

3777 40th Avenue Northwest

Suite 200, Rochester, MN 55901-8798

PROJECT Willmar Swansson Field Improvements 2020-10015 DATE 7/21/2020 8:00 AM - 8:30 AM

ORGANIZER Dana Hlebichuk SUBJECT Team Meeting - Schedule

LOCATION Teleconference

INVITEES Dana Hlebichuk

ATTENDEES Rob Baumgarn (City of Willmar), Joe DeGrote (Marcus Construction), Dana Hlebichuk (Widseth Smith Nolting & Associates, Inc.), Rick Maursetter, Mary Sawatzky

CC Jay Pomeroy (Anderson-Johnson Associates, Inc.), Jeffrey Kuhn (Widseth Smith Nolting & Associates, Inc.), Tara Rohman (Widseth Smith Nolting & Associates, Inc.)

MEETING COMMENTS

MEETING MINUTES

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ACTUAL START DATE 7/21/2020 8:00 AM

MINUTES

Internal meeting to discuss the following items:

1. Schedule
2. Scoreboard
3. Concessions
4. Stadium Design
5. Alternates

1. Schedule:

We will be adjusting the public and city meetings to address public input/comments. The adjusted schedule is as follows:

Public Meeting: Monday, August 10  
Invest in Willmar: Tuesday, August 11  
Park and Recreation: Tuesday, August 11  
Public Works: Wednesday, August 17  
City Council: August 17

2. Scoreboard

Widseth will incorporate the scoreboard design and specifications on the 95% set of documents completed 7/24.

3. Concessions

The concessions floor plan will be discussed in more detail with a face to face meeting the

# Phone Call

Meeting date : 7/21/2020

week of July 27.

#### 4. Stadium Design

Widseth team will incorporate a plan and outline specification with the 95% CD's.

#### 5. Alternates

Alternate #10 should read, "Turf infield is the Base Bid, and the Grass Infield is the Alternate Deduct".

#### Next Steps:

- A. 95% Construction Documents will be emailed and hard copy mailed on Friday, July 24.
- B. PowerPoint presentation will be available to the public on August 3.

End of Meeting

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