

3777 40th Avenue Northwest

Suite 200, Rochester, MN 55901-8798

PROJECT	Willmar Swansson Field Improvements 2020-10015	DATE	6/2/2020 4:30 PM - 6:15 PM
ORGANIZER	Sarah Mattson	SUBJECT	User Group Meeting #8
LOCATION	Teleconference		
INVITEES	Dana Hlebichuk, Sarah Mattson		
ATTENDEES	Rob Baumgarn (City of Willmar), Joe DeGrote (Marcus Construction), Dana Hlebichuk (Widseth Smith Nolting & Associates, Inc.), Jeffrey Kuhn (Widseth Smith Nolting & Associates, Inc.), Andrew Lindquist (Marcus Construction), Rick Maursetter, Tara Rohman (Widseth Smith Nolting & Associates, Inc.), Mary Sawatzky		

CC

MEETING COMMENTS

MEETING MINUTES

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ACTUAL START DATE 6/2/2020 4:30 PM

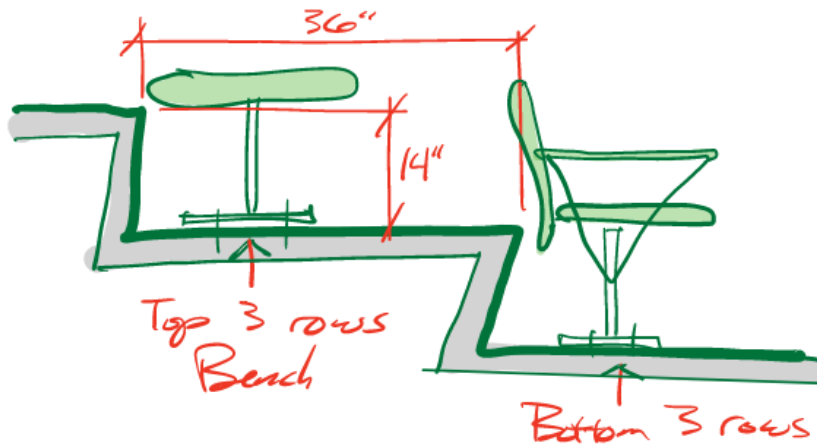
MINUTES

1. Rob stated the City Council has given approval to move forward.
  - a. Musko's lighting package as also been approved.
  - b. Rob to send Musko's proposal/plans to Widseth.
  - c. Lighting controls and installation is not included in Widseth design.
2. Bolton&Menk survey did not include detailed utility information. As-Built maps of utilities were provided. Widseth will need to verify inverts at proposed connection points.
3. Discussed drainage options at Orange, Blue, Yellow, Red, and Green fields.
  - a. It was discussed to possibly include subsurface draitile in addition to regrading of the outfield surface to improve overall drainage for Orange and Blue fields.
  - b. Softball fields to have draitile under infield only.
  - c. After discussion with Anderson Johnson, it was decided to only provide the draitile at warning track in both baseball outfields (Blue and Orange).
4. Consider the possibility of connecting orange field draitile to existing drainage ditch near railroad tracks. Civil to verify.
5. Need soil borings. Dana and Jeff to note boring locations and put together an RFP.
  - a. Orange: stadium, dugout, concessions, outfield.
  - b. Blue, Yellow, Green and Red: infield and outfield.
6. Reviewed project schedule. Rob is checking if the presentation phase can be moved up - possibly during the construction document stage.
7. Stadium:
  - a. 14" rise, 36" run.

# Client Meeting

Meeting date : 6/2/2020

b. 1/2 benches with backrest and 1/2 chairs.



Participants are asked to review this memorandum and advise of changes, corrections, or additions.

Issued: June 4, 2020