

Solid Waste Task Force Meeting Summary- October 2, 2013

Members Present: Stephen Deleski, Tim Johnson, Tom Amberg, Don Williamson, Joline Hovland, Charly Leuze, and Megan DeSchepper- Planner/Airport Manager.

Members Absent: Abdullahi Omar, Linda Mathiasen, and Jason Dougherty.

- The task force reviewed the summary notes.
- The task force talked about the administrative citations and would like to see some ordinance changes to allow those tickets to be issued by the CSO's (Community Service Officers) and building inspectors. The CSO would have to be in contact with City staff to ensure the correct property owner is being sent the ticket etc. which would be verified in the warning process.
- The first step in the process has to be a written warning and then if there is no clean up a ticket would be issued. Each offense would be dealt with as a new issue. However for a repeat offender within a three month period then immediate ticketing would be warranted.
- The task force then discussed abatement. If someone doesn't clean up the garbage or a property is abandoned etc., then there must be an abatement procedure where the City can have it cleaned up and assess the administrative fees and clean up fees to the property. They also stated the tax assessment policy for the City should be reviewed and garbage clean-up be added to the policy.
- The citation should be an amount that makes a point that the violation is not acceptable but yet is not overly burdensome. Commercial properties should be fined at a higher amount than residential as their garbage production potential is greater. The task force thought around \$50 for a fine citation, however if they don't clean it up the abatement costs could vary greatly. They will defer the exact amount to the Council.
- The task force then discussed the administrative hearing procedure that would be used if someone wishes to appeal the administrative ticket etc. They said the administrative hearing process should be the same appeal process that is already in place for exterior maintenance or some other existing appeals procedure or as the City Council appoints or deems appropriate.
- The task force will formulate their recommendation at the next meeting, staff will relay those points to the City Attorney for Ordinance amendments, and the task force will re-review those changes, and then forward their recommendations to the City Council.
- The next task force meeting will be October 30, 2013 at 4:45 p.m.

Respectfully submitted,



Megan M. DeSchepper, AICP
Planner/Airport Manager