

**FINANCE COMMITTEE REPORT
CITY OF WILLMAR
MONDAY, JULY 9, 2012**

The Finance Committee of the Willmar City Council met at 5:00 p.m. on Monday, July 9, 2012, in the Willmar Municipal Utilities Auditorium. Chair Denis Anderson called the meeting to order.

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| Members Present: | Denis Anderson | | Chair |
| | Rick Fagerlie | | Vice Chair |
| | Jim Dokken | | Member |
| | Tim Johnson | | Member |
| | Steve Okins | | City Finance Director |
| | Charlene Stevens | | City Administrator |

Others present included Mayor Frank Yanish; Council Member Ron Christianson; and David Little, West Central Tribune.

Item No. 1 – Draft Fund Balance Policy Discussion (Information Only)

Staff presented a draft Fund Balance Policy for Discussion. As part of the presentation, staff reviewed and explained various sections of the policy. The various sections reviewed dealt with the Classification of Fund Balances/Procedures, Stabilization Arrangements, Monitoring and Reporting, Governmental Fund Definitions, Enterprise Fund Equity, Other Policy Considerations and the Reporting Requirements.

The three main areas explained to the committee were the Classification section which explained the 5 different types; Nonspendable, Restricted, Committed, Assigned and Unassigned, the Governmental Fund Definitions section outlining the General, Special Revenue, Debt Service and Capital Project Fund definitions, and the Reporting Requirements section.

After some discussion the committee directed staff to compile a report that would show how the City’s past practice would be affected by the new terminology. This matter was for information only.

Item No. 2 – Reports

The committee reviewed the May Rice Trust and Rice financial reports. This matter was for information only. There being no further business to come before the Committee, the meeting was adjourned at 5:30 p.m. upon motion by Council Member Fagerlie, second by Council Member Johnson, and carried.

Respectfully submitted,

Steve Okins
Finance Director