

**LABOR RELATIONS COMMITTEE MEETING
4:45 PM, THURSDAY, NOVEMBER 8, 2012
CONFERENCE ROOM NO. 1
CITY OFFICE BUILDING**

**Chair: Steve Ahmann
Members: Tim Johnson
 Denis Anderson
 Doug Reese**

AGENDA

1. Public Comment
2. Consideration of Appointment of Fire Chief
3. Mayor's Resolution
4. Council's Rules of Order
5. Adjourn



WILLMAR



CITY ADMINISTRATOR

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MEMORANDUM

TO: Labor Relations Committee

FROM: City Administrator Charlene Stevens 

DATE: November 8, 2012

RE: Proposed Resolution

Attached you will find a resolution proposed by the Mayor at the November 5, 2012, City Council meeting. The City currently has an Intergovernmental Planning and Communications Committee with the Willmar School District and Kandiyohi County. Currently participating from the City is the Mayor, City Administrator, Finance Director and Council Member Anderson.



This is my proposal from Monday evening at the Council Meeting.

My Statement-

The election has much to do with different approaches to fiscal management and government service delivery.

Likewise in Willmar, at a different level, we have been saying we need to face innovation and consideration of new ways of doing business.

I would like to put forth the notion that our Council, who seemingly is ready for change, energize the process by considering a Resolution to state:

Resolution-

“Be it resolved, that in recognition of the need for prudent preparation for the future, we hereby state a goal and create a process to reach out to surrounding municipalities and other government bodies to indicate our willingness to meet to discuss and identify opportunities for innovative change that would be in our mutual beneficial interest. And further, this Council hereby creates a Committee to pursue this purpose, comprised of the Mayor, City Administrator, and the chair or designee of the Labor Committee.”

Further Comment-

I am advocating this effort begin now because while some may only describe the differences in viewpoint among Council members, I see all members valuing the same goals with however, different paths to reach them. This Resolution, stating a Policy and establishing a process for consideration of collaboration, is what can advance Willmar from the talking phase of theory to the tangible avenue of planning, approvals, and implementation.

As we go forward and this committee reports back to this Council need for consideration of a Consultants blessing of our work may or may not emerge. We will cross that bridge when we get there.

I am asking for your support and it would be great if this resolution would receive your approval at this meeting.

Frank Yanish
Mayor – City of Willmar



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TO: Labor Relations Committee
FROM: Charlene Stevens, City Administrator
DATE: November 7, 2012
RE: **COUNCIL RULES OF ORDER**

At the November 5th City Council meeting, Council Member Ahmann raised the issue of Rules of Order in light on the potential changes in the City Charter and asked staff to gather some additional information.

The proposed Charter suggests the following sets of parliamentary rules:

- Robert's Rules of Order
- Mason's Manual
- Thomas Jefferson's "A Manual of Parliamentary Practice"
- Alice Sturgis' "Rules of Order"
- Minnesota Mayor's Association Rules of Order for City Councils.

Some very quick, preliminary research suggests that Mason's Manual, which is for state legislatures, would not be appropriate for the City Council. As well, Thomas Jefferson's "A Manual of Parliamentary Practice" is for the US Senate and would also likely be too cumbersome.

Alice Sturgis's "Rules of Order" appears to be a simplified version of Robert's Rules. Robert's Rules is used by municipalities, including the Willmar School District and Kandiyohi County. However, it can be cumbersome. The Council may wish to also consider how such rules will influence the other boards and commissions, such as the Airport Commission, Joint Powers Board, etc. Those boards and commissions are all volunteer positions.

The two options that the Council may wish to consider further are Alice Sturgis's "Rules of Order" and/or Minnesota Mayor's Association Rules of Order of City Councils."

Please let me know how you wish to proceed.

