

CITY OF WILLMAR, MINNESOTA
REQUEST FOR COMMITTEE ACTION

Agenda Item Number: 4
Meeting Date: October 14, 2014
Attachments: Yes X No

CITY COUNCIL ACTION

Date: October 20, 2014

- Approved Denied
- Amended Tabled
- Other

Originating Department: Willmar Police Dept

Agenda Item: Donation for restart of Willmar Police canine program

Recommended Action: Request approval for the City of Willmar to accept a monetary donation to be used to restart the Willmar Police canine program in 2015.

Background/Summary: Willmar Police have been without a canine unit since the retirement of our last dog in 2012. Two business donors, Duininck, Inc. and Fancy Coats, have graciously offered to donate \$15,000 toward the canine program for Willmar Police and Kandiyohi Co Sheriff's Office. KCSO and WPD have developed a plan to utilize the donated \$7500 (each) for purchase of a dog for each agency. The dog will be purchased and trained through a Minnesota company and utilized for narcotics detection, tracking and patrol. Some existing canine equipment (specialized vehicle, etc) will be reutilized.

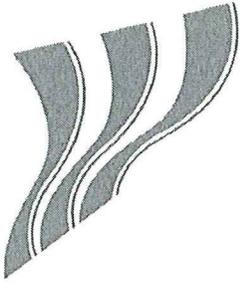
Alternatives: Decline the donation

Financial Considerations: Beyond the donation, limited funds will be needed to cover the purchase of the dog, training and initial equipment. There are \$6,000 in approved funds in the 2014 CIP for the Police Canine program, which will more than cover the excess for purchase of the dog, initial equipment and the patrol / obedience training. Any additional training or equipment needs would come from the 2015 Willmar PD regular budget lines.

Preparer: Chief Jim Felt

Signature:

Comments:



CITY OF WILLMAR, MINNESOTA
REQUEST FOR COMMITTEE ACTION

Agenda Item Number: 5

Meeting Date: October 14, 2014

Attachments: Yes No

CITY COUNCIL ACTION

Date: October 20, 2014

- | | |
|-----------------------------------|---------------------------------|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Denied |
| <input type="checkbox"/> Amended | <input type="checkbox"/> Tabled |
| <input type="checkbox"/> Other | |

Originating Department: Engineering

Agenda Item: Project No. 1302-A Change Order #1

Recommended Action: Approve Change Order #1 to Project No. 1302-A.

Background/Summary: The City Council entered into an agreement with Duinick Inc. on July 1, 2013 for the Willmar Avenue SW improvements from Industrial Drive to 22nd Street. Staff noted some minor work was required for erosion control designed for the winter months to ensure slope stabilization, additional traffic control and temporary striping at the intersection of Willmar Avenue and Industrial Drive.

Alternatives: N/A

Financial Considerations: Payment of the final amount of \$7,850.62 from within the project budget.

Preparer: Sean E. Christensen, P.E.
Public Works Director

Signature: 

Comments:

Change Order

No. 1

Date of Issuance: November 20, 2013

Effective Date: November 20, 2013

| | | |
|--|--------------------------------------|---------------------------------------|
| Project: 2013 Willmar Avenue Improvements | Owner: City of Willmar, Minnesota | Owner's Contract No.: 1302-A |
| Contract: 2013 Willmar Avenue Improvements | | Date of Contract: July 15, 2013 |
| Contractor: Duininck, Inc. | | Engineer's Project No.: W18.105961 |

The Contract Documents are modified as follows upon execution of this Change Order:

Description: Temporary striping and additional traffic control was required at the intersection of Industrial Drive and Willmar Avenue. In addition, temporary erosion control measures (mulch) were completed to ensure slope stabilization during the winter. The change order work mentioned above is the result of delays in Burlington Northern Sante Fe Railway's schedule related to the new signal and crossing on Willmar Avenue.

Attachments (list documents supporting change):

Exhibit A

| CHANGE IN CONTRACT PRICE: | CHANGE IN CONTRACT TIMES: |
|---|---|
| Original Contract Price: \$ 1,068,195.47 | Original Contract Times: <input type="checkbox"/> Working days <input checked="" type="checkbox"/> Calendar days Substantial completion (days or date): November 8, 2013 Ready for final payment (days or date): November 8, 2013 |
| \$0.00 from previously approved Change Orders No. 0 to No. 0: \$ NA | No Date Changes from previously approved Change Orders No. 0 to No. 0: Substantial completion (days): NA Ready for final payment (days): NA |
| Contract Price prior to this Change Order: \$ 1,068,195.47 | Contract Times prior to this Change Order: Substantial completion (days or date): November 8, 2013 Ready for final payment (days or date): November 8, 2013 |
| Net increase of this Change Order: \$ 7,850.62 | Increase of this Change Order: Substantial completion (days or date): June 27, 2014 Ready for final payment (days or date): June 27, 2014 |
| Contract Price incorporating this Change Order: \$ 1,076,046.09 | Contract Times with all approved Change Orders: Substantial completion (days or date): June 27, 2014 Ready for final payment (days or date): June 27, 2014 |

RECOMMENDED:
By: [Signature]
Engineer (Authorized Signature)
Date: 9/23/14

ACCEPTED:
By: [Signature]
Owner (Authorized Signature)
Date: 10.6.14

ACCEPTED:
By: [Signature]
Contractor (Authorized Signature)
Date: 9-19-14

EXHIBIT A**CHANGE ORDER NO. 1**

2013 WILLMAR AVENUE IMPROVEMENTS

SAP 175-080-005 / SAP 34-623-027

WILLMAR, MINNESOTA

BMI PROJECT W18.105961

| ITEM NO. | ITEM | UNIT | ESTIMATED QUANTITIES | UNIT PRICE | BID AMOUNT EXTENSION |
|----------|---|----------|----------------------|------------|----------------------|
| 1 | MOBILIZATION | LUMP SUM | 1 | \$1,320.00 | \$1,320.00 |
| 2 | BARRICADES AT INDUSTRIAL DRIVE & WILLMAR AVENUE INTERSECTION (INCLUDES ROAD CLOSED SIGNS) | LUMP SUM | 1 | \$4,620.00 | \$4,620.00 |
| 3 | 4" DOUBLE SOLID LINE YELLOW-PAINT | LIN FT | 578 | \$0.79 | \$456.62 |
| 4 | 4" SOLID LINE WHITE-PAINT | LIN FT | 1,160 | \$0.40 | \$464.00 |
| 5 | TEMPORARY MULCH | TON | 4.5 | \$220.00 | \$990.00 |

TOTAL CHANGE ORDER AMOUNT = \$7,850.62

Willmar Municipal Airport Operations

Monthly Report September 2014

The month of September continued steady high use of the airport. Despite some wet and foggy weather, we averaged 40+ operations per week. Use of the terminal building remained steady, with most occurring on Monday morning and Friday afternoon.

There were a couple of instances of birds trying to settle in at the airport. Non-lethal methods were employed to scare off both *Canada Geese*, and *Gulls*. We continue to monitor the bird situation closely.

Re-lamping continues as needed for both runway and taxiway lights. With good weather in the middle of the month I was able to complete some more in-depth repairs to a couple of runway and taxiway lights. This involved digging by hand and re-plumbing one of the runway cans which had settled to a point where it was unusable, and taxiway lights with bolts sheared off that were drilled, tapped and reinstalled.

I continue to spray a mixture around buildings, in cracks, and along fence lines for weed control. I plan to spray some areas of the airfield in October in preparation for winter.

Mowing has been steady the month of September. With the wet/warm conditions the grass (and mosquitoes) have flourished. We will continue to mow as necessary through the fall.

The Terminal building was utilized by the FAA and MNDOT for their CIP meetings with local airports. Cleaning of the Terminal continues once per week, with spot cleaning daily to ensure a clean welcoming space.

Snow is not too far off, and we received a shipment of NAAC this month. I will be coordinating with Scott to have a pre-snow meeting with the snow plowing team.

Thank You
Eric