

***PUBLIC WORKS/SAFETY COMMITTEE MEETING
TUESDAY, JULY 10, 2012
4:45 P.M., CONFERENCE ROOM NO. 1
CITY OFFICE BUILDING***

*Chair: Doug Reese
Vice Chair: Ron Christianson
Members: Rick Fagerlie
Bruce DeBlieck*

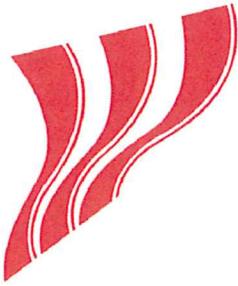
AGENDA

1. Consideration of Plans and Specifications – Airport Improvements
2. Consideration of Acceptance of Project No. 1109 and Issuance of Final Payment
3. Consider Reallocation of Civic Center 2012 Capital Improvements
4. Consider Acceptance of Change Order No. 1 and Issuance of Final Payment for Project No. 1111/1112
5. Miscellaneous
6. Adjourn

Kandiyohi County Jail Census _____

cc: Department Directors
"West Central Tribune"
KWLM
St. Cloud Times
Willmar Area Lakes Chamber of Commerce

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**CITY OF WILLMAR, MINNESOTA
REQUEST FOR COMMITTEE ACTION**

Agenda Item Number: _____

Meeting Date: July 10, 2012

Attachments: Yes No

CITY COUNCIL ACTION

Date: July 16, 2012

- | | |
|-----------------------------------|---------------------------------|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Denied |
| <input type="checkbox"/> Amended | <input type="checkbox"/> Tabled |
| <input type="checkbox"/> Other | |
- _____

Originating Department: Engineering

Action Requested: Approve Plans and Specifications and Call for Bids for Mn/DOT SP 3401-63 – Airport Improvements,

Guiding Principle: The City Engineer hereby submits to the City Council the Plans and Specifications for the Airport Improvements to be approved and authorization given to advertise for bids.

Introduction: The City's Airport Consultant, Bolton and Menk, Inc. has prepared the plans and specifications for improvements at the Airport.

Background/Justification: The City Council authorized the Mayor and City Administrator to execute Work Order No. 1 to the Professional Services Contract for Design, Bidding, and Construction Services for the Airport Improvements. Work Order No. 1 was executed May 25, 2012. The plans and specifications for the improvements need to be approved and authorization received for advertisement for bids in order to proceed with the improvements in 2012.

Fiscal Impact: The funding source for the Airport Improvements is 70% State monies and 30% local funds budgeted in 2012 Capital Improvements.

Alternatives: N/A

Staff Recommendation: Approve the Plans and Specifications for the Airport Improvements as presented and call for advertisement for bids to be opened August 9, 2012.

Reviewed by: Holly Wilson, Public Works Director

Preparer: Janell Sommers, Public Works Secretary

Signature:

Comments:



CITY OF WILLMAR, MINNESOTA
REQUEST FOR COMMITTEE ACTION

Agenda Item Number: _____
Meeting Date: July 10, 2012
Attachments: Yes No

CITY COUNCIL ACTION

Date: July 16, 2012

- Approved Denied
 Amended Tabled
 Other

Originating Department: Engineering

Action Requested: Accept Project No. 1109 and Authorize Final Payment to Reiner Contracting, Inc.

Guiding Principle: Donohue & Associates hereby submits to the City Council the final pay request to Reiner Contracting, Inc.

Introduction: Reiner Contracting has finished all work on the project. Donohue & Associates has reviewed the construction on the project for conformance to the contract and has received the project closeout material to issue final payment on the project.

Background/Justification: The City awarded project 1109 to Reiner Contracting, Inc. on May 16th, 2011 with Substantial Completion achieved September 2, 2011. The remaining work consisted of the final lift of bituminous on the street and final completion of the project was delayed by change order to June 15, 2012 allowing the road improvements to undergo a freeze/thaw cycle prior to final paving.

Fiscal Impact:

ORIGINAL CONTRACT AMOUNT:	\$287,463.73
Change Order No. 1	\$6,000.00
FINAL NET CONTRACT AMOUNT, PROPOSED:	\$293,463.73
ACTUAL FINAL CONTRACT AMOUNT AS CONSTRUCTED:	\$273,814.46
Less Previous Payment	\$246,640.10
FINAL PAYMENT DUE CONTRACTOR:	\$27,174.36

Alternatives: N/A

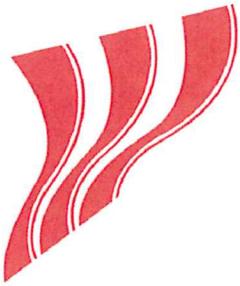
Staff Recommendation: Accept Project No. 1109 and authorize final payment to Reiner Contracting, Inc. in the amount of \$27,174.36.

Reviewed by: Holly Wilson, Public Works Director

Preparer: Joshua Halvorson, Donohue & Associates

Signature:

Comments:



**CITY OF WILLMAR, MINNESOTA
REQUEST FOR COMMITTEE ACTION**

Agenda Item Number: _____
Meeting Date: July 10, 2012
Attachments: Yes No

CITY COUNCIL ACTION

Date: July 16, 2012

Approved Denied
 Amended Tabled
 Other

Originating Department: Public Works

Action Requested: Reallocate Funds – Civic Center 2012 Capital Improvements

Guiding Principle: C.I.P. Amendment

Introduction: Request to reallocate funds in the Civic Center Capital Outlay Program

Background/Justification: Staff would ask that \$1,718.75 of the unused funds from the purchase of a pickup truck be used to fund the additional costs of a John Deere Mower. The 2012 Capital Outlay Program included \$25,000.00 for the replacement mower. Staff would like to purchase the mower from Haug Implement for the low quote of \$25,000.00 plus applicable taxes for a total of \$26,718.75.

Fiscal Impact: \$1,718.75

Alternatives: N/A

Staff Recommendation: Adopt resolution reallocating money toward the purchase of a John Deere Mower.

Reviewed by: Holly Wilson, Public Works Director

Preparer: Janell Sommers, Public Works Secretary

Signature:

Comments:

Kubota HAUG-KUBOTA, LLC.

3585 Hwy 12 SE • PO Box 1156
Willmar, MN 56201
Office: 320-235-2717 • Fax: 320-235-2771

DATE 4/17/2012

PRICE PAGE DATE _____

SALESMAN Kevin Bauman

CUSTOMER _____

NAME City of Willmar

ADDRESS Civic Center

PHONE Keith 894-7746
Jeremy 979-7518

DESCRIPTION TRADE-IN

MACHINE Front Mount Mower

MODEL F1145

MFGR. JD

YEAR 1997

HRS/ACRES 2475 hrs

SERIAL NO. MO1145X160473

OTHER COMMENTS

- 72" Front mount Deck
- JD cab w/ heat
- 47" 2-stage JD snowblower
- 54" Front Push Blade

Code	Price	Price
New	Kubota F3680 4WD Front mount mower tractor, 36 HP Kubota Diesel Engine, Tilt steering, Hydrostatic transmission, Front Differential Lock, Front 24X12-12 Turf Tires, Rear 18X9.5-8 Turf tires, Hydraulic Implement Lift	16500.00
New	Kubota RCK72P-F36 72" side-Discharge Mowing Deck, shaft Drive, 3-blades	3400.00
New	Kubota F5205 Hardside cab, Front windshield, Removeable Doors, Electric Wiper, Work Lights, Heater Kit	3600.00
New	Kubota L2162 60" front mount Rotary Sweeper, Hydraulic Angle, PTO shaft	3100.00
New	Kubota F5220A 51" front mount snowblower, two stage, hydraulic chute Rotator, manual chute Deflector, Quick hitch, Hydraulic Valve Kit, Rear Suit case Weights, weight Bracket for tractor	4300.00
	Bid Price	30900.00
	Allowance for JD 1145	(5900.00)
	Total Bid Price	25000.00
Trade Difference		

THIS QUOTE SUBJECT TO PRICE CHANGES AND AVAILABILITY BY HAUG-KUBOTA LLC.



CITY OF WILLMAR, MINNESOTA
REQUEST FOR COMMITTEE ACTION

Agenda Item Number: _____
Meeting Date: July 10, 2012
Attachments: Yes No

CITY COUNCIL ACTION

Date: July 16, 2012

- Approved Denied
 Amended Tabled
 Other

Originating Department: Engineering

Action Requested: Accept Change Order No. 1 to Project No. 1111/1112 and Authorize Final Payment Chad Monson Excavating

Guiding Principle: The City Engineer hereby submits to the City Council Change Order No 1 and the final pay request to Chad Monson Excavating.

Introduction: The City has received the final quantities for its associated costs on 19th Street NW and 12th Street SW.

Background/Justification: The City Council entered into an agreement with Chad Monson Excavating on September 16, 2011 for the reconstruction of 19th Street NW from Gorton Avenue to north end of cul-de-sac and 12th Street SW from Trott Avenue to Becker Avenue SW. A change order was necessary due to overrun in bituminous and sidewalk items. The final pay request with quantities has been submitted to the City for consideration.

Fiscal Impact: \$5,379.04 for Change Order No. 1 and a final payment amount of \$203,116.79.

Alternatives: N/A

Staff Recommendation: Accept Change Order No. 1 to Project No. 1111/1112 and authorize final payment to Chad Monson Excavating in the amount of \$203,116.79.

Reviewed by: Holly Wilson, Public Works Director

Preparer: Janell Sommers, Public Works Secretary

Signature:

Comments:

CHANGE ORDER NO. 1

CITY OF WILLMAR, MINNESOTA

PROJECT – 2011 STREET IMPROVEMENTS (19TH STREET NW AND 12TH STREET SW)

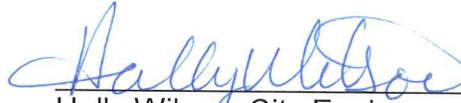
CONTRACTOR – CHAD MONSON EXCAVATING, LLC

The following changes in work, quantities and cost for the above project are herewith authorized:

<u>Cost Summary:</u>	Original Contract	\$197,737.75
	Change Order No. 1	5,379.04
	Contract Total	\$203,116.79

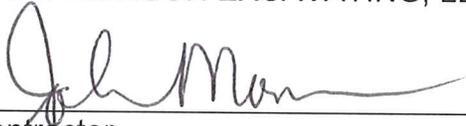
Date: July 3, 2012

CITY OF WILLMAR:



Holly Wilson, City Engineer

CHAD MONSON EXCAVATING, LLC



Contractor

CONTRACTOR'S ESTIMATE NO.3 (FINAL)

PROJECT NO. 1111-1112

CONTRACTOR: CHAD MONSON EXCAVATING, LLC

7600 HWY 71 SOUTH

WILLMAR, MN 56201

CONSTRUCTION OF: WATER MAIN, SANITARY SEWER, AGGREGATE BASE, BITUMINOUS PAVING, AND CURB AND GUTTER

LOCATIONS: 19TH ST. NW AND 12TH ST. SW

DATE: JUNE 26, 2012

HONORABLE MAYOR AND CITY COUNCIL

CITY OF WILLMAR, MINNESOTA

IN ACCORDANCE WITH THE CONTRACT WITH CHAD MONSON EXCAVATING, LLC

I HEREWITH PRESENT THE FOLLOWING ESTIMATE

1111		UNIT	QUANTITY	UNIT BID	TOTAL
19th St NW ITEM					
STREET ITEMS					
2104.501	Remove Concrete Curb/Curb and Gutter	LF	264.2	\$2.00	\$528.40
2104.505	Remove Concrete Driveway Pavement	SY	1	\$6.00	\$6.00
2104.509	Remove Bituminous Pavement	SY	1,314	\$1.35	\$1,773.90
2104.503	Remove 4" Sidewalk	SF		\$3.00	\$0.00
2104.511	Saw Concrete Pavement	LF		\$4.00	\$0.00
2105.501	Common Excavation	CY	498	\$12.00	\$5,976.00
2105.525	Topsoil Borrow (CV)	CY	22.0	\$42.00	\$924.00
2105.604	Geotextile Fabric Type V	SY	1,305	\$1.50	\$1,957.50
2211.501	Aggregate Base (Class 5)	TON	807.12	\$17.00	\$13,721.04
2357.502	Bituminous Material For Tack	GAL	72	\$2.50	\$180.00
2360.501	Type SP 12.5 Wearing Course Mix (3,B)	TON	136.55	\$74.00	\$10,104.70
2360.502	Type SP 12.5 Non Wear Course Mix (3,B)	TON	166.91	\$71.00	\$11,850.61
2503.603	F&I 8" PVC Pipe Sewer	LF	13	\$26.00	\$338.00
2506.501	Const. Drainage Structure Design H	LF	2.5	\$300.00	\$750.00
2506.516	Casting Assembly (Catchbasin) B624 Curb	EA	1	\$675.00	\$675.00
2506.522	Adjust Frame & Ring Casting	EA		\$150.00	\$0.00
2521.501	4" Concrete Walk	SF		\$4.00	\$0.00
2531.507	6" Concrete Driveway Pavement	SY	1	\$34.65	\$34.65
2531.501	Concrete Curb and Gutter, Design B624	LF		\$12.00	\$0.00
2531.501	Concrete Curb and Gutter, Design D412	LF	264.2	\$16.00	\$4,227.20
2575.501	Seeding	AC	0.09	\$5,000.00	\$450.00
2575.502	Seed Mixture 270	LB	13	\$1.50	\$19.50
2575.523	Erosion Control Blanket Category 1	SY	445.2	\$2.50	\$1,113.00
2575.532	Fertilizer Analysis 20-10-20	LB	32	\$2.50	\$80.00
TOTAL STREET ITEMS:					\$54,709.50

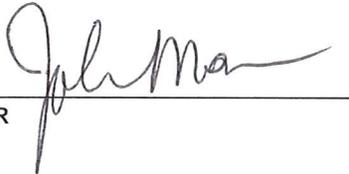
	ITEM	UNIT	QUANTITY	UNIT BID	TOTAL
	1111				
	19th St NW				
	SANITARY SEWER ITEMS:				
2451.609	Granular Foundation and/or Bedding	TON		\$8.50	\$0.00
2451.609	Rock Stabilization	TON		\$20.00	\$0.00
2503.511	4" PVC Pipe Sewer	LF	29.5	\$20.00	\$590.00
2503.601	8" Neoprene Sleeve	EA	2	\$25.00	\$50.00
2503.601	4 x6" Neoprene Sleeve (Eccentric)	EA		\$25.00	\$0.00
2503.601	4" Neoprene Sleeve	EA		\$25.00	\$0.00
2503.602	8" X 4" P.V.C. Wye	EA	1	\$150.00	\$150.00
2503.602	8" P.V.C. Coupling	EA		\$25.00	\$0.00
2503.603	8" PVC	LF	5.0	\$35.00	\$175.00
2504.602	4" PVC Plug	EA	2	\$1.00	\$2.00
2504.602	4" PVC Bend	EA	4	\$25.00	\$100.00
	TOTAL SANITARY SEWER ITEMS:				\$1,067.00
	WATER MAIN ITEMS:				
2504.602	1" Curb Stop & Box	EA	3	\$200.00	\$600.00
2504.602	1"x3/4" Coupling	EA		\$100.00	\$0.00
2504.602	Reconnect Water Service to New Main	EA	9	\$300.00	\$2,700.00
2504.602	Hydrant	EA	1	\$2,900.00	\$2,900.00
2504.602	8" Gate Valve And Box	EA	1	\$1,500.00	\$1,500.00
2504.603	8" Water Main	LF	358.7	\$24.00	\$8,608.80
2504.603	6" Water Main	LF	3.6	\$22.00	\$79.20
2504.603	1" Copper Type K Pipe	LF	111	\$20.00	\$2,220.00
2504.608	Water Main Fittings	LB	560	\$5.00	\$2,800.00
	TOTAL WATER MAIN ITEMS:				\$21,408.00
	TOTAL PROJECT NO. 1111:				\$77,184.50
	1112				
	12th St SW				
	ITEM	UNIT	QUANTITY	UNIT BID	TOTAL
	STREET ITEMS				
2104.501	Remove Concrete Curb/Curb and Gutter	LF	684.3	\$2.00	\$1,368.60
2104.505	Remove Concrete Driveway Pavement	SY	83.7	\$6.00	\$502.20
2104.509	Remove Bituminous Pavement	SY	1,710	\$1.35	\$2,308.50
2104.503	Remove 4" Sidewalk	SF	1,109.85	\$3.00	\$3,329.55
2104.511	Saw Concrete Pavement	LF	87.5	\$4.00	\$350.00
2105.501	Common Excavation	CY	480	\$12.00	\$5,760.00
2105.525	Topsoil Borrow (CV)	CY	44.0	\$42.00	\$1,848.00
2105.604	Geotextile Fabric Type V	SY	1,918	\$1.50	\$2,877.00

	ITEM	UNIT	QUANTITY	UNIT BID	TOTAL
2211.501	Aggregate Base (Class 5)	TON	1,124.47	\$17.00	\$19,115.99
2357.502	Bituminous Material For Tack	GAL	108	\$2.50	\$270.00
2360.501	Type SP 12.5 Wearing Course Mix (3,B)	TON	209.22	\$74.00	\$15,482.28
2360.502	Type SP 12.5 Non Wear Course Mix (3,B)	TON	282.03	\$71.00	\$20,024.13
2503.603	F&I 8" PVC Pipe Sewer	LF		\$26.00	\$0.00
2506.501	Const. Drainage Structure Design H	LF		\$300.00	\$0.00
2506.516	Casting Assembly (Catchbasin) B624 Curb	EA		\$675.00	\$0.00
2506.522	Adjust Frame & Ring Casting	EA	2	\$150.00	\$300.00
2521.501	4" Concrete Walk	SF	1,051.7	\$4.00	\$4,206.80
2531.507	6" Concrete Driveway Pavement	SY	99.9	\$34.65	\$3,461.54
2531.501	Concrete Curb and Gutter, Design B624	LF	688.6	\$12.00	\$8,263.20
2531.501	Concrete Curb and Gutter, Design D412	LF		\$16.00	\$0.00
2575.501	Seeding	AC	0.12	\$5,000.00	\$600.00
2575.502	Seed Mixture 270	LB	15	\$1.50	\$22.50
2575.523	Erosion Control Blanket Category 1	SY	565.6	\$2.50	\$1,414.00
2575.532	Fertilizer Analysis 20-10-20	LB	42	\$2.50	\$105.00
	TOTAL STREET ITEMS:				\$91,609.29
	SANITARY SEWER ITEMS:				
2451.609	Granular Foundation and/or Bedding	TON		\$8.50	\$0.00
2451.609	Rock Stabilization	TON	110.0	\$20.00	\$2,200.00
2503.511	4" PVC Pipe Sewer	LF	131.5	\$20.00	\$2,630.00
2503.601	8" Neoprene Sleeve	EA		\$25.00	\$0.00
2503.601	4 x6" Neoprene Sleeve (Eccentric)	EA	5	\$25.00	\$125.00
2503.601	4" Neoprene Sleeve	EA	1	\$25.00	\$25.00
2503.602	8" X 4" P.V.C. Wye	EA	8	\$150.00	\$1,200.00
2503.602	8" P.V.C. Coupling	EA		\$25.00	\$0.00
2503.603	8" PVC	LF	393.0	\$35.00	\$13,755.00
2504.602	4" PVC Plug	EA		\$1.00	\$0.00
2504.602	4" PVC Bend	EA	16	\$25.00	\$400.00
	TOTAL SANITARY SEWER ITEMS:				\$20,335.00
	1112				
	12th St SW				
	WATER MAIN ITEMS:				
2504.602	1" Curb Stop & Box	EA	1	\$200.00	\$200.00
2504.602	1"x3/4" Coupling	EA	9	\$100.00	\$900.00
2504.602	Reconnect Water Service to New Main	EA	7	\$300.00	\$2,100.00
2504.602	Hydrant	EA		\$2,900.00	\$0.00
2504.602	8" Gate Valve And Box	EA		\$1,500.00	\$0.00
2504.603	8" Water Main	LF	362.0	\$24.00	\$8,688.00

	ITEM	UNIT	QUANTITY	UNIT BID	TOTAL
2504.603	6" Water Main	LF		\$22.00	\$0.00
2504.603	1" Copper Type K Pipe	LF	60	\$20.00	\$1,200.00
2504.608	Water Main Fittings	LB	180	\$5.00	\$900.00
	TOTAL WATER MAIN ITEMS:				\$13,988.00
	TOTAL PROJECT NO. 1112:				\$125,932.29
	GRAND TOTAL 1111 AND 1112:				\$203,116.79
	(Price includes all applicable sales and use taxes)				
	LESS 5% RETAINAGE				
	SUBTOTAL:				\$203,116.79
	LESS CREDIT FOR BITUMINOUS SALVAGE:				
	LESS PREVIOUS ESTIMATE #1				\$112,533.09
	LESS PREVIOUS ESTIMATE #2				\$58,314.62
	LESS PREVIOUS ESTIMATE #3				
	AMOUNT DUE CONTRACTOR THIS ESTIMATE:				\$32,269.08

CONTRACT 1111 AMOUNT: \$79,106.75
 CONTRACT 1112 AMOUNT: \$118,631.00
 TOTAL CONTRACT AMOUNT: \$197,737.75
 CHANGE ORDER NO. 1: \$5,379.04
 REVISED TOTAL CONTRACT AMOUNT: \$203,116.79
 BUDGET NO.: 411.48451.0336 \$13,015.34
 BUDGET NO.: 412.48451.0336 \$19,253.74
 \$32,269.08

APPROVED: 
 CITY ENGINEER

APPROVED: 
 CONTRACTOR