to the property line where existing water service materials are determined to be deficient. Existing copper water service pipes will be left in place and reconnected

to the watermain. New water services will consist primarily of 1-inch diameter water service pipe. New curb stops will be installed at the right-of-way.

Sanitary Sewer: The existing sanitary sewer mains and services will be replaced with new PVC pipe in selected project areas. New precast concrete manholes will be constructed at street intersections and at other locations throughout the project areas such that manhole spacing will not exceed 400 feet. In addition to the proposed mainline improvements, sanitary sewer services will be replaced with 4-inch diameter PVC pipe. The properties within the project area consist of both commercial lots and residential lots. Existing sanitary sewer services will be replaced from the main to 2' behind the existing curb if service materials are determined to be deficient. All existing services will be reconnected to the new sanitary sewer system.

1. 7 ½ Street SW
2. Carolina Avenue SW
3. 9th Street NW
4. Park Avenue NW
5. 21st Street SW

B. OVERLAY AREAS

The improvements within the overlay areas consist of the milling and installation of new bituminous surfacing over the existing roadways. The areas adjacent to curb and gutter will be milled to allow the new surfacing to match the existing curb elevation for several of the streets. The entire street width is proposed to be milled along 23rd Street SW and 7th Street SE. The existing manholes and gate valves will be adjusted to match the elevation of the roadway following the improvements. The typical sections for the overlay improvements are illustrated in Figure No. 8.

1. 23rd Street SW
2. Kandiyohi Avenue SW
3. 7th Street SE
4. 25th Street SE
5. Trott Avenue SE

III. ESTIMATED COST SUMMARY

The following table summarizes the estimated project costs based on the improvements proposed. A Cost Summary is included in Appendix A. The costs identified are based on projects similar in nature and are subject to change due to construction items not included and variances in unit prices.

TYPE OF IMPROVEMENT	TOTAL COST
RECONSTRUCTION AREAS	\$2,218,450.00
OVERLAY AREAS	\$487,724.00
OVERLAY AREAS- PATHS	\$142,400.00
MISCELLANEOUS IMPROVEMENTS	\$223,240.00
TOTAL	\$3,071,814.00

IV. FUNDING

Funding for the proposed improvements consists of a variety of sources. These sources include local funds, State Aid Funds, assessments to benefitting properties, and LOST monies.

Project costs including street, storm sewer, watermain, and sanitary sewer will be assessed to the benefiting properties according to the City's Comprehensive Assessment Policy. Assessments will include street costs in reconstruction and overlay areas, and street, storm sewer, watermain, and sanitary sewer costs in new construction areas. A preliminary assessment roll will be prepared to determine individual property assessments. The City must follow the Minnesota State Statute Chapter 429 process to notify property owners and conduct meetings on the proposed assessments.

APPENDIX A

Cost Summary

STREET RECONSTRUCTION - 2015															
STREET	IMPROVEMENT	LENGTH	TOTAL COST	CITY (\$400,000)	COUNTY	MnDOT	MUC	WTP (\$50,000)	UTILITY (\$400,000)	LOST (\$1,500,000)	STATE AID (\$1,000,000)	LOCAL SHARE (\$72.00/LF) (\$32.00/LF)	CITY SHARE	OTHERS	ASSESSMENTS
7.5 Street SW - 19th Ave. SW to Willmar Ave. SW	Reconstruction	2600	\$725,000.00												
	street		\$468,000.00	\$223,437.60											
	water		\$143,000.00				\$35,750.00		\$107,250.00						
	sewer		\$91,000.00					\$22,750.00	\$68,250.00						
	storm		\$23,000.00						\$23,000.00						
Actual assess footage		3396.7										\$244,562.40			
Carolina Avenue SW - 11th St. SW to 13th St. SW	Reconstruction	725	\$202,750.00												
	street		\$130,500.00	\$91,332.00											
	water		\$39,875.00				\$9,968.75		\$29,906.25						
	sewer		\$25,375.00					\$6,343.75	\$19,031.25						
	storm		\$7,000.00						\$7,000.00						
Actual assess footage		544.0										\$39,168.00			
9th Street NW - Ella Ave. NW to Park Avenue NW	Reconstruction	1200	\$334,000.00												
	street		\$216,000.00	\$83,076.92											
	water		\$66,000.00				\$16,500.00		\$49,500.00						
	sewer		\$42,000.00					\$10,500.00	\$31,500.00						
	storm		\$10,000.00						\$10,000.00						
Actual assess footage		1846.2										\$132,923.08			
Park Avenue NW - Woodland Avenue NW to 7th Street NW	Reconstruction	1360	\$377,200.00												
	street		\$244,800.00	\$94,153.85											
	water		\$74,800.00				\$18,700.00		\$56,100.00						
	sewer		\$47,600.00					\$11,900.00	\$35,700.00						
	storm		\$10,000.00						\$10,000.00						
Actual assess footage		2092.3										\$150,646.15			
21st Street SW - 225' South of 22nd Ave. to 19th Ave.	Reconstruction	1290	\$232,200.00												
	street		\$232,200.00	\$128,769.12											
	water		\$-				\$-		\$-						
	sewer		\$-				\$-		\$-						
	storm		\$-				\$-		\$-						
Actual assess footage		1436.5										\$103,430.88	\$-	\$103,430.88	

STREET RECONSTRUCTION - 2015

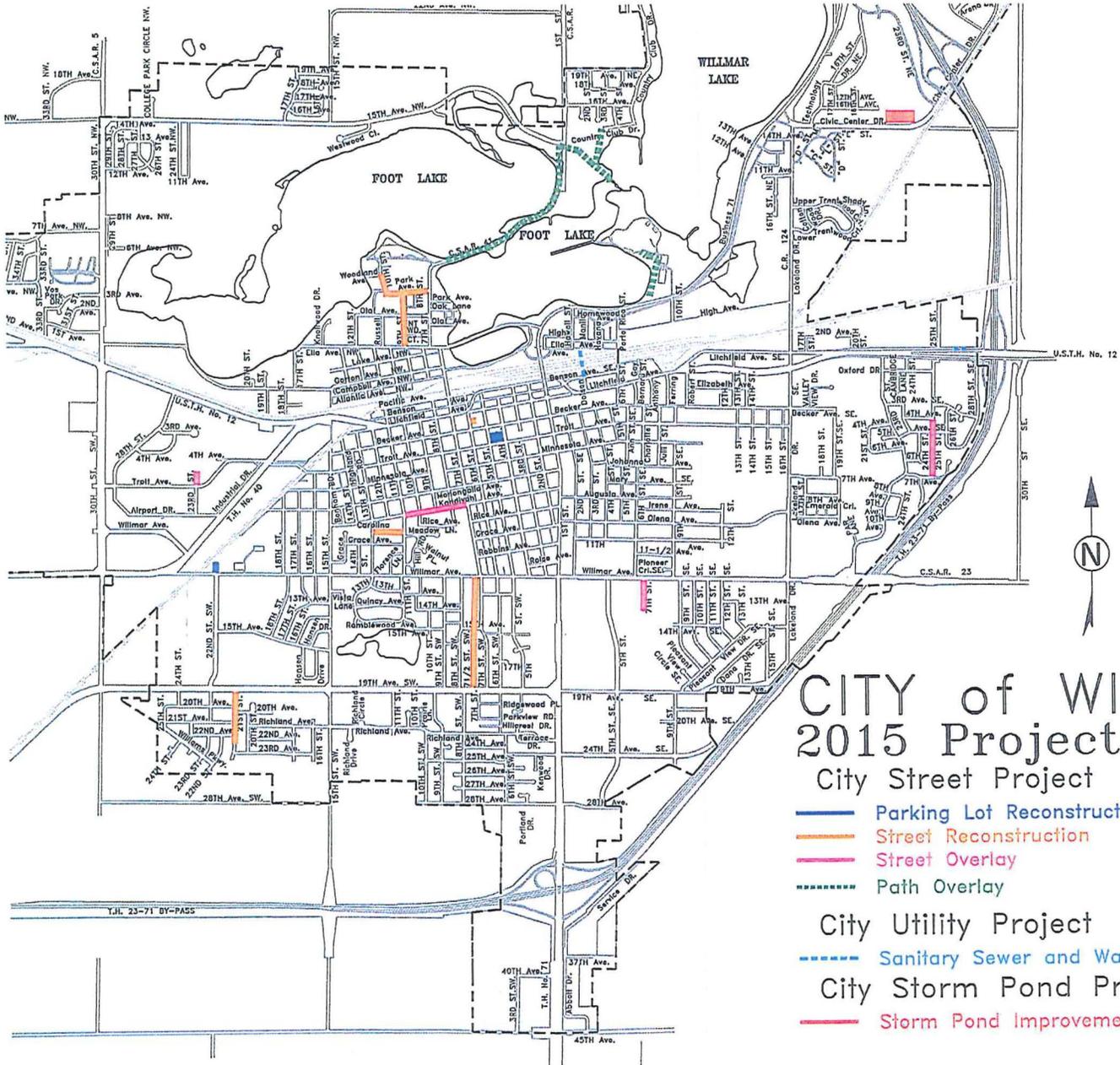
STREET	IMPROVEMENT	LENGTH	TOTAL COST	CITY (\$400,000)	COUNTY	MnDOT	MUC	WTP (\$50,000)	UTILITY (\$400,000)	LOST (\$1,500,000)	STATE AID (\$1,000,000)	LOCAL SHARE (\$72.00/LF) (\$32.00/LF)	CITY SHARE	OTHERS	ASSESSMENTS
Alley Between Auditorium And City Hall (CITY OWNED)	Reconstruction	165	\$22,300.00										\$360.00	\$2,500.00	\$19,440.00
	street		\$19,800.00	\$360.00											
	water						\$		\$						
	sewer							\$	\$						
	storm		\$2,500.00						\$2,500.00						
	Actual assess footage	270.0										\$19,440.00			
North Swanson Field Green Parking Lot	Reconstruction		\$75,000.00										\$75,0.00	\$	\$
	street		\$75,000.00	\$75,000.00					\$						
	water		\$				\$		\$						
	sewer		\$					\$	\$						
	storm		\$						\$						
											\$				
Block 50 Parking Lot (Bethel Lot)	Reconstruction		\$250,000.00										\$250,000.00	\$	\$
	street		\$250,000.00	\$250,000.00					\$						
	water		\$				\$		\$						
	sewer		\$					\$	\$						
	storm		\$						\$						
											\$				

STREET RECONSTRUCTION - 2015

STREET	IMPROVEMENT	LENGTH	TOTAL COST	CITY (\$400,000)	COUNTY	MnDOT	MUC	WTP (\$50,000)	UTILITY (\$400,000)	LOST (\$1,500,000)	STATE AID (\$1,000,000)	LOCAL SHARE (\$72.00/LF) (\$32.00/LF)	CITY SHARE	OTHERS	ASSESSMENTS
Benson Avenue to Sperryville Sanitary Sewer Lining	Sanitary Sewer Lining	684	\$75,240.00										\$ -	\$75,240.00	\$ -
	street														
	water		\$ -				\$ -		\$ -						
	sewer		\$75,240.00					\$18,810.00	\$56,430.00						
	storm		\$ -						\$ -						
												\$ -			
Civic Center Storm Pond Improvements	Storm Pond Improvements		\$130,000.00										\$130,000.00	\$ -	\$ -
	street		\$ -	\$ -					\$ -						
	water		\$ -				\$ -		\$ -						
	sewer		\$ -					\$ -	\$ -						
	storm		\$ -	\$130,000.00					\$ -						
												\$ -			
East Th No. 12 MUC Watermain Relocation	Watermain Relocation	265	\$18,000.00										\$ -	\$18,000.00	\$ -
	street														
	water		\$18,000.00				\$18,000.00								
	sewer							\$ -	\$ -						
	storm		\$ -						\$ -						
												\$ -			
North 7th Street Path - Fairgrounds to 15th Avenue NW	Overlay	4500	\$60,000.00										\$60,000.00		
	street		\$60,000.00												
	water						\$ -		\$ -						
	sewer							\$ -	\$ -						
	storm								\$ -						
												\$ -			
Hedin Park Path - 7th Street NW to Country Club Drive and Robbins Island	Overlay	2500	\$60,000.00										\$60,000.00		\$ -
	street		\$60,000.00												
	water		\$ -				\$ -		\$ -						
	sewer		\$ -					\$ -	\$ -						
	storm		\$ -						\$ -						
												\$ -			
Robbins Island Beach Path	Overlay	1400	\$22,400.00										\$22,400.00		\$ -
	street		\$22,400.00							\$22,400.00					
	water		\$ -				\$ -		\$ -						
	sewer		\$ -					\$ -	\$ -						
	storm		\$ -						\$ -						
												\$ -			

APPENDIX B

Figures



CITY of WILLMAR 2015 Project Areas

- City Street Project
 - Parking Lot Reconstruction
 - Street Reconstruction
 - Street Overlay
 - ⋯ Path Overlay
- City Utility Project
 - - - - Sanitary Sewer and Watermain Improvements
- City Storm Pond Project
 - Storm Pond Improvements

Project History Data

Code	<input type="text" value="2015"/>					
Project	<input type="text" value="1501"/>	Priority	<input type="text"/>	Rating	<input type="text" value="60"/>	
Type Of Work	<input type="text" value="Reconstruction/Underground Utilities"/>				St/Ave	<input type="text" value="S"/>
Street	<input type="text" value="7-1/2 St SW (Haley St)"/>				Quadrant	<input type="text" value="SW"/>
From	<input type="text" value="19th Ave SW"/>				Requested By	<input type="text"/>
To	<input type="text" value="Willmar Ave SW"/>					
Length: Miles	<input type="text" value="0.5"/>	Meters	<input type="text" value="2640"/>			
Coordinator	<input type="text" value="City Engineer"/>					
Designer	<input type="text" value="City"/>					
Consultant	<input type="text"/>					
Roadway Lighting	<input type="text"/>	Lighting Cost	<input type="text" value="\$0.00"/>			
Proposed Letting	<input type="text"/>					
Engineers Estimate	<input type="text" value="\$725,000.00"/>	Actual Bid Amount	<input type="text" value="\$0.00"/>			
Orig Year Built	<input type="text" value="1923"/>	ROW Width	<input type="text" value="50"/>			
Year Reconstructed	<input type="text" value="1987"/>	Street Width	<input type="text" value="36"/>			
Year Overlayed	<input type="text" value="0"/>	Functional Class	<input type="text" value="C"/>			
Year Sealcoat	<input type="text" value="0"/>	Type	<input type="text"/>			
Year Crack Sealed	<input type="text" value="0"/>					
Bituminous Depth	<input type="text" value="4"/>	Sidewalk	<input type="text" value="None"/>		Sanitary Sewer	<input type="text" value="1964"/>
Aggregate Depth	<input type="text" value="6"/>	Curb Gutter Type	<input type="text" value="B-624"/>		Water Main	<input type="text" value="1964"/>
Overlay Depth	<input type="text"/>	Assessable Footage	<input type="text" value="3621.7"/>		Sanitary Televised	<input type="text"/>
Tot Bit. Dpth (in)	<input type="text" value="4"/>	Load Limit (Tons)	<input type="text" value="5"/>		Road Design Insp	<input type="text" value="6/25/2010"/>
					Public Hearing	<input type="text"/>

Status: Formerly Haley Street

Transverse cracking common. Some alligator cracking and pavement surface failure. Numerous potholing, but isolated.

** ROW and Street Width from 15th Ave. to 19th Ave. is 55' and 34', respectfully.

(2007) From 100' North of 15th Ave to 525' South extensive surface decay due to subsurface moisture, unable to patch due to constant standing water. Surface very uneven in this area.

(2010) Depressed transverse cracking, rough ride from settling/patching, gravel cut at #1503

(2011) Water main breaks south of 15th Ave in 1989, 1993, 1994, 1994, 2003, 2005, 2009

(2012) Water main breaks

Project History Data

Code	<input type="text" value="2015"/>					
Project	<input type="text" value="1501"/>	Priority	<input type="text"/>	Rating	<input type="text" value="20"/>	
Type Of Work	<input type="text" value="Reconstruction"/>				St/Ave	<input type="text" value="A"/>
Street	<input type="text" value="Carolina Ave SW"/>				Quadrant	<input type="text" value="SW"/>
From	<input type="text" value="13th St SW"/>				Requested By	<input type="text"/>
To	<input type="text" value="11th St SW"/>					
Length: Miles	<input type="text" value="0.13"/>	Meters	<input type="text" value="686.4"/>			
Coordinator	<input type="text" value="City Engineer"/>					
Designer	<input type="text" value="City"/>					
Consultant	<input type="text"/>					
Roadway Lighting	<input type="text"/>	Lighting Cost	<input type="text" value="\$0.00"/>			
Proposed Letting	<input type="text"/>					
Engineers Estimate	<input type="text" value="\$202,750.00"/>	Actual Bid Amount	<input type="text" value="\$0.00"/>			
Orig Year Built	<input type="text" value="1964"/>	ROW Width	<input type="text" value="50"/>			
Year Reconstructed	<input type="text" value="0"/>	Street Width	<input type="text" value="32"/>			
Year Overlaid	<input type="text" value="0"/>	Functional Class	<input type="text" value="C"/>			
Year Sealcoat	<input type="text" value="1971"/>	Type	<input type="text"/>			
Year Crack Sealed	<input type="text" value="0"/>					
Bituminous Depth	<input type="text" value="1.5"/>	Sidewalk	<input type="text" value="None"/>	Sanitary Sewer	<input type="text" value="1960"/>	
Aggregate Depth	<input type="text" value="6.5"/>	Curb Gutter Type	<input type="text" value="B-624"/>	Water Main	<input type="text" value="1960"/>	
Overlay Depth	<input type="text"/>	Assessable Footage	<input type="text" value="544"/>	Sanitary Televised	<input type="text"/>	
Tot Bit. Dpth (in)	<input type="text" value="1.5"/>	Load Limit (Tons)	<input type="text" value="5"/>	Road Design Insp	<input type="text" value="6/25/2010"/>	
				Public Hearing	<input type="text"/>	

Status: Weathered, worn surface. Advanced block and alligator cracking. Patching has been done in the past.
Holes in water main 1997, 2005

Project History Data

Code	<input type="text" value="2015"/>			
Project	<input type="text" value="1501"/>	Priority	<input type="text" value="39"/>	Rating
				<input type="text" value="20"/>
Type Of Work	<input type="text" value="Reconstruction/Underground Utilities"/>			St/Ave
				<input type="text" value="S"/>
Street	<input type="text" value="9th St NW"/>			Quadrant
				<input type="text" value="NW"/>
From	<input type="text" value="Ella Ave NW"/>			Requested By
				<input type="text"/>
To	<input type="text" value="Park Ave NW"/>			
Length: Miles	<input type="text" value="0.23"/>	Meters	<input type="text" value="1214.4"/>	
Coordinator	<input type="text" value="City Engineer"/>			
Designer	<input type="text" value="City"/>			
Consultant	<input type="text"/>			
Roadway Lighting	<input type="text"/>	Lighting Cost	<input type="text" value="\$0.00"/>	
Proposed Letting	<input type="text"/>			
Engineers Estimate	<input type="text" value="\$334,000.00"/>	Actual Bid Amount	<input type="text" value="\$0.00"/>	
Orig Year Built	<input type="text" value="1963"/>	ROW Width	<input type="text" value="70"/>	
Year Reconstructed	<input type="text" value="0"/>	Street Width	<input type="text" value="42"/>	
Year Overlayed	<input type="text" value="1974"/>	Functional Class	<input type="text" value="C"/>	
Year Sealcoat	<input type="text" value="0"/>	Type	<input type="text"/>	
Year Crack Sealed	<input type="text" value="0"/>			
Bituminous Depth	<input type="text" value="1.5"/>	Sidewalk	<input type="text" value="4'"/>	Sanitary Sewer
				<input type="text" value="1940"/>
Aggregate Depth	<input type="text" value="6.5"/>	Curb Gutter Type	<input type="text" value="B-624"/>	Water Main
				<input type="text" value="1940"/>
Overlay Depth	<input type="text"/>	Assessable Footage	<input type="text" value="1563"/>	Sanitary Televised
				<input type="text" value="11/5/2013"/>
Tot Bit. Dpth (in)	<input type="text" value="1.5"/>	Load Limit (Tons)	<input type="text" value="5"/>	Road Design Insp
				<input type="text" value="6/25/2010"/>
				Public Hearing
				<input type="text"/>

Status: Surface shows advanced signs of weather and wear. There are large areas of alligator cracking, as well as large areas of patching, which have made the surface uneven and rough. Some potholes exist, there is raveling, and rutting is common. Overall, poor condition.
 Requires surface patching yearly.
 (2008) WMU. Needs water main replacement from Ella Ave to Park Ave (1300' of 4")
 (2011) Frost Boils in 500 block

Project History Data

Code	<input type="text" value="2015"/>					
Project	<input type="text" value="1501"/>	Priority	<input type="text" value="3"/>	Rating	<input type="text" value="40"/>	
Type Of Work	<input type="text" value="Reconstruction/Underground Utilities"/>				St/Ave	<input type="text" value="A"/>
Street	<input type="text" value="Park Ave NW"/>				Quadrant	<input type="text" value="NW"/>
From	<input type="text" value="11th St NW"/>				Requested By	<input type="text"/>
To	<input type="text" value="7th St NW"/>					
Length: Miles	<input type="text" value="0.16"/>	Meters	<input type="text" value="844.8"/>			
Coordinator	<input type="text" value="City Engineer"/>					
Designer	<input type="text" value="City"/>					
Consultant	<input type="text"/>					
Roadway Lighting	<input type="text"/>	Lighting Cost	<input type="text" value="\$0.00"/>			
Proposed Letting	<input type="text"/>					
Engineers Estimate	<input type="text" value="\$377,200.00"/>	Actual Bid Amount	<input type="text" value="\$0.00"/>			
Orig Year Built	<input type="text" value="1963"/>	ROW Width	<input type="text" value="66"/>			
Year Reconstructed	<input type="text" value="0"/>	Street Width	<input type="text" value="38"/>			
Year Overlayed	<input type="text" value="0"/>	Functional Class	<input type="text" value="C"/>			
Year Sealcoat	<input type="text" value="0"/>	Type	<input type="text"/>			
Year Crack Sealed	<input type="text" value="0"/>					
Bituminous Depth	<input type="text" value="1.5"/>	Sidewalk	<input type="text" value="4'"/>	Sanitary Sewer	<input type="text" value="1963"/>	
Aggregate Depth	<input type="text" value="6.5"/>	Curb Gutter Type	<input type="text" value="B-624"/>	Water Main	<input type="text" value="1963"/>	
Overlay Depth	<input type="text"/>	Assessable Footage	<input type="text" value="1226.3"/>	Sanitary Televised	<input type="text" value="11/5/2013"/>	
Tot Bit. Dpth (in)	<input type="text" value="1.5"/>	Load Limit (Tons)	<input type="text" value="5"/>	Road Design Insp	<input type="text" value="7/2/2010"/>	
				Public Hearing	<input type="text"/>	

Status: Pavement surface shows advanced weathering. Rutting and wear is also advanced. Block cracking is common, along with large patches of alligator cracking. Patching has been done along the edge (pavement deterioration and standing water, after rain, at the intersection of Park Ave and 8th St. Patching has made surface uneven. Some areas of subsurface failure. Requires surface patching yearly.
 (2000) Sanitary televised from 10th St to west
 (2008) Recommend Water Main Replacement (500' of 4") 500' of 6"can stay
 (2013) Repaired water main @ #700, Sanitary televised from 10th St to 7th St

Project History Data

Code	<input type="text" value="2015"/>					
Project	<input type="text" value="1501"/>	Priority	<input type="text" value="9"/>	Rating	<input type="text" value="45"/>	
Type Of Work	<input type="text" value="Reconstruction"/>				St/Ave	<input type="text" value="S"/>
Street	<input type="text" value="21st St SW"/>				Quadrant	<input type="text" value="SW"/>
From	<input type="text" value="160 ft N of 23rd Ave SW"/>				Requested By	<input type="text"/>
To	<input type="text" value="19th Ave SW"/>					
Length: Miles	<input type="text" value="0.12"/>	Meters	<input type="text" value="633.6"/>			
Coordinator	<input type="text" value="City Engineer"/>					
Designer	<input type="text" value="City"/>					
Consultant	<input type="text"/>					
Roadway Lighting	<input type="text"/>	Lighting Cost	<input type="text" value="\$0.00"/>			
Proposed Letting	<input type="text"/>					
Engineers Estimate	<input type="text" value="\$232,200.00"/>	Actual Bid Amount	<input type="text" value="\$0.00"/>			
Orig Year Built	<input type="text" value="1983"/>	ROW Width	<input type="text" value="70"/>			
Year Reconstructed	<input type="text" value="0"/>	Street Width	<input type="text" value="40"/>			
Year Overlayed	<input type="text" value="0"/>	Functional Class	<input type="text" value="C"/>			
Year Sealcoat	<input type="text" value="0"/>	Type	<input type="text"/>			
Year Crack Sealed	<input type="text" value="0"/>					
Bituminous Depth	<input type="text" value="3"/>	Sidewalk	<input type="text" value="None"/>	Sanitary Sewer	<input type="text" value="1980"/>	
Aggregate Depth	<input type="text" value="4"/>	Curb Gutter Type	<input type="text" value="D"/>	Water Main	<input type="text" value="1980"/>	
Overlay Depth	<input type="text"/>	Assessable Footage	<input type="text" value="1641.08"/>	Sanitary Televised	<input type="text"/>	
Tot Bit. Dpth (in)	<input type="text" value="3"/>	Load Limit (Tons)	<input type="text" value="5"/>	Road Design Insp	<input type="text" value="6/25/2010"/>	
				Public Hearing	<input type="text"/>	

Status: Extensive alligator cracking. Advanced transverse cracking and block cracks. Several large areas have been repaired.

- (2008) Repair 2 Frost Boils
- (2010) Surface is uneven, large patches from yearly frost boil repairs
- (2011) Repair Frost Boils @ #2005, #2105, Removed Lift Station
- (2014) Eliminated from project list

Project History Data

Code	<input type="text" value="2015"/>					
Project	<input type="text" value="1503"/>	Priority	<input type="text"/>	Rating	<input type="text" value="65"/>	
Type Of Work	<input type="text" value="Overlay"/>				St/Ave	<input type="text" value="S"/>
Street	<input type="text" value="23rd St SW (Enterprise St)"/>				Quadrant	<input type="text" value="SW"/>
From	<input type="text" value="Trott Ave SW"/>				Requested By	<input type="text"/>
To	<input type="text" value="the North end"/>					
Length: Miles	<input type="text" value="0.06"/>	Meters	<input type="text" value="316.8"/>			
Coordinator	<input type="text" value="City Engineer"/>					
Designer	<input type="text" value="City"/>					
Consultant	<input type="text"/>					
Roadway Lighting	<input type="text"/>	Lighting Cost	<input type="text" value="\$0.00"/>			
Proposed Letting	<input type="text"/>					
Engineers Estimate	<input type="text" value="\$22,400.00"/>	Actual Bid Amount	<input type="text" value="\$0.00"/>			
Orig Year Built	<input type="text" value="1966"/>	ROW Width	<input type="text" value="70"/>			
Year Reconstructed	<input type="text" value="0"/>	Street Width	<input type="text" value="44"/>			
Year Overlayed	<input type="text" value="1989"/>	Functional Class	<input type="text" value="C"/>			
Year Sealcoat	<input type="text" value="0"/>	Type	<input type="text"/>			
Year Crack Sealed	<input type="text" value="0"/>					
Bituminous Depth	<input type="text" value="4"/>	Sidewalk	<input type="text" value="None"/>	Sanitary Sewer	<input type="text" value="0"/>	
Aggregate Depth	<input type="text" value="15"/>	Curb Gutter Type	<input type="text" value="B-624"/>	Water Main	<input type="text" value="0"/>	
Overlay Depth	<input type="text" value="1.5"/>	Assessable Footage	<input type="text" value="651.54"/>	Sanitary Televised	<input type="text"/>	
Tot Bit. Dpth (in)	<input type="text" value="5.5"/>	Load Limit (Tons)	<input type="text" value="5"/>	Road Design Insp	<input type="text" value="6/25/2010"/>	
				Public Hearing	<input type="text" value="4/7/2014"/>	

Status: Advanced transverse and longitudinal cracking some alligator cracking with break ups.
 (2014) Assessment role denied due to resident opposition (9th & 10th Sts) - project 1403 pulled.

Project History Data

Code	<input type="text" value="2015"/>					
Project	<input type="text" value="1503"/>	Priority	<input type="text"/>	Rating	<input type="text" value="70"/>	
Type Of Work	<input type="text" value="Overlay"/>				St/Ave	<input type="text" value="A"/>
Street	<input type="text" value="Kandiyohi Ave SW"/>				Quadrant	<input type="text" value="SW"/>
From	<input type="text" value="11th St SW"/>				Requested By	<input type="text" value="M"/>
To	<input type="text" value="7th St SW"/>					
Length: Miles	<input type="text" value="0.28"/>	Meters	<input type="text" value="1478.4"/>			
Coordinator	<input type="text" value="City Engineer"/>					
Designer	<input type="text" value="MSAS # 175-122-10"/>					
Consultant	<input type="text"/>					
Roadway Lighting	<input type="text"/>	Lighting Cost	<input type="text" value="\$0.00"/>			
Proposed Letting	<input type="text"/>					
Engineers Estimate	<input type="text" value="\$127,142.40"/>	Actual Bid Amount	<input type="text" value="\$0.00"/>			
Orig Year Built	<input type="text" value="1948"/>	ROW Width	<input type="text" value="70"/>			
Year Reconstructed	<input type="text" value="1992"/>	Street Width	<input type="text" value="40"/>			
Year Overlayed	<input type="text" value="0"/>	Functional Class	<input type="text" value="MSA"/>			
Year Sealcoat	<input type="text" value="1999"/>	Type	<input type="text"/>			
Year Crack Sealed	<input type="text" value="0"/>					
Bituminous Depth	<input type="text" value="6"/>	Sidewalk	<input type="text" value="None"/>		Sanitary Sewer	<input type="text" value="1937"/>
Aggregate Depth	<input type="text" value="10"/>	Curb Gutter Type	<input type="text" value="B-624"/>		Water Main	<input type="text" value="1992"/>
Overlay Depth	<input type="text"/>	Assessable Footage	<input type="text" value="1270"/>		Sanitary Televised	<input type="text"/>
Tot Bit. Dpth (in)	<input type="text" value="6"/>	Load Limit (Tons)	<input type="text" value="7"/>		Road Design Insp	<input type="text" value="6/25/2010"/>
					Public Hearing	<input type="text"/>

Status: MSAS # 175-122-10
 Minimal transverse cracking. Some longitudinal cracking.
 (2007) Showing some wear. Cracking becoming more prominent. Needs crack sealing.
 (2010) Cracks are widening, some have been patched
 (2012) Councilman Ahmann request - seal coat 7th St to 10th St

Project History Data

Code	<input type="text" value="2015"/>					
Project	<input type="text" value="1503"/>	Priority	<input type="text"/>	Rating	<input type="text" value="65"/>	
Type Of Work	<input type="text" value="Overlay"/>				St/Ave	<input type="text" value="S"/>
Street	<input type="text" value="7th St SE"/>				Quadrant	<input type="text" value="SE"/>
From	<input type="text" value="806' south of Willmar Ave SE"/>				Requested By	<input type="text"/>
To	<input type="text" value="Willmar Ave SE"/>					
Length: Miles	<input type="text" value="0.14"/>	Meters	<input type="text" value="806"/>			
Coordinator	<input type="text" value="City Engineer"/>					
Designer	<input type="text" value="City"/>					
Consultant	<input type="text"/>					
Roadway Lighting	<input type="text"/>	Lighting Cost	<input type="text" value="\$0.00"/>			
Proposed Letting	<input type="text"/>					
Engineers Estimate	<input type="text" value="\$52,500.00"/>	Actual Bid Amount	<input type="text" value="\$0.00"/>			
Orig Year Built	<input type="text" value="1979"/>	ROW Width	<input type="text" value="50"/>			
Year Reconstructed	<input type="text" value="0"/>	Street Width	<input type="text" value="32"/>			
Year Overlayed	<input type="text" value="0"/>	Functional Class	<input type="text" value="C"/>			
Year Sealcoat	<input type="text" value="0"/>	Type	<input type="text"/>			
Year Crack Sealed	<input type="text" value="0"/>					
Bituminous Depth	<input type="text" value="1.5"/>	Sidewalk	<input type="text" value="None"/>		Sanitary Sewer	<input type="text" value="1958"/>
Aggregate Depth	<input type="text" value="5"/>	Curb Gutter Type	<input type="text" value="B-624"/>		Water Main	<input type="text" value="1959"/>
Overlay Depth	<input type="text" value="0"/>	Assessable Footage	<input type="text" value="1463.3"/>		Sanitary Televised	<input type="text"/>
Tot Bit. Dpth (in)	<input type="text" value="1.5"/>	Load Limit (Tons)	<input type="text" value="5"/>		Road Design Insp	<input type="text" value="7/21/2010"/>
					Public Hearing	<input type="text" value="4/7/2014"/>

Status: Transverse and longitudinal cracks are common. Surface shows signs of wear.
 (2012) Water main valve repair @ #1308
 (2014) Assessment role denied due to resident opposition (9th & 10th Sts) - project 1403 pulled.

Project History Data

Code	<input type="text" value="2015"/>					
Project	<input type="text" value="1503"/>	Priority	<input type="text"/>	Rating	<input type="text" value="65"/>	
Type Of Work	<input type="text" value="Overlay"/>				St/Ave	<input type="text" value="S"/>
Street	<input type="text" value="25th St SE"/>				Quadrant	<input type="text" value="SE"/>
From	<input type="text" value="7th Ave SE"/>				Requested By	<input type="text" value="M"/>
To	<input type="text" value="5th Ave SE"/>					
Length: Miles	<input type="text" value="0.2"/>	Meters	<input type="text" value="1056"/>			
Coordinator	<input type="text" value="City Engineer"/>					
Designer	<input type="text" value="City"/>					
Consultant	<input type="text"/>					
Roadway Lighting	<input type="text"/>	Lighting Cost	<input type="text" value="\$0.00"/>			
Proposed Letting	<input type="text"/>					
Engineers Estimate	<input type="text" value="\$75,081.26"/>	Actual Bid Amount	<input type="text" value="\$0.00"/>			
Orig Year Built	<input type="text" value="1993"/>	ROW Width	<input type="text" value="0"/>			
Year Reconstructed	<input type="text" value="0"/>	Street Width	<input type="text" value="0"/>			
Year Overlayed	<input type="text" value="0"/>	Functional Class	<input type="text" value="C"/>			
Year Sealcoat	<input type="text" value="2003"/>	Type	<input type="text"/>			
Year Crack Sealed	<input type="text" value="2000"/>					
Bituminous Depth	<input type="text" value="0"/>	Sidewalk	<input type="text" value="None"/>	Sanitary Sewer	<input type="text" value="0"/>	
Aggregate Depth	<input type="text" value="0"/>	Curb Gutter Type	<input type="text" value="D"/>	Water Main	<input type="text" value="0"/>	
Overlay Depth	<input type="text" value="0"/>	Assessable Footage	<input type="text" value="1839.4"/>	Sanitary Televised	<input type="text"/>	
Tot Bit. Dpth (in)	<input type="text" value="0"/>	Load Limit (Tons)	<input type="text" value="5"/>	Road Design Insp	<input type="text" value="7/20/2010"/>	
				Public Hearing	<input type="text" value="4/7/2014"/>	

Status: Transverse and longitudinal cracking are common. Recent crack filling and seal coating makes road surface good but it is a little uneven.
 (2012) Councilman Ahmann request - 4th Ave to # 604 4th Ave - replace street
 (2014) Assessment role denied due to resident opposition (9th & 10th Sts) - project 1403 pulled.

Project History Data

Code	<input type="text" value="2015"/>					
Project	<input type="text" value="1503"/>	Priority	<input type="text" value="9"/>	Rating	<input type="text" value="45"/>	
Type Of Work	<input type="text" value="Overlay"/>				St/Ave	<input type="text" value="S"/>
Street	<input type="text" value="25th St SE"/>				Quadrant	<input type="text" value="SE"/>
From	<input type="text" value="5th Ave SE"/>				Requested By	<input type="text" value="M"/>
To	<input type="text" value="4th Ave SE"/>					
Length: Miles	<input type="text" value="0.08"/>	Meters	<input type="text" value="420.8"/>			
Coordinator	<input type="text" value="City Engineer"/>					
Designer	<input type="text" value="City"/>					
Consultant	<input type="text"/>					
Roadway Lighting	<input type="text"/>	Lighting Cost	<input type="text" value="\$0.00"/>			
Proposed Letting	<input type="text"/>					
Engineers Estimate	<input type="text" value="\$29,918.74"/>	Actual Bid Amount	<input type="text" value="\$0.00"/>			
Orig Year Built	<input type="text" value="1983"/>	ROW Width	<input type="text" value="70"/>			
Year Reconstructed	<input type="text" value="0"/>	Street Width	<input type="text" value="41"/>			
Year Overlayed	<input type="text" value="0"/>	Functional Class	<input type="text" value="C"/>			
Year Sealcoat	<input type="text" value="2003"/>	Type	<input type="text"/>			
Year Crack Sealed	<input type="text" value="2000"/>					
Bituminous Depth	<input type="text" value="3"/>	Sidewalk	<input type="text" value="None"/>		Sanitary Sewer	<input type="text" value="1982"/>
Aggregate Depth	<input type="text" value="4"/>	Curb Gutter Type	<input type="text" value="D"/>		Water Main	<input type="text" value="1982"/>
Overlay Depth	<input type="text"/>	Assessable Footage	<input type="text" value="460"/>		Sanitary Televised	<input type="text"/>
Tot Bit. Dpth (in)	<input type="text" value="3"/>	Load Limit (Tons)	<input type="text" value="5"/>		Road Design Insp	<input type="text" value="7/20/2010"/>
					Public Hearing	<input type="text" value="4/7/2014"/>

Status: Alligator and block cracks are common. Rutting is present.
 North half of road shows substantial subsurface failure, alligator cracking.
 (2008) Repair Frost Boil
 (2010) Repair 3 Frost Boils @ 401, 405, & int with 5th Ave
 (2011) Frost Boils between 4th & 5th, Large Repair Area
 (2012) Councilman Ahmann request - 4th ave to #604 4th ave - replace street
 (2014) Assessment role denied due to resident opposition (9th & 10th Sts) - project 1403 pulled.

Project History Data

Code	<input type="text" value="2015"/>					
Project	<input type="text" value="1503"/>	Priority	<input type="text"/>	Rating	<input type="text" value="80"/>	
Type Of Work	<input type="text" value="Overlay"/>				St/Ave	<input type="text" value="A"/>
Street	<input type="text" value="Trott Ave SE"/>				Quadrant	<input type="text" value="SE"/>
From	<input type="text" value="5th St SE"/>				Requested By	<input type="text"/>
To	<input type="text" value="Julii St SE"/>					
Length: Miles	<input type="text" value="0.2"/>	Meters	<input type="text" value="1056"/>			
Coordinator	<input type="text" value="City Engineer"/>					
Designer	<input type="text" value="City"/>					
Consultant	<input type="text" value="MSAS # 175-104-60"/>					
Roadway Lighting	<input type="text"/>	Lighting Cost	<input type="text" value="\$0.00"/>			
Proposed Letting	<input type="text"/>					
Engineers Estimate	<input type="text" value="\$90,816.00"/>	Actual Bid Amount	<input type="text" value="\$0.00"/>			
Orig Year Built	<input type="text" value="1942"/>	ROW Width	<input type="text" value="70"/>			
Year Reconstructed	<input type="text" value="1995"/>	Street Width	<input type="text" value="38"/>			
Year Overlayed	<input type="text" value="0"/>	Functional Class	<input type="text" value="MSA"/>			
Year Sealcoat	<input type="text" value="2001"/>	Type	<input type="text"/>			
Year Crack Sealed	<input type="text" value="1999"/>					
Bituminous Depth	<input type="text" value="6"/>	Sidewalk	<input type="text" value="None"/>	Sanitary Sewer	<input type="text" value="1995"/>	
Aggregate Depth	<input type="text" value="13"/>	Curb Gutter Type	<input type="text" value="B-624"/>	Water Main	<input type="text" value="1995"/>	
Overlay Depth	<input type="text"/>	Assessable Footage	<input type="text" value="1624.62"/>	Sanitary Televised	<input type="text"/>	
Tot Bit. Dpth (in)	<input type="text" value="6"/>	Load Limit (Tons)	<input type="text" value="7"/>	Road Design Insp	<input type="text" value="8/2/2010"/>	
				Public Hearing	<input type="text"/>	

Status: MSAS # 175-104-60
 Excellent surface condition. Transverse and longitudinal cracks were sealed in 1999. Minimal wear and weathering.
 Some new transverse & longitudinal cracks appearing.
 (2012) Removed from Project list

Project History Data

Code	<input type="text" value="2015"/>			
Project	<input type="text" value="1503"/>	Priority	<input type="text"/>	Rating
				<input type="text" value="80"/>
Type Of Work	<input type="text" value="Overlay"/>			St/Ave
				<input type="text" value="A"/>
Street	<input type="text" value="Trott Ave SE"/>			Quadrant
				<input type="text" value="SE"/>
From	<input type="text" value="1st St SE"/>			Requested By
				<input type="text"/>
To	<input type="text" value="5th St SE"/>			
Length: Miles	<input type="text" value="0.25"/>	Meters	<input type="text" value="1320"/>	
Coordinator	<input type="text" value="City Engineer"/>			
Designer	<input type="text" value="City"/>			
Consultant	<input type="text" value="MSAS # 175-104-50"/>			
Roadway Lighting	<input type="text"/>	Lighting Cost	<input type="text" value="\$0.00"/>	
Proposed Letting	<input type="text"/>			
Engineers Estimate	<input type="text" value="\$113,520.00"/>	Actual Bid Amount	<input type="text" value="\$0.00"/>	
Orig Year Built	<input type="text" value="1942"/>	ROW Width	<input type="text" value="70"/>	
Year Reconstructed	<input type="text" value="1995"/>	Street Width	<input type="text" value="38"/>	
Year Overlayed	<input type="text" value="0"/>	Functional Class	<input type="text" value="MSA"/>	
Year Sealcoat	<input type="text" value="2001"/>	Type	<input type="text"/>	
Year Crack Sealed	<input type="text" value="1999"/>			
Bituminous Depth	<input type="text" value="6"/>	Sidewalk	<input type="text" value="None"/>	Sanitary Sewer
				<input type="text" value="1995"/>
Aggregate Depth	<input type="text" value="13"/>	Curb Gutter Type	<input type="text" value="B-624"/>	Water Main
				<input type="text" value="1995"/>
Overlay Depth	<input type="text"/>	Assessable Footage	<input type="text" value="2030.78"/>	Sanitary Televised
				<input type="text"/>
Tot Bit. Dpth (in)	<input type="text" value="6"/>	Load Limit (Tons)	<input type="text" value="7"/>	Road Design Insp
				<input type="text" value="8/2/2010"/>
				Public Hearing
				<input type="text"/>

Status: MSAS # 175-104-50

Excellent surface condition. Transverse and longitudinal cracks were sealed in 1999. Minimal wear and weathering.
Some new transverse & longitudinal cracks appearing.
(2012) Removed from Project list

Project History Data

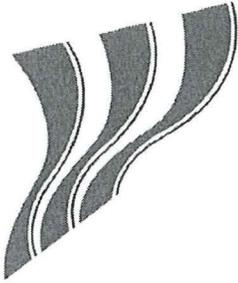
Code	<input type="text" value="2015"/>					
Project	<input type="text" value="1501"/>	Priority	<input type="text" value="15"/>	Rating	<input type="text" value="0"/>	
Type Of Work	<input type="text" value="Reconstruction"/>				St/Ave	<input type="text" value="0"/>
Street	<input type="text" value="City Parking Lot #4 (Block 50)"/>				Quadrant	<input type="text" value="SW"/>
From	<input type="text" value="5th St & Trott"/>				Requested By	<input type="text"/>
To	<input type="text" value="4th St & Becker"/>					
Length: Miles	<input type="text"/>	Meters	<input type="text"/>			
Coordinator	<input type="text" value="City Engineer"/>					
Designer	<input type="text" value="City"/>					
Consultant	<input type="text"/>					
Roadway Lighting	<input type="text"/>	Lighting Cost	<input type="text" value="\$0.00"/>			
Proposed Letting	<input type="text"/>					
Engineers Estimate	<input type="text" value="\$70,630.52"/>	Actual Bid Amount	<input type="text" value="\$0.00"/>			
Orig Year Built	<input type="text" value="1960"/>	ROW Width	<input type="text" value="0"/>			
Year Reconstructed	<input type="text" value="0"/>	Street Width	<input type="text" value="0"/>			
Year Overlayed	<input type="text" value="0"/>	Functional Class	<input type="text" value="PL"/>			
Year Sealcoat	<input type="text" value="0"/>	Type	<input type="text"/>			
Year Crack Sealed	<input type="text" value="0"/>					
Bituminous Depth	<input type="text" value="0"/>	Sidewalk	<input type="text"/>		Sanitary Sewer	<input type="text" value="0"/>
Aggregate Depth	<input type="text" value="0"/>	Curb Gutter Type	<input type="text" value="None"/>		Water Main	<input type="text" value="0"/>
Overlay Depth	<input type="text" value="0"/>	Assessable Footage	<input type="text" value="0"/>		Sanitary Televised	<input type="text"/>
Tot Bit. Dpth (in)	<input type="text" value="0"/>	Load Limit (Tons)	<input type="text"/>		Road Design Insp	<input type="text"/>
					Public Hearing	<input type="text"/>

Status: South of Bethel
 72,000 sqft , 7,999.2 sqyd, 208 spaces
 Paved - 1962

Project History Data

Code	<input type="text" value="2015"/>					
Project	<input type="text" value="1501"/>	Priority	<input type="text" value="15"/>	Rating	<input type="text" value="0"/>	
Type Of Work	<input type="text" value="Reconstruction"/>				St/Ave	<input type="text" value="0"/>
Street	<input type="text" value="City Parking Lot #30 (North Swansson)"/>				Quadrant	<input type="text" value="SW"/>
From	<input type="text" value="Green Field"/>				Requested By	<input type="text"/>
To	<input type="text" value="Willmar Ave"/>					
Length: Miles	<input type="text"/>	Meters	<input type="text"/>			
Coordinator	<input type="text" value="City Engineer"/>					
Designer	<input type="text" value="City"/>					
Consultant	<input type="text"/>					
Roadway Lighting	<input type="text"/>	Lighting Cost	<input type="text" value="\$0.00"/>			
Proposed Letting	<input type="text"/>					
Engineers Estimate	<input type="text" value="\$0.00"/>	Actual Bid Amount	<input type="text" value="\$0.00"/>			
Orig Year Built	<input type="text" value="1975"/>	ROW Width	<input type="text" value="0"/>			
Year Reconstructed	<input type="text" value="0"/>	Street Width	<input type="text" value="0"/>			
Year Overlayed	<input type="text" value="0"/>	Functional Class	<input type="text" value="PL"/>			
Year Sealcoat	<input type="text" value="0"/>	Type	<input type="text"/>			
Year Crack Sealed	<input type="text" value="0"/>					
Bituminous Depth	<input type="text" value="0"/>	Sidewalk	<input type="text"/>			
Aggregate Depth	<input type="text" value="0"/>	Curb Gutter Type	<input type="text" value="None"/>			
Overlay Depth	<input type="text" value="0"/>	Assessable Footage	<input type="text" value="0"/>			
Tot Bit. Dpth (in)	<input type="text" value="0"/>	Load Limit (Tons)	<input type="text"/>			
		Sanitary Sewer	<input type="text" value="0"/>			
		Water Main	<input type="text" value="0"/>			
		Sanitary Televised	<input type="text"/>			
		Road Design Insp	<input type="text"/>			
		Public Hearing	<input type="text"/>			

Status: (2008) Lot #30 (Green Field) 15,180 sqft lot, 1,900 sqft drive (17,080 sqft total)



**CITY OF WILLMAR, MINNESOTA
REQUEST FOR COMMITTEE ACTION**

Agenda Item Number: 4

Meeting Date: November 10, 2014

Attachments: X Yes No

CITY COUNCIL ACTION

Date: November 17, 2014

- | | |
|-----------------------------------|---------------------------------|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Denied |
| <input type="checkbox"/> Amended | <input type="checkbox"/> Tabled |
| <input type="checkbox"/> Other | |

Originating Department: Finance

Agenda Item: Project 1405 Industrial Park Final Budget

Recommended Action: Introduce resolution setting the 1405 Industrial Park Budget at \$4,425,000.

Background/Summary: Previous Council action approving a contract for the development of the City Industrial Park with Alternate A would put the project \$925,000 over the amount of \$3,500,000 that was approved in the City 2014 Capital Improvement Program. Reallocation of funds is needed to fully fund the contract and project with Alternate A.

Alternatives: To reallocate \$925,000 of the \$1,000,000 of LOST funds budgeted for the Civic Center HVAC System in the 2014 City Adopted Capital Improvement Program or appropriate the proposed 2015 amount for paths and find other sources for the path construction in 2015.

Financial Considerations: Set Budget at \$4,425,000 funded with LOST funds.

Preparer: Steve Okins, Finance Director

Signature: 

Comments:

RESOLUTION NO. _____
 PRELIMINARY 1405 INDUSTRIAL PARK BUDGET

ESTIMATED TOTAL COST \$4,425,000
 *Budget Amounts are Essential

Dated: November 3, 2014

Code

PERSONNEL SERVICES	
0110*	Salaries Reg. Employees _____
0111*	Overtime Reg. Employees _____
0112*	Salaries Temp. Employees _____
0113*	Employer Pension Contr. _____
0114*	Employer Ins. Contr. _____
	TOTAL \$0.00

RECEIVABLES	
	Property Owners _____
	County _____
	State _____
	City-LOST \$4,425,000.00
	City _____
	Other _____
	TOTAL \$4,425,000.00

SUPPLIES	
0220*	Office Supplies _____
0221*	Small Tools _____
0222*	Motor Fuels & Lubricants _____
0223*	Postage _____
0224	Mtce. of Equipment _____
0225	Mtce. of Structures _____
0226	Mtce. of Other Improvements _____
0227	Subsistence of Persons _____
0228	Cleaning & Waste Removal _____
0229*	General Supplies _____
	TOTAL \$0.00

FINANCING	
	Bonds _____
	State _____
	City- LOST \$4,425,000.00
	City _____
	Other _____
	TOTAL \$4,425,000.00
	GRAND TOTAL \$4,425,000.00

Dated: November 3, 2014

OTHER SERVICES	
0330	Communications _____
0331*	Printing & Publishing _____
0332	Utilities _____
0333*	Travel-Conf.-Schools _____
0334	Mtce. of Equipment _____
0335	Mtce. of Structures _____
0336*	Mtce. of Other Impr. \$3,657,700.00
0337	Subsistence of Persons _____
0338	Cleaning & Waste Removal _____
0339*	Other Services \$150,000.00
	TOTAL \$3,807,700.00

 Mayor

Attest:

OTHER CHARGES	
0440	Rents _____
0441*	Insurance & Bonds _____
0442	Awards & Indemnities _____
0443	Subscription/Memberships _____
0444	Interest _____
0445	Licenses & Taxes _____
0446*	Prof. Serv. \$580,000.00
0447*	Advertising \$2,300.00
0448*	Adm. OH (Transfer) _____
0449	Other Charges \$35,000.00
	TOTAL \$617,300.00

 City Clerk/Treasurer

GRAND TOTAL \$4,425,000.00

RICE MEMORIAL HOSPITAL

Board of Directors

November 19, 2014

PRESENT: David Anfinson, President; Dr. Douglas Allen, Vice President; Dr. Michael Gardner, Treasurer; Eric Weiberg, Secretary; and Directors Dr. Lachlan Smith and Andrea Carruthers

EXCUSED: Director, Jon Saunders

ADMINISTRATIVE STAFF: Michael Schramm, Chief Executive Officer; Bill Fenske, Teri Beyer, Wendy Ulferts, Sandy Roelofs

GUESTS: Diane Hagedorn, Mary Beth Potter, Shirley Carter, Wayne Larson

Call to Order/Minutes: President Anfinson called the meeting to order at 6:00 pm. **ACTION: A motion was made by Director Allen, seconded by Director Carruthers, and carried to approve the Rice Memorial Hospital Board meeting minutes from October 15, 2014 as written; as well as the September 30, 2014 Financial Statements, the November 13, 2014 Finance Committee meeting minutes; and the October 28, 2014 Medical Staff Executive & Credentials Committee meeting minutes.**

Quality Report: Diane Hagedorn reviewed the Resident Satisfaction Survey Summary scores and comparisons for the month of October, 2014 in regard to the following: A) Peer group size – 2162. B) Number of surveys returned - 31. 3) Satisfaction question ratings relative to: 1) Overall satisfaction. 2) Recommendation to others. 3) Quality of life domain. 4) Quality of care domain. 5) Quality of service domain. 6) Rehab and discharge domain. C) Demographic and background information obtained: 1) Length of stay. 2) Reason for choosing. 3) Person visiting most/frequency. 4) Homes visited. 5) Gender of resident. 6) Age of resident. 7) Current living arrangements.

Hospice Quality Report: A) Mary Beth Potter reviewed the Rice Hospice QAPI report for the third quarter, 2014 in regard to the following: 1) Infection Control. 2) Social Work. 3) Volunteers. 4) Spiritual Care. 5) Clinical Care: a) Family Satisfaction Results: i) Admissions. ii) Discharges. iii) Length of stay. B) Minnesota Department of Health Survey: One area of improvement noted was in regard to Hospice's music therapy program. As a result they have submitted a corrective action plan for this program.

Medical Staff Report: A) Teri Beyer reviewed the annual update to the Rice Memorial Hospital Utilization Review plan. The plan outlines the work being done on a daily basis for all patients but in particular Medicare patients, and is reviewed/updated on an annual basis. The most significant change made this year was done so as a requirement of CMS and was in regard to quality improvement organizations such as Stratis Health who the Hospital works with. CMS has now split the work of these entities and as a result Rice will continue to work with them on quality efforts and complaints and discharge questions will be handled for us by a regional entity in Tampa, FL. **ACTION: A motion was made by Director Carruthers, seconded by Director Allen and carried that the Utilization Review Plan for Rice Memorial Hospital be approved as presented and recommended. ACTION: A motion was made by Director Carruthers, seconded by Director Allen and carried to approve the Medical Staff appointments for the month of October, 2014 as presented and recommended: Initial Applications: Active Staff: Kay Breen, M.D. – Pediatrics/Department of Pediatrics. Affiliated Community Medical Center, Willmar, MN. Temporary privileges to begin 11/3/2014. Locum Tenens Staff: Roger Biss, M.D. – Medical Oncology/Department of Internal Medicine. CompHealth, Salt Lake City, UT. Temporary privileges previously granted for expected start date: 10/6/2014. Allied Health Staff: Cody Barnes, ATC – Surgical Assistant/Department of Surgery. Heartland Orthopedic Specialists, Alexandria, MN. Responsible Physician: Eric Nelson, M.D. Marika Londeen, ATC – Surgical Assistant/Department of Surgery. Heartland Orthopedic Specialists, Alexandria, MN. Responsible Physician: Thomas Dudley, M.D. Updated Nurse Practitioner Privileges (form revised): Catherine Anderson, RN-CNP – Nurse Practitioner in following departments: 1) Department of Internal Medicine. Preceptor: David Newcomer, D.O. 2) Department of Psychiatry. Preceptor: Daniel Scott, M.D. 3) Department of Emergency Medicine. Preceptor: Ken Flowe, M.D. Reappointment Applications: Active Staff: Sophie Dojacques, M.D. – Obstetrics & Gynecology/Department of Obstetrics & Gynecology. Affiliated Community Medical Center, Willmar, MN. Michael Lee, M.D. –**

Surgery/Department of Surgery. Affiliated Community Medical Center, Willmar, MN. Affiliate Staff: Timothy Feyma, M.D. – Neurology/Department of Internal Medicine. Gillette Children’s Specialty Healthcare, St. Paul, MN. Joel Halcomb, M.D. – Radiology/Department of Radiology. Suburban Radiologic Consultants, Bloomington, MN. Paul Hunt, M.D. -- Radiology/Department of Radiology. Suburban Radiologic Consultants, Bloomington, MN. Javad Keyhani, M.D. – Family Practice/Department of Emergency Medicine. Chippewa County Montevideo Hospital, Montevideo, MN. (No activity since initial appointment in 11/2013; extend Provisional Affiliate one year.) Seema Khosla, M.D. – Sleep Medicine/Department of Internal Medicine. Precision Diagnostic Services, Inc., Fargo, ND. John Mahowald, M.D. – Cardiovascular Disease/Department of Internal Medicine. CentraCare Clinic River Campus, St. Cloud, MN. Steven Meek, M.D. Psychiatric Resident/Department of Psychiatry. Sanford School of Medicine, Sioux Falls, SD. David Monyak, M.D. – Radiation Oncology/Department of Internal Medicine. Allina Health, Minneapolis, MN. (No activity since initial appointment in 11//20/2013; extend Provisional Affiliate one year.) Jamie Pelzel, M.D. – Cardiovascular Disease/Department of Internal Medicine. CentraCare Clinic River Campus, St. Cloud, MN. Patsa Sullivan, M.D. – Radiation Oncology/Department of Internal Medicine. Allina Health, Minneapolis, MN. (No activity since initial appointment in 11//20/2013; extend Provisional Affiliate one year.) Beverly Wical, M.D. – Neurology/Department of Internal Medicine. Gillette Children’s Specialty Healthcare, St. Paul, MN. Laura Willson, M.D. – Radiation Oncology/Department of Internal Medicine. Allina Health, Minneapolis, MN. (No activity since initial appointment in 11//20/2013; extend Provisional Affiliate one year.) Mark Wilson, M.D. – Radiology/Department of Radiology. Suburban Radiologic Consultants, Bloomington, MN. Jonathan Wood, M.D. – Radiology/Department of Radiology. Suburban Radiologic Consultants, Bloomington, MN. Ewa Wysokinska, M.D. – Medical Oncology-Hematology/Department of Internal Medicine. Willmar Regional Cancer Center, Willmar, MN. Allied Health Staff: Paul Degallier, D.D.S. – Dentist/Department of Surgery. Independent Practice, Winona, MN. Lowell Einerson, D.D.S. – Dentist/Department of Surgery. Independent Practice, Alexandria, MN. Jennifer Freitag, CNP – Nurse Practitioner/Department of Internal Medicine. Affiliated Community Medical Center, Willmar, MN. Responsible Physician: Kendall Bos, M.D. Rachel Haubrich, LDA – Surgical Assistant/Department of Surgery. Oral Facial Surgery, PA, Willmar, MN. Responsible Provider: Dr. James Hughes. Ross Malkuch, RN-CRNA – Nurse Anesthetist/Department of Anesthesiology. Rice Memorial Hospital, Willmar, MN. Mitchell Macbeth, P.A. – Physician Assistant/Department of Surgery. St. Cloud Orthopedic Associates, Sartell, MN. Responsible Physician: Christopher Widstrom, M.D. Jared McLister, PA-C – Physician Assistant/Department of Surgery. Heartland Orthopedic Specialists, Alexandria, MN. Responsible Physician: Eric Nelson, M.D. James Zenk, D.D.S. – Dentist/Department of Surgery. Montevideo Family Dentistry, Montevideo, MN. Locum Tenens Staff: Brian Schroeder, M.D. – Emergency Medicine/Department of Emergency Medicine. Medical Doctor Associates, Norcross, GA. (No activity since initial appointment on 5/21/2014; extend locum tenens status 6 months.)

CEO Report – Mike Schramm:

- A. Rice Care Center (RCC): Open houses were held at RCC on October 28 and 29. Both events were very successful and well attended, with approximately 600 people attending the community open house. The residents and their families, as well as the staff are very pleased with their new facilities.
- B. Minnesota Hospital Association (MHA): Rice Hospital hosted a Region 5 MHA meeting on November 12 for the Region 5 Hospital Administrators as well as for the District E MN Aging Services Administrators. Issues discussed at the meeting included: 1) Ebola. 2) Legislative outlook.
- C. Joint Commission: Preparations continue for the upcoming Joint Commission survey visit which will most likely take place within the next several weeks.
- D. Ebola: Preparation for Ebola is going on statewide and Rice is continuing to work with other community agencies and clinics to continue our preparation locally.
- E. Willmar Medical Services: 1) Cancer Center: a) We continue our search for a permanent Manager. b) Locums Medical Oncologist coverage continues and has been arranged for the coming year. 2) Surgery Center: Soyring Consultants are on-site this week to meet with management, staff and physicians in regard to current capabilities as well as future ambulatory surgery center needs for our patients/our community.
- F. Physician Recruitment: 1) Recruitment efforts continue in the areas of Orthopedics, Emergency Services, Psychiatry, Hospitalist and General Surgery. Orthopedic surgeon candidate site visits have been scheduled for November and January.

- G. Facility Planning: We hope to move forward with the mental health bed expansion and acuity adaptable room projects this month. Work also continues on options for rehab and plan to have further discussions with the Board on this after the first of the year.
- H. Rice Health Foundation: The annual Foundation Holiday Festival events were held on November 14 and 15 and were once again very successful. Shirley Carter, Foundation Director thanked everyone who attended and/or assisted with the event in any way. Approximately \$342,000 was raised at the events which include proceeds raised as well as a matching grant which we were recently awarded.
- I. City Finance Committee: Mike Schramm and Bill Fenske presented the Hospital's 2015 Forecast to the City Finance Committee at their meeting held on November 18.

New Business:

- A. 2015 Forecast: Bill Fenske reviewed the 2015 Forecast for Rice Memorial Hospital, which was previously presented to and is being recommended by the Finance Committee for consideration and approval by the full Board, as follows: 1) Background of the 2015 Forecast and how it was developed. 2) Key volume indicators: a) Average Daily Census is projected to be about the same as the previous year. 2014 – 34.9. 2015 – 34.7. b) Emergency Services are projected to continue to increase based on volumes/increases experienced in 2014. 3) Financial Indicators: a) Operational ratios. b) Balance sheet financial ratios. 4) We are anticipating that our performance will improve in 2015. 5) Net days in receivables are projected to continue downward with a slight decline of two days. 6) Days of cash are projected to increase with improved performance, reduction of receivables and a reduction of capital expenditure spending. **ACTION: A motion was made by Director Weiberg, seconded by Director Allen, and carried that the 2015 Forecast for Rice Memorial Hospital be approved as presented and recommended.**
- B. 2014 Auditor Selection: Dr. Gardner, Treasurer and Chair of the Finance Committee stated that the Committee, at its meeting last week, discussed the audit engagement for fiscal year 2014. The audit was put out for bids three years ago and awarded to McGladrey, LLP for a three-year timeframe with the option for renewal. Fees for the current year will be \$50,400 and reflect an increase of just under 3% from the prior year. **ACTION: A motion was made by Director Gardner, seconded by Director Carruthers and carried to approve the audit engagement of McGladrey LLP for Rice Memorial Hospital for fiscal year 2014 as presented and recommended.**
- C. Project Renovation Bids: Bill Fenske and Mike Schramm reviewed information for the Board on the project bids for the Rice Institute and Inpatient room remodeling projects. Estimated bids approved by the Board at its September meeting were approximately \$887,150.00. The final bids received for the two projects totaled \$999,817.00. **ACTION: A motion was made by Director Gardner, seconded by Director Allen and carried that the Rice Memorial Hospital Board of Directors authorize the approval of construction bids for the mental health bed expansion and acuity adaptable room projects as presented and recommended; as well as the commencement of construction for these projects to begin in December, 2014 or January, 2015.**

Adjournment: There being no further business, the meeting was adjourned at 7:10 pm.

Submitted by:

Eric E. Weiberg, Secretary

WILLMAR MUNICIPAL UTILITIES MINUTES
MUNICIPAL UTILITIES AUDITORIUM
NOVEMBER 24, 2014

The Municipal Utilities Commission met in its regular scheduled meeting on Monday, November 24, 2014, 11:45 a.m. in the Municipal Utilities Auditorium with the following Commissioners present: Steve Salzer, Matt Schrupp, Dan Holtz, Jeff Nagel, Joe Gimse, and Justin Mattern. Absent was Commissioner Carol Laumer.

Others present at the meeting were: General Manager Wesley Hompe, Director of Finance Tim Hunstad, Director of Operations John Harren, Power Supply Manager Chris Carlson, Power Production Supervisor Jon Folkedahl, Customer Service Supervisor Stacy Stien, Administrative Secretary Beth Mattheisen, Compliance Officer Janell Johnson, City Attorney Robert Scott (via teleconference), Consultant Dave Berg, and West Central Tribune Journalist David Little.

Due to the absence of Secretary Laumer, President Salzer opened the meeting by appointing Commissioner Nagel to serve as Acting Secretary. Following the appointment, President Salzer requested a resolution to approve the Consent Agenda. Commissioner Holtz noted the need for two minor clerical corrections to the 11/10/14 minutes. Administrative Secretary Mattheisen noted the changes and will amend the minutes accordingly. Following a review, Commissioner Schrupp offered a resolution to approve the Consent Agenda. Commissioner Holtz seconded.

RESOLUTION NO. 45

“BE IT RESOLVED, by the Municipal Utilities Commission of the City of Willmar, Minnesota, that the Consent Agenda be approved including:

- ❖ Minutes from the November 10, 2014 Commission meeting; and,
- ❖ Bills represented by vouchers No. 1412151 to No. 142258 inclusive in the amount of \$2,311,205.39 with a MISO credit in the amount of \$100,628.87 and a Westmoreland Resource (coal) payment in the amount of \$54,415.80.

Dated this 24th day of November, 2014.

President

ATTEST:

Acting Secretary

The foregoing resolution was adopted by a vote of six ayes and zero nays.

President Salzer introduced Consultant Dave Berg (Dave Berg Consulting, LLC) who presented the Commission with an in depth analysis of the Electric and Water Utility Cost of Service & Rate Design Study recently conducted of behalf of WMU. The report was commissioned to examine the rates and charges for electric and water service in Willmar. The study included cost of service based on actual 2013 data with adjustments to reflect future plans in the electric and water operations. The projected operations results were for the years 2014-2018. Following extensive discussion, Mr. Berg presented the resulting recommendations for adjustments to the existing utility rates. Rate increases are being recommended in both the electric and water divisions. An overall rate increase

of 4.5% has been recommended for the electric utility and a 20% increase in the water utility. The recommended rate adjustments would assist in ensuring the continued financial strength of WMU. It was further noted that increases will not affect all customers equally but will be based on rate classification and usage. Recommendations were also presented for future rate adjustments in both utility areas. The study calculations assumed a 06/01/15 effective date allowing for time to discuss approval with the City. Following significant discussion, it was the consensus of the Commission to continue discussing the Cost of Service & Rate Design Study at the December 8th MUC meeting. The Commission extended their appreciation to Mr. Berg for his thorough report and analytical presentation.

Director of Finance Hunstad reviewed with the Commission the proposed 2015 WMU Budget. Hunstad noted that the proposed budget was established incorporating potential rate adjustments in both the electric and water division. Any substantial revisions to the presented budget would require Commission approval. The proposed 2015 WMU Budget was set at \$34,356,598 with the largest budgeted cost item being purchased power estimated at \$14,659,196. It was also noted that the Intergovernmental Transfer to the City of Willmar would increase to \$2,152,600 for 2015. Following a review and discussion, Commissioner Holtz offered a resolution to approve the 2015 WMU Budget as presented, noting that the budget was based on incorporating rate adjustments in both the electric and water divisions for 2015. Any additional revisions to the rate adjustments would be reflected in an amended 2015 Budget and would require Commission approval. Commissioner Nagel seconded.

RESOLUTION NO. 46

“BE IT RESOLVED, by the Municipal Utilities Commission of the City of Willmar, Minnesota, that the 2015 WMU Budget be approved as presented with the understanding that any additional rate adjustment to the budget would be subject to Commission approval.”

Dated this 24th day of November, 2014.

Vice President

ATTEST:

Acting Secretary

The foregoing resolution was adopted by a vote of five ayes and zero nays.

Note: Commissioner Salzer (President) departed the meeting at approximately 1:40 p.m., (prior to approval of Resolution No. 46). In his absence, Commissioner Schrupp (Vice President) assumed the duties as required.

Commissioner Schrupp (Labor Committee Chair) reviewed with the Commission the proposed I.B.E.W. Local Union #160 labor contract agreement. The two-year agreement would include a 2% wage increase for 2014 (retroactive), and 2% wage increase for 2015. The proposed Terms and Conditions of Settlement between WMU and I.B.E.W. Local Union #160 were presented and accepted by the membership on November 5, 2014. Other than minor wording clarifications, no additional changes or modifications were included on the agreed upon settlement. Following discussion, Commissioner Nagel offered a resolution to approve the two-year contract agreement with the union employees as presented. Commissioner Gimse seconded.

RESOLUTION NO. 47

"BE IT RESOLVED, by the Municipal Utilities Commission of the City of Willmar, Minnesota, that the two-year labor agreement between the Willmar Municipal Utilities and I.B.E.W. Local Union #160 employee-members incorporating a 2% wage increase both in 2014 and 2015 be approved as presented."

Dated this 24th day of November, 2014.

Vice President

ATTEST:

Acting Secretary

The foregoing resolution was adopted by a vote of five ayes and zero nays.

General Manager Hompe briefly presented the Commission with a status update on the property acquisition process involved in purchasing land required for the Priam Substation transmission line upgrade project. This was for information only.

General Manager Hompe informed the Commission of a number of future utility-related events to note. These events include:

- MMUA Legislative Conference (Bloomington) – February 4-6, 2015
- APPA Legislative Rally (Washington, DC) – March 9-11, 2015
- APPA National Conference (Minneapolis, MN) – June 5-10, 2015
- MMUA Annual Summer Conference (Breezy Point) – August 17-19, 2015

There being no further business to come before the Commission, Commissioner Holtz made a motion to adjourn the meeting. Commissioner Mattern seconded the motion, and the meeting was adjourned by a vote of six ayes and zero nays.

Respectfully Submitted,

WILLMAR MUNICIPAL UTILITIES

Beth Mattheisen
Administrative Secretary

ATTEST:

Jeff Nagel, Acting Secretary

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total prize value for the year will be \$1,500 or less, contact the licensing specialist assigned to your county.

Application fee (non refundable)

If application is postmarked or received 30 days or more before the event **\$50**; otherwise **\$100**.

ORGANIZATION INFORMATION

Organization name
Willmar Curling Club

Previous gambling permit number
x-92195

Minnesota tax ID number, if any
8977860

Federal employer ID number (FEIN), if any
20-2429190

Type of nonprofit organization. Check one.

Fraternal Religious Veterans Other nonprofit organization

Mailing address
P.O. Box 3046

City
Willmar

State
MN

Zip code
56201

County
Kandiyohi

Name of chief executive officer [CEO]
Susie Czarnetzki

Daytime phone number
320-403-3398

E-mail address
willmarcurling@gmail.com

NONPROFIT STATUS

Attach a copy of ONE of the following for proof of nonprofit status.

Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.

Don't have a copy? This certificate must be obtained each year from:
Secretary of State, Business Services Div., 60 Empire Drive, Suite 100, St. Paul, MN 55103
Phone: 651-296-2803

IRS income tax exemption [501(c)] letter in your organization's name.

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization [charter]

If your organization falls under a parent organization, attach copies of **both** of the following:

- a. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
- b. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted. For raffles, list the site where the drawing will take place.
Willmar Civic Center

Address [do not use PO box]
2707 Arena Dr.

City or township
Willmar

Zip code
56201

County
Kandiyohi

Date[s] of activity. For raffles, indicate the date of the drawing.
03/14/2015

Check each type of gambling activity that your organization will conduct.

Bingo* Raffle [total value of raffle prizes awarded for year \$ 42,000.00] Paddlewheels* Pull-tabs* Tipboards*

***Gambling equipment** for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

To find a licensed distributor, go to www.gcb.state.mn.us and click on **Distributors** under the **WHO'S WHO? LIST OF LICENSEES**, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT

**CITY APPROVAL
for a gambling premises
located within city limits**

The application is acknowledged with no waiting period.
 The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days [60 days for a 1st class city].
 The application is denied.

Print city name City of Willmar

Signature of city personnel [Signature]

Title City Clerk Treasurer Date 11-17-2014

Local unit of government must sign

**COUNTY APPROVAL
for a gambling premises
located in a township**

The application is acknowledged with no waiting period.
 The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.
 The application is denied.

Print county name _____

Signature of county personnel _____

Title _____ Date _____

TOWNSHIP. If required by the county.

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits.

[A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.166.]

Print township name _____

Signature of township officer _____

Title _____ Date _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief executive officer's signature Susan V Czarnetzki Date 8/18/14

Print name Susie Czarnetzki

REQUIREMENTS

Complete a separate application for:

- all non-consecutive days, or
- all gambling conducted on one day (at multiple locations).

Send application with:

a copy of your proof of nonprofit status, and
 application fee (non refundable). Make check payable to "State of Minnesota."

To: Gambling Control Board
 1711 West County Road B, Suite 300 South
 Roseville, MN 55113

Financial report and recordkeeping required

A financial report form and instructions will be included with your permit, or use the online fill-in form available at www.gcb.state.mn.us.

Within 30 days of the event date, complete and return the financial report form to the Gambling Control Board.

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

This form will be made available in alternative format (i.e. large print, Braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board.

All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney

General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

Vendor Payments History Report
INCLUDES ONLY POSTED TRANS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
BERGHUIS/SARAH			.02212											
	41240	11/26/14	REFUND REC HOCKEY	25.00		111714		D	N				REFUNDS AND REIM	101.41428.0882
BERNICK'S PEPSI-COLA CO			000103											
	41241	11/26/14	CONCESSION SUPPLIES	79.57		73233		D	N				GENERAL SUPPLIES	101.45433.0229
	41241	11/26/14	CONCESSION SUPPLIES	296.80		76108		D	N				GENERAL SUPPLIES	101.45433.0229
			VENDOR TOTAL	376.37										
				376.37										
BOLLIG INC			002999											
	41242	11/26/14	L.S. DESIGN SERVICES	27,870.00		2970		D	N				PROFESSIONAL SER	432.48504.0446
BOLTON & MENK INC			001010											
	41243	11/26/14	IND. STORMWATER PERMIT	7,150.00		0172013		D	N				PROFESSIONAL SER	230.43430.0446
BRETH-ZENZEN FIRE PROTEC			002788											
	41244	11/26/14	ANNUAL SPRINKLER INSP.	75.00		3300		D	N				MTCE. OF STRUCTU	101.42412.0335
BSE			001980											
	41245	11/26/14	LT BULBS-FLAGS OF HONOR	111.42		908339599		D	N				GENERAL SUPPLIES	101.43425.0229
	41245	11/26/14	FLASHLIGHT BATTERIES	32.00		908384129		D	N				MTCE. OF EQUIPME	101.42412.0224
	41245	11/26/14	ELEC PARTS FOR BLDG	57.76		908429217		D	N				MTCE. OF STRUCTU	101.45433.0225
	41245	11/26/14	ELECTRICAL SUPPLIES	21.45		908445617		D	N				GENERAL SUPPLIES	101.45433.0229
			VENDOR TOTAL	222.63										
				222.63										
BSN SPORTS INC			003001											
	41246	11/26/14	INSTANT COLD PACKS	96.55		96470538		D	N				GENERAL SUPPLIES	101.45432.0229
BUSINESSWARE SOLUTIONS			002776											
	41247	11/26/14	INST. XEROX WORK CNTR	349.00		226974		D	N				FURNITURE AND EQ	450.42412.0552
CALVARY LUTHERAN CHURCH			000136											
	41248	11/26/14	CUSTODIAL SERVICES	60.00		111314		D	N				RENTS	101.41424.0440
CANON FINANCIAL SERVICES			002336											
	41249	11/26/14	COPIER LEASE AGRMT	24.88		14336317		D	N				RENTS	101.43425.0440
CARDMEMBER SERVICE			002365											
	41226	11/25/14	IPAD DROP BOX FEE	1,089.00		STMT/10-14		D	N				PREPAID EXPENSES	101.128000
	41226	11/25/14	FTO BASIC CERTIF. TRNG	900.00		STMT/10-14		D	N				PREPAID EXPENSES	101.128000
	41226	11/25/14	STEVENS-CANDIDATE FORUM	15.00		STMT/10-14		D	N				TRAVEL-CONF.-SCH	101.41400.0333
	41226	11/25/14	STEVENS-CANDIDATE FORUM	15.00		STMT/10-14		D	N				TRAVEL-CONF.-SCH	101.41400.0333
	41226	11/25/14	YANISH-CANDIDATE FORUM	15.00		STMT/10-14		D	N				TRAVEL-CONF.-SCH	101.41401.0333
	41226	11/25/14	JOHNSON-CANDIDATE FORUM	15.00		STMT/10-14		D	N				TRAVEL-CONF.-SCH	101.41401.0333
	41226	11/25/14	WIRELESS PHONE BATTERY	6.74		STMT/10-14		D	N				SMALL TOOLS	101.41409.0221
	41226	11/25/14	VIDEO STAND	249.00		STMT/10-14		D	N				SMALL TOOLS	101.41409.0221
	41226	11/25/14	CARD READER	43.04		STMT/10-14		D	N				SMALL TOOLS	101.41409.0221

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
CARDMEMBER SERVICE			002365											
	41226	11/25/14	CABLE	35.55		STMT/10-14		D	N				SMALL TOOLS	101.41409.0221
	41226	11/25/14	WIRELESS ROUTER	36.02		STMT/10-14		D	N				SMALL TOOLS	101.41409.0221
	41226	11/25/14	DRY ERASE CALENDAR BRD	54.97		STMT/10-14		D	N				GENERAL SUPPLIES	101.41409.0229
	41226	11/25/14	POSTER FRAMES/PICTURES	126.58		STMT/10-14		D	N				GENERAL SUPPLIES	101.41409.0229
	41226	11/25/14	TRAINING VIDEO SERIES	37.50		STMT/10-14		D	N				TRAVEL-CONF.-SCH	101.41409.0333
	41226	11/25/14	CZECH-SCHWANDT IT TRNG	99.00		STMT/10-14		D	N				TRAVEL-CONF.-SCH	101.41409.0333
	41226	11/25/14	SMEBY-WEBINAR TRNG	149.00		STMT/10-14		D	N				TRAVEL-CONF.-SCH	101.41409.0333
	41226	11/25/14	BROADCASTER SUBSCRIP.	49.00		STMT/10-14		D	N				SUBSCRIPTIONS AN	101.41409.0443
	41226	11/25/14	WEBSITE HOSTING FEE	93.25		STMT/10-14		D	N				PROFESSIONAL SER	101.41409.0446
	41226	11/25/14	ANIMAL TRAPS	42.74		STMT/10-14		D	N				SMALL TOOLS	101.42411.0221
	41226	11/25/14	BATTERIES FOR EQUIPMENT	306.00		STMT/10-14		D	N				MTCE. OF EQUIPME	101.42411.0224
	41226	11/25/14	FIRE ARMS-PARTS	196.66		STMT/10-14		D	N				MTCE. OF EQUIPME	101.42411.0224
	41226	11/25/14	SNIPER CLOTHING	404.94		STMT/10-14		D	N				SUBSISTENCE OF P	101.42411.0227
	41226	11/25/14	VARDA ALARM BATTERIES	40.75		STMT/10-14		D	N				GENERAL SUPPLIES	101.42411.0229
	41226	11/25/14	TOURNIQUET/BANDAGES	204.00		STMT/10-14		D	N				GENERAL SUPPLIES	101.42411.0229
	41226	11/25/14	BANDAGES/1ST AID SUPPL.	40.65		STMT/10-14		D	N				GENERAL SUPPLIES	101.42411.0229
	41226	11/25/14	VARDA ALARM BATTERIES	11.06		STMT/10-14		D	N				GENERAL SUPPLIES	101.42411.0229
	41226	11/25/14	LIEBL/VAZQUEZ-LODGING	146.18		STMT/10-14		D	N				TRAVEL-CONF.-SCH	101.42411.0333
	41226	11/25/14	DOOR CHOCKS	500.00		STMT/10-14		D	N				SMALL TOOLS	101.42412.0221
	41226	11/25/14	POSTAGE	12.20		STMT/10-14		D	N				POSTAGE	101.42412.0223
	41226	11/25/14	MSFCA ROOM CANCELLATION	337.74CR		STMT/10-14		D	N				TRAVEL-CONF.-SCH	101.42412.0333
	41226	11/25/14	MEALS-MSFCA CONF.	25.00		STMT/10-14		D	N				TRAVEL-CONF.-SCH	101.42412.0333
	41226	11/25/14	FIRE CALL-9TH ST/11TH AV	34.16		STMT/10-14		D	N				TRAVEL-CONF.-SCH	101.42412.0333
	41226	11/25/14	OFFICE SUPPLIES	15.95		STMT/10-14		D	N				OFFICE SUPPLIES	101.43417.0220
	41226	11/25/14	SEAN-MNDOT BOARD MTG	9.24		STMT/10-14		D	N				TRAVEL-CONF.-SCH	101.43417.0333
	41226	11/25/14	PLUNGERS	19.22		STMT/10-14		D	N				SMALL TOOLS	101.45433.0221
	41226	11/25/14	FUEL	10.00		STMT/10-14		D	N				MOTOR FUELS AND	101.45433.0222
	41226	11/25/14	POSTAGE	5.95		STMT/10-14		D	N				POSTAGE	101.45433.0223
	41226	11/25/14	CONCESSION SUPPLIES	14.91		STMT/10-14		D	N				GENERAL SUPPLIES	101.45433.0229
	41226	11/25/14	CIERNIA-CONF. AIRFARE	316.20		STMT/10-14		D	N				TRAVEL-CONF.-SCH	101.45433.0333
	41226	11/25/14	LAND LINE TELEPHONE	89.85		STMT/10-14		D	N				SMALL TOOLS	101.45435.0221
			VENDOR TOTAL	5,136.57		*CHECK TOTAL								
CENTERPOINT ENERGY			000467											
	41250	11/26/14	NATURAL GAS CHARGES	13.46		6007936/11-14		D	N				UTILITIES	230.43430.0332
	41250	11/26/14	NATURAL GAS CHARGES	79.28		6007939/11-14		D	N				UTILITIES	101.43425.0332
	41250	11/26/14	NATURAL GAS CHARGES	393.72		6102726/11-14		D	N				UTILITIES	101.42412.0332
	41250	11/26/14	NATURAL GAS CHARGES	337.83		6725927/11-14		D	N				UTILITIES	230.43430.0332
	41250	11/26/14	NATURAL GAS CHARGES	13.46		7177865/11-14		D	N				UTILITIES	230.43430.0332
	41250	11/26/14	NATURAL GAS CHARGES	205.75		8503501/11-14		D	N				UTILITIES	651.48485.0332
	41250	11/26/14	NATURAL GAS CHARGES	483.79		8512023/11-14		D	N				UTILITIES	651.48485.0332
	41250	11/26/14	NATURAL GAS CHARGES	5,247.34		8795475/11-14		D	N				UTILITIES	651.48484.0332
			VENDOR TOTAL	6,774.63		*CHECK TOTAL								
CES IMAGING			002988											
	41251	11/26/14	HP 2500 PSMFP PLOTTER	8,995.00		INV012145		D	N				FURNITURE AND EQ	450.43417.0552

Vendor Payments History Report
INCLUDES ONLY POSTED TRANS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
DOUBLE B MANUFACTURING			002066											
	41263	11/26/14	ZAMBONI REPAIR-LABOR	225.00		11606		D	N				MTCE. OF EQUIPME	101.45433.0224
EMERGENCY RESPONSE SOLUT			003048											
	41264	11/26/14	SHIPPING CHARGES	11.82		3000		D	N				POSTAGE	101.42412.0223
ENGWALL/ARDELL			.00889											
	41265	11/26/14	MILEAGE EXPENSE	31.92		111314		D	N				TRAVEL-CONF.-SCH	101.41424.0333
ERIC'S AVIATION SERVICES			002998											
	41266	11/26/14	ON SITE MGMT SERV-DEC	6,333.33		STMT/12-14		D	N				PROFESSIONAL SER	230.43430.0446
ETTERMAN ENTERPRISES			001567											
	41267	11/26/14	MINNWEST BOLTS	31.55		218750		D	M	07			MTCE. OF EQUIPME	651.48485.0224
FASTENAL COMPANY			001188											
	41268	11/26/14	FITTINGS	145.26		MNWIL120571		D	N				MTCE. OF EQUIPME	101.43425.0224
FELT/JAMES E			000993											
	41269	11/26/14	TZD CONFERENCE	36.22		650		D	N				TRAVEL-CONF.-SCH	101.42411.0333
	41269	11/26/14	DRIVING SCHOOL	7.99		652		D	N				TRAVEL-CONF.-SCH	101.42411.0333
			VENDOR TOTAL	44.21		*CHECK TOTAL								
				44.21										
GENERAL MAILING SERVICES			000293											
	41270	11/26/14	POSTAGE 10/13 - 10/17/14	17.69		13421		D	N				POSTAGE	101.41401.0223
	41270	11/26/14	POSTAGE 10/13 - 10/17/14	28.32		13421		D	N				POSTAGE	101.41402.0223
	41270	11/26/14	POSTAGE 10/13 - 10/17/14	6.16		13421		D	N				POSTAGE	101.41403.0223
	41270	11/26/14	POSTAGE 10/13 - 10/17/14	0.59		13421		D	N				POSTAGE	101.41404.0223
	41270	11/26/14	POSTAGE 10/13 - 10/17/14	9.44		13421		D	N				POSTAGE	101.41405.0223
	41270	11/26/14	POSTAGE 10/13 - 10/17/14	15.00		13421		D	N				POSTAGE	101.41408.0223
	41270	11/26/14	POSTAGE 10/13 - 10/17/14	1.18		13421		D	N				POSTAGE	101.41409.0223
	41270	11/26/14	POSTAGE 10/13 - 10/17/14	21.17		13421		D	N				POSTAGE	101.41424.0223
	41270	11/26/14	POSTAGE 10/13 - 10/17/14	0.59		13421		D	N				POSTAGE	101.42411.0223
	41270	11/26/14	POSTAGE 10/13 - 10/17/14	2.95		13421		D	N				POSTAGE	101.42412.0223
	41270	11/26/14	POSTAGE 10/13 - 10/17/14	7.48		13421		D	N				POSTAGE	101.43425.0223
	41270	11/26/14	POSTAGE 10/13 - 10/17/14	0.59		13421		D	N				POSTAGE	101.45432.0223
	41270	11/26/14	POSTAGE 10/13 - 10/17/14	4.13		13421		D	N				POSTAGE	208.45005.0223
	41270	11/26/14	POSTAGE 10/13 - 10/17/14	2.12		13421		D	N				POSTAGE	230.43430.0223
	41270	11/26/14	POSTAGE 10/13 - 10/17/14	1.18		13421		D	N				POSTAGE	651.48484.0223
	41270	11/26/14	POSTAGE 10/20 - 10/24/14	1.06		13456		D	N				POSTAGE	101.41401.0223
	41270	11/26/14	POSTAGE 10/20 - 10/24/14	8.26		13456		D	N				POSTAGE	101.41402.0223
	41270	11/26/14	POSTAGE 10/20 - 10/24/14	78.40		13456		D	N				POSTAGE	101.41403.0223
	41270	11/26/14	POSTAGE 10/20 - 10/24/14	11.80		13456		D	N				POSTAGE	101.41404.0223
	41270	11/26/14	POSTAGE 10/20 - 10/24/14	0.59		13456		D	N				POSTAGE	101.41405.0223
	41270	11/26/14	POSTAGE 10/20 - 10/24/14	15.00		13456		D	N				POSTAGE	101.41408.0223
	41270	11/26/14	POSTAGE 10/20 - 10/24/14	17.70		13456		D	N				POSTAGE	101.41424.0223
	41270	11/26/14	POSTAGE 10/20 - 10/24/14	0.59		13456		D	N				POSTAGE	101.42411.0223

Vendor Payments History Report
INCLUDES ONLY POSTED TRANS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
GLO STUDIOS			.02213											
	41271	11/26/14	SIGN DEPOSIT REF 2014-23	100.00		2014-23		D	N				DEPOSITS-SIGN PE	101.230001
HAUG IMPLEMENT CO - JOHN			000324											
	41272	11/26/14	GREASE GUN	38.87		180270		D	N				SMALL TOOLS	101.45433.0221
	41272	11/26/14	FILTERS	38.13		180270		D	N				MTCE. OF EQUIPME	101.45433.0224
	41272	11/26/14	FILTERS	38.58		180950		D	N				INVENTORIES-MDSE	101.125000
	41272	11/26/14	#088709-BATTERIES	331.86		181697		D	N				MTCE. OF EQUIPME	101.43425.0224
			VENDOR TOTAL	447.44		*CHECK TOTAL								
				447.44										
HAUG-KUBOTA LLC			002609											
	41273	11/26/14	BUSHINGS/FILTERS/BLADES	232.11		5398		D	N				MTCE. OF EQUIPME	101.43425.0224
	41273	11/26/14	OIL	112.44		5435		D	N				MOTOR FUELS AND	651.48484.0222
	41273	11/26/14	CLAMP	3.00		5435		D	N				MTCE. OF EQUIPME	651.48484.0224
			VENDOR TOTAL	347.55		*CHECK TOTAL								
				347.55										
HAWKINS INC			000325											
	41274	11/26/14	FERRIC CHLORIDE	4,579.75		3665086 RI		D	N				GENERAL SUPPLIES	651.48484.0229
HENDRICKSON *PETTY CASH/			002975											
	41275	11/26/14	TO REIMBURSE PETTY CASH	87.17		112614		D	N				TRAVEL-CONF.-SCH	101.42412.0333
HIGH POINT NETWORKS INC			002299											
	41276	11/26/14	BLOCKED CALLS SETUP	75.00		70213		D	N				PROFESSIONAL SER	101.41409.0446
HILDI INC			003133											
	41277	11/26/14	ACTUARIAL VALUATION	2,000.00		6100		D	N				PROFESSIONAL SER	101.41405.0446
HILLENBRAND/DAVID			002497											
	41278	11/26/14	MILEAGE 9/12-11/21/14	160.72		112614		D	N				TRAVEL-CONF.-SCH	101.41409.0333
HILLYARD FLOOR CARE SUPP			000333											
	41279	11/26/14	FLOOR MATS/RUGS	810.00		601369513		D	N				GENERAL SUPPLIES	101.45427.0229
	41279	11/26/14	TOILET TISSUE	35.77		601380433		D	N				GENERAL SUPPLIES	101.41408.0229
	41279	11/26/14	CLEANING SUPPLIES	40.44		601380433		D	N				CLEANING AND WAS	101.41409.0228
	41279	11/26/14	CLEANING SUPPLIES	8.90		601380433		D	N				CLEANING AND WAS	101.45427.0228
	41279	11/26/14	TOILET TISSUE/SUPPLIES	175.77		601380433		D	N				GENERAL SUPPLIES	101.45427.0229
	41279	11/26/14	ICE MELT/SUPPLIES	166.37		601394702		D	N				GENERAL SUPPLIES	101.45433.0229
			VENDOR TOTAL	1,237.25		*CHECK TOTAL								
				1,237.25										
HORIZON COMMERCIAL POOL			003075											
	41280	11/26/14	POOL CHEMICALS	304.90		140811063		D	N				MTCE. OF OTHER I	101.45437.0226
JAGUSH/JEFFREY			003037											
	41281	11/26/14	MILEAGE 10/28-11/21/14	35.00		112614		D	N				TRAVEL-CONF.-SCH	101.43425.0333

Vendor Payments History Report
INCLUDES ONLY POSTED TRANS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
JAGUSH/JEFFREY			003037											
	41281	11/26/14	MILEAGE 10/28-11/21/14	35.00		112614		D	N				TRAVEL-CONF.-SCH	651.48484.0333
			VENDOR TOTAL	70.00		*CHECK TOTAL								
				70.00										
JAHNKE/MICHAEL J			001737											
	41282	11/26/14	DRIVING SCHOOL	8.44		653		D	N				TRAVEL-CONF.-SCH	101.42411.0333
K M FIRE PUMP SPECIALIST			000371											
	41283	11/26/14	PARTS	295.50		6324		D	M	07			MTCE. OF EQUIPME	101.43425.0224
KANDI ABSTRACT & TITLE			001317											
	41284	11/26/14	ABSTRACT	1,359.00		14.2289		D	N				PROFESSIONAL SER	205.43451.0446
KANDI STEEL CO			000867											
	41285	11/26/14	STEEL FOR PROJECT	7.72		10202		D	N				MTCE. OF EQUIPME	101.45433.0224
KANDIYOHI CO RECORDER'S			000382											
	41286	11/26/14	PLAT COPIES FEE	3.00		SOP-061434		D	N				PROFESSIONAL SER	101.41401.0446
KANDIYOHI CO RECYCLING A			002296											
	41287	11/26/14	LAMP RECYCLING	44.00		70		D	N				CLEANING AND WAS	101.41408.0338
KANDIYOHI CO TREASURER			000385											
	41288	11/26/14	#148179-LICENSE	40.75		112014		D	N				LICENSES AND TAX	101.43425.0445
	41288	11/26/14	#148179-TAX	1,809.45		112014		D	N				MACHINERY AND AU	450.43425.0553
			VENDOR TOTAL	1,850.20		*CHECK TOTAL								
				1,850.20										
KANDIYOHI CO-OP ELECTRIC			000375											
	41289	11/26/14	WELCOME TO WILLMAR SIGN	113.00		STMT/11-14		D	N				UTILITIES	101.43425.0332
	41289	11/26/14	WELCOME TO WILLMAR SIGN	65.80		STMT/11-14		D	N				UTILITIES	101.43425.0332
	41289	11/26/14	CO RD 23/HWY 71 BYPASS	149.00		STMT/11-14		D	N				UTILITIES	101.43425.0332
	41289	11/26/14	ELEC SERV-LIFT STATIONS	715.00		STMT/11-14		D	N				UTILITIES	651.48485.0332
	41289	11/26/14	ABBOTT DR LIFT STATION	69.00		STMT/11-14		D	N				UTILITIES	651.48485.0332
	41289	11/26/14	ELEC SERV-SECURITY LIGHT	36.00		STMT/11-14		D	N				UTILITIES	651.48486.0332
			VENDOR TOTAL	1,147.80		*CHECK TOTAL								
				1,147.80										
KING/VINCENT			001264											
	41290	11/26/14	DRIVING SCHOOL	8.47		651		D	N				TRAVEL-CONF.-SCH	101.42411.0333
KRIS ENGINEERING INC			002498											
	41291	11/26/14	PLOW CUTTING EDGES	4,460.50		24488		D	N				MTCE. OF EQUIPME	101.43425.0224
LEAGUE OF MN CITIES			000412											
	41292	11/26/14	CALVIN-LEADERSHIP CONF.	315.00		205175		D	N				PREPAID EXPENSES	101.128000

Vendor Payments History Report
INCLUDES ONLY POSTED TRANS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
LEAGUE OF MN CITIES INS			001189											
	41293	11/26/14	WORKER'S COMP PREMIUM	16,804.00		28419		D	N				WORKERS COMP. SE	101.41428.0821
M & M COIN LAUNDRY			.01152											
	41294	11/26/14	SIGN DEPOSIT REF 2014-35	100.00		2014-35		D	N				DEPOSITS-SIGN PE	101.230001
MACQUEEN EQUIPMENT INC			000427											
	41295	11/26/14	#140826-SPROCKET/SLEEVE	415.76		2146649		D	N				MTCE. OF EQUIPME	101.43425.0224
	41295	11/26/14	#130012-BEARINGS	529.25		2150069		D	N				MTCE. OF EQUIPME	101.43425.0224
			VENDOR TOTAL	945.01										
													*CHECK TOTAL	
MARC			000435											
	41296	11/26/14	WASHER FLUID/CAR SOAP	3,428.24		0537243		D	N				INVENTORIES-MDSE	101.125000
MATHESON TRI-GAS INC			002898											
	41297	11/26/14	WELDING GAS	61.60		09988367		D	N				GENERAL SUPPLIES	101.45433.0229
MENARDS			000449											
	41298	11/26/14	RETURNED CEILING TILE	104.32CR		62009		D	N				MTCE. OF STRUCTU	101.45435.0225
	41298	11/26/14	BLDG MTCE-PARTS	17.10		62065		D	N				MTCE. OF STRUCTU	101.45433.0225
	41298	11/26/14	BLDG MTCE-PARTS	88.34		62203		D	N				MTCE. OF STRUCTU	101.45433.0225
	41298	11/26/14	10' RATCHET TIE DOWN	30.83		62263		D	N				SMALL TOOLS	101.45427.0221
	41298	11/26/14	BLDG MTCE-PARTS	37.45		62744		D	N				MTCE. OF STRUCTU	101.45433.0225
	41298	11/26/14	BLDG MTCE-PARTS	31.98		62801		D	N				MTCE. OF STRUCTU	101.45433.0225
	41298	11/26/14	LIGHT BULBS	17.08		62810		D	N				MTCE. OF STRUCTU	101.41409.0225
	41298	11/26/14	SUPPLIES	6.97		63007		D	N				GENERAL SUPPLIES	101.45427.0229
	41298	11/26/14	TOOLS FOR PLANT	58.91		63095		D	N				SMALL TOOLS	651.48484.0221
	41298	11/26/14	REMOTE FOR GATE	23.40		63099		D	N				SMALL TOOLS	651.48485.0221
	41298	11/26/14	2 GAL. TANK SPRAYERS	89.82		63107		D	N				SMALL TOOLS	101.43425.0221
	41298	11/26/14	CLEANING SUPPLIES	16.46		63107		D	N				CLEANING AND WAS	101.43425.0228
	41298	11/26/14	PLASTIC SPOONS/FORKS	4.95		63107		D	N				GENERAL SUPPLIES	101.43425.0229
	41298	11/26/14	VALVE OPENER TOOL	9.47		63185		D	N				SMALL TOOLS	651.48486.0221
	41298	11/26/14	PAINTING SUPPLIES	22.37		63251		D	N				GENERAL SUPPLIES	101.45427.0229
			VENDOR TOTAL	350.81										
				350.81									*CHECK TOTAL	
METRO SALES INC			003016											
	41299	11/26/14	COPIER MTCE CHARGE	225.91		INV117979		D	N				MTCE. OF EQUIPME	741.48001.0334
MINI BIFF LLC			001805											
	41300	11/26/14	TOILET RENTALS	46.35		A-68063		D	N				RENTS	101.43425.0440
MINNEAPOLIS FINANCE DEPA			000466											
	41301	11/26/14	AUTO PAWN TRANS FEE	146.70		400413005416		D	N				PROFESSIONAL SER	101.42411.0446
MN DEPT OF REVENUE			000492											
	206	11/19/14	SALES TAX-OCTOBER	1,016.00		STMT/10-14		M	N				SALES TAX PAYABL	101.206000

Vendor Payments History Report
INCLUDES ONLY POSTED TRANS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
OFFICE SERVICES			000589											
	41311	11/26/14	OFFICE SUPPLIES-OCTOBER	96.23		STMT/10-14		D	N				OFFICE SUPPLIES	101.41400.0220
	41311	11/26/14	OFFICE SUPPLIES-OCTOBER	3.58		STMT/10-14		D	N				OFFICE SUPPLIES	101.41401.0220
	41311	11/26/14	OFFICE SUPPLIES-OCTOBER	97.27		STMT/10-14		D	N				OFFICE SUPPLIES	101.41402.0220
	41311	11/26/14	OFFICE SUPPLIES-OCTOBER	68.33		STMT/10-14		D	N				OFFICE SUPPLIES	101.41403.0220
	41311	11/26/14	OFFICE SUPPLIES-OCTOBER	5.75		STMT/10-14		D	N				OFFICE SUPPLIES	101.41404.0220
	41311	11/26/14	OFFICE SUPPLIES-OCTOBER	45.38		STMT/10-14		D	N				OFFICE SUPPLIES	101.41405.0220
	41311	11/26/14	OFFICE SUPPLIES-OCTOBER	3.45		STMT/10-14		D	N				OFFICE SUPPLIES	101.41408.0220
	41311	11/26/14	OFFICE SUPPLIES-OCTOBER	4.68		STMT/10-14		D	N				OFFICE SUPPLIES	101.41409.0220
	41311	11/26/14	OFFICE SUPPLIES-OCTOBER	113.91		STMT/10-14		D	N				OFFICE SUPPLIES	101.42411.0220
	41311	11/26/14	OFFICE SUPPLIES-OCTOBER	3.73		STMT/10-14		D	N				OFFICE SUPPLIES	101.42412.0220
	41311	11/26/14	OFFICE SUPPLIES-OCTOBER	55.82		STMT/10-14		D	N				OFFICE SUPPLIES	101.43417.0220
	41311	11/26/14	OFFICE SUPPLIES-OCTOBER	295.40		STMT/10-14		D	N				OFFICE SUPPLIES	101.43425.0220
	41311	11/26/14	OFFICE SUPPLIES-OCTOBER	2.39		STMT/10-14		D	N				OFFICE SUPPLIES	651.48484.0220
				795.92										
			VENDOR TOTAL	795.92										
														*CHECK TOTAL
PERFORMANCE KENNELS INC			003135											
	41312	11/26/14	K-9 AND TRAINING	13,200.00		2645		D	N				OTHER IMPROVEMEN	450.42411.0554
PEST PRO II			001968											
	41313	11/26/14	PEST CONTROL SERVICES	36.00		16146		D	N				PROFESSIONAL SER	101.45435.0446
PREMIUM WATERS INC			000374											
	41314	11/26/14	DRINKING WATER	37.00		329949/10-14		D	N				SUBSISTENCE OF P	101.42412.0227
	41314	11/26/14	SOFTENER SALT	12.00		329949/10-14		D	N				GENERAL SUPPLIES	101.42412.0229
				49.00										
			VENDOR TOTAL	49.00										*CHECK TOTAL
QUICK SIGNS			001093											
	41315	11/26/14	#148179-VEHICLE DECALS	55.00		170629		D	N				MTCE. OF EQUIPME	101.43425.0224
QUILL CORPORATION			000635											
	41316	11/26/14	OFFICE SUPPLIES	231.25		7643692		D	N				OFFICE SUPPLIES	101.42411.0220
R & R SPECIALTIES INC			000636											
	41317	11/26/14	BLADE SHARPENING	315.25		0055890		D	N				MTCE. OF EQUIPME	101.45433.0334
RAMBOW INC			000639											
	41318	11/26/14	ARENA STAFF JACKETS	73.00		516403		D	N				GENERAL SUPPLIES	101.45433.0229
RICOH USA INC			002101											
	41319	11/26/14	COPIER LEASE AGRMT	632.00		93643565		D	N				RENTS	741.48001.0440
RUNNING'S SUPPLY INC			.02214											
	41320	11/26/14	SIGN DEPOSIT REF 2014-32	100.00		2014-32		D	N				DEPOSITS-SIGN PE	101.230001
SAND ELECTRIC			000678											
	41321	11/26/14	OFFICE RELOC. PROJECT	221.25		3886		D	N				BUILDINGS AND ST	450.45433.0551

Vendor Payments History Report
INCLUDES ONLY POSTED TRANS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
SCHEFFLER/JASON			003134											
	41322	11/26/14	M STEP CONFERENCE	147.43		264		D	N				TRAVEL-CONF.-SCH	101.42412.0333
SCHWANKE TRACTOR & TRUCK			000681											
	41323	11/26/14	HITCH	39.00		3002		D	N				MTCE. OF EQUIPME	651.48484.0224
SERVICE CENTER/CITY OF W			000685											
	41324	11/26/14	GAS-58.81 GALLONS	164.81		STMT/10-14		D	N				MOTOR FUELS AND	101.41402.0222
	41324	11/26/14	GAS-16.57 GALLONS	48.58		STMT/10-14		D	N				MOTOR FUELS AND	101.41408.0222
	41324	11/26/14	GAS-1814.35 GALLONS	5,265.40		STMT/10-14		D	N				MOTOR FUELS AND	101.42411.0222
	41324	11/26/14	DIESEL-228.04 GALLONS	718.75		STMT/10-14		D	N				MOTOR FUELS AND	101.42412.0222
	41324	11/26/14	GAS-209.22 GALLONS	618.57		STMT/10-14		D	N				MOTOR FUELS AND	101.42412.0222
	41324	11/26/14	GAS-107.14 GALLONS	317.46		STMT/10-14		D	N				MOTOR FUELS AND	101.43417.0222
	41324	11/26/14	DIESEL-2349.29 GALLONS	7,329.88		STMT/10-14		D	N				MOTOR FUELS AND	101.43425.0222
	41324	11/26/14	GAS-746.36 GALLONS	2,194.62		STMT/10-14		D	N				MOTOR FUELS AND	101.43425.0222
	41324	11/26/14	GAS-79.95 GALLONS	216.66		STMT/10-14		D	N				MOTOR FUELS AND	101.45433.0222
	41324	11/26/14	DIESEL-87.65 GALLONS	268.75		STMT/10-14		D	N				MOTOR FUELS AND	651.48485.0222
	41324	11/26/14	EQUIPMENT REPAIR-OIL	56.16		STMT/11-14		D	N				MOTOR FUELS AND	101.42411.0222
	41324	11/26/14	EQUIPMENT REPAIR-PARTS	354.39		STMT/11-14		D	N				MTCE. OF EQUIPME	101.42411.0224
	41324	11/26/14	EQUIPMENT REPAIR-OIL	290.73		STMT/11-14		D	N				MOTOR FUELS AND	101.42412.0222
	41324	11/26/14	EQUIPMENT REPAIR-PARTS	278.15		STMT/11-14		D	N				MTCE. OF EQUIPME	101.42412.0224
	41324	11/26/14	EQUIPMENT REPAIR-OIL	14.56		STMT/11-14		D	N				MOTOR FUELS AND	101.43417.0222
	41324	11/26/14	EQUIPMENT REPAIR-PARTS	23.97		STMT/11-14		D	N				MTCE. OF EQUIPME	101.43417.0224
	41324	11/26/14	EQUIPMENT REPAIR-PARTS	235.17		STMT/11-14		D	N				MTCE. OF EQUIPME	101.43425.0224
			VENDOR TOTAL	18,396.61		*CHECK TOTAL								
SPECIAL OPERATIONS TRNG			001388											
	41325	11/26/14	SOTA TACTICAL TRNG	1,350.00		89947-70336149		D	N				TRAVEL-CONF.-SCH	101.42411.0333
SRF CONSULTING GROUP INC			003049											
	41326	11/26/14	PARK & REC MASTER PLA	10,121.63		08539.00-4		D	N				PROFESSIONAL SER	101.45432.0446
STAR TRIBUNE			000710											
	41327	11/26/14	SUBSCRIPTION RENEWAL	67.16		7986818/11-14		D	N				PREPAID EXPENSES	101.128000
	41327	11/26/14	SUBSCRIPTION RENEWAL	33.59		7986818/11-14		D	N				SUBSCRIPTIONS AN	101.41402.0443
			VENDOR TOTAL	100.75		*CHECK TOTAL								
STATEWIDE DISTRIBUTING I			000718											
	41328	11/26/14	CONCESSION SUPPLIES	24.75		098996		D	N				GENERAL SUPPLIES	101.45433.0229
STEIN'S INC			000720											
	41329	11/26/14	LIQUID ICE MELT	290.10		711883-1		D	N				GENERAL SUPPLIES	101.42412.0229
THOMPSON/JUDY			000949											
	41330	11/26/14	2015 MAAO MBRSHP DUES	100.00		111914		D	N				PREPAID EXPENSES	101.128000

Vendor Payments History Report
INCLUDES ONLY POSTED TRANS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
TOSHIBA FINANCIAL SERVIC			000218											
	41331	11/26/14	COPIER LEASE AGRMT	113.00		265816009		D	N				RENTS	101.42412.0440
VANDER HAGEN/DUSTIN			002316											
	41332	11/26/14	TZD CONFERENCE	23.00		649		D	N				TRAVEL-CONF.-SCH	101.42411.0333
WAL-MART COMMUNITY			000789											
	41333	11/26/14	COFFEE/FOAM CUPS/PLATES	75.36		101614		D	N				GENERAL SUPPLIES	101.41408.0229
	41333	11/26/14	COFFEE	75.60		110314		D	N				GENERAL SUPPLIES	101.42411.0229
	41333	11/26/14	OFFICE SUPPLIES	26.26		110514		D	N				OFFICE SUPPLIES	651.48484.0220
	41333	11/26/14	COFFEE	31.92		110514		D	N				GENERAL SUPPLIES	651.48484.0229
	41333	11/26/14	HITCH	49.98		111214		D	N				MTCE. OF EQUIPME	651.48484.0224
			VENDOR TOTAL	259.12										
				259.12										
WEST CENTRAL PRINTING			000803											
	41334	11/26/14	1,000 PROPERTY SHEETS	289.92		18023		D	N				OFFICE SUPPLIES	101.42411.0220
WEST CENTRAL SANITATION			000805											
	41335	11/26/14	GARBAGE SERVICE-NOV	27.23		6806100/11-14		D	N				CLEANING AND WAS	230.43430.0338
WEST CENTRAL TRIBUNE			000807											
	41336	11/26/14	SPECIAL ASSMT NOTICE	185.40		CL03066272		D	N				ADVERTISING	414.48451.0447
	41336	11/26/14	NOTICE-BUDGET HEARING	43.26		CL03067007		D	N				PRINTING AND PUB	101.41401.0331
	41336	11/26/14	COUNCIL PROCEEDINGS PUB.	463.50		DI03149104		D	N				PRINTING AND PUB	101.41401.0331
	41336	11/26/14	COUNCIL PROCEEDINGS PUB.	741.60		DI03149105		D	N				PRINTING AND PUB	101.41401.0331
	41336	11/26/14	COUNCIL PROCEEDINGS PUB.	83.43		DI03149106		D	N				PRINTING AND PUB	101.41401.0331
	41336	11/26/14	COUNCIL PROCEEDINGS PUB.	741.60		DI03149107		D	N				PRINTING AND PUB	101.41401.0331
	41336	11/26/14	COUNCIL PROCEEDINGS PUB.	380.07		DI03149108		D	N				PRINTING AND PUB	101.41401.0331
	41336	11/26/14	COUNCIL PROCEEDINGS PUB.	120.51		DI03149109		D	N				PRINTING AND PUB	101.41401.0331
	41336	11/26/14	COUNCIL PROCEEDINGS PUB.	741.60		DI03149110		D	N				PRINTING AND PUB	101.41401.0331
			VENDOR TOTAL	3,500.97										
				3,500.97										
WILLMAR DOWNTOWN DEVELOP			002348											
	41337	11/26/14	EXPENSE REIMBURSEMENT	1,800.00		10/30-11/20/14		D	N				CIVIC PROMOTION	101.45428.0812
	41337	11/26/14	EXPENSE REIMBURSEMENT	4,050.00		12/20-1/28/14		D	N				CIVIC PROMOTION	101.45428.0812
			VENDOR TOTAL	5,850.00										
				5,850.00										
WORD OF FAITH FAMILY CHU			003131											
	41338	11/26/14	CUSTODIAL SERVICES	45.00		111314		D	N				RENTS	101.41424.0440

ACS FINANCIAL SYSTEM
11/26/2014 12:11:07

Vendor Payments History Report
INCLUDES ONLY POSTED TRANS

CITY OF WILLMAR
GL540R-V07.24 PAGE 14

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
REPORT TOTALS:				424,214.56										

RECORDS PRINTED - 000331

ACS FINANCIAL SYSTEM
11/26/2014 12:11:07

Vendor Payments History Report

CITY OF WILLMAR
GL060S-V07.24 RECAPPAGE
GL540R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	121,139.04
205	INDUSTRIAL DEVELOPMENT	1,359.00
208	CONVENTION & VISITORS BUREAU	8.26
230	WILLMAR MUNICIPAL AIRPORT	13,946.50
414	S.A.B.F. - #2014	185.40
432	C.P. - WASTE TREATMENT	27,870.00
450	CAPITAL IMPROVEMENT FUND	244,818.90
651	WASTE TREATMENT	14,029.55
741	OFFICE SERVICES	857.91
TOTAL ALL FUNDS		424,214.56

BANK RECAP:

BANK	NAME	DISBURSEMENTS
HERT	HERITAGE BANK	424,214.56
TOTAL ALL BANKS		424,214.56

City of Willmar, Minnesota

Building Inspection Report

From 09/01/2014 To 09/30/2014

No.	Date	Owner and Address	Legal Description	Use	Permit For	Value	Total Fee
22183	9/8/2014	MARK A DAHLSEID 3013 2ND Avenue NW	95-835-0640 L 7; B 3 VOS PARK ADDITION	Residential Add/Alter Reroofing	RESIDENTIAL REROOF	\$5,000.00	\$32.50
22397	9/5/2014	ISD #347 2701 30TH Street NE	95-901-0100 L ; B S 1; T 119N; R 35W	Commercial Add/Alter Commercial/Alteration	28' X 36' det. storage addn	\$51,145.92	\$994.53
22408	9/12/2014	STEVE JENNINGS 3509 4TH Avenue NW	95-833-0540 L 4; B 4 VALLEY BROOK ESTATES	New Single-Family Dwelling New Residence	NEW HOME AND GARAGE	\$260,847.99	\$2,499.57
22434	9/22/2014	M.D.B. PROPERTIES 729 3RD Street SE	95-180-0140 L 12; B 1 ERICKSON'S ADDITION	Residential Add/Alter Reroofing	RESIDENTIAL REROOF - GARAGE	\$4,000.00	\$32.00
22440	9/5/2014	SARAH L BAKALARS 908 5TH Street SW	95-090-1020 L PT OF 2-3; B H BOOTH'S ADDITION	Residential Add/Alter Siding	RESIDENTIAL RESIDE	\$5,800.00	\$52.90
22441	9/5/2014	FLORENCE J KLEIN 910 5TH Street SW	95-090-1030 L PT OF 3-4; B H BOOTH'S ADDITION	Residential Add/Alter Siding	RESIDENTIAL RESIDE	\$4,800.00	\$52.40

No.	Date	Owner and Address	Legal Description	Use	Permit For	Value	Total Fee
22449	9/29/2014	GARY PETERSON 2900 15TH Street SW	95-868-0010 L 1; B 1 WESTWIND ESTATES	Residential Add/Alter Siding	RESIDENTIAL RESIDE	\$10,400.00	\$55.20
22469	9/3/2014	RANDALL BEVIS 504 6TH Street SW	95-006-0570 L PT OF 2-3; B 61 FIRST ADDITION	Residential Add/Alter Residential/Alteration	CONSTRUCT 2ND FLOOR BATHROOM	\$2,000.00	\$88.15
22477	9/3/2014	SCOTT SCHINDELE 1705 7 1/2 Street SW	95-922-6680 L ; B S 22; T 119; R 35	Residential Add/Alter Reroofing	RESIDENTIAL REROOF	\$6,740.00	\$33.37
22479	9/3/2014	HOLLAND 936 6TH Street SE	95-250-1810 L PT OF 9-10; B 8 GLARUM'S ADDITION	Residential Add/Alter Residential/Alteration	RADON MITIGATION SYSTEM	\$1,950.00	\$63.23
22483	9/8/2014	CITY OF WILLMAR 2015 8TH Street SW	95-922-7990 L 7-10 & PT OF 6; B 1 PORTLAND ACRES ADDITION	Residential Add/Alter Reroofing	REROOF HILLTOP BATHROOMS	\$849.75	\$30.42
22489	9/10/2014	WILLMAR MUNICIPAL UTILITIES 730 PACIFIC Avenue SW	95-003-2000 L 0; B 20 ORIGINAL CITY	Commercial Add/Alter Commercial/Alteration	RESIDE COAL PENTHOUSE	\$25,078.50	\$362.29
22490	9/8/2014	RICHARD A & MARY B SUNDER 1004 12TH Street SE	95-665-0530 L 13; B 3 PERKIN'S 5TH ADDITION	Residential Add/Alter Reroofing	RESIDENTIAL REROOF	\$6,000.00	\$33.00

No.	Date	Owner and Address	Legal Description	Use	Permit For	Value	Total Fee
22495	9/8/2014	TACO BELL DUININICK DEV. INC 200 24TH Avenue SE	95-841-0200 L 1; B 3 WATER VIEW BUSINESS PAR	Commercial New Commercial	CONSTRUCT 1718 SF, TACO BELL RESTAURANT	\$550,000.00	\$5,389.59
22498	9/5/2014	DON WILLIAMSON 118 PACIFIC Avenue SE	95-915-2830 L ; B S 15; T 119; R 35	Commercial Add/Alter Reroofing	INSTALL NEW COMMERCIAL STEEL ROOF	\$12,000.00	\$314.96
22502	9/5/2014	STEPHEN HINTON 409 34TH Street NW	95-833-0940 L 4 & PT OF 5; B 6 VALLEY BROOK ESTATES	Residential Add/Alter Siding	RESIDENTIAL RESIDE	\$4,000.00	\$52.00
22503	9/5/2014	SALVATION ARMY 1154 9TH Street SE	95-230-0480 L 8; B 3 GESCH ADDITION	Residential Add/Alter Reroofing	RESIDENTIAL REROOF	\$5,800.00	\$32.90
22506	9/10/2014	TONY LAPATKA 2333 GORTON Avenue NW	95-380-0130 L OUTLOT 1; B 1 HUMMEL'S ADDITION	Residential Add/Alter Reroofing	RESIDENTIAL RESIDE	\$13,000.00	\$36.50
22509	9/3/2014	RYAN MICKELSON 1608 17TH Avenue NW	95-603-0590 L 9; B 3 OSLO HEIGHTS	Residential Add/Alter Reroofing	RESIDENTIAL REROOF	\$2,500.00	\$31.25
22510	9/10/2014	JEFFERY LANGLAND 604 9TH Street SE	95-222-1710 L 21-22; B 8 FERRING'S 2ND ADDITION	Residential Add/Alter Residential/Alteration	CONSTRUCT 4' X 4' LANDING AND STAIRS	\$420.37	\$29.61

No.	Date	Owner and Address	Legal Description	Use	Permit For	Value	Total Fee
22512	9/17/2014	CITY OF WILLMAR FIRE STATION 515 2ND Street SW	95-006-1400 L 5-9; B 66 FIRST ADDITION	Commercial Add/Alter Commercial/Alteration	OVERHEAD DOOR REPLACEMENT	\$9,298.00	\$272.36
22513	9/8/2014	STEVE GARDNER 1018 MEADOW Lane SW	95-600-0050 L PT OF 5-6; B 1 ORCHARD HILL, NURSERY A	Residential Add/Alter Reroofing	RESIDENTIAL REROOF	\$6,500.00	\$33.25
22515	9/22/2014	AT&T 625 LITCHFIELD Avenue SW	95-003-2000 L 14 & PT OF 13; B 41 ORIGINAL CITY	Commercial Add/Alter Commercial/Alteration	REINFORCE COMMUNICATIO N TOWER	\$1,800.00	\$94.54
22516	9/8/2014	JUSTIN CHAPIN 925 MEADOW Lane SW	95-600-0170 L 17 & PT OF 16 & 18; B 2 ORCHARD HILL, NURSERY A	Move/Raze Demolition	REMOVE EXISTING GARAGE	\$0.00	\$30.00
22521	9/8/2014	JUSTIN CHAPIN 925 MEADOW Lane SW	95-600-0170 L 17 & PT OF 16 & 18; B 2 ORCHARD HILL, NURSERY A	Residential Add/Alter Addition	RESIDENTIAL HOUSE AND GARAGE ADDITION	\$31,274.01	\$593.49
22522	9/8/2014	KANDIYOHI CO. FAIR ASSN. 801 7TH Street NW	95-210-0010 L 0; B 0 FAIRGROUNDS ADDITION	Commercial Add/Alter Commercial/Alteration	REROOF AND RESIDE ACTIVITIES BLDG.	\$21,000.00	\$505.09
22525	9/12/2014	ARLET ROELOFS 721 BONHAM Boulevard SW	95-070-0160 L 6; B B BONHAM'S SUBDIVISON	Residential Add/Alter Reroofing	RESIDENTIAL REROOF	\$5,000.00	\$32.50

No.	Date	Owner and Address	Legal Description	Use	Permit For	Value	Total Fee
22528	9/18/2014	CITY OF WILLMAR BLUE LINE BLDG 2707 ARENA Drive NE	95-901-0200 L ; B S 1; T 119N; R 35W	Commercial Add/Alter Commercial/Alteration	INSTALL VERTICAL H.C. LIFT	\$28,850.00	\$650.92
22532	9/16/2014	HISTORIC 313 FOURTH STREET 313 4TH Street SW	95-003-5250 L PT OF 9-11; B 44 ORIGINAL CITY	Commercial Add/Alter Commercial/Alteration	REROOF 8,400 SQ FT.	\$79,000.00	\$795.50
22533	9/12/2014	HABITAT FOR HUMANITY 511 7TH Street NW	95-540-0390 L 5-6 OF LOT 3; B 3 NELSON'S ADDITION	Move/Raze Demolition	DEMO HOME	\$0.00	\$75.00
22534	9/16/2014	EUGENE HAUGEN 613 17TH Street SW	95-040-0520 L 13; B 5 BARNSTAD'S ADDITION	Move/Raze Removal/Building	REMOVE HOUSE	\$0.00	\$75.00
22535	9/17/2014	FAMILY VIDEO 800 1ST Street S	95-280-2820 L 1,2 & PT OF 3-6; B 16 HANSON'S ADDITION	Commercial Add/Alter Commercial/Alteration	CONSTRUCT OPENING AND NEW SEP. WALL	\$24,000.00	\$568.46
22536	9/16/2014	LOWELL FOSTERVOLD 336 TERRACE Drive SW	95-330-0410 L 11 & PT OF 12; B 3 HILLSIDE TERRACE ADDITIO	Residential Add/Alter Reroofing	RESIDENTIAL REROOF	\$1,200.00	\$30.60
22537	9/19/2014	SAMUAL SCHULTZ 609 BECKER Avenue SE	95-220-0800 L PT OF 9 & 10; B 7 FERRING'S ADDITION	Residential Add/Alter Reroofing	RESIDENTIAL REROOF	\$3,000.00	\$31.50

No.	Date	Owner and Address	Legal Description	Use	Permit For	Value	Total Fee
22538	9/16/2014	MARY DE CATHELINEAU 819 7TH Street SW	95-090-0290 L PT OF 9-10; B C BOOTH'S ADDITION	Residential Add/Alter Residential/Alteration	INSTALL 122' INT. DRAINAGE SYSTEM/ W/2PUMPS	\$6,968.00	\$178.13
22539	9/18/2014	DAVE ELWOOD 1318 13TH Street SW	95-690-0940 L 4; B 5 RAMBLEWOOD ADDITION	Residential Add/Alter Install Egress Window	INSTALL EGRESS WINDOW	\$500.00	\$29.65
22540	9/19/2014	FRAN STOFFEL 2701 6TH Street SW	95-684-0690 L PT OF 9; B 5 PORTLAND ACRES 4TH ADD	Residential Add/Alter Reroofing	RESIDENTIAL REROOF	\$4,500.00	\$32.25
22541	9/19/2014	PEARLA EID 2703 6TH Street SW	95-684-0695 L PT OF 9; B 5 PORTLAND ACRES 4TH ADD	Residential Add/Alter Reroofing	RESIDENTIAL REROOF	\$4,500.00	\$32.25
22542	9/16/2014	ROBERT & VICKI LANE 1112 OLENA Avenue SE	95-665-0520 L 12; B 3 PERKIN'S 5TH ADDITION	Residential Add/Alter Reroofing	RESIDENTIAL REROOF	\$5,000.00	\$32.50
22544	9/16/2014	RALPH & LORI WERSINGER 310 6TH Street SE	95-240-0130 L PT OF 12 & 13; B 0 GILBERTSON'S SUBDIVISION	Residential Add/Alter Reroofing	RESIDENTIAL REROOF	\$900.00	\$30.45
22545	9/17/2014	LUVERNE STADTHERR 500 17TH Avenue SW	95-700-0370 L 7; B 3 SCANDIA TERRACE ADDITIO	Residential Add/Alter Reroofing	RESIDENTIAL REROOF	\$4,000.00	\$32.00

No.	Date	Owner and Address	Legal Description	Use	Permit For	Value	Total Fee
22546	9/16/2014	RENAE REITSMA 1140 FLORENCE Lane SW	95-850-0130 L 12; B 1 WEST ORCHARD ADDITION	Residential Add/Alter Reroofing	RESIDENTIAL REROOF	\$3,000.00	\$31.50
22548	9/29/2014	BETHESDA 901 WILLMAR Avenue SE	95-055-1000 L 1; B 1 BETHESDA NURSING HOME 3	Commercial New Commercial	87503 SF BUILDING ADDITIONS	\$19,500,000.00	\$101,963.96
22549	9/19/2014	JUSTIN BOS 920 MINNESOTA Avenue SW	95-006-0220 L 8 & PT OF 9; B 58 FIRST ADDITION	Residential Add/Alter Reroofing	REROOF FLAT ROOF WITH EPDM MEMBRANE	\$2,071.32	\$31.04
22550	9/30/2014	VREEMAN CONSTRUCTION 1017 HIGH Avenue NE	95-495-0080 L 8; B 1 MKR ADDITION	Commercial Add/Alter Commercial/Alteration	CONSTRUCT 3 STORAGE ROOMS W OH DOORS	\$25,000.00	\$589.59
22551	9/22/2014	ELERY SCHUELER 317 BERNARD Street SE	95-220-0820 L 11 & PT OF 10; B 7 FERRING'S ADDITION	Residential Add/Alter Reroofing	RESIDENTIAL REROOF	\$5,000.00	\$32.50
22555	9/19/2014	MICHAEL GEURTZ 2205 23RD Street SW	95-715-1110 L 1; B 3 SOUTHGATE 2ND ADDITION	Residential Add/Alter Reroofing	RESIDENTIAL REROOF	\$1,800.00	\$30.90
22557	9/25/2014	BETHESDA HOMES 1105 /1109 9TH Street SE	95-055-1000 L 1; B 1 BETHESDA NURSING HOME 3	Move/Raze Demolition	REMOVE TWIN HOME FOR NEW CONSTRUCTION	\$0.00	\$150.00

No.	Date	Owner and Address	Legal Description	Use	Permit For	Value	Total Fee
22558	9/25/2014	BETHESDA HOMES 1113 / 1115 9TH Street SE	95-055-1000 L 1; B 1 BETHESDA NURSING HOME 3	Move/Raze Demolition	REMOVE TWIN HOME FOR NEW CONSTRUCTION	\$0.00	\$150.00
22559	9/25/2014	BETHESDA HOMES 1121 / 1123 9TH Street SE	95-055-1000 L 1; B 1 BETHESDA NURSING HOME 3	Move/Raze Demolition	REMOVE TWIN HOME FOR NEW CONSTRUCTION	\$0.00	\$150.00
22564	9/30/2014	LAND O LAKES 1700 22ND Street SW	95-921-5856 L ; B S 21; T 119; R 35	Commercial Add/Alter Commercial/Alteration	CONSTRUCT LOADING DOCK WALL	\$33,600.00	\$727.54
22565	9/29/2014	BRIAN HUNSTAD 1605 9TH Street SE	95-671-0430 L 13; B 3 PLEASANT VIEW 2ND ADDN	Residential Add/Alter Reroofing	RESIDENTIAL REROOF	\$2,700.00	\$31.35
22566	9/25/2014	JIM JOHNSON 1317 WILLMAR Avenue SW	95-690-0030 L 3; B 1 RAMBLEWOOD ADDITION	Residential Add/Alter Reroofing	RESIDENTIAL REROOF	\$5,000.00	\$32.50
22567	9/29/2014	KIM LARSEN 906 6TH Street SW	95-090-0820 L PT OF 2-3; B G BOOTH'S ADDITION	Residential Add/Alter Reroofing	RESIDENTIAL REROOF	\$6,200.00	\$33.10
22568	9/24/2014	KAREN BJERKE 1317 ELIZABETH Avenue SE	95-150-0050 L 5; B 0 EAST ELM ADDITION	Residential Add/Alter Reroofing	RESIDENTIAL REROOF	\$1,600.00	\$30.80

No.	Date	Owner and Address	Legal Description	Use	Permit For	Value	Total Fee
22569	9/29/2014	LES CHERMAK 815 5TH Street SW	95-280-0120 L 11 & PT OF 12; B 1 HANSON'S ADDITION	Residential Add/Alter Reroofing	RESIDENTIAL REROOF	\$3,400.00	\$31.70
22570	9/30/2014	RICHARD SMITH 628 RICHLAND Avenue SW	95-680-0130 L 13; B 1 PORTLAND ACRES ADDITION	Residential Add/Alter Reroofing	RESIDENTIAL REROOF	\$4,000.00	\$32.00
22571	9/26/2014	MARY STETZEL 1101 7TH Street SW	95-090-2160 L 16; B 0 BOOTH'S ADDITION	Residential Add/Alter Residential/Alteration	INSTALL 9 WALL ANCHORS	\$4,705.00	\$89.60
22577	9/30/2014	VICTORIA LUCHT 129 ELLA Avenue NE	95-450-0270 L 17&18; B 2 LAKESIDE ADDITION	Residential Add/Alter Residential/Alteration	PROVIDE OPENING AND WINDOW IN BATHROOM	\$5,049.41	\$159.67
Current Year Current Month Totals				59		\$20,812,748.27	118,669.56
Previous Year Current Month Valuation						\$2,329,758.95	
Current YTD Valuation From 01/01/2014 To 09/30/2014						\$43,863,412.11	
Previous YTD Valuation						\$40,759,678.64	

City of Willmar, Minnesota

Building Inspection Report

From 10/01/2014 To 10/31/2014

No.	Date	Owner and Address	Legal Description	Use	Permit For	Value	Total Fee
22303	10/31/2014	GAROLD SIMMING 709 7TH Street SW	95-006-3560 L PT OF 12; B 81 FIRST ADDITION	Residential Add/Alter Reroofing	RESIDENTIAL REROOF	\$3,710.00	\$31.86
22353	10/1/2014	WILLMAR HRA 300 7TH Street NW	95-440-0050 L 5 - 9; B 0 LAKE FRONT ADDITION	Commercial Add/Alter Commercial/Alteration	CHANGE OUT & ADD NEW ANTENNAS	\$25,000.00	\$589.59
22514	10/24/2014	KIERO PROPERTIES 304 MONONGALIA Avenue SW	95-006-1790 L 7 & PT OF 6,8,9; B 69 FIRST ADDITION	Residential Add/Alter Reroofing	RESIDENTIAL REROOF	\$3,500.00	\$31.75
22517	10/1/2014	MARCUS PROPERTIES 612 1ST Street S	95-006-1490 L PT OF 4; B 67 FIRST ADDITION	Move/Raze Demolition	REMOVE RESIDENTIAL DWELLING & GARAGE	\$0.00	\$105.00
22518	10/1/2014	MARCUS PROPERTIES 616 1ST Street S	95-006-1500 L PT OF 5; B 67 FIRST ADDITION	Move/Raze Demolition	REMOVE RESIDENTIAL DWELLING & GARAGE	\$0.00	\$105.00
22519	10/1/2014	MARCUS PROPERTIES 620 1ST Street S	95-006-1510 L PT OF 6; B 67 FIRST ADDITION	Move/Raze Demolition	REMOVE RESIDENTIAL DWELLING & GARAGE	\$0.00	\$105.00

No.	Date	Owner and Address	Legal Description	Use	Permit For	Value	Total Fee
22520	10/1/2014	MARCUS PROPERTIES 624 1ST Street S	95-006-1520 L PT OF 7; B 67 FIRST ADDITION	Move/Raze Demolition	REMOVE COMMERCIAL BUILDING	\$0.00	\$150.00
22560	10/1/2014	BEN ZIMMER 1200 GORTON Avenue NW	95-009-0690 L PT OF 5-6; B 129 SECOND ADDITION	Residential Add/Alter Residential/Alteration	PROVIDE SHALLOW FROST PROTECTED FTGS	\$500.00	\$29.65
22572	10/6/2014	BOB FORTMAN PEPS SPORTS BAR 1312 LAKELAND Drive SE	95-481-0010 L 1-2; B 1 LEE-DON ADDITION	Commercial Add/Alter Commercial/Alteration	INSTALL WOOD SIDING ON NORTH WALL	\$3,000.00	\$124.84
22573	10/1/2014	CHRISTIAN REFORMED CHURCH 1805 9TH Street SW	95-922-6460 L ; B S 22; T 119n; R 35w	Garage/Shed Accessory Building	MOVE IN 10' X 16' PRE-BUILT STORAGE BLDG	\$6,049.60	\$208.86
22576	10/1/2014	DANA COBB 724 OLAF Avenue NW	95-300-0020 L 2; B 0 HARRIS SUBDV. OF SEMINAR	Residential Add/Alter Reroofing	RESIDENTIAL REROOF	\$165.00	\$30.08
22578	10/7/2014	VERIZON WIRELESS T- MOBILE 2301 HIGHWAY 12 W	95-916-2895 L ; B S 16; T 119N; R 35W	Commercial Add/Alter Commercial/Alteration	ADD NEW ANTENNAS AND EQUIPMENT	\$7,500.00	\$230.21
22579	10/1/2014	BOB SKOR 617 14TH Street SW	95-006-8000 L 10; B 117 FIRST ADDITION	Residential Add/Alter Reroofing	RESIDENTIAL REROOF	\$2,000.00	\$31.00

No.	Date	Owner and Address	Legal Description	Use	Permit For	Value	Total Fee
22580	10/7/2014	BILL LEENSTRA 708 25TH Avenue SW	95-682-0330 L 13; B 3 PORTLAND ACRES 2ND ADD	Residential Add/Alter Reroofing	RESIDENTIAL REROOF	\$2,000.00	\$31.00
22584	10/6/2014	TOM MEIUM 603 26TH Avenue SW	95-683-0490 L PT OF 8-9; B 4 PORTLAND ACRES 3RD ADD	Residential Add/Alter Reroofing	RESIDENTIAL REROOF	\$2,100.00	\$31.05
22585	10/6/2014	FRAN HUSSONG 809 LAKELAND Drive SE	95-913-0020 L ; B S 13; T 119; R 35	Residential Add/Alter Reroofing	RESIDENTIAL REROOF	\$12,000.00	\$36.00
22586	10/6/2014	BRIAN & LAURA UNDERLAND 824 5TH Street SE	95-250-0660 L 6 & PT OF 5; B 4 GLARUM'S ADDITION	Residential Add/Alter Reroofing	RESIDENTIAL REROOF - GARAGE	\$1,000.00	\$30.50
22590	10/7/2014	MARK DAHLBERG 2325 HIGHWAY 12 E	95-912-1025 L ; B S 12; T 119n; R 35w	Garage/Shed Accessory Building	MOVE IN 20' X 32' PRE-FAB STORAGE BLDG.	\$24,198.40	\$589.19
22592	10/29/2014	MITCH SCHWITTERS 807 5TH Street SW	95-280-0140 L 13 & PT OF 12; B 1 HANSON'S ADDITION	Residential Add/Alter Remodel	CONVERT PORCH TO BEDROOM	\$350.00	\$29.58
22593	10/10/2014	STEVE KRUGER 701 11 1/2 Avenue SE	95-230-0320 L PT OF 12; B 2 GESCH ADDITION	Residential Add/Alter Addition	16 X 24 ADDITION	\$37,693.44	\$672.30

No.	Date	Owner and Address	Legal Description	Use	Permit For	Value	Total Fee
22595	10/10/2014	GRANT KING 1413 17TH Street SW	95-510-0140 L PT OF 3; B 2 MOLENAAR'S ADDITION	Residential Add/Alter Reroofing	RESIDENTIAL REROOF	\$900.00	\$30.45
22598	10/15/2014	ED RHUDE 502 6TH Street SW	95-006-0550 L PT OF 1 & 2; B 61 FIRST ADDITION	Residential Add/Alter Install Egress Window	RESIDENTIAL EGRESS WINDOW	\$1,000.00	\$49.15
22599	10/13/2014	LE ANN NAVRATIL 525 9TH Street NW	95-820-0950 L PT OF 4; B 5 THORPE & LIEN'S ADDITION	Residential Add/Alter Reroofing	RESSIDENTIAL REROOF	\$2,100.00	\$31.05
22600	10/17/2014	LINDSEY CLARK 1503 17TH Street NW	95-603-0420 L 32; B 2 OSLO HEIGHTS	Residential Add/Alter Reroofing	RESIDENTIAL REROOF	\$3,985.00	\$31.99
22601	10/17/2014	VANBINSBERG & ASSOC. 401 LAKELAND Drive SE	95-913-1040 L ; B S 13; T 119; R 35	Commercial Add/Alter Reroofing	COMMERCIAL REROOFING ON BLDGS 409 & 413	\$15,000.00	\$232.25
22602	10/15/2014	JOSEPH VANDERARK 1021 13TH Street SW	95-570-0460 L 5 OF SUBDIV OF LOTS; B 3 NURSERY ADDITION	Residential Add/Alter Siding	RESIDENTIAL RESIDE	\$2,000.00	\$51.00
22605	10/15/2014	PAUL KIDROWSKI 318 LITCHFIELD Avenue SE	95-310-0250 L PT OF 5, 16, 21; B 0 HIGHLAND ADDITION	Residential Add/Alter Reroofing	RESIDENTIAL REROOF	\$930.00	\$30.47

No.	Date	Owner and Address	Legal Description	Use	Permit For	Value	Total Fee
22609	10/14/2014	CHUCK LOSO 1006 17TH Street SW	95-350-0040 L 4; B 0 HOAGLUND'S SUBDIVISION	Residential Add/Alter Drainage system	120' INTERIOR DRAINTILE	\$6,035.00	\$127.77
22610	10/14/2014	DICK HUBSING 529 12TH Street NW	95-820-1260 L PT OF 1; B 7 THORPE & LIEN'S ADDITION	Residential Add/Alter Drainage system	42' INTERIOR DRAINTILE	\$3,765.00	\$89.13
22611	10/20/2014	ISLAMIC SOCIETY OF WILLMAR 1112 LAKE Avenue NW	95-009-1400 L 0; B 135 SECOND ADDITION	Commercial Add/Alter Accessory Building	REMODEL 3 CLASSROOMS/ CUT NEW OPENINGS	\$5,800.00	\$188.11
22614	10/20/2014	KEVIN MAXFIELD 1233 18TH Street SW	95-510-0280 L PT OF 6; B 3 MOLENAAR'S ADDITION	Residential Add/Alter Reroofing	RESIDENTIAL REROOF	\$3,000.00	\$31.50
22616	10/20/2014	TKCS INVESTMENTS 336 ROBERT Street SE	95-520-0050 L 5-6; B 0 MURRAY'S ADDITION	Residential Add/Alter Siding	RESIDENTIAL RESIDE	\$1,500.00	\$50.75
22618	10/17/2014	MINNWEST TECHNOLOGY 1505 TECHNOLOGY Drive NE UNIT 2	95-508-0100 L 0; B 0 MINNWEST TECH. CIC#40	Commercial Add/Alter Garage	CONSTRUCT 576 SF GARAGE / 112 SF ADDN.	\$32,772.48	\$606.84
22625	10/20/2014	JOSHUA NELSON 916 14TH Avenue SW	95-922-7320 L ; B S 22; T 119; R 35	Residential Add/Alter Residential/Alteration	EGRESS WINDOW & RESIDENTIAL REROOF	\$3,000.00	\$76.25

No.	Date	Owner and Address	Legal Description	Use	Permit For	Value	Total Fee
22626	10/22/2014	RAK CONST LLC 2429 3RD Avenue SE	95-121-3030 L 4; B 1 CAMBRIDGE 3RD ADDITION	New Two-Family Dwelling Multiple Dwelling	NEW DUPLEX AND GARAGES	\$302,412.92	\$2,814.36
22629	10/22/2014	BUILDING 330 302 4TH Street SW	95-003-4960 L PT OF 1-2; B 43 ORIGINAL CITY	Commercial Add/Alter Commercial/Alteration	CONSTRUCT WALLS FOR NEW BATHROOM	\$450.00	\$34.88
22630	10/17/2014	WILLMAR DENTAL LAB. 335 BENSON Avenue SW	95-003-3170 L PTS. OF 9 - 10; B 29 ORIGINAL CITY	Commercial Add/Alter Reroofing	REPLACE ROOFING WITH EPDM MEMBRANE	\$31,496.00	\$428.50
22632	10/22/2014	RAK CONST LLC 2433 3RD Avenue SE	95-121-3040 L 5; B 1 CAMBRIDGE 3RD ADDITION	New Two-Family Dwelling Multiple Dwelling	NEW DUPLEX AND GARAGES	\$302,412.92	\$2,529.02
22635	10/22/2014	RAK CONST LLC 2437 3RD Avenue SE	95-121-3050 L 6; B 1 CAMBRIDGE 3RD ADDITION	New Two-Family Dwelling Multiple Dwelling	NEW DUPLEX AND GARAGES	\$302,412.92	\$2,529.02
22639	10/22/2014	BEN TAATJES 1104 19TH Avenue SW	95-484-0005 L PT OF 1; B 1 LES CHERMAK ADDN	Commercial New Commercial	CONSTRUCT 5973 SF OFFICE BLDG.	\$644,904.81	\$6,103.23
22640	10/23/2014	MYRNA DIAZ 1017 7TH Street SW	95-090-1490 L PT 9-10; B K BOOTH'S ADDITION	Residential Add/Alter Residential/Alteration	RESIDENTIAL REROOF & RESIDE	\$18,000.00	\$89.00

No.	Date	Owner and Address	Legal Description	Use	Permit For	Value	Total Fee
22644	10/22/2014	PAUL IVERS 600 11TH Street SW	95-006-5520 L 1 & PT OF 2; B 99 FIRST ADDITION	Residential Add/Alter Drainage system	INTERIOR DRAINTILE	\$3,915.00	\$89.21
22645	10/28/2014	JUAN ALBERTO MEJIA BONILLA 1312 GORTON Avenue NW	95-009-0280 L 10 & PT OF 11; B 126 SECOND ADDITION	Residential Add/Alter Reroofing	RESIDENTIAL REROOF	\$1,500.00	\$30.75
22646	10/24/2014	GERALD BONITA TABBUT 1404 17TH Street SW	95-510-0335 L 12; B 3 MOLENAAR'S ADDITION	Residential Add/Alter Reroofing	RESIDENTIAL REROOF	\$6,200.00	\$33.10
22647	10/23/2014	MARIANNA LUSH 1932 UPPER TRENTWOOD Circle NE	95-828-0800 L 11; B 1 TRENTWOOD ESTATES, 2ND	New Single-Family Dwelling New Residence	NEW HOME AND GARAGE	\$203,686.51	\$2,071.99
22650	10/22/2014	JOSE MONTOYA 1400 LAKELAND Drive NE LOT #29	95-980-5290 L 29; B WILLMAR REGENCY EAST M	Mobile Home In/Out Mobil Home Transport	REMOVE MOBILE HOME FROM LOT #29 TO LOT A-24	\$0.00	\$25.00
22651	10/22/2014	JOSE MONTOYA 401 30TH Street NW A-24	95-980-0240 L A-24; B WILLMAR REGENCY WEST M	Mobile Home In/Out Mobil Home Transport	R276418 '97 SCHULT ROYAL - 16X80 TAN/WHITE	\$0.00	\$75.00
22652	10/28/2014	APOLINAR DOMINGUEZ 913 20TH Avenue SE	95-138-0110 L 11; B 1 COUNTRYSIDE ADDITION	Residential Add/Alter Remodel	REPAIR LANDING & STAIRS, FRAME IN OLD DOORWAY	\$1,500.00	\$68.65

No.	Date	Owner and Address	Legal Description	Use	Permit For	Value	Total Fee
22653	10/28/2014	KANDIYOHI COUNTY 1701 TECHNOLOGY Drive NE UNIT 6	95-508-0510 L 0; B 0 MINNWEST TECH. CIC#40	Commercial Add/Alter Commercial/Alteration	INSTALL INTERIOR DOOR	\$350.00	\$34.83
22654	10/28/2014	GENE & MARLENE PLATT 1702 UPPER TRENTWOOD Circle NE	95-828-0110 L 11 & 12; B 1 TRENTWOOD ESTATES	New Single-Family Dwelling New Residence	NEW HOME AND GARAGE	\$274,804.56	\$2,604.55
22657	10/23/2014	JOE KOTZENMACHER 1308 19TH Avenue SE	95-143-0150 L 5; B 1 DANA HEIGHTS 3RD	Residential Add/Alter Reroofing	RESIDENTIAL REROOF	\$2,500.00	\$31.25
22659	10/29/2014	MYROM KRUPA 1402 HIGHWAY 12 E	95-427-0010 L 1; B 1 KRUPA ADDITION	Commercial Add/Alter Commercial/Alteration	MINOR INTERIOR REMODEL	\$2,500.00	\$124.59
22663	10/31/2014	CHRISTIANSON BROTHERS CONST. 3025 EAGLE RIDGE Drive E	95-148-0330 L 33; B 1 EAGLES LANDING	New Single-Family Dwelling New Residence	NEW HOME AND GARAGE	\$393,900.96	\$3,497.10
Current Year Current Month Totals				53		\$2,705,500.52	\$28,033.20
Previous Year Current Month Valuation						\$7,043,030.52	
Current YTD Valuation From 01/01/2014 To 10/31/2014						\$46,568,912.63	
Previous YTD Valuation						\$47,802,709.16	

MINUTES

WILLMAR POLICE COMMISSION

Thursday, October 9, 2014

A meeting of the Willmar Police Civil Service Commission was held on Thursday, October 9, 2014. Members present were: President Dennis Anfinson, Vice President Cassie Akerson, and Secretary Kathy Schwantes. City Administrator Charlene Stevens, Police Chief Jim Felt and Administrative Assistant Sue Edwards were also present.

The meeting was called to order by President Anfinson at 3:47 p.m.

A motion was made by Commissioner Schwantes, seconded by Commissioner Akerson, to approve the September 3, 2014 minutes as submitted. **Motion carried.**

Chief Felt presented the Commission with the background investigations completed on the next three candidates on the eligibility register. He updated the Commission on the hiring process; explaining that two officers had been hired in July and when they have completed the field training program, which should be late October or early November, he would like to get the third officer hired, which would bring the sworn staff to 32, as authorized by the City Council. After reviewing the backgrounds, Commissioner Akerson made a motion, seconded by Commissioner Schwantes, to certify the names of Kurtis Syvertsen, David Ferrell and Kyle Jensen to the appointing authority, with the recommendation to offer the position to Kurtis Syvertsen, upon successful completion of psychological and physical testing. **Motion carried.**

Chief Felt provided the Commission with the written test results for the Captain's promotional testing process, explaining that the exams were in-basket type tests. Discussion followed on the interview process, including panel members, dates, etc. It was decided that interviews for the Captain's position would be held on Monday, October 27, 2014, with the interview panel being Chief Felt, City Administrator Stevens, Police Commissioner Cassie Akerson, Kandiyohi County Sheriff Dan Hartog, and a member of an outside law enforcement agency chosen by Chief Felt.

Miscellaneous

Chief Felt updated the Commission on the Canine Program. He explained that he would be attending the Public Works/Public Safety meeting on Tuesday, October 14, 2014, to seek approval to accept the \$15,000 donation from Duininck's and Fancy Coats. The Police Department and the Sheriff's Office have a written agreement outlining the program. They would like to split the donation 50/50, purchase a dog for each agency and assign a handler from each agency. The dogs will most likely be German Shepherds and would be available in late January, with training in narcotics in February, and patrol, tracking and obedience in March, with the dogs fully trained and certified in May. The Commission members felt this program was very important and were supportive of it.

Chief Felt also updated the Commission on the Law Enforcement Explorer's Program that the Willmar Police Department will be implementing in January, 2015. He explained that the Explorer's Program is through the Learning For Life Program and is for anyone 14-21 years of age, to learn about law enforcement. They plan to have weekly or bi-weekly meetings with the young people where they would learn a new skill or task with hands-on training at these meetings. Sgt. Mike Jahnke, Officer Jason Hay and Det. Dustin Van der Hagen are organizing this program. The School Resource Officers, Tony LaPatka, James Venenga, and Gene Schneider, will also be assisting with recruitment, advising and teaching topics. The police union will be donating \$500 to help start up the program and once it's up and running, the explorer's will do fundraisers, get donations, etc., which will be used for uniforms and equipment. The goal of the program is to get more young people in the community interested in law enforcement and the police department.

Discussion on Police Commission appointments. In the past, citizens have been appointed to the Police Civil Service Commission during various months of the year. As other City board/commission appointments occur in December, members were asked if they would be willing to extend their terms through December; therefore, all City of Willmar board/committee appointments would be on a calendar year process for ease of keeping appointments/terms up-to-date. The Commission members were agreeable to this.

Commissioner Anfinson inquired if there is a limit to the number of terms a commissioner may serve. City Administrator Stevens said she would check into this.

There being no further business, a motion to adjourn was made by Commissioner Akerson, seconded by Commissioner Schwantes. Meeting was adjourned at 4:58 p.m.

Secretary Kathy Schwantes
by Sue Edwards

**Willmar Lakes Area CVB Board Meeting
EBO Room of the CVB/Chamber
Tuesday, October 21, 2014 @ 12:00 Noon**

Members Present: Janet Demuth, David Feist, Ron Fake, Dave Pederson, Roger Imdieke, Sue Steinert, Ron Erpelding, Jim Butterfield, Rick Schueller and Troy Ciernia

Members Excused: Kevin Halliday, Ken Warner and Denny Baker

Members Absent: Audrey Nelsen

Staff Present: Beth Fischer and Tanya Rosenau

- I. **Call to Order:** Feist called the meeting to order at 12:15pm.
 - a. **Additions or corrections to the agenda:** There were no additions or corrections.

- II. **Approve Minutes from the September 16, 2014 Meeting:** It was MSC (m/Pederson; s/Demuth) to approve the minutes from the September 16, 2014 meeting.

- III. **Financial Report:** Fischer presented the financial report and reviewed the lodging tax revenues report. It was MSC (m/Imdieke, s/Steinert) to approve the financial report as it was presented.

- IV. **Committee Reports & Requests:**
 - a. **Sports Committee:** Ciernia shared that the Blue Line Arena is running smoothly with ice and the Cardinal Arena will have ice November 1st. They are busy rearranging the offices so they are up front and can greet the customers. Men's leagues and learn to skate programs have started again. The committee also went over the events coming up on the calendar.
 - b. **Special Events Committee:** No new business to report.
 - c. **Meetings & Conventions Committee:** Feist said they went over advertising allocations for 2015. The MSAE Fall Conference will be Sunday through Tuesday and Fischer and Tegels Nelson will attend the conference. We were awarded the Lutheran Women's Missionary League Conference for 2016.
 - d. **Visitor Guide Committee:** Steinert said they have reviewed the first proof of the guide and are waiting for the second proof. The new guide should be printed by the end of November. If you have any changes, please get it to Fischer by Friday. Butterfield shared that south of Atwater there is 40 acres of land to be used for off-road vehicles such as jeeps and 4-wheelers. There are lots of inclines and it is rated as a difficult level park that is not proposed for racing or a touring atv's. The person in charge is Jeffrey Thompson. It is estimated that it would take someone 2-3 hours to go through the park. Kandiyohi County commissioners approved the permit for the park use.
 - e. **Leisure Travel Committee:** Demuth said they met at Prairie Woods Environmental Learning Center. They went over the inquiries report, Calendar of Events, approved advertising in Southern MN Tourism Guide and talked about

winter advertising ideas. Imdieke asked for Fischer to e-mail out the dates for the sports shows for next year.

- f. **Executive Committee:** No new business to report.

V. Affiliated Partnership Updates/Reports:

- a. **Vision 2040 Update:** Erpelding said 24 people went to the Blandin Leadership program and they will meet with the Vision 2040 group to see what projects they can become a part of. The Things to Do group said they are planning a tour to Delano to look at their park system and the Dog Park continues to move forward by working on case studies.
- b. **Other:**

VI.

Executive Director Report: Fischer distributed the report and reviewed some of the larger events that are coming up. Such as MN BEST Competition, Red Carpet Event, Junior Hockey Exhibition Game, SW MN Synod Junior High Youth Gathering, Holiday Parade, Hockey Tournaments, WinterFest and much more. She has submitted ads to MN Trails, MSAE annual directory, Snow Goer and she is negotiating with different publications for meetings. We have been awarded the 2016 Lutheran Women's Missionary League in June of 2016. She has assisted conventions such as the MN Best Robotics, Animal Science Conference, MN 4-H Adult Volunteers Convention and more. A complete copy of the Executive Director's Report is available upon request from the CVB office.

VII. Other Business:

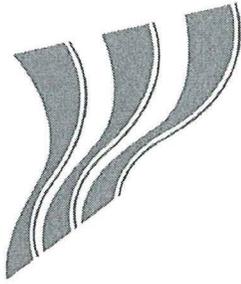
- a. **Word Around the Community:**
 - i. **Steinert:** Steinert shared that Taco Bell is rising fast.
 - ii. **Feist:** Feist said that Ruff's is now open.
 - iii. **Pederson:** The Youth Energy Summit will be at PWELC tomorrow with 200 youth and the Halloween Haunt is October 31st from 6-9pm.
 - iv. **Butterfield:** Butterfield shared about the new ATV park again and said he's been to Ruff's twice and it was very good.
 - v. **Schueller:** November 1st the KEC is hosting the Regional Special Olympics Bowling Tournament and they have 215 participants coming.
 - vi. **Imdieke:** Imdieke said zebra mussels are pretty wide spread around the shore area of Green Lake.
- b. **Other:**
- c. **Next Meeting Date:** November 18, 2014

VIII. Adjournment: Feist adjourned the meeting at 12:40pm.

Respectfully Submitted by,

Tanya Rosenau, Administrative Assistant

Willmar Lakes Area Convention & Visitors Bureau



CITY OF WILLMAR, MINNESOTA
REQUEST FOR COMMITTEE ACTION

Agenda Item Number: 7a.

Meeting Date:

Attachments: Yes No

CITY COUNCIL ACTION

Date: December 1, 2014

- Approved Denied
- Amended Tabled
- Other

Originating Department: Planning and Development Services

Agenda Item: Willmar Redevelopment Company, LLC Tax Abatement

Recommended Action: Adopt the resolution granting the tax abatement and approving the Developer Agreement.

Background/Summary: Following recent Council action, Gus Wurdell submitted a formal application for tax abatement for the proposed redevelopment of the Regency East Mobile Home Park. Mr. Wurdell presented to the Committee his project and the need for the tax abatement to offset part of the negative cash flows. The request is for a 10 year abatement of the City portion of real estate taxes, which currently are just under \$2,500/year.

Alternatives:

1. Full abatement
2. Partial abatement
3. No abatement

Financial Considerations: Abatement could range from nothing to around \$25,000 over ten years.

Preparer: Bruce D. Peterson, AICP
Director of Planning and Development Services

Signature:

Comments:

10/20/14

Bruce D Peterson, AICP,
Director Planning & Development Services
333 SW 6th St
Willmar, MN 56201

Bruce,

It is our intent to replenish the housing supply with new and late model 2, 3 and 4 bedroom manufactured homes. These homes will range in size from 1200sf-2000sf. All homes will meet the setbacks required by the city/county for existing manufactured housing parks, as the majority of the lots in the park are 50'x100'. All homes will be owner occupied as the residents purchase the home and simply lease the land. There is personal property tax on manufactured homes which is paid by the homeowner. We are not seeking abatement of the personal property tax on the resident owned homes.

Infrastructure improvements to the property to include but not limited to electrical service upgrades, freshwater service line repair/replacement, parking pad pavement overlays, proper footing/foundations for homes and drainage improvements. Cosmetic improvements include privacy fencing, removal of existing homes when occupant vacates, landscaping and cosmetic upgrades to office/storm shelter. Resident quality of life improvements include new child play area, 1/2 scale soccer field, security systems, etc.

Attached to the abatement application is a cash flow statement which was created using the historical expenses of the previous owner and includes the new debt service on the project. In addition to the negative cash flow hardship of this redevelopment there is also a job creation component. Because previous ownership utilized maintenance and management personnel for multiple properties we will need to hire a FTE maintenance person, PTE redevelopment manager and a contracted park manager.

If you or the council have further question please do not hesitate to call.

Respectfully,



Gus Wurdell

Willmar Redevelopment Company LLC
20455 248th Circle
Hutchinson, MN 55350

RESOLUTION NO. _____

RESOLUTION APPROVING PROPERTY TAX ABATEMENT

BE IT RESOLVED by the City Council (the "Council") of the City of Willmar, Minnesota (the "City"), as follows:

1. Recitals.

- a. Willmar Redevelopment Company, LLC (the "Developer") proposes to redevelop the mobile home park existing on Developer's real property located at 1400 Lakeland Drive Northeast (parcel number 95-912-0951, the "Development Property") in the City, (the "Project"). The developer has requested that the City provide financial assistance to the Developer for the project. The City proposes to use tax abatement for the purposes provided for in the Abatement Law (an hereinafter defined), including the Project. The proposed term of the abatement will be for a term not to exceed ten years in a total amount not to exceed \$25,000. The abatement will apply to the City's share of ad valorem property taxes on the Development Property derived from the value of the Project and paid by the Developer (the "Abatement").
- b. On December 1, 2014 the Council held a public hearing on the question of the Abatement, with proper notice being duly given.
- c. The Abatement is authorized under Minnesota Statutes, Section 469.1812 through 469.1815 (the "Abatement Law").

2. Findings for the Abatement. The City Council hereby makes the following findings:

- a. The Council expects the benefits to the City of the Abatement to at least or exceed the costs to the City thereof.
- b. Granting the Abatement is in the public interest because it will increase or preserve the tax base of the City, provide employment opportunities in the City and help redevelop or renew blighted areas.
- c. The Property is not located in a tax increment financing district.
- d. In any year, the total amount of property taxes abated by the City by this and other resolutions, if any, does not exceed greater of ten percent (10%) of the current levy or \$200,000.

3. Terms of Abatement. The Abatement is hereby approved; provided, however, this approval is contingent upon the approval by Kandiyohi County of an abatement program for the Project upon the same terms as set forth below for the County's share of property tax amount which the County receives from the Property. The terms of the Abatement are as follows:
- a. The Abatement shall be for ten (10) years and shall apply to the taxes payable in the years 2015 through 2024 inclusive.
 - b. The City will abate the portion of the City's share of ad valorem property taxes on the Development Property paid by the Developer, beginning with taxes payable in 2015 and continuing through taxes payable in 2024, as follows:
 - 1. The lesser of \$2,500 per year or the actual City portion of real estate taxes.
 - c. The Abatement shall be subject to all the terms and limitation of the Abatement Law, as well as the certain Tax Abatement Agreement between the Developer and the City approved by the City on even date herewith setting forth the rights and obligations of the parties with respect to the Abatement in greater detail.
 - d. The Abatement may not be modified or changed during its term.

Dated this 1st day of December, 2014.

Mayor

Attest:

City Clerk-Treasurer

TAX ABATEMENT AGREEMENT

BY AND BETWEEN

CITY OF WILLMAR, MINNESOTA

AND

WILLMAR REDEVELOPMENT COMPANY, LLC

TABLE OF CONTENTS

Page		
	ARTICLE I	DEFINITIONS..... 2
	Section 1.1	Definitions 2
	ARTICLE II	REPRESENTATIONS AND WARRANTIES..... 3
	Section 2.1	Representations and Warranties of the City 3
	Section 2.2	Representations and Warranties of the Developer 3
	ARTICLE III	UNDERTAKINGS BY DEVELOPER AND CITY 4
	Section 3.1	Construction of Project and Reimbursement of Cost 4
	Section 3.2	Limitations on Undertaking of the City 5
	Section 3.3	Commencement and Completion of Construction..... 5
	Section 3.4	Damage and Destruction..... 5
	Section 3.5	No Change in Use of Project 5
	Section 3.6	Prohibition Against Transfer of Project and Assignment of Agreement..... 5
	Section 3.7	Real Property Taxes..... 5
	Section 3.8	Tax Abatement Program..... 6
	ARTICLE IV	EVENTS OF DEFAULT 6
	Section 4.1	Events of Default Defined 6
	Section 4.2	Remedies on Default..... 7
	Section 4.3	No Remedy Exclusive 8
	Section 4.4	No Implied Waiver 8
	Section 4.5	Agreement to Pay Attorneys’ Fees and Expenses 8
	Section 4.6	Release and Indemnification Covenants..... 8
	ARTICLE V	ADDITIONAL PROVISIONS 9
	Section 5.1	Conflicts of Interest/No Personal Liability 9
	Section 5.2	Non-Discrimination 9
	Section 5.3	No Merger 9
	Section 5.4	Cleanup 9
	Section 5.5	Responsibilities for Costs 9
	Section 5.6	Notices and Demands 10
	Section 5.7	Counterparts..... 10
	Section 5.8	Duration 10
	Section 5.9	Provisions Surviving Rescission or Expiration..... 10
	Section 5.10	Records—Availability and Retention 10
	Section 5.11	Data Practices 11
	Section 5.12	Rules of Interpretation 11

TAX ABATEMENT AGREEMENT

THIS AGREEMENT, made as of the ____ day of _____, 20__, by and among the City of Willmar, Minnesota, a Minnesota municipal corporation (the “City”), and Willmar Redevelopment Company, LLC, a Minnesota limited liability company (the “Developer”),

WITNESSETH:

WHEREAS, the Developer has sought to renovate and rehabilitate a manufactured home park located at 1400 Lakeland Drive Northeast in the City (Parcel No. 95-912-0951) known as the Northland Square Mobile Home Park (the “Development Property”). The renovation and rehabilitation of the Development Property generally consists of constructing infrastructure upgrades within the manufactured home park and removing and/or repairing manufactured homes that are in a state of disrepair (the “Project”); and

WHEREAS, pursuant to Minnesota Statutes, Sections 469.1812 through 469.1815, the City has established a Tax Abatement Program pursuant to which the City is authorized to grant an abatement of ad valorem property taxes imposed by the City on the Development Property under certain conditions; and

WHEREAS, the Developer has requested that the City provide financial assistance in the form of property tax abatement on the Development Property to abate the increased portion of the City’s share of ad valorem property taxes on the Development Property derived from the value of the Project for a period not to exceed ten (10) years, specifically with respect to the payable 2015 through 2024 property taxes, in a total amount not to exceed \$25,000.00; and

WHEREAS, the City believes that the development of the Project and fulfillment of this Agreement are vital and are in the best interests of the City, will result in the creation of new employment opportunities for its citizens, increase and modernize the housing options in the City, and increase the tax base in the City, and are in accordance with the public purpose and provisions of the applicable state and local laws and requirements under which the Project has been undertaken and is being assisted; and

WHEREAS, following notice and a public hearing the City adopted Resolution No. _____, dated December 1, 2014 (the “Abatement Resolution”), thereby agreeing to provide, in accordance with the referenced Abatement Resolution, State law and this Agreement, abatement of City property taxes on the Development Property subject to the terms and conditions contained in the above-referenced Abatement Resolution and this Agreement (the “Tax Abatement” or “Abatement”); and

WHEREAS, the requirements of the Business Subsidy Law, Minnesota Statutes, Section 116J.993 through 116J.995, do not apply to this Agreement; and

WHEREAS, the City believes that the Project will meet the conditions of the Tax Abatement Act and Tax Abatement Program in that: (a) the City expects the benefits to the City from this Agreement to equal or exceed the costs to the City of this Agreement; and (b) the City finds that granting the Tax Abatement is in the public interest because it will increase or preserve the City’s tax base, and will provide business and employment opportunities in the City; and

WHEREAS, the City has determined that the Project: (a) will promote and carry out the objectives for which development in the City has been undertaken; (b) will be in the vital best

interests of the City and the health, safety, morals and welfare of its residents; and (c) is in accord with the public purposes and provisions of the applicable state and local laws, including requirements of the City's Code, under which the Project will be undertaken and is being assisted; and

WHEREAS, the Developer and the City desire to enter into this Agreement in satisfaction of applicable requirements of the City, and to set out the undertakings and obligations of each party from this point forward with respect to the Project.

NOW, THEREFORE, in consideration of the premises and the mutual obligations of the parties hereto, each of them does hereby covenant and agree with the other as follows:

ARTICLE I

DEFINITIONS

Section 1.1 Definitions. All capitalized terms used and not otherwise defined herein shall have the following meanings unless a different meaning clearly appears from the context:

Agreement means this Agreement, as the same may be from time to time modified, amended or supplemented;

Business Day means any day except a Saturday, Sunday or a legal holiday or a day on which banking institutions in the City are authorized by law or executive order to close;

City means the City of Willmar, Minnesota;

Code means the City's Code of Ordinances.

Developer means Willmar Redevelopment Company, LLC, and its successors and assigns;

Development Property means the real property described on Exhibit A, attached hereto;

Event of Default means any of the events described in Section 4.1;

Project means the renovation and rehabilitation by the Developer of the Developer's existing manufactured home park on the Development Property and construction/installation of the Project Improvements thereon.

Project Improvements means each and all of the improvements to be performed and/or constructed on the Development Property as part of the Project, pursuant to the Project Plans and this Agreement specifically including replenishing the housing supply in the park with new and late model 2, 3 and 4 bedroom manufactured homes ranging in size from 1,200 square feet to 2,000 square feet (no fewer than twelve (12) replacement homes by January 1, 2018) and removing existing homes when occupants vacate, and constructing infrastructure improvements to the Development Property as follows:

- Electrical service upgrades, as needed
- Freshwater service line repair/replacement

- Parking and pavement overlays (to accompany replacement homes)
- Proper footing/foundation for homes and drainage improvements
- Installation of privacy fencing
- Landscaping and cosmetic updates to park office and storm shelter
- Installation of a new child play area and ½ scale soccer field
- Installation of security systems

The timing of Developer’s construction of the Project is described in more detail in remaining portions of this Agreement. All Project Improvements shall be completed to City specifications as provided in the Project Plans, this Agreement, and the Code.

Project Plans means all submissions required by the City Ordinances, or this Agreement with respect to the Project and all plans, drawings, plats and related documents for the construction of the Project, approved by the City and Developer, irrespective of whether the Developer’s and/or the City’s final approval of any such documents occurs before or after the execution and delivery of this Agreement.

State means the State of Minnesota;

Tax Abatement Act means Minnesota Statutes, Sections 469.1812 through 469.1815;

Tax Abatement Program means the action by the City pursuant to Minnesota Statutes, Section 469.1812 through 469.1815, as amended, and undertaken in support of the Project;

Tax Abatements means the City’s reimbursement to the Developer of the City’s share of ad valorem property taxes on the Development Property and paid by the Developer for a period not to exceed ten (10) years, specifically with respect to the payable 2015 through 2024 property taxes, in a total amount not to exceed \$25,000.00, pursuant to the specific provisions of Section 3.8.

ARTICLE II

REPRESENTATIONS AND WARRANTIES

Section 2.1 Representations and Warranties of the City. The City makes the following representations and warranties:

- (1) The City is a municipal corporation organized under the laws of the State and has the power to enter into this Agreement and carry out its obligations hereunder.
- (2) The Tax Abatement Program was created, adopted and approved in accordance with the terms of the Tax Abatement Act.
- (3) To finance the costs of the Project to be undertaken by the Developer, the City proposes, subject to the further provisions of this Agreement, to reimburse the Developer for Project costs as further provided in this Agreement.
- (4) The City has made the findings required by the Tax Abatement Act for the Tax Abatement Program.

(5) This Agreement has been duly approved by the City Council of the City and the execution and delivery of this Agreement has been authorized by such City Council.

Section 2.2 Representations and Warranties of the Developer. The Developer makes the following representations and warranties:

(1) The Developer is a limited liability company duly organized, in good standing, and validly existing under the laws of the State and has the power to enter into the Agreement and to perform its obligations hereunder and is not in violation of its charter, articles of incorporation, operating agreement or any local, state or federal laws.

(2) The Developer will cause the Project to be constructed in accordance with the terms of the Agreement, the Project Plans, and all local, state, and federal laws and regulations (including, but not limited to, environmental, zoning, energy conservation, building code and public health laws and regulations, City Policy and Code).

(3) The Developer will obtain or cause to be obtained, in a timely manner, all required permits, licenses and approvals, and will meet, in a timely manner, all requirements of all applicable local, state, and federal laws and regulations which must be obtained or met before the Project may be lawfully constructed. Without in any way limiting the foregoing, the Developer will request and seek to obtain from the City, if necessary, such approvals, variances, conditional use permits, zoning changes and other required City approvals as may be applicable.

(4) The Project will, as of the date it is completed and subject to the issuance of City approvals as herein contemplated, contain only uses permitted under the Code.

(5) The Project would not be undertaken by the Developer, and in the opinion of the Developer would not be economically feasible within the reasonably foreseeable future, without the assistance and benefit to the Developer provided for in this Agreement.

(6) Neither the execution and delivery of this Agreement, the consummation of the transactions contemplated hereby, nor the fulfillment of or compliance with the terms and conditions of this Agreement is prevented, limited by or conflicts with or results in a breach of, the terms, conditions or provision of any contractual restriction, evidence of indebtedness, agreement or instrument of whatever nature to which the Developer is now a party or by which it is bound, or constitutes a default under any of the foregoing.

(7) The Developer will cooperate fully with the City with respect to any litigation commenced with respect to the project, but only to the extent that the City and the Developer are not adverse parties to the litigation.

(8) The Developer will cooperate fully with the City in resolution of any traffic, drainage, utility, parking, trash removal or public safety problems which may arise in connection with the construction and operation of the Project.

ARTICLE III

UNDERTAKINGS BY DEVELOPER AND CITY

Section 3.1 Construction of Project and Reimbursement of Cost.

(1) The costs of the construction of the Project shall be paid by the Developer. The Developer will construct the Project in a good and workmanlike manner in accordance with the Project Plans and at all times prior to the termination of this Agreement will operate and maintain, preserve and keep the Project or cause the Project to be maintained, preserved and kept with the appurtenances and every part and parcel thereof, in good repair and condition.

(2) Upon completion of the Project, the City shall partially reimburse the Developer for the costs of the Project pursuant to the Abatement Program as provided in Section 3.9.

Section 3.2 Limitations on Undertaking of the City. Notwithstanding the provisions of Sections 3.1, the City shall have no obligation to reimburse the Developer for the costs of the Project, if the City, at the time or times such payment is to be made, is entitled under Section 4.2 to exercise any of the remedies set forth therein as a result of an Event of Default which has not cured.

Section 3.3 Commencement and Completion of Construction.

The Developer has already commenced construction of the Project, and shall complete the Project by January 1, 2018. All work with respect to the Project to be constructed or provided by the Developer shall be in conformity with the Project Plans as submitted by the Developer and approved by the City.

Nothing in this Agreement shall be deemed to impair or limit any of the City's rights or responsibilities under its zoning laws or construction permit processes.

Section 3.4 Damage and Destruction. In the event of damage or destruction of the Project the Developer shall repair or rebuild the Project.

Section 3.5 No Change in Use of Project. The City's obligations pursuant to this Agreement shall be subject to the continued operation of the Project by the Developer.

Section 3.6 Prohibition Against Transfer of Project and Assignment of Agreement. The Developer represents and agrees that prior to the termination date of this Agreement the Developer shall not transfer the Project or any part thereof or any interest therein, without the prior written approval of the City. The City shall be entitled to require as conditions to any such approval that;

(1) Any proposed transferee shall have the qualifications and financial responsibility, in the reasonable judgment of the City, necessary and adequate to fulfill the obligations undertaken in this Agreement by the Developer.

(2) Any proposed transferee, by instrument in writing satisfactory to the City shall, for itself and its successors and assigns, and expressly for the benefit of the City, have expressly assumed all of the obligations of the Developer under this Agreement and agreed to be subject to all the conditions and restrictions to which the Developer is subject.

(3) There shall be submitted to the City for review and prior written approval all instruments and other legal documents involved in effecting the transfer of any interest in this Agreement or the Project.

Section 3.7 Real Property Taxes. The Developer acknowledges that it is obligated under law to pay all real property taxes and special assessments payable with respect to all parts of the Development Property acquired and owned by it which are payable pursuant to this Agreement, State law and any other statutory or contractual duty that shall accrue subsequent to the date of its acquisition of title to the Development Property (or part thereof) and until title to the property is vested in another person. The Developer agrees that for tax assessments so long as this Agreement remains in effect:

(1) It will not seek administrative review or judicial review of the applicability of any tax statute relating to the ad valorem property taxation of real property contained on the Development Property determined by any tax official to be applicable to the Project or the Developer or raise the inapplicability of any such tax statute as a defense in any proceedings with respect to the Development Property, including delinquent tax proceedings; provided, however, “tax statute” does not include any local ordinance or resolution levying a tax;

(2) It will not seek administrative review or judicial review of the constitutionality of any tax statute relating to the taxation of real property contained on the Development Property determined by any tax official to be applicable to the Project or the Developer or raise the unconstitutionality of any such tax statute as a defense in any proceeding, including delinquent tax proceeding with respect to the Development Property; provided, however, “tax statute” does not include any local ordinance or resolution levying a tax;

(3) It will not seek any tax deferral or abatement, either presently or prospectively authorized under Minnesota Statutes, Section 469.181, or any other State or federal law, of the ad valorem property taxation of the Development Property so long as this Agreement remains in effect.

Section 3.8 Tax Abatement Program.

(1) The Tax Abatement paid to the Developer shall be in accordance with and subject to the terms and conditions contained in the Abatement Resolution and the Tax Abatement Act.

(2) The Tax Abatement shall be for a duration not to exceed ten years and shall apply to the City’s share of ad valorem property taxes on the Development Property and paid by the Developer, beginning with taxes payable in 2015 and continuing through taxes payable in 2024, in the lesser amount annually of \$2,500 or 100 percent of the City’s share of ad valorem property taxes on the Development Property for that year.

(3) On or before January 1 and July 1 each year commencing July 1, 2015 and including January 1, 2025, the Developer shall invoice the City in the amount of the City’s portion of ad valorem property taxes on the Development Property paid by Developer in the previous six month period to which the Developer is entitled to reimbursement under this Section. On or before February 1 and August 1 each year commencing August 1, 2015 to and including February 1, 2025 the City shall pay the Developer the amount of the Tax Abatements received by the City in the previous six month period.

(4) In order to be entitled to the Tax Abatement provided for in this Agreement, the Developer shall not be in default within the City of any of its payment obligations respecting any taxes, assessments, utility charges or other governmental impositions. Notwithstanding the other

provisions of this Article, the City shall not have any obligation to the Developer with respect to the Abatement of taxes hereunder if the City, at the time or times such obligation is required, is entitled to exercise any of the remedies set forth in this Agreement as a result of an Event of Default, which has not been cured.

ARTICLE IV

EVENTS OF DEFAULT

Section 4.1 Events of Default Defined. The following shall be “Events of Default” under this Agreement and the term “Event of Default” shall mean whenever it is used in this Agreement any one or more of the following events:

(1) Failure by the Developer to timely pay when due the payments required to be paid or secured under any provision of this Agreement or which are otherwise required, including the payment of any ad valorem real property taxes, special assessments, utility charges or other governmental impositions with respect to the Development Property, the Project or any portion thereof.

(2) Failure by the Developer to cause the construction of the Project to be completed pursuant to the terms, conditions and limitations of this Agreement.

(3) Failure by the Developer to observe or perform any other covenant, condition, obligation or agreement on its part to be observed or performed under the Agreement.

(4) If Developer admits in writing of its inability to pay its debts generally as they become due, or shall file or be involuntarily named as a debtor in a petition in bankruptcy, or shall make an assignment for the benefit of creditors, or shall consent to the appointment of a receiver of itself or of the whole or any substantial part of the Development Property.

(5) If the Developer, on a petition in bankruptcy filed against it, be adjudicated bankrupt, or a court of competent jurisdiction shall enter an order or decree appointing, without the consent of the Developer, a receiver of the Developer or of the whole or substantially all of its property, or approve a petition filed against the Developer seeking reorganization or rearrangement of the Developer under the federal bankruptcy laws, and such adjudication, order or decree shall not be vacated or set aside or stayed within sixty (60) days from the date of entry thereof.

(6) If the Developer is in default under any mortgage and has not entered into a workout agreement with the Mortgagee within sixty (60) days after such default

Section 4.2 Remedies on Default. Whenever any Event of Default referred to in Section 4.1 occurs and is continuing, the City, as specified below, in addition to any other remedies or rights given the City under this Agreement, after the giving of thirty (30) days’ written notice to the Developer citing with specificity the item or items of default and notifying the Developer that it has thirty (30) days within which to cure said Event of Default, may take any one or more of the following actions:

(1) The City may suspend its performance under this Agreement, including the payment of any Tax Abatement, until it receives assurances from the Developer, deemed

adequate by the City, that the Developer will cure its default and continue its performance under this Agreement.

(2) The City may cancel and rescind the Agreement, and reassess any ad valorem property taxes previously abated in proportion to the Developer's failure to construct or install the Project Improvements against the Developer in the manner of a special assessment.

(3) The City may take any action, including legal or administrative action, in law or equity, which may appear necessary or desirable to collect any payments due under this Agreement, or to enforce performance and observance of any obligation, agreement, or covenant of the Developer under this Agreement; provided that any exercise by the City of its rights or remedies hereunder shall always be subject to and limited by, and shall not defeat, render invalid or limit in any way the lien of any mortgage authorized by this Agreement; and provided further that should any Mortgagee succeed by foreclosure of the mortgage or deed in lieu thereof in respect to the Developer's interest in the Development Property, the Mortgagee shall, notwithstanding the foregoing, be obligated to perform the obligations of the Developer to complete construction of the Project described and in the manner required hereunder, but only to the extent that the same have not theretofore been performed by the Developer.

(4) The City may withhold any certificate or permit required hereunder.

The notice of an Event of Default required in this Section shall be effective on the date mailed or hand delivered to the Developer.

Section 4.3 No Remedy Exclusive. No remedy herein conferred upon or reserved to the City is intended to be exclusive of any other available remedy or remedies, but each and every such remedy shall be cumulative and shall be in addition to every other remedy given under this Agreement or now or hereafter existing at law or in equity or by statute. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient. Except as expressly set forth herein, it shall not be necessary to give notice to exercise a remedy, other than such notice as may be required in this Article.

Section 4.4 No Implied Waiver. In the event any agreement contained in this Agreement should be breached by either party hereto and thereafter waived by the other party, such waiver shall be limited to the particular breach so waived and shall not be deemed to waive any other concurrent, previous or subsequent breach hereunder.

Section 4.5 Agreement to Pay Attorneys' Fees and Expenses. Whenever any Event of Default occurs and the City shall employ attorneys or incur other expenses for the collection of payments due or to become due or for the enforcement or performance or observance of any obligation or agreement on the part of the Developer herein contained, the Developer agrees that it shall, on demand therefore, pay to the City the reasonable fees of such attorneys and such other expenses so incurred by the City.

Section 4.6 Release and Indemnification Covenants.

(1) The Developer expressly releases from and covenants and agrees to indemnify and hold the City and its officers, agents, servants, employees and all members of the City Council, planning commission and other board or commission harmless from and against all

claims, costs and liability of every kind and nature, for injury or damage received or sustained by any person or entity in connection with, or an account of the Project, the Development Property, or the performance of work at the development site and elsewhere pursuant to this Agreement, and further releases such officers employees, agents and members from any personal liability in connection with handling funds pursuant to the terms of this Agreement. The indemnification provided hereunder shall not apply to intentional acts or the gross misconduct of the individual or entity so indemnified.

(2) Except for any willful misrepresentation or any willful or wanton misconduct of the following named parties, the Developer agrees to protect and defend the City and its officers, agents, servants and employees and all members of the City Council, planning commission and other board or commission, now or forever, and further agrees to hold the aforesaid harmless from any claim, demand, action or other proceeding whatsoever by any person or entity whatsoever arising or purportedly arising from a breach of the obligations of the Developer under this Agreement, or the transactions contemplated hereby or the acquisition, construction, installation, ownership, maintenance and operation of the Project.

(3) The City and its officers, agents, employees and all members of the City Council, planning commission and other board or commission shall not be liable for any damages or injury to the persons or property of the Developer or its officers, agents, servants or employees or any other person who may be about the Project due to any act of negligence of any person.

(4) All covenants, stipulations, promises, agreements and obligations of the City contained herein shall be deemed to be the covenants, stipulations, promises, agreements and obligations of the City and not of any officer, agent, servant, employee or any members of the City Council, planning commission and other board or commission of the City in the individual capacity thereof.

(5) The Developer is not an agent of the City and this Agreement shall not be construed as creating a joint venture, partnership or other joint arrangement between the Developer and the City relating to the Project.

ARTICLE V

ADDITIONAL PROVISIONS

Section 5.1 Conflicts of Interest/No Personal Liability. No member of the governing body or other official or employee of the City shall have any personal interest, direct or indirect, in this Agreement, nor shall any such member, official or employee participate in any decision relating to the Agreement which affects his or her personal interests or the interests of any corporation, partnership or association in which he or she is directly or indirectly interested. No member, official or employee of the City shall be personally liable to the Developer in the event of any default or breach by the City or for any amount that may become due to the Developer for any obligations under the terms of this Agreement.

Section 5.2. Non-Discrimination. Developer shall not violate any law applicable to it with respect to civil rights and non-discrimination including, without limitation, Minnesota Statutes, Section 181.59.

Section 5.3. No Merger. None of the provisions of this Agreement are intended to be or shall be merged by reason of any deed transferring any interest in any part of the Development Property and any such deed shall not be deemed to affect or impair the provisions of this Agreement.

Section 5.4. Cleanup. The Developer shall promptly clear or cause to be cleared from the Development Property and any public streets or property, any soil, earth or debris or unnecessary personal property or equipment resulting from construction work by the Developer or its agents or assigns. If Developer fails to do so within two (2) business days of receipt of telephone or personally delivered personal notice from the City, the City shall be entitled to undertake such corrective action as it deems necessary and to charge the Developer for the cost of such corrective action. This remedy is in addition to any other remedy available to the City hereunder. Developer's failure to pay such charges when billed by the City shall be an additional Event of Default under this Agreement.

Section 5.5. Responsibility for Costs. Developer shall be responsible for the following costs incurred with respect to this Agreement, which costs shall be paid as set forth below:

(1) The Developer shall reimburse the City for reasonable, administrative and out-of-pocket costs, expenses and disbursements incurred in the enforcement of this Agreement, including engineering and attorney's fees.

(2) The Developer shall pay in full all bills submitted to it by the City within thirty (30) days after receipt. If the bills are not paid on time, the City may without further notice to Developer exercise any one or more of the remedies provided to the City by Article 5 hereunder.

Section 5.6 Notices and Demands. Except as otherwise expressly provided in this Agreement, a notice, demand or other communication under this Agreement by any party to any other shall be sufficiently given or delivered if it is dispatched by registered or certified mail, postage prepaid, return receipt requested, or delivered personally, and

(1) in the case of the Developer is addressed to or delivered personally to:

Gus Wurdell
Willmar Redevelopment Company, LLC
20455 248th Circle
Hutchinson, MN 55350

(2) in the case of the City is addressed to or delivered personally to:

City Administrator
City of Willmar
333 SW 6th St.
Willmar, MN 56201

or at such other address with respect to any such party as that party may, from time to time, designate in writing and forward to the other, as provided in this Section.

Section 5.7 Counterparts. This Agreement may be executed in any number of counterparts, each of which shall constitute one and the same instrument.

Section 5.8 Duration. This Agreement shall remain in effect through February 1, 2026, unless earlier terminated or rescinded in accordance with its terms.

Section 5.9 Provisions Surviving Rescission or Expiration. Sections 4.5 and 4.6 shall survive any rescission, termination or expiration of this Agreement with respect to or arising out of any event, occurrence or circumstance existing prior to the date thereof.

Section 5.10 Records—Availability and Retention. Pursuant to Minn. Stat. § 16C.05, subd. 5, the Developer agrees that the City, the State Auditor, or any of their duly authorized representatives at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of the Developer and involve transactions relating to this Agreement. The Developer agrees to maintain these records for a period of six years from the date of termination of this Agreement.

Section 5.11 Data Practices. The parties acknowledge that this Agreement is subject to the requirements of Minnesota's Government Data Practices Act, Minnesota Statutes, Section 13.01 *et seq.*

Section 5.12. Rules of Interpretation.

- (1) Governing Law. This Agreement shall be interpreted in accordance with and governed by the laws of the State of Minnesota,
- (2) Includes Entire Agreement. The words "herein" and "hereof" and words of similar import, without reference to any particular section or subdivision refer to this Agreement as a whole rather than any particular section or subdivision hereof.
- (3) Original Sections. References herein to any particular article, section or paragraph hereof are to the section or subdivision of this Agreement as originally executed.
- (4) Headings. Any headings, captions, or titles of the several parts, articles, sections, and paragraphs of this Agreement are inserted for convenience and reference only and shall be disregarded in construing or interpreting any of its provision.
- (5) Conflict Between Agreements. In the event of any conflict between the terms, conditions and provisions of this Agreement and the terms, conditions and provisions of any other instrument, the terms, conditions and provisions of this Agreement shall control and take precedence.
- (6) Entire Agreement. This Agreement including any Schedules and Exhibits hereto contain the entire agreement of the parties relating to the subject matter herein, and no other prior or contemporary agreements, oral or written, shall be binding upon the parties hereto.
- (7) Binding Effect. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective successors and assigns as provided and as conditioned in this Agreement.

[THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the City has caused this Agreement to be duly executed in its name and on its behalf, and the Developer has caused this Agreement to be duly executed in its name and on its behalf, on or as of the date first above written.

WILLMAR REDEVELOPMENT COMPANY,
LLC

By _____
Its _____

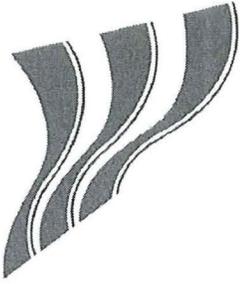
CITY OF WILLMAR, MINNESOTA

By _____
Its Mayor

By _____
Its Administrator

Exhibit A
Legal Description of Development Property

Parcel # 95-912-0951



CITY OF WILLMAR, MINNESOTA
REQUEST FOR COMMITTEE ACTION

Agenda Item Number: 7b.
Meeting Date:
Attachments: X Yes No

CITY COUNCIL ACTION

Date: December 1, 2014

- Approved
- Amended
- Other
- Denied
- Tabled

Originating Department: Administration

Agenda Item: Public Hearing for Truth in Taxation

Recommended Action: Conduct the public hearing and then adopt one Resolution to establish the 2015 Tax Rate and a second resolution setting the 2015 Budget.

Background/Summary:

Every year as part of the budgeting process, the City is required by Minnesota law to conduct a public hearing, known commonly as "Truth in Taxation." The County Auditor is responsible for mailing statements to each resident indicating the effective tax rates for the coming year. The notice includes an estimate of how much the property tax bill with either increase or decrease, as well as the time and date of the public hearing.

The City has provided all appropriate information to the County Auditor, as well as published notification on the hearing.

At the November 17th Finance Committee meeting, which included the full City Council, the recommended levy was set at \$4,451,028. This represents a \$250,000 increase over 2014.

The 2015 Proposed Budget resolution is attached, as well as a document summarizing the changes.

Alternatives: There are none. The City must comply with state law and conduct the hearing. The City Council does have the authority to lower the proposed tax rate or adjust the recommended budget.

Financial Considerations: In 2015, the increase in the levy will be used to repay funds borrowed to fund the City Auditorium repairs.

Preparer: Charlene Stevens, City Administrator

Signature:

Comments:



WILLMAR



CITY ADMINISTRATOR

City Office Building
Box 755
Willmar, Minnesota 56201

320-235-4913
FAX: 320-235-4917
www.ci.willmar.mn.us

TO: Mayor and Council

FROM: Charlene Stevens, City Administrator 

DATE: November 26, 2014

RE: **2015 PROPOSED BUDGET**

We have uploaded to your drop box accounts a revised General Fund, as well as a revised Capital Improvements Plan (CIP) for 2015.

The revisions to the **General Fund** budget are as follows:

1. Increase in the Property Tax Levy by \$250,000.
2. Increase in the Transfer to the Public Improvement Revolving Fund of \$250,000. This will repay the first portion of dollars borrowed to fund the City Auditorium repairs. An additional \$250,000 was borrowed from the Insurance Reserve and will still need to be repaid.
3. We have reduced Personnel Insurance Costs by \$115,000 based upon our actual renewal rates. We had originally budgeted for an increase and the renewal rates resulted in a 5% decrease for 2015.
4. We have increased our utility costs by \$17,500 to account, in part for the potential of a 4-5% rate increase from the WMU in June of 2015.
5. An increase in the Capital Transfer of \$98,000. This will build some reserve and/or can be reallocated at a later time to a project in 2015.
6. We have reduced the carryover fund by \$125,000 to account for the purchase of the Zamboni in 2014.

The revisions to the **Capital Improvement Fund** are as follows:

1. Remove \$50,000 from PIR Repayment and Reallocate to Park Rehab of Play Equipment. The requested amount for the Park Equipment had been originally reduced to repay the PIR Funds.
2. Removed \$6,000 allocated for the purchase of the Canine Unit. The canine has been purchased in 2014.
3. Reduced funding to the Lakeland Bike Path by \$725,000. This effects the Local Option Sales Tax or LOST funds.
4. Exchange Waste Treatment Computer Hardware/Software to 2016 with the Sperryville Sewer Line. There is no net effect on the Wastewater Treatment Fund.

There no other changes to the proposed budget at this time. The Council, of course, has the authority to recommend any further changes to the budget following the public hearing on December 1st. If you have any questions, please feel free to contact me.



RESOLUTION NO. _____

BE IT RESOLVED by the City Council of the City of Willmar, Kandiyohi County, Minnesota, that the following sums of money be levied for the current year collectable in 2014, upon the taxable property in said City of Willmar, for the following purposes:

General Fund	\$ 4,304,028
Street/Infrastructure Improvements	<u>\$ 147,000</u>
Total	\$ 4,451,028

BE IT RESOLVED, that there is a sufficient sum of money in the Debt Service Funds of the City, together with the above Debt Service Fund Tax Levy, to pay principal and interest in 2014 on all outstanding bond issues, and the deferred annual tax levies previously certified to the County Auditor are hereby cancelled;

The City Clerk is hereby instructed to transmit a certified copy of this Resolution to the County Auditor of Kandiyohi County, Minnesota.

Dated this 1st day of December, 2014.

Mayor

Attest: CITY CLERK-TREASURER

RESOLUTION NO. _____

ADOPTING THE BUDGET FOR THE FISCAL YEAR 2015

BE IT RESOLVED by the City Council of the City of Willmar that the Annual Budget for the fiscal year beginning January 1, 2014, which has been submitted by the Mayor and modified and approved by the City Council, is hereby adopted, the totals of the said budget and the Mayor's division thereof being as follows:

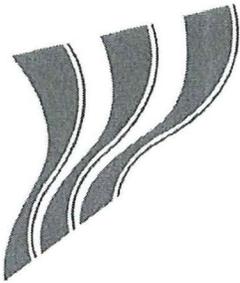
EXPENDITURE REQUIREMENTS

General Operating	\$ 15,530,066
Capital Improvements	1,933,306
Special Revenue/Internal	1,788,913
Debt Service	2,978,227
Enterprise (Wastewater)	<u>11,291,884</u>
Total 2014 Budget	\$ 33,522,396

Dated this 1st day of December, 2014.

Mayor

Attest: CITY CLERK TREASURER



CITY OF WILLMAR, MINNESOTA
REQUEST FOR COMMITTEE ACTION

Agenda Item Number: 9
Meeting Date:
Attachments: X Yes No

CITY COUNCIL ACTION

Date: December 1, 2014

- Approved Denied
 Amended Tabled
 Other

Originating Department: City Clerk

Agenda Item: Consideration of Override of Mayoral Veto

Recommended Action: The City Council shall take action to accept or override the Mayoral Veto of the resolution regarding the funding of Community Groups for the 2015 Budget. An override must have six (6) affirmative votes.

Background/Summary:

On November 18th, the full City Council met with the Finance Committee for the purpose of reviewing and discussing the 2015 proposed budget. The Council heard presentations from four community groups: The Humane Society of Kandiyohi and Meeker Counties, Meals on Wheels, Willmar Downtown Development and Willmar Fests. The City Council agreed on funding in the amount of \$110,000.

By Charter, the Mayor may veto a resolution or action of the City Council. He must return the item with explanation within four (4) days of receipt of the minutes, resolution or ordinance. He must include an explanation. He may override an action of Council, but may not substitute a new action. The Mayor has vetoed that resolution. His explanation is attached to the resolution. The veto effectively removes all community group funding for 2015.

- Alternatives: 1. Override the Mayor's veto and return to the funding allocated by Council.
2. Fail to override the veto and adopt a new resolution with funding for community groups.

Financial Considerations: The 2015 proposed budget included \$110,000. The Mayor is now vetoing the resolution. The Mayor cannot further lower the allocation to \$88,000. The veto can only undo Council action, not substitute another action in its place.

Preparer: Kevin Halliday, City Clerk-Treasurer

Signature:

Comments:

RESOLUTION NO. 1

BE IT RESOLVED by the City Council of the City of Willmar that the 2015 City Budget for Community Groups totaling \$110,000 be comprised of the following:

Humane Society	\$ 28,800
Meals on Wheels	\$ 19,200
Willmar Downtown Development, Inc.	\$ 37,000
Willmar Fests	<u>\$ 25,000</u>
Total	\$110,000

Dated this 18th day of November, 2014.

MAYOR

Attest:

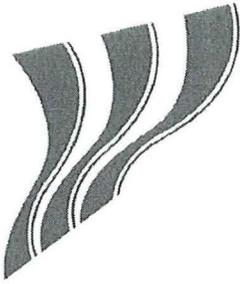
CITY CLERK

Mayor Yanish vetoed Resolution No. 1 because the dollar figures were increased. These are the amounts that the Mayor originally proposed in the budget:

Humane Society	\$ 28,000
Meals on Wheels	\$ 15,000
Willmar Downtown Development, Inc.	\$ 20,000
Willmar Fests	<u>\$ 25,000</u>
Total	\$ 88,000

City of Willmar
2015 Proposed Budget
Community Requests

Organization	Council Recommended	2015 Funding Request	2015 Mayor's Recommended	2014 Funding	2013 Funding	2012 Funding
Humane Society	28,800.00	28,000.00	28,000.00	28,800.00	28,800.00	27,800.00
Meals on Wheels/WCI	20,000.00	20,000.00	15,000.00	15,000.00	15,000.00	15,000.00
WAMM-BC	-	20,000.00	10,000.00	10,000.00	13,000.00	16,500.00
Willmar Downtown Development Inc.	37,000.00	37,000.00	32,000.00	32,000.00	32,000.00	25,000.00
Willmar Fests	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00
Totals	110,800.00	130,000.00	110,000.00	110,800.00	113,800.00	109,300.00



CITY OF WILLMAR, MINNESOTA
REQUEST FOR COMMITTEE ACTION

Agenda Item Number: 10

Meeting Date:

Attachments: X Yes No

CITY COUNCIL ACTION

Date: December 1, 2014

- Approved
- Amended
- Other
- Denied
- Tabled

Originating Department: Administration

Agenda Item: Discussion regarding Resolution No. 44 of the WMU which was action to purchase land from Jennie-O Turkey Store, Inc. by the WMU for purposes of construction of a substation by and for the WMU.

Recommended Action: Following discussion, Council has the following actions available:
Accept the action of the WMU and approve Resolution No. 44.
Veto the action of the WMU and negate the purchase of the land.

Background/Summary:

At its November 10th meeting, the Willmar Municipal Utilities took action to approve a purchase agreement between itself and Jennie-O Turkey Store, Inc. for the land acquisition of 47.82 acres in the amount of \$352,000 for the Priam Substation.

Mr. Wesley Hompe, General Manager for the Willmar Municipal Utilities will be present to address the City Council and respond to questions.

Alternatives:

1. Accept the action of the WMU and approve Resolution No. 44.
2. Veto the action of the WMU and negate the purchase of the land.

Financial Considerations: The WMU will provide information on the financial impacts of purchasing other properties or failing to construct the substation.

Preparer: Charlene Stevens, City Administrator

Signature:

Comments:

WILLMAR MUNICIPAL UTILITIES MINUTES
MUNICIPAL UTILITIES AUDITORIUM
NOVEMBER 10, 2014

The Municipal Utilities Commission met in its regular scheduled meeting on Monday, November 10, 2014, 11:45 a.m. in the Municipal Utilities Auditorium with the following Commissioners present: Steve Salzer, Matt Schrupp, Dan Holtz, Jeff Nagel, Joe Gimse, and Justin Mattern. Absent was Commissioner Carol Laumer.

Others present at the meeting were: General Manager Wesley Hompe, Director of Finance Tim Hunstad, Director of Operations John Harren, Power Supply Manager Chris Carlson, Customer Service Supervisor Stacy Stien, Administrative Secretary Beth Mattheisen, City Attorney Robert Scott (via teleconference), and West Central Tribune Journalist David Little.

Due to the absence of Secretary Laumer, President Salzer opened the meeting by appointing Commissioner Nagel to serve as Acting Secretary. Following the appointment, President Salzer requested a resolution to approve the Consent Agenda. Following a review, Commissioner Schrupp offered a resolution to approve the Consent Agenda as presented. Commissioner Nagel seconded.

RESOLUTION NO. 43

"BE IT RESOLVED, by the Municipal Utilities Commission of the City of Willmar, Minnesota, that the Consent Agenda be approved as presented which includes:

- ❖ Minutes from the October 27, 2014 Commission meeting; and,
- ❖ Bills represented by vouchers No. 1412076 to No. 142150 inclusive in the amount of \$167,326.91 with a MISO credit in the amount of \$93,799.84 and a Westmoreland Resource (coal) payment in the amount of \$54,415.80.

Dated this 10th day of November, 2014.

President

ATTEST:

Acting Secretary

The foregoing resolution was adopted by a vote of six ayes and zero nays.

President Salzer informed the Commission that due to the inclement weather, Consultant Dave Berg would not be in attendance to present the Commission with an overview of the Cost of Service & Rate Study as anticipated. Mr. Berg's presentation and analysis will be rescheduled to the November 24th MUC meeting.

At this time, Director of Finance Hunstad reviewed with the Commission with the preliminary 2015 WMU Budget. A complete summary of the preliminary budget was reviewed including identifying individual budgetary items that would be considered high-impact items. Following discussion, Hunstad informed the Commission that the next step in the budgetary process would be to present the refined proposed 2015 WMU Budget to the City Finance Committee (November 18th meeting) for their review with formal approval by the Commission to follow tentatively at the November 24th MUC meeting.

General Manager Hompe brought before the Commission a request to authorize a property purchase agreement between the Willmar Municipal Utilities and Jennie-O Turkey Store (JOTS) to be utilized in the future Priam Substation Project (transmission line upgrade). This transmission line project would assist in accommodating the power flows and increase the reliability for future power supply to the citizens of Willmar. The parcel of land would be for 47.82 acres at a total purchase price of \$352,000 (appraised value). Terms and conditions were negotiated by representatives from the entities involved. The timeline involved in obtaining the property acquisition was presented for review. While it was noted that of the proposed acreage being purchased, a majority of the land could be put back into the market following the completion of the substation project. It was also noted that the actual purchase price would be included in WMU's MISO Attachment O submission which would assist in the recovery of the incurred expenses related to the substation construction and transmission line upgrade. Following considerable discussion by the Commission, Commissioner Salzer offered a resolution to approve the purchase agreement for the land acquisition for the Priam Substation Project at a price of \$352,000. Commissioner Nagel seconded.

RESOLUTION NO. 44

"BE IT RESOLVED, by the Municipal Utilities Commission of the City of Willmar, Minnesota, that the Commercial Property Purchase Agreement between the Willmar Municipal Utilities and Jennie-O Turkey Store, Inc., for the land acquisition of 47.82 acres required for the Priam Substation Project (transmission upgrade) be approved in the amount of \$352,000."

Dated this 10th day of November, 2014.

President

ATTEST:

Acting Secretary

The foregoing resolution was adopted by a vote of four ayes, one abstention (Schrupp), and one nay (Gimse).

Commissioner Schrupp (Chair) reviewed with the Commission minutes from the October 27th WMU Labor Committee meeting (see attached). The focal point discussed by the Committee was the current status of the labor negotiations between WMU and its I.B.E.W. Local Union #160 employee-members. Schrupp stated that a modified two-year proposal had been presented to the union members for consideration (9/24/14). This proposal was not approved by the voting members. Following further discussion, the WMU Planning Committee was recommending staff to contact legal counsel regarding the possibility of presenting a verbal proposal (modified) to IBEW union officials for consideration. Following discussion, Commissioner Holtz offered a motion to approve the minutes of the October 27th WMU Planning Committee meeting as presented. Commissioner Schrupp seconded the motion which carried by a vote of two ayes and zero nays.

Note: The proposed two-year labor agreement was subsequently presented and approved of by the WMU union-employee members. Formal approval of the agreement will be presented at the November 24th MUC meeting.

For information and review, Power Supply Manager Carlson presented the Commission with an analysis of the September 2014 Power Supply Report.

General Manager Hompe informed the Commission of a number of future utility-related events to note. These events include:

- MMUA Legislative Conference (Bloomington) - February 4-6, 2015
- APPA Legislative Rally (Washington, DC) - March 9-11, 2015
- APPA National Conference (Minneapolis, MN) - June 5-10, 2015
- MMUA Annual Summer Conference (Breezy Point) - August 17-19, 2015

There being no further business to come before the Commission, Commissioner Nagel made a motion to adjourn the meeting. Commissioner Holtz seconded the motion, and the meeting was adjourned by a vote of six ayes and zero nays.

Respectfully Submitted,
WILLMAR MUNICIPAL UTILITIES

Beth Mattheisen
Administrative Secretary

ATTEST:

Jeff Nagel, Acting Secretary

COMMUNITY DEVELOPMENT COMMITTEE

MINUTES

The Community Development Committee of the Willmar City Council met on Tuesday, November 25, 2014, in Conference Room No. 1 at the City Office Building.

Present:	Rick Fagerlie	Chair
	Bruce DeBlieck	Vice Chair
	Jim Dokken	Member
	Tim Johnson	Member

Others present: Audrey Nelsen, Council Member; Bruce Peterson, Director of Planning and Development Services; Doug Fenstra; Steve Renquist, EDC Director; Stephen Deleski.

Item No. 1 Call to Order

The meeting was called to order by Chair Fagerlie at 4:45 p.m.

Item No. 2 Public Comments

There were no public comments.

Item No. 3 Donner (Oil-Air)Tax Abatement (Motion)

Staff presented the formal request by William Donner and Oil-Air Products for tax abatement. The abatement is requested to partially offset increased real estate taxes resulting from a move by Oil-Air Products from Litchfield to Willmar. Staff was recommending an 8-year decreasing abatement on the City portion of taxes as follows:

Years 1-3 - 100%
Years 4-6 - 75 %
Years 7-8 - 50 %

The tax abatement, as recommended, would be a pass-through from the building owner (Donner) to the company (Oil-Air Products). Steve Renquist, EDC Director, spoke about the value of the jobs and the benefits of increased payroll in the local economy. Doug Fenstra, local realtor who has been involved with the project, said that the company plans to spend over \$80,000 on improvements. The Committee inquired about initial employee numbers and the future for job growth. Mr. Renquist said there would be nine employees initially, and at least 13 within a couple of years. Due to the size of the facility, there is great room for expansion, and the company plans to grow in Willmar. Mr. Fenstra said the company has discussed building a new facility in Willmar in the future because of proximity to its product's end users. Kandiyohi County has already approved the abatement, contingent upon the City subsequently approving the abatement.

A motion was made by Council Member DeBlieck, seconded by Council Member Dokken, and passed to set a public hearing on the tax abatement for December 15, 2014.

Item No. 4 Construction Update (For Information Only)

Staff presented a construction update to the Committee. At the end of October, the total construction valuation was approximately \$46.5 million for 2014. Projects and plans that are in-house are expected to boost that total to above \$60 million by year end. The majority of the construction in 2014 has been commercial and industrial, with those valuations exceeding \$39 million at the end of October.

Item No. 5 Old Business

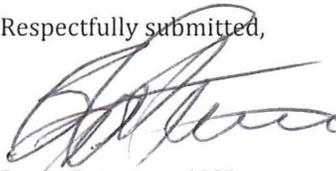
Downtown Garbage – Council Member Johnson raised the issue of garbage violation enforcement in the CBD. Several problem properties are again violating the Municipal Code sections dealing with garbage storage and collection. The problem has been compounded by recent snow fall and errant parking which has kept garbage trucks from accessing dumpsters and garbage cans at certain locations downtown. Staff suggested that a small group sit down to review the Municipal Code to try to identify weak points in the enforcement process. Council Member Johnson said he would also discuss the matter with the City Attorney.

Item No. 6 New Business

The upcoming grand openings of Aldi and Taco Bell were mentioned. The Aldi opening is set for 9:00 a.m. on Thursday, December 11, 2014. A final date for the Taco Bell opening was not available at the time of the meeting.

There being no further business to come before the Committee, the meeting was adjourned at 6:00 p.m. by Chair Fagerlie.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Bruce Peterson', written in a cursive style.

Bruce Peterson, AICP
Director of Planning and Development Services



**CITY OF WILLMAR, MINNESOTA
REQUEST FOR COMMITTEE ACTION**

Agenda Item Number: 3

Meeting Date: November 25, 2014

Attachments: Yes No

CITY COUNCIL ACTION

Date: December 1, 2014

- Approved Denied
 Amended Tabled
 Other

Originating Department: Planning and Development Services

Agenda Item: William Donner (Oil- Air Products) Tax Abatement

Recommended Action: Set a public hearing to consider the abatement for December 15, 2014.

Background/Summary: Oil-Air Products, a producer of hoses and fittings for fluid power equipment, proposes to open a Willmar facility in a portion of the Donnerite building on East Highway 12. To offset some of the increased real estate taxes resulting from the move, partial tax abatement has been requested. The abatement is detailed on the attachment, and would be made available to the company as a pass – through from the property owner, in whose name the documents will be drafted. The City Council had earlier requested that the company submit a formal application for assistance.

Alternatives: 1. Decline to set the hearing.

Financial Considerations: If approved, the abatement would yield approximately \$23,000 for the company over 8 years.

Preparer: Bruce D. Peterson, AICP
Director of Planning and Development Services

Signature:

Comments:

Date Submitted 11/9/2014

TAX ABATEMENT APPLICATION FORM

1. Applicant: William Donner

Company Name: Lessee: Oil Air Products, LLC Fluid Power Specialists

Address: (Donner) 4201 104th. Ave. NE Spicer MN, 56288

Contact Person: Bill Donner

Telephone Numbers:

(work) 320-354-7231

(cell) 320-212-1361

2. Corporation Partnership _____ Sole Proprietor _____

___ Cooperative Other _____

3. Type of Business: Assembly, Sales, and Delivery of Fluid Hydraulic Hoses

Primary Product (s)/ Service (s): Ship in bulk hose and fittings. Cut hose and clean before assembling fittings and ends according to specifications of customers

4. Legal Description of Site:

Parcel # 95-914-1670 Legal Description Attached

5. Project Description: Relocate Oil Air from Litchfield to Willmar for expansion. To clean building floors, add electrical to accommodate assembly machines, and enhance lighting, and drive equipment for cutting & assembling hydraulic and pneumatic hoses and connections for distribution and sales. Create interior loading dock and renovating loading door. Installing pallet racking and storage

Size of Proposed Structure or Expansion: 18,000 Sq.ft.

Estimated project cost: Land N/A

Equipment **Attachment**

Other: **Attachment**

Total \$ 83,540

6. Employment: Current 9 Employees 3-year projection 12 to 15 Employees

Payroll: Current \$350,000.00 3-year projection \$460,000.00

7. Project Financing Sources and Amounts:
Oil Air Products LLC to Fund the Renovations added Equipment and Financed Internally.

8. Describe the Financing Gap to be Filed by the Abatement:

Abatement will help reduce expenses associated with the move from Litchfield and allow Company competitive lease rate necessary to move.

9. Amount of Abatement Requested:

Total: \$22,926.72 / \$11,005.02 years 1-3 / \$8,253.36 years 4-6 / \$3,668.34 years 7 & 8

10. Term of Abatement Requested: (years) **8 Years based upon 48% occupancy of Building**
100 % years 1 - 3 / 75 % years 4 - 6 / 50% years 7 & 8

11. Financial Institution(s) (Applicant's Affiliation):

Name Lake Region Bank Address 51 Main Street, New London, MN. 56273

Contact Person _____ Telephone 320-354-2011

Name United Prairie Bank Address 425 Access Way, Spicer, MN. 56288

Contact Person _____ Telephone _____

12. Fiscal Consultant/ Accountant:

Name Taunton & Meyer CPA Address Green Lake Mall, Spicer, MN. 56201

Contact Person _____ Telephone 320-796-2074

13. Legal Counsel:

Name Waechter & Gustafson Address 328 5th. Street SW Willmar, MN.

Contact Person Ray Waechter Telephone 320-235-0000

14. Application Fee Paid (Non-Refundable):

PAID 11/19/14 \$500.00

Received by: _____

15. Applicant Signature: _____

Steve Renquist

From: Steve Renquist
Sent: Friday, November 07, 2014 10:37 AM
To: Denis Anderson (danderson@willmarmn.gov); Dean Shuck (Dean.Shuck@co.kandiyohi.mn.us); Ron Christianson; Harlan Madsen (Harlan.Madsen@co.kandiyohi.mn.us); Steve Ahmann (sahmann@willmarmn.gov); Jim Butterfield; Art Benson; Bev Dougherty; Bob Carlson; Bruce Peterson; Gary Gilman; Jean; Linda Kacher; Rollie Boll; Steve Renquist
Cc: EDC Administrative Support
Subject: FW: Oil-Air Tax Abatement
Attachments: Kan. Cnty. Res. Tax Abate 1114.doc

Board members,

I have attached information regarding the proposed Oil-Air Tax Abatement that is before Kandiyohi County and soon to be requested from the City of Willmar. This is an atypical situation as we are actually offering the tax abatement to Mr. Bill Donner and insist that he provide us with a copy of the leasing contract or a separate letter in which he certifies that 100% of whatever abatement offered comes off the triple-net portion of the lease. We are taking this extraordinary step because of the desire to add to our manufacturing base. It is, also, our expectation that 18,000 square feet of space will allow the rapidly growing metro area company to add some of their other product lines (and employees). We are requesting an eight year tax abatement and plan to make a strong argument that the company consider building in the new industrial park at the termination of the initial three year portion of their lease.

1. Attached is the draft resolution I've prepared for the county.
2. In the Public Meeting Notice, for the county, I had to indicate the total cost of the abatement. The following is the math for the County Tax Abatement using 2014 tax figures. You'll note the resolution only indicates percentages – as we do not have the 2015 property taxes at this time.

County portion of 2014 property taxes - \$12,413.01

Portion of Bill's building used by Oil-Air = 48%

Total taxes (county) \$12,413.01 X 48% (portion of building used) = \$5,958.24

Years 1 - 3 will receive (if approved) 100% abatement - \$5,958.24 X 3 = \$17,874.73

Years 4 – 6 will receive (if approved) 75% abatement - \$5,958.24 X 75% (\$4,468.68) X 3 = \$13,406.04

Years 7 and 8 will receive (if approved) 50% abatement - \$5,958.24 X 50% (\$2,979.12) X 2 - \$5,958.24

Total 8 year abatement:	Years 1 – 3 =	\$17,874.73
	Years 4 – 6 =	13,406.04
	Year 7 and 8 =	<u>5,958.24</u>
Total		\$37,239.01

Justification: The low estimate of the minimum number of jobs created indicate an annual \$350,000 salary for employees. The State of Minnesota Department of Employment and Economic Development estimates a multiplier of three for local economic effect of manufacturing jobs. Annual wages (low estimate) \$350,000 X 3 = \$1,050,000 local economic impact. For \$5,958.24 in property tax abatement we receive over \$1,000,000 in economic impact. It is this logic and practice that has assisted in the Kandiyohi County economy improving by over one billion (yes – billion) dollars in the past 10 years – in case you're curious – that is moving from a \$1.5 billion dollar economy to a \$2.5 billion dollar economy.

A similar process will be offered to the Willmar City Council, the following are the figures that I believe will be agreeable to the Council:

City portion of 2014 property taxes - \$7,559.77
Percentage of total building used (48%) - $\$7,559.77 \times 48\% = \$3,628.69$
Year's 1- 3 at 100% abatement - $\$3,628.69 \times 3 = \$10,886.06$
Year's 3 – 6 at 75% abatement - $\$3,628.69 \times 75\% (\$2,721.51) \times 3 = \$8,164.55$
Year 7 and 8 at 50% abatement - $\$3,628.69 \times 50\% (\$1,814.34) \times 2 = \$3,628.69$

Total city portion of 8 year property tax abatement:

	Years 1- 3 =	\$10,886.06
	Years 4 – 6 =	8,164.55
	Years 7 and 8 =	<u>3,628.69</u>
Total		\$22,679.30

Please feel free to contact me with questions regarding the process.
Steve

Steven C. Renquist
Executive Director
Kandiyohi County and City of Willmar Economic Development Commission
333 Litchfield Avenue SW, Suite 100
P.O. Box 1783
Willmar, MN 56201
320-235-7370 / toll free 855 665-4556 / Fax 320-231-2320
steve@kandiyohi.com / www.kandiyohi.com

ATTACHED IMPROVEMENTS

OIL AIR PRODUCTS, LLC

DONNER BUILDING

Electrical Updates and Preparation	\$19,000.00
Fork Lift (Used)	\$25,000.00
Pallet Racking	\$15,000.00
Construct Interior Loading Ramp	\$19,300.00
Loading Dock Door	\$5,040.00
Framing and Replacement Walls	\$4,500.00
Total	\$87,840.00