PUBLIC WORKS/SAFETY COMMITTEE MEETING
TUESDAY, MAY 15, 2012
4:45 P.M., CONFERENCE ROOM NO. 1
CITY OFFICE BUILDING

Chair:	*Doug Reese*
Vice Chair:	*Ron Christianson*
Members:	*Rick Fagerlie*
	Bruce DeBlieck

AGENDA

1. Approve the Watershed Management Plan Received from Barr Engineering
2. Approve Plans and Specifications and Call for Bids – Project No. 1202
3. Declare Costs to be Assessed Project Nos. 1201 A & B
4. Miscellaneous
5. Adjourn

Kandiyohi County Jail Census_____

cc: Department Directors
"West Central Tribune"
KWLM
St. Cloud Times
Willmar Area Lakes Chamber of Commerce

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CITY OF WILLMAR, MINNESOTA
REQUEST FOR COMMITTEE ACTION

Agenda Item Number: _____

Meeting Date: May 15, 2012

Attachments: Yes ☒ No

CITY COUNCIL ACTION

Date: May 21, 2012

☐ Approved ☐ Denied
☐ Amended ☐ Tabled
☐ Other

Originating Department: Public Works

Action Requested: Consider Approval of Watershed Management Plan

Guiding Principle: Barr Engineering submitted to the City Council the final Watershed Management Plan for the City of Willmar at the City Council meeting of May 7, 2012.

Introduction: The City Council entered into an agreement with Barr Engineering in February, 2010 to provide engineering services for Phases II and III of updating the City's Watershed Management Plan and Hydrologic/Hydraulic Modeling to reflect current conditions. Barr presented their findings to the City Council.

Background/Justification: In September of 2009 the City retained Barr Engineering to prepare Phase I of updating the City's Watershed Management Plan, performing water quality and water quantity modeling. In January of 2010 the City further requested Barr begin Phases II and II of the proposed work and entered into an agreement for the additional tasks.

Fiscal Impact: N/A

Alternatives: N/A

Staff Recommendation: Approve the Watershed Management Plan as presented by Barr Engineering

Reviewed by: Holly Wilson, Public Works Director

Preparer: Janell Sommers, Public Works Secretary

Signature: Holly Wilson

Comments:

CITY OF WILLMAR, MINNESOTA
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☐ Other

Originating Department: Engineering

Action Requested: Approve Plans and Specifications and Call for Bids for Project No. 1202 – Mn/DOT Water Main Relocation

Guiding Principle: The City Engineer hereby submits to the City Council the Plans and Specifications for Project No. 1202 – Mn/DOT Water Main Relocation to be approved and authorization given to advertise for bids.

Introduction: The City Engineer has prepared the plans and specifications for Project No. 1202.

Background/Justification: Staff was contacted by Mn/DOT officials regarding the upcoming addition to their District 8 Headquarters building. This addition requires the relocation of the existing water main. The plans and specifications for the improvements need to be approved and authorization received for advertisement for bids in order to proceed with construction in 2012.

Fiscal Impact: Sources of funding for the 2012 Improvement Projects include monies from the Willmar Municipal Utilities.

Alternatives: N/A

Staff Recommendation: Approve the Plans and Specifications for Project No. 1202 as presented and call for advertisement for bids.

Reviewed by: Holly Wilson, Public Works Director

Preparer: Janell Sommers, Public Works Secretary

Signature: Holly Wilson

Comments:

CITY OF WILLMAR, MINNESOTA
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☐ Other

Originating Department: Engineering

Action Requested: Declare Costs to be Assessed and Order Preparation of Assessment Roll - Project No. 1201

Guiding Principle: As required by Minnesota Statute 429, the City Engineer hereby requests the City Council Declare Costs to be Assessed for the 2012 Street and Other Improvements

Introduction: The City of Willmar opened bids April 24, 2012 for the 2012 Street and Other Improvements. The City Council is required to declare the costs to be assessed prior to the Assessment Hearing for Project No. 1201.

Background/Justification: The City Council ordered the 2012 Street and Other Improvements at the Improvement Hearing held March 5, 2012. Bids were opened and the amount received to perform the necessary improvements is known. Staff has prepared the assessable footage and amount for each affected lot. It is at this time costs for the improvements need to be declared and the preparation of the assessment roll ordered.

Fiscal Impact: Sources of funding for the 2012 Improvement Projects include monies from the Willmar Municipal Utilities, assessments, state aid and bond proceeds.

Alternatives: N/A

Staff Recommendation: Declare Costs to be Assessed and Order Preparation of the Assessment Roll in accordance with the requirements of Chapter 429, State of Minnesota Statutes.

Reviewed by: Holly Wilson, Public Works Director

Preparer: Janell Sommers, Public Works Secretary

Signature: Holly Wilson

Comments: