WILLMAR CITY COUNCIL PROCEEDINGS
BOARD ROOM
HEALTH AND HUMAN SERVICES BUILDING
WILLMAR, MINNESOTA

July 2, 2018
7:00 p.m.

The regular meeting of the Willmar City Council was called to order by the Honorable Mayor Marv Calvin. Members present on a roll call were Mayor Marv Calvin, Council Members Audrey Nelsen, Ron Christianson, Kathy Schwantes, Fernando Alvarado, Julie Asmus, Shawn Mueske, and Rick Fagerlie. Present 8, Absent 1. Council Member Andrew Plowman was excused from the meeting.

Also present were City Administrator Ike Holland, Police Chief Jim Felt, Planning and Development Services Director Bruce Peterson, Public Works Director Sean Christensen, Fire Chief Frank Hanson, City Clerk Judy Thompson and City Attorney Robert Scott.

Proposed additions to the agenda included: Council Member Mueske added Public Works Foreman Pay Scale Change; and Recreation Director Job Description. Council Member Christianson added the Brush Site Electronic Gate. City Attorney Robert Scott added the Annual Storm Water Meeting. These items were brought forward from the Work Session held earlier this evening.

Council Member Christianson moved to approve the agenda, as amended. Council Member Alvarado seconded the motion which carried.

City Clerk Judy Thompson reviewed the consent agenda.

A. City Council Meeting Minutes of June 18, 2018
B. Willmar Municipal Utilities Board Minutes of June 25, 2018
C. Planning Commission Minutes of June 20, 2018
D. State Temporary Liquor Permit – Kandiyohi County Fair Association
E. **Resolution No. 18-84 Appointing Election Judges**
F. Approval of Playground Equipment Purchases
G. Human Rights Commission Minutes of May 15, 2018
H. Willmar Lakes Area CVB Meeting Minutes of April 17, 2018
I. Central Community Transit Operations Board Minutes of March 27, 2018
J. Accounts Payable through June 27, 2018

Council Member Mueske offered a motion to approve the Consent Agenda. Council Member Asmus seconded the motion, which carried on a roll call vote of Ayes 7, Noes 0.

At 7:04 p.m. Mayor Calvin opened the Annual Storm Water Meeting. Public Works Director Sean Christensen asked that the meeting be extended to July 16, 2018 and stated he would present his full report at that time. There being no one present to speak for or against said Storm Water Program, Mayor Calvin stated the meeting would be continued on July 16, 2018.

Rachel Skretvedt and James Miller presented a recommendation to approve the Mayor's Task Force Master Plan for the Robbins Island Park Complex. They gave a brief project background and vision concepts which included safety, access improvement, enhancement of the natural features of the park, intent to provide year-round access, and improve the water quality of Foot and Willmar Lakes. It was noted the new entrance sign, donated by the Rotary Club, has been installed. They also indicated the City would like to continue the development of the Robbins Island Park Complex and include the ideas and concepts developed in the overall Master Plan.

Following discussion, Council Member Schwantes offered a motion to approve the Master Plan Concept as presented. Council Member Asmus seconded the motion which carried. Council Member Christianson abstained from voting.

Planning and Development Services Director Bruce Peterson presented a request to approve the preliminary and final plat of Midwest Storage Second Addition. Mr. Peterson stated the plat is a re-plat of two existing parcels for a lot line change to allow a kiosk for Midwest Storage to be placed on the property.

Following discussion, Council Member Christianson offered a motion to approve staff's recommendation. Council Member Mueske seconded the motion which carried.

Public Works Director Sean Christensen presented a request to adjust the pay scale for the Public Works Foreman. It was noted the Foreman pay is currently the same as the Mechanics even though the Foreman supervises those employees. The Foreman pay should be corrected before we hire a Project Manager so the Project Manager position isn't paid a higher wage than the Foreman. Mr. Christensen was recommending the pay increase be effective immediately. It was noted this item was brought forward from the Work Session held earlier this evening.

Following discussion, Council Member Mueske offered a motion to approve staff's recommendation. Council Member Nelsen seconded the motion which carried.

Public Works Director Sean Christensen presented a request to approve the Recreation Director job description as presented. Mr. Christensen stated the Community Education and Recreation Director has retired and the tentative end date for the WCER agreement is September 1, 2018 so the City needs to advertise, post, interview, and hire a Director for our Recreation Department as soon as possible. Mr. Christensen was recommending the approval of the Recreation Director job description and direct staff to advertise the position. It was noted this item was brought forward from the Work Session held earlier this evening.

Following discussion, Council Member Mueske offered a motion to approve staff's recommendation. Council Member Christianson seconded the motion which carried.

Council Member Christianson presented a request to place a gate system at the brush site and reappropriate $15,000.00 from the 2018 CIP Public Works floor drain repair project to fund the gate system. It was noted this item was brought forward from the Work Session held earlier this evening.

Following discussion, Council Member Christianson introduced **Resolution No. 18-85 Reappropriating Funds for the Brush Site Gate System In the Amount of $15,000.00.** Council Member Mueske seconded the motion, which carried on a roll call vote of Ayes 7, Noes 0.

City Administrator Ike Holland offered the following comment: City Planner Sarah Anderson asked him to announce the Willmar Main Street Meet & Greet will be held Tuesday, July 10th at The Goodness Coffee House at 5:00 p.m., and urged all to attend.

Mayor Calvin offered the following comments: Willmar Fests was a great success and he attended many of the events, and gave a "shout out" to the Willmar Fests Committee for all their hard work; he also asked that we make arrangements to meet the new royalty at an upcoming meeting.

Council Member Schwantes offered the following comments: it has been a very busy couple weeks with various grand openings: PetSmart, Magnum Trucking, and Habitat for Humanity; she mentioned there are a lot of good things happening in our community, and wished everyone a safe, happy 4th of July.

Council Member Alvarado offered the following comments: he had the opportunity to participate in some recent activities downtown: Marching to Keep Families Together and Somalian Independence Day; he attended a dance at the Community Center; stated members of his family had served in the military and asked everyone to thank our service members; and urged everyone to embrace their family and be thankful for what you have.

Council Member Asmus wished everyone a safe and happy 4th of July.

Council Member Mueske offered the following comments: thanked Council Member Alvarado for his family's service; Willmar Fests events were amazing; wished everyone a happy 4th of July.

Council Member Fagerlie wished everyone a safe and happy 4th of July.

Council Member Nelsen wished everyone a safe and happy 4th of July.

Council Member Christianson offered the following comments; the Willmar Fests Block Party had one of the best turnouts; great turnout for the fireworks; would like to request minutes be taken, or a recording of the building committee meetings for the new City Hall.

Council Member Mueske offered a motion to adjourn the meeting with Council Member Alvarado seconding the motion, which carried. The meeting adjourned at 7:43 p.m.

_____
MAYOR

Attest:

_____
SECRETARY TO THE COUNCIL

RESOLUTION NO. 18-84

RESOLUTION APPOINTING JUDGES FOR 2018 PRIMARY ELECTION

Motion By: Mueske Second By: Asmus

BE IT RESOLVED, that the individuals listed below be appointed as Judges to work at the Primary Election in the City of Willmar on Tuesday, August 14, 2018:

WARD ONE	Precinct One:	Pat Morse, Co-Head Judge Cheryl Retrum, Co-Head Judge Shirley Rolffs Tina Harried Kent Skoglund Wallis Klause Denis Anderson
	Precinct Two:	Ardell Engwall, Co-Head Judge Carol Wegner, Co-Head Judge Rita Dragt, Co-Head Judge Samuela Heyer Darlene Estwick Bonnie Ogdahl
	Precinct Three:	Eugene Kerfeld, Co-Head Judge Lynn Shuldes, Co-Head Judge Harold Kloster, Assistant Head Judge

		George Christensen JoAnn Jagt Judith Hoffer Cynthia Chetrit
WARD TWO	Precinct One:	Mary Louise Wallin, Co-Head Judge Helen Behrends, Co-Head Judge Ken Nelson, Assistant Head Judge Karen Stern James Buisman Millicent Larsen Paul Borene Tonie Rende
	Precinct Two:	Dan Reigstad, Head Judge James Halverson, Assistant Head Judge Sharon Cruze, Assistant Head Judge Patrick Curry Linda Dilly Clara DeRonde Marlene Vossen Don Thompson
	Precinct Three:	Donna Hillenbrand, Co-Head Judge Duane Bock, Assistant Head Judge Candice Clemens, Assistant Head Judge A. Marilyn Hanson Mary Lorentzen Mary Catherwood Shirley Ringness Karen Kraemer
WARD THREE	Precinct One:	Sally McAdams, Co-Head Judge Nancy Chamberlain, Co-Head Judge Kathryn Halldin, Co-Head Judge Susan Schiro G. Richard Huesing Nancy Snyder Dan Johnson Michele Odens
	Precinct Two:	Ramona Berg-Perry, Co-Head Judge Carol Laumer, Co-Head Judge Kerry Johnson, Assistant Head Judge Barbara Borene Don Plantinga Gerald DeGeest Carolyn Stevens
	Precinct Three:	Sonja Duruji, Co-Head Judge Janice Crackel, Co-Head Judge Susan Smith, Assistant Head Judge Joan Kuhn

		Susan Thorson Benjamin Maas Charles Wattnem
WARD FOUR	Precinct One:	David Rogers, Co-Head Judge Susan Brauchler, Co-Head Judge Joan Gleasman Sandra George Janice Olson Jim Olson
	Precinct Two:	Dennis Krueger, Co-Head Judge Marsha Butterfield, Co-Head Judge Carl Shuldes, Assistant Head Judge Mary Huesing Mary Konieczny David Baron
	Precinct Three:	Suzanne Rogers, Head Judge Marlin Breems, Assistant Head Judge Judy Kloster, Assistant Head Judge Robert Bliss Janice Krueger Mary Bock Mannfred Paech
Absentee Judges:		Marv Kray Ardell Engwall

Dated this 2nd day of July 2018.

s/s Marv Calvin
MAYOR

Attest:

s/s Judy Thompson
CITY CLERK

RESOLUTION NO. 18-85

A RESOLUTION REAPPROPRIATING FUNDS FOR THE BRUSH SITE GATE SYSTEM.

Motion By: Christianson Second By: Mueske

BE IT RESOLVED by the City Council of the City of Willmar, a Municipal Corporation of the State of Minnesota, to authorize the Finance Director to amend the Capital Improvement Fund Budget as follows:

Decrease:	2018 CIP Budget Public Works Floor Drain Project	$15,000.00

Increase:	2018 CIP Budget Public Works Brush Site Gate System Project	$15,000.00

Dated this 2nd day of July, 2018

s/s Marv Calvin
Mayor

Attest:

s/s Judy Thompson
City Clerk

WILLMAR MUNICIPAL UTILITIES MINUTES
MUNICIPAL UTILITIES AUDITORIUM
JULY 9, 2018

The Municipal Utilities Commission met in its regular scheduled meeting on Monday, July 9, 2018 at 11:45 a.m. in the Municipal Utilities Auditorium with the following Commissioners present: Carol Laumer, Justin Mattern, Abdirizak Mahboub, Nathan Weber, Bruce DeBlieck, Ross Magnuson and Brendan MacDonald.

Others present at the meeting were: General Manager John Harren, Director of Finance Denise Runge, Power Supply Manager Chris Carlson, Customer Service Supervisor Stacy Stien, Staff Electrical Engineer Jeron Smith, Water & Heating Supervisor Joel Braegelman, Facilities & Maintenance Supervisor Kevin Marti, Compliance & Human Resource Manager Janell Johnson, Energy Services/Marketing Rep Mary Kosbab, Administrative Secretary Beth Mattheisen, City Attorney Robert Scott (via teleconference), and WC Tribune Journalist Shelby Lindrud.

Commission President Laumer opened the meeting by asking if any revisions were needed to the presented agenda. There being none, Commissioner Laumer continued by requesting a resolution to approve the Consent Agenda. Commissioner Mahboub offered a resolution to approve the Consent Agenda as presented. Commissioner DeBlieck seconded.

RESOLUTION NO. 34

"BE IT RESOLVED, by the Municipal Utilities Commission of the City of Willmar, Minnesota, that the Consent Agenda be approved as presented which includes:

- Minutes from the June 25, 2018 Commission meeting; and,
- Bills represented by vouchers No. 181014 to No. 181135 and associated wire transfers inclusive in the amount of $5,003,641.74.

Dated this 9th day of July, 2018.

_____
President

Attest:

_____
Secretary

The foregoing resolution was adopted by a vote of seven ayes and zero nays.

Staff Electrical Engineer Smith reviewed with the Commission the bid results and award recommendation for the construction of the Priam Substation. Four bids were received for the project. Conductor Power, LLC of Brainerd (MN) submitted the low bid on the project in the amount of $1,904,383.62 along with a price of $125,280.00 for optional work. Conductor Power has successfully completed similar substation projects elsewhere in the area. It was the recommendation of DGR Engineering (project consultant) and Staff to award the bid to construct the Priam Substation to Conductor Power, LLC. Following review and discussion, Commissioner DeBlieck offered a resolution to award the bid for the construction of the Priam Substation to

Conductor Power, LLC, for their bid of $1,904,383.62 along with potential optional work in the amount of $125,280.00. Commissioner Mattern seconded.

RESOLUTION NO. 35

"BE IT RESOLVED, by the Municipal Utilities Commission of the City of Willmar, Minnesota, that the contract bid for the construction of the Priam Substation be awarded to Conductor Power, LLC, of Brainerd, Minnesota, in the amount of $1,904,383.62 along with a price of $125,280.00 for optional work be approved."

Dated this 9th day of July, 2018.

_____
President

Attest:

_____
Secretary

The foregoing resolution was adopted by a vote of seven ayes and zero nays.

Power Supply Manager Carlson informed the Commission of the opportunity to sell the Utility's coal inventory (coal pile) which is approximately 3,200 tons of coal. Due to staffing and air permitting requirements and the established firm gas pricing in place, it is in the best interest of the WMU to sell to a potential buyer. Based on 2017 summer LMP pricing, it would be a break-even opportunity to sell the coal rather than to burn it. As a reminder, Carlson noted that it is more economical to purchase energy on the market than to self-generate energy at the Power Plant. Following discussion, it was the consensus of the Commission to concur with the Staff's recommendation and to proceed with the process to sell the coal inventory.

Water & Heating Supervisor Braegelman presented the Commission with a request to authorize submission of a Point Source Implementation Grant (PSIG) program application to the Minnesota Public Facilities Authority (PFA) for the Northeast Water Treatment Plant Improvements for WWTF Salty Discharge Compliance. The grant application would be for funds to be used for eligible costs for the project. Following review, Commissioner Laumer offered a resolution to authorize submitting the application form for the PSIG to assist with the NEWTP Improvements for WWTF Salty Discharge Compliance Project. Commissioner Magnuson seconded.

RESOLUTION NO. 36

The foregoing resolution was adopted by a vote of seven ayes and zero nays.

General Manager Harren informed the Commission that a meeting of the WMU Planning Committee will be forthcoming. Agenda items will include: new generation; consideration to reallocate funds (diesel generators to GIS); and, Customer Appreciation Open House (2019).

For information: 2018 Upcoming meetings/events to note include:

- APPA Policymakers Council – July 23-25 (Washington, DC)
- Customer Appreciation Open House – Thursday, August 2nd (Civic Center)
- MMUA Summer Conference – August 20-22 (Alexandria)
- Annual MUC Mtg./Facilities Tour – August 27 @ 3:00 p.m.

There being no further business to come before the Commission, Commissioner Laumer declared the meeting adjourned at 12:05 p.m.

Respectfully Submitted,

WILLMAR MUNICPAL UTILITIES

_____

Beth Mattheisen
Administrative Secretary

ATTEST:

_____

Abdirizak Mahboub, Secretary

MINNESOTA PUBLIC FACILITIES AUTHORITY
Point Source Implementation Grant
Form Application

Resolution No. 36

RESOLUTION AUTHORIZING THE WILLMAR MUNICIPAL UTILITIES TO SUBMIT A POINT SOURCE IMPLEMENTATION GRANT APPLICATION TO THE MINNESOTA PUBLIC FACILITIES AUTHORITY (PFA) AND TO AUTHORIZE CITY OFFICIALS TO EXECUTE A GRANT AGREEMENT ON BEHALF OF THE WILLMAR MUNICIPAL UTILITES FOR THE NORTHEAST WATER TREATMENT PLANT IMPROVEMENTS FOR WWTF SALTY DISCHARGE COMPLIANCE.

WHEREAS, the Point Source Implementation Program, established in Minnesota Statutes 446A.073, as amended provides funds for construction projects; and

WHEREAS the Willmar Municipal Utilities is hereby applying to the Minnesota Public Facilities Authority for funds to be used for eligible costs for the Northeast Water Treatment Plant Improvements for WWTF Salty Discharge Compliance.

BE IT RESOLVED that the Willmar Municipal Utilities has the legal authority to apply for the grant, and the financial, technical, and managerial capacity to ensure proper construction, operation and maintenance of the project for its design life.

BE IT FURTHER RESOLVED, that upon approval of its application by the PFA, Willmar Municipal Utilities may enter into an agreement with the PFA for the above referenced project, and that Willmar Municipal Utilities certifies that it will comply with all applicable laws and regulations as stated in all contract agreements described in the compliance listing of the grant application.

NOW, THEREFORE BE IT FURTHER RESOLVED, that Willmar Municipal Utilities Commission President and Willmar Municipal Utilities Commission Secretary, or their successors in office, are hereby authorized to execute such agreements, and amendments thereto, as are necessary to implement the above project on behalf of the Willmar Municipal Utilities.

I CERTIFY THAT the above resolution was adopted by the Willmar Municipal Utilities Commission on July 9, 2018.

Commission President – Carol Laumer	Commission Secretary – Abdirizak Mahboub

(Seal)

Carris Health – Rice Memorial Hospital
Board of Directors
May 30, 2018

Members Present:	Andrea Pieske, President; Ken Behm, Dr. Lee Cafferty, Shane Johnson, Jon Saunders, Treasurer; Peggy Sietsema
Members Absent:	None
Also Present:	Mike Schramm, CEO, Bill Fenske, CFO, Teri Beyer, CQO, Kathy Dillon, CNO
Guests:	Dr. Ken Flowe, CMO; Audrey Nelsen, City Council Liason; Anne Polta, West Central Tribune

Topic	Discussion	Action
Call to Order	President Pieske called the meeting to order at 12:05 p.m.	
Approval of Consent Agenda	Meeting minutes from 3/7/18 were reviewed.	Motion made by Director Cafferty, seconded by Director Sietsema to approve the consent agenda as presented. Motion carried.
Quality Report	K. Dillon provided an overview of the integration work that has taken place over the last five months as Rice and ACMC have combined with CentraCare to form Carris Health. The overall goal of the organization is to focus on the Triple Aim plus People. Integration is occurring across all areas, but the following were hi-lighted: • Coordination of Care • Improved Pricing for cardiac monitoring and nitrous oxide administration equipment • Hospital Medicine (right care, right place) • Surgical Staff (decreased recovery time) ➢ ASC officially opened 5/24 with first case ➢ AAAHC Survey scheduled July, 2018 • Behavioral Health • Emergency Medical Services • Long Term Care ➢ Household Model as championed by Rice Care Center ➢ Rice Care Center designated a 5-Star facility by MDH and awarded a Gold Star for antibiotic stewardship work • Medical Staff Services • Environmental and Clinical Safety Efforts	Report accepted as presented. The Board commended all the integration efforts thus far.
Medical Staff Report	In Dr. Hund's absence, Dr. Flowe reported on the integration efforts in Nephrology and Urology. He also noted that recruitment has been successful in	Report accepted as presented.

	Ophthalmology, Urology, Psychiatry and Dermatology. Additional recruitment efforts are underway for a variety of other specialties.	
CEO Report	M. Schramm provided the following information: • Carris Health Board is meeting monthly and those meetings are going well. • The Senior Leadership Team of Carris Health is currently working on strategic planning with assistance from CentraCare. • As reported earlier, integration efforts are underway for both Operations and Clinical processes. • Quality efforts are also being integrated. CentraCare has a program entitled, 'Our Service Promise' which we plan to implement at Carris Health. The goal is to have patients receive the same high level experience regardless of the location of access of Carris Health. • We continue to focus on culture and utilize the 'Our Best Begins with Me' sessions to further that effort. 750 – 800 employees have participated in training thus far. An additional ten facilitators are being trained beginning today. • Rice Health Foundation is focusing on planned giving and will soon determine the fundraising focus for the coming cycle. They are in need of an additional Board member since Eric Weiberg met his term limit.	Report accepted as presented. President Pieske encouraged Board members to contact M. Schramm if they had suggestions for the Foundation Board or for the Rice Board. The Foundation will report at a future Board meeting.
Financial Update	B. Fenske reviewed the financial report through April, 2018 and noted the 2.8% operating margin was as projected prior to the formation of Carris Health. There is still work being done to merge all financial resources, but the overall financial picture is positive.	Accepted as information.
Capital Spending	B. Fenske reviewed the Capital Spending through April and noted that it will likely exceed projected levels for 2018, but that future years will likely be far less. The boiler replacement project (see below) is a large expense that will not occur again for a significant period of time.	Accepted as information.
Boiler Plant Project	C. Sorensen, Director of Facilities, was present to review the bids received for the replacement of Rice's existing boiler and the façade wall surrounding it. The bid is $4,180,908 and included	Motion made by Director Cafferty, seconded by Director Behm to approve the Boiler

	both local and non-local vendors. Discussion ensued. Pending approval, work will begin in late summer or early fall to ensure the system runs a full heating season prior to the cessation of the district heating system.	Plant Update bid as presented. Motion carried.
Carris Lease Review	B. Fenske presented two amendments to the Lease Agreement which were inadvertently omitted from the original. Both speak to a single audit for CentraCare with Carris Health specifics identified. They replace existing language which calls for a separate Carris Health audit, adding unnecessary expense. (see attached)	Motion by Director Saunders, seconded by Director Behm to approve the amendments to the lease agreement as reviewed. Motion carried.
City Council Report	Council member Nelsen thanked Administration for the reports on the integration efforts currently underway. She recommended that B. Fenske be present at the Council meeting at which the Lease amendments would be addressed.	Report accepted as presented.
Meeting Date/Time	President Pieske queried the Board as to date/time of future meetings. All unanimously agreed that the current day/time work well.	Meetings for the remainder of the year will be scheduled on Wednesday at Noon – 9/5 and 12/5.
Adjourn	1:05 p.m.	

CARRIS HEALTH, LLC
BALANCE SHEETS
March 31, 2018

	31-Mar-2018 Current Fiscal YTD Actual
ASSETS	
Cash	$ 4,467,216
Short-Term Investments	-
Net Accounts Receivable	47,665,953
Other Current Assets	15,427,195
Net Property, Plant and Equipment	134,368,348
Interest Rate Swap Instruments	-
Prepaid Pension Asset	-
Funds Held by Trustee	7,357,407
Funds Designated by Board	27,027,856
Other Assets	55,079,939
TOTAL ASSETS	$ 291,393,915
LIABILITIES AND NET ASSETS	
Other Current Liabilities	86,296,616
Other Long Term Liabilities	59,989,100
Interest Rate Swap Instruments	-
Accrued Pension Liability	-
Long Term Debt	64,790,218
Net Assets	80,317,981
TOTAL LIABILITIES AND NET ASSETS	$ 291,393,915
	(0)

CARRIS HEALTH, LLC
STATEMENT OF OPERATIONS
March 31, 2018

	31-Mar-2018 Current Fiscal YTD Actual	31-Mar-2018 Current Fiscal YTD Target
REVENUE		
Gross Patient Charges	$ 130,182,241	$ 124,787,162
Discounts & Allowance	(65,483,860)	(62,779,315)
Charity Care	(159,092)	-
Patient Service Revenue	64,539,289	62,007,847
Provision for Bad Debts	(394,773)	-
Net Patient Service Revenue	64,144,516	62,007,847
Other Revenue	3,486,793	4,456,748
Total Revenue	67,631,309	66,464,594
EXPENSES		
Salaries & Benefits	41,427,713	41,412,742
Supplies & Other	20,601,193	19,442,480
Depreciation & Interest	4,693,502	4,236,548
Total Expenses	66,722,408	65,091,769
OPERATING INCOME (LOSS)	908,901	1,372,825
	1.34%	2.07%
NON-OPERATING INCOME		
Investment Income / (Loss)	(131,012)	244,642
Gain/(loss) on interest rate swaps	-	-
Contributed net assets of affiliates	79,659,900	-
Other	108,800	-
TOTAL NON-OPERATING INCOME (LOSS)	79,637,688	244,642
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	$ 80,546,589	$ 1,617,467

CARRIS HEALTH, LLC
Consolidated Statement of Cash Flows
March 31, 2018

Operating Activities	
(Decrease) increase in net assets	$ 80,317,981
Adjustments to reconcile (decrease) increase in net assets to net cash (used in) provided by operating activities:	
Depreciation and amortization	3,320,018
Provision for uncollectible accounts	394,773
Contributed net assets of affiliates	(79,659,900)
Adjustment to the funded status of the pension plan	-
(Gain)/loss on Refinancing of Debt	-
Change in interest rate swaps, net	-
(Gain) Loss on sale of property and equipment	1,190
Capital equipment contributions	-
Restricted contributions	(7,510,151)
Changes in assets and liabilities:	
Short-term investments	-
Accounts receivable from patients and residents	(6,653,743)
Other current assets	5,096,653
Assets whose use is limited, including realized & unrealized gains/losses	(4,269,973)
Accounts payable and other current liabilities	39,421,575
Other long-term assets and liabilities	54,311,212
Net cash provided by (used in) operating activities	84,769,635
Investing Activities	
Purchases of property and equipment, net	(1,187,754)
Net cash from affiliates	3,950,022
Acquisitions, net of cash acquired	(87,532,702)
Net cash provided by (used in) financing activities	(84,770,433)
Financing Activities	
Proceeds from long term debt and lease transactions	201,934
Payments on defeasance of long-term debt	-
Deferred debt acquisition costs	-
Principal payment on long-term debt	(2,603,931)
Payments on capital lease obligations	(640,140)
Restricted contributions	7,510,151
Net cash provided by (used in) financing activities	4,468,014
Net increase (decrease) in cash and cash equivalents	4,467,216
Cash and cash equivalents at beginning of year	-
Cash and cash equivalents at end of current period	$ 4,467,216

Carris Health, LLC
Key Performance Indicators

FOR THE PERIOD ENDED:	01/31/18	02/28/18	03/31/18	YTD 2018	6/30/18-F	Benchmarks (A1)
OPERATIONAL						
Operating Margin	4.5%	3.1%	-0.7%	1.3%	2.1%	*4.1%*
Operating Cash Flow Margin (EBIDA)	11.1%	10.1%	6.5%	8.3%	8.4%	*10.7%*
Excess Margin	3.9%	2.8%	-0.5%	1.3%	2.4%	*7.0%*
FINANCIAL						
Debt/Capitalization Ratio				*45%*	*41%*	*30%*
Debt Service Coverage				*1.5*	*2.5*	*5.9*
Net Days in Accounts Receivable				*67*	*55*	*49*
Days of Cash				*45*	*39*	*242*
Cash/Debt				*49%*	*38%*	*190%*

FIRST AMENDMENT TO

OPERATING LEASE AGREEMENT

THIS FIRST AMENDMENT TO OPERATING LEASE AGREEMENT (the "**Amendment**"), is entered into as of [_____], 2018, by and among the **City of Willmar, Minnesota**, a Minnesota home rule charter city of the third class (the "**City**"), CentraCare Health System, a Minnesota nonprofit corporation ("**CentraCare**") and Carris Health, LLC, a Minnesota nonprofit limited liability company ("**Carris**") (collectively referred to herein as the "**Parties**").

PREAMBLE

WHEREAS, the Parties entered into a certain Operating Lease Agreement (the "**Operating Lease Agreement**") on December 31, 2017, whereby City, leased, and transferred the operations of, the Rice Memorial Hospital facilities to Carris on the terms and conditions set forth herein and Carris will, during the term of this Agreement, maintain services at the Rice Memorial Hospital facilities consistent with the terms of this Agreement, continue to make capital investments in the Rice Memorial Hospital facilities, and operate the Rice Memorial Hospital facilities in a manner consistent with Carris' charitable purposes and tax-exempt status; and

WHEREAS, the Parties have determined that it is in their best interests to revise certain obligations set forth in the Operating Lease Agreement.

NOW, THEREFORE, in consideration of the premises and mutual covenants and conditions contained herein, it is hereby agreed that the Operation Lease Agreement be, and it hereby is amended as follows:

1. Section 5.11 shall be deleted in its entirety and replaced as follows:

Reports. Carris will provide a report to the City Council and the Rice Board within one hundred eighty (180) days of the end of each year and on a more frequent basis as requested by the Rice Board (a) with respect to the fulfillment of by Carris of its obligations and covenants under Sections 5.12 and 5.13 hereof and such other information as the City or the Rice Board may reasonably request in order to understand and confirm Carris' fulfillment of such obligations and covenants, and (b) audited financial statements of CentraCare within one hundred eighty (180) days of the end of each fiscal year of CentraCare. Carris shall also timely provide any reports and information as necessary to meet the requirements and covenants of the Bond Documents.

3. All other provisions of the Operating Lease Agreement shall remain in full force and effect.

[Signature pages follow]

[*Signature page 1 of 3*]

CITY OF WILLMAR, MINNESOTA

By: _____
Marvin Calvin, Mayor

ATTEST:

_____
Isaac Holland, City Administrator

NOTARY

STATE OF MINNESOTA)
:
COUNTY OF KANDIYOHI)

The foregoing instrument was acknowledged before me this ____ of _____, 2017, by Marvin Calvin, who is the Mayor of the City of Willmar, and Isaac Holland, who is the City Administrator of the City of Willmar, on behalf of the City.

_____
Notary Public

CARRIS HEALTH, LLC

By: _____

_____

NOTARY

STATE OF MINNESOTA)
:
COUNTY OF KANDIYOHI)

The foregoing instrument was acknowledged before me this ____ of _____, 2017, by _____, who is the _____ of Carris Health, LLC.

_____
Notary Public

CENTRACARE HEALTH SYSTEM

By: _____

_____

NOTARY

STATE OF MINNESOTA)
:
COUNTY OF STEARNS)

The foregoing instrument was acknowledged before me this ____ of _____, 2017, by _____, who is the _____ of CentraCare Health System.

_____
Notary Public

FIRST AMENDMENT TO

AFFILIATION AGREEMENT

THIS FIRST AMENDMENT TO AFFILIATION AGREEMENT (the "**Amendment**"), is entered into as of [_____], 2018, among the **City of Willmar, Minnesota**, a Minnesota home rule charter city of the third class (the "**City**"), **Rice Memorial Board of Directors** (the "**Rice Board**"), **Carris Health, LLC**, a Minnesota nonprofit limited liability company ("**Carris**"), and **CentraCare Health System** ("**CentraCare**"), a Minnesota nonprofit corporation (collectively referred to herein as the "**Parties**").

PREAMBLE

WHEREAS, the Parties entered into a certain Affiliation Agreement (the "**Affiliation Agreement**") on December 31, 2017, whereby the Parties agreed to the terms of such affiliation and certain obligations related to the operation of the Rice Memorial Hospital facilities; and

WHEREAS, the Parties have determined that it is in their best interests to revise certain obligations set forth in the Affiliation Agreement.

NOW, THEREFORE, in consideration of the premises and mutual covenants and conditions contained herein, it is hereby agreed that the Affiliation Agreement be, and it hereby is amended as follows:

1. Section 6.2 shall be deleted in its entirety and replaced with the following:

Annual Report to City. Carris will provide a report to the City Council and the Rice Board within one hundred eighty (180) days of the end of each year and on a more frequent basis as requested by the Rice Board (a) with respect to the fulfillment of by Carris of its obligations and covenants under Sections 5.12 and 5.13 of the Lease and such other information as the City or the Rice Board may reasonably request in order to understand and confirm Carris' fulfillment of such obligations and covenants, and (b) audited financial statements of CentraCare within one hundred eighty (180) days of the end of each fiscal year of CentraCare. Carris shall also timely provide any reports and information as necessary to meet the requirements and covenants of the Bond Documents.

2. All other provisions of the Affiliation Agreement shall remain in full force and effect.

[Signature page follows]

CITY: **CITY OF WILLMAR, MINNESOTA**

By: _____
Its: Mayor

By: _____
Ike Holland
Its: City Administrator

RICE BOARD: **RICE MEMORIAL HOSPITAL BOARD OF DIRECTORS**

By: _____
Its: _____

CENTRACARE: **CENTRACARE HEALTH SYSTEM**

By: _____
Its: _____

CARRIS: **CARRIS HEALTH, LLC**

By: _____
Its: _____

MINNESOTA LAWFUL GAMBLING

LG240B Application to Conduct Excluded Bingo

No Fee

ORGANIZATION INFORMATION

Organization Name: Pennock Lions Club

Previous Gambling Permit Number: XB-36324-17-005

Minnesota Tax ID Number, if any: 41-1436178

Federal Employer ID Number (FEIN), if any:

Mailing Address: P.O. Box 281

City: Pennock State: MN Zip: 56279 County: Kandiyohi

Name of Chief Executive Officer (CEO): Joel Johnson

CEO Daytime Phone: 320-760-0530 CEO Email:

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): drosenbrook@tds.net

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

[X] Fraternal [ ] Religious [ ] Veterans [ ] Other Nonprofit Organization

Attach a copy of at least one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

[ ] **Current calendar year Certificate of Good Standing**
Don't have a copy? This certificate must be obtained each year from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

[ ] **Internal Revenue Service-IRS income tax exemption 501(c) letter in your organization's name**
Don't have a copy? Obtain a copy of your federal income tax exempt letter by having an organization officer contact the IRS at 877-829-5500.

[X] **Internal Revenue Service-Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

EXCLUDED BINGO ACTIVITY

Has your organization held a bingo event in the current calendar year? [ ] Yes [X] No

If yes, list the dates when bingo was conducted:

The proposed bingo event will be:

[X] one of four or fewer bingo events held this year. Dates:

-OR-

[ ] conducted on up to 12 consecutive days in connection with a:

[X] county fair Dates: August 8, 9, 10, and 11, 2018

[ ] civic celebration Dates:

[ ] Minnesota State Fair Dates:

Person in charge of bingo event: Robert Rosenbrook Daytime Phone: 320.894.0538

Name of premises where bingo will be conducted: Kandiyohi County Fairgrounds

Premises street address: 801 Seventh St. N.W.

City: Willmar If township, township name: County: Kandiyohi

LG240B Application to Conduct Excluded Bingo

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits

On behalf of the city, I approve this application for excluded bingo activity at the premises located within the city's jurisdiction.

Print City Name: City of Willmar

Signature of City Personnel: Judy R. Thompson

Title: City Clerk Date: 7-6-18

The city or county must sign before submitting application to the Gambling Control Board.

COUNTY APPROVAL for a gambling premises located in a township

On behalf of the county, I approve this application for excluded bingo activity at the premises located within the county's jurisdiction.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)
On behalf of the township, I acknowledge that the organization is applying for excluded bingo activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes, Section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge.

Chief Executive Officer's Signature: X _____ Date: 7/6/18
(Signature must be CEO's signature; designee may not sign)

Print Name: Joel J. Johnson

MAIL OR FAX APPLICATION & ATTACHMENTS

Mail or fax application and a copy of your proof of nonprofit status to:

Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113
Fax: 651-639-4032

An excluded bingo permit will be mailed to your organization. Your organization must keep its bingo records for 3-1/2 years.

Questions?
Call a Licensing Specialist at 651-539-1900.

Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. Otherwise, bingo hard cards, bingo paper, and bingo number selection devices must be obtained from a distributor licensed by the Minnesota Gambling Control Board. To find a licensed distributor, go to ***www.mn.gov/gcb*** and click on ***Distributors*** under the ***LIST OF LICENSEES*** tab, or call 651-539-1900.

This form will be made available in alternative format (i.e. large print, braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

WILLMAR

City Office Building
333 SW 6th Street
Willmar, MN 56201
Main Number 320-235-4913
Fax Number 320-235-4917

CITY COUNCIL AGENDA REPORT

To: Mayor and City Council	Date: July 16, 2018
From: Judy R. Thompson, City Clerk	Subject: Adopt Records Retention Items

AGENDA ITEM: Adopt Records Retention Items

INTRODUCTION/REQUEST: In an effort to comply with the Records Management Statute MS 138.17, it is necessary to adopt a plan for managing governmental records including the proper retention and disposal of municipal records.

HISTORY: The City has used the MN General Records Retention Schedule for Cities, but no formal action has been taken to adopt said schedule. Currently all records are retained in paper format and staff has started scanning documents into laserfische.

CURRENT CIRCUMSTANCE: It is staff's desire that Council adopt said records retention schedule and electronic files as a permanent retention method and also approve proposed Records Management Policy to allow easier access to records and eliminate the need for large storage spaces. City Attorney Robert Scott has reviewed the proposed documents. It is the trend of many cities to move toward electronic storage.

RECOMMENDATION: Approve resolution and proposed Records Management Policy.

FINANCIAL IMPACT: None

ALTERNATIVES:

1. Only adopt General Records Retention Schedule for MN Cities and not adopt electronic files as permanent retention method, thus continue retaining paper records only.

RECOMMENDED MOTION: Approve resolution adopting the MN General Records Retention Schedule and adopt electronic files as permanent retention methods. Also Adopt proposed Records Management Policy.

REVIEWED BY: Ike Holland, City Administrator

WORK SESSION DATE: July 2, 2018

COUNCIL MEETING DATE: July 16, 2018 ☐ Regular Agenda ☒ Consent Agenda

RESOLUTION NO.

RESOLUTION ADOPTING THE MINNESOTA GENERAL RECORDS RETENTION SCHEDULE AND ADOPT ELECTRONIC FILES AS PERMANENT RETENTION METHOD

Motion By:_____ Second By:_____

WHEREAS, to comply with the Records Management Statute MS 138.17, it is necessary to adopt a plan for managing governmental records including the property retention and disposal of municipal records; and

WHEREAS, the Records Management Statute MS 138.17 establishes the Records Disposition Panel and requires all government entities to follow an orderly process in disposing of government information; and

WHEREAS, the State of Minnesota has approved for use by all Minnesota Cities the "Minnesota General Records Retention Schedule for Cities" which authorizes cities adopting said schedule an orderly method of disposing of municipal records; and

WHEREAS, the "Minnesota General Records Retention Schedule for Cities" is regularly updated; and

WHEREAS, the Minnesota Statute 138.17 and 325L.17 permit retaining electronic records substituted for the original records as a permanent record retention method; and

WHEREAS, City Staff is proposing to adopt electronic files as a substitute of original hard copy records as the official version of record retention for the City of Willmar;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WILLMAR, MINNESOTA:

1. That the City Council of the City of Willmar, Minnesota adopts the Minnesota General Records Retention schedule.

2. That the City Council of the City of Willmar, Minnesota adopts electronic files as a substitute for original hard copy records as the official version of permanent record retention, and has updated the City's Record Retention Policy to reflect such that photographic or other reproductions of original documents shall be deemed originals.

3. The City Council of the City of Willmar reaffirms its commitment to use the "General Records Retention Schedule for Minnesota Cities" as it record retention procedure and that existing records may be disposed of by destruction, sale or salvage.

Adopted by the City Council of the City of Willmar, Kandiyohi County, this 16th day of July, 2018.

_____
MAYOR

Attest:

_____
CITY CLERK

WILLMAR

City Office Building
333 SW 6th Street
Willmar, MN 56201
Main Number 320-235-4913
Fax Number 320-235-4917

CITY COUNCIL AGENDA REPORT

To: Mayor and City Council	**Date: July 16, 2018**
From: Judy R. Thompson, City Clerk	**Subject:** State Temporary Liquor Permits Willmar Lakes Rotary Club

AGENDA ITEM: Consideration of State Temporary Liquor Permits – Willmar Lakes Rotary Club

INTRODUCTION/REQUEST: Motion to Approve the State Application and Permit for a 1 Day to 4 Day Temporary On-Sale Liquor Licenses

HISTORY: City Council approved events in 2016 and 2017, at the Robbins Island location.

CURRENT CIRCUMSTANCE: The Willmar Lakes Rotary Club; a club organized under the laws of the State of Minnesota, has plans to purchase and sell alcohol during their "Rockin Robbins" community festivals located at Robbins Island which will be held July 17, July 24, July 31, and August 7, 2018 . State Application and Permit for a 1 Day to 4 Day Temporary On-Sale Liquor License is required to distribute or consume alcohol on City park property. Municipal Code Section 3-173 states a temporary license shall only be issued to a club, charitable, religious, or other nonprofit organization that has been in existence for at least three (3) years.

RECOMMENDATION: Approve the State Application and Permit for a 1 Day to 4 Day Temporary On-Sale Liquor License for all four events.

ISSUES: N/A

FINANCIAL IMPACT: $100 application fee per event

ALTERNATIVE: Deny the serving of alcohol during the community festivals

RECOMMENDED MOTION: Motion to Approve the State Application and Permit for a 1 Day to 4 Day Temporary On-Sale Liquor Licenses on a Roll Call Vote

REVIEWED BY: Judy R. Thompson, City Clerk

WORK SESSION DATE: N/A

COUNCIL MEETING DATE: July 16, 2018 _x_**CONSENT AGENDA** ___**AGENDA**

BOARD OF ZONING APPEALS
CITY OF WILLMAR, MN
TUESDAY, JUNE 26, 2018

MINUTES

1. The Willmar Board of Zoning Appeals met on Tuesday, June 26, 2018 at 5:01 p.m. at the City Office Building.

   ** Members Present: Andrew Engan, Jim Rudnick, Tom Butterfield, and Christopher Frank.

   ** Members Absent: Jay Lawton.

   ** Others Present: Sarah Anderson – Planner, Susan B. – Willmar, MN, Susan G. – Willmar, MN, and Blake Graves – Dominos.

2. MINUTES: Minutes of the April 9th, 2018 meeting were approved as presented.

3. LEGACY GROUP AVENUE PARKING SETBACK VARIANCE-FILE NO. 18-02: The public hearing opened at 5:02 p.m. Andrew Engan reminded the Board and Public of the Variance findings of fact that need to be made in order to approve a variance. Staff presented the request, on behalf of Marcus Construction, Willmar, MN (general contractor for Legacy Group Development, LLC) for a side yard right-of-way parking setback variance of 5' on property described as follows: Lot 1 excluding the east 12'; Lot 2 excluding the east 11'; Lot 3 excluding the east 10'; Lot 4 excluding the east 9'; Lot 5 excluding the east 8'; Lot 6 excluding the east 7'; Lot 7 excluding the east 7', Block 67, First Addition to the Town of Willmar (602 1st St S). The Zoning Ordinance requires a 15' setback from edge of right-of-way. The setback along Monongalia Avenue is being requested for increased onsite parking and vehicle traffic flow.

   Blake Graves of Marcus Construction informed the Board that Council Member Fernando Alvarado was concerned about parking on the site when the TIF agreement was presented at City Council.

   Susan Berge of Willmar, MN raised concern about the live fence, runoff, and sewer issues on behalf of her mother. Susan G. also voiced concern regarding the live fence and future maintenance/encroachment onto their properties.

   Mr. Graves informed everyone that the southwestern parcels recently acquired and rezoned are intended for future development, but will be grass at this time.

   No one else appeared to speak for or against the request and the Public Hearing closed at 5:19 p.m.

The Board discussed stormwater runoff and impervious surface for this site at great length, as well as parking. Current stormwater retention and runoff plans were discussed, as well as engineering concerns of increased runoff due to more impervious with this revised plan. Staff will have oversight of the stormwater for this property, and the Stormwater Ordinance would need to be addressed if this change in impervious surface was approved.

Mr. Graves reiterated the desire of the company to increase parking at this site to accommodate future increases in traffic flow and mitigate parking issues as much as possible.

Upon request by the Board, Staff reminded everyone of the purpose of a variance and the requirements for approval.

The Board discussed continued concern about detriment to the neighborhood and the public. Mr. Graves reiterated the company's desire to be ahead of the game to best accommodate customers and neighbors.

The Board of Zoning Appeals then discussed the "unique circumstances" finding at length. Mr. Graves mentioned the TIF requirements for phase 2; Staff reminded the board that the variance is for phase 1.

Ms. Berge mentioned the possibility of another lot being sold to Legacy Commons on the west ½ of the block, which would increase the property Marcus Construction and Legacy Commons are creating a site plan for, perhaps alleviating the need for a variance.

The Board inquired about past variances of similar nature. Other than one case along Grace Ave SW, where a variance was approved to extend parking due to the existing structure and a change of use requiring more parking, there has been no precedent for setback variances along an avenue for a property along 1st St.

Mr. Butterfield made a motion, seconded by Mr. Rudnick, to deny the request.

The reasoning the Board gave for denying the request was that the unique circumstance was created by the property owner, and economic reasons alone do not constitute a practical difficulty. They found the reduced setback and increased impervious surface may be detrimental to the public welfare.

The motion was believed to have failed with Mr. Rudnick and Mr. Butterfield voting aye, Mr. Frank voting nay, and Mr. Engan abstaining.

Mr. Butterfield made a motion to table the item until more information can be supplied to the Board, seconded by Mr. Rudnick.

The motion carried.

3. There being no further business to come before the Board, the meeting adjourned at 6:17 p.m.

Respectfully submitted,

Sarah J. Anderson
Planner

Attachment A

BOARD OF ZONING APPEALS - JUNE 26, 2018

STAFF COMMENTS

1. LEGACY GROUP AVENUE PARKING SETBACK VARIANCE - FILE NO. 18-02:
   - The applicant is Marcus Construction, Willmar, MN.
   - The applicant requests to allow a side yard right-of-way parking setback of 5' on property described as follows: Lot 1 excluding the east 12'; Lot 2 excluding the east 11'; Lot 3 excluding the east 10'; Lot 4 excluding the east 9'; Lot 5 excluding the east 8'; Lot 6 excluding the east 7'; Lot 7 excluding the east 7', Block 67, First Addition to the Town of Willmar (602 1st St S).
   - The property is zoned GB (General Business).
   - The applicant is the general contractor for Legacy Group Development, LLC, Willmar, MN (owners).
   - The variance is being requested along Monongalia Avenue to increase onsite parking.
   - A condition of the Planning Commission's approval of the initial Plan Review was to meet setbacks for parking or obtain a variance. However, Planning Commission approved the number of parking spaces proposed.
   - Legacy Development Group, LLC has acquired and rezoned the 2 southern-most parcels on the west ½ of the block for future development.
   - On April 9, 2018, Board of Zoning Appeals approved a right-of-way setback variance along 1st St for a 5'-10' parking setback due to right-of-way acquisition.

Engineering Comments: I have reviewed the revised civil plans for Legacy Commons dated May 25, 2018 prepared by Design Tree Engineering and Land Surveying, and have the following comments.

- A variance for the non-conforming parking lot setbacks from the property lines will be required.
- A NPDES construction storm water permit will be required for this project.
- Post development runoff should be equal to or less than pre development runoff. The revised sheet No. C3.0 indicated considerably more impervious surface than the original submittal yet the property information chart and the stormwater calculations are the same. Update the property information chart and stormwater calculation to address the plan changes.
- Prior to any soil disturbing operations, perimeter silt fence shall be installed to prevent any sediment from leaving the site.
- All downstream storm sewer inlets or aprons shall have inlet protection inplace prior to any soil disturbing operations.
- The receiving water for this site is Lake Wakanda which is location 4.8 miles to the southeast.
- All offsite vehicle tracking sediment shall be swept at the end of each work day.

RECOMMENDATION: Review variance standards in Section 9.D.3.a.1-4 to see if there are practicable difficulties, reasonableness, uniqueness, and essential character.

BOARD OF ZONING APPEALS
CITY OF WILLMAR, MN
TUESDAY, JULY 9, 2018

MINUTES

1. The Willmar Board of Zoning Appeals met on Monday, July 9, 2018 at 5:01 p.m. at the City Office Building.

   ** Members Present: Andrew Engan, Jim Rudnick, Jay Lawton, Tom Butterfield, and Christopher Frank.

   ** Members Absent:

   ** Others Present: Sarah Anderson – Planner, Susan Berge – Willmar, MN, Jim Bach – Marcus Construction, Ross Marcus – Marcus Construction.

2. LEGACY GROUP AVENUE PARKING SETBACK VARIANCE-FILE NO. 18-02: Mr. Lawton made a motion, seconded by Mr. Rudnick, to take the item from the table.

   Staff reviewed the request, on behalf of Marcus Construction, Willmar, MN (general contractor for Legacy Group Development, LLC) for a side yard right-of-way parking setback variance of 5' on property described as follows: Lot 1 excluding the east 12'; Lot 2 excluding the east 11'; Lot 3 excluding the east 10'; Lot 4 excluding the east 9'; Lot 5 excluding the east 8'; Lot 6 excluding the east 7'; Lot 7 excluding the east 7', Block 67, First Addition to the Town of Willmar (602 1st St S). The Zoning Ordinance requires a 15' setback from edge of right-of-way. The setback along Monongalia Avenue is being requested for increased onsite parking and vehicle traffic flow.

   Upon review with the City Attorney, the motion made at last meeting failed 2-2, as the professional reason for abstaining did not constitute a conflict of interest, therefore it was considered a no vote.

   A letter submitted by Igor Lenzner, Attorney for Legacy Commons, LLC, was read by staff.

   Andy Engan reminded the board and those in attendance of the findings of fact for a variance.

   The Board asked Marcus Construction about the separate phases of the project and the timing of submittals. Jim Bach explained the parcels on the southwest corner of the block were acquired after the development planning had begun.

   The Board then asked Marcus Construction about the reasoning to add more parking spaces to the parking lot. As Mr. Bach stated, parking is an issue in the city and wanted to best accommodate parking onsite, limiting the need for offsite parking.

The Board discussed the need for setbacks. Staff reminded everyone that setbacks serve as a buffer, safety precaution, and a way to guarantee some pervious surface in a development. The Board brought up the need to discuss setbacks along 1st Street with Planning Commission if variances continually be approved for shorter setbacks than required.

Mr. Frank made a motion, seconded by Mr. Rudnick, to approve the request.

The Board inquired if any other uses have been finalized for the development. According to Mr. Bach, no tenants other than Dominos are official at this time.

The motion carried with Mr. Lawton, Mr. Frank, Mr. Rudnick, and Mr. Engan voting aye, and Mr. Butterfield abstaining.

The reasoning the Board gave for approving the request was that it was a reasonable request not affecting other property. They found that the limited development space was a unique circumstance not created by the landowners. The variance will not negatively alter the essential character of the area. The variance is consistent with the comprehensive plan as it will be a commercial use in a commercial corridor. The Board thought it was in harmony with the Zoning Ordinance in that it was allowing safe traffic flow and adequate parking spaces for the development onsite.

3. MISCELLANY: Staff will forward the request to Planning Commission to review setback requirements along 1st Street, especially the portions near the Central Business District.

4. There being no further business to come before the Board, the meeting adjourned at 5:35 p.m.

Respectfully submitted,

Sarah J. Anderson
Planner

Willmar Police Department

Monthly Calls for Service Statistics

Title	June 2018	June 2017
911 Hang Up	16	8
Abandoned Vehicles	91	60
Agency Assist	72	56
Alarm	26	56
Alcohol Offense	3	9
Animal	69	85
Assault	13	7
Burglary	12	13
Child Custody Dispute	12	7
Crash	67	78
Criminal Damage To Property	40	31
Disorderly	38	29
Domestic	38	37
Drugs	10	11
Family Service	56	57
Fight	6	6
Fraud	17	17
Gun Permits	18	16
Harassment	26	33
Information	5	6
K-9 Assist	11	0
Lost And Found	75	74
Mental Issues	20	3
Missing Person	12	21
Motorists Assist	13	13
Neighborhood Disturbance	27	28
Public Assist	177	182
School Related Incidents	0	0
Sex Crimes	4	8
Sudden Death/Bodies Found	3	2
Suicidal Person	6	12
Suspicious	119	85
Theft	73	72
Traffic Complaint	48	59
Traffic Stop	532	278
Trespass	5	7
Warrant Service	27	31

Current Month CFS:

1876

YTD Calls for Service:

9887

2017 Month CFS:

1601

(Some minimal CFS categories not shown)

WILLMAR FIRE DEPARTMENT

MONTHLY CALLS FOR SERVICE

Title	June 2017	June 2018
Alarm Activations	9	5
Cooking Fires / Burnt Food	1	0
Building Fires-	3 - 1 mutual aid for Kandiyohi	0
Building / Trash Fires	0	1
Grass Fires	1	0
Smoke Scares	2	0
Sprinkler Activation	1	0
Natural Gas Leak	1	1
Vehicle Crashes	7	5
Elevator Rescue	0	2
Carbon Monoxide Alarms	2	1
Good Intent calls	1	0
Hazardous Materials Investigation	0	2
Electrical Fires / Shorts	0	1
Severe Weather Watch	1	0

Current Month CFS: 18

2018 YTD Calls for Service: 143

2017 Calls for service thru June: 146

June 2018 Training:

June 7 - Business Meeting

June 14 – Propane props / car fire attacks

June 21 – Station Clean up and Water ball at the block party

June 23 – Pancake feed & Willmar Fests Parade

June 28 - Off

VENDOR NAME AND NUMBER / CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
AFFORDABLE PUMPING SERVI 002404													
52989	07/11/18	SEPTIC PUMPING	380.00		40157			D	N			CLEANING AND WAS	230.43430.0338
AMERIPRIDE LINEN & APPAR 000051													
52990	07/11/18	TOWEL SERVICE	30.00		2201056584			D	N			CLEANING AND WAS	101.43425.0338
52990	07/11/18	UNIFORM RENTAL	6.98		2201056585			D	N			RENTS	101.42412.0440
52990	07/11/18	TOWEL SERVICE	39.00		2201058198			D	N			CLEANING AND WAS	101.43425.0338
52990	07/11/18	UNIFORM RENTAL	6.88		2201058200			D	N			RENTS	101.42412.0440
52990	07/11/18	TOWEL SERVICE	30.00		2201060972			D	N			CLEANING AND WAS	101.43425.0338
52990	07/11/18	UNIFORM RENTAL	6.88		2201060973			D	N			RENTS	101.42412.0440
52990	07/11/18	TOWEL SERVICE	36.19		2201063505			D	N			CLEANING AND WAS	101.43425.0338
52990	07/11/18	UNIFORM RENTAL	6.88		2201063506			D	N			RENTS	101.42412.0440
			162.81	*CHECK TOTAL									
		VENDOR TOTAL	162.81										
ANCHOR INDUSTRIES INC 002400													
52991	07/11/18	FUNBRELLA REPL. PARTS	192.00		INV-056218			D	N			MTCE. OF EQUIPME	101.45437.0224
ANDERSON LAW OFFICES 002954													
52992	07/11/18	LEGAL SERVICES-JUN	10,487.01		1659			D	M	07		PROFESSIONAL SER	101.41406.0446
ARROWHEAD SCIENTIFIC INC 002882													
52993	07/11/18	EVIDENCE RM TESTING KITS	125.62		107410			D	N			GENERAL SUPPLIES	101.42411.0229
ASSOCIATIONS NORTH 000538													
52994	07/11/18	2019 MEMBERSHIP DUES	182.50		300001423			D	N			PREPAID EXPENSES	208.128000
52994	07/11/18	2018 MEMBERSHIP DUES	182.50		300001423			D	N			OTHER CHARGES	208.45008.0449
			365.00	*CHECK TOTAL									
		VENDOR TOTAL	365.00										
BATTERY WHOLESALE INC 002860													
52995	07/11/18	FLASHLIGHT BATTERIES	37.00		86364WIL			D	N			GENERAL SUPPLIES	101.42411.0229
52995	07/11/18	BATTERIES	446.48		92272WIL			D	N			INVENTORIES-MDSE	101.125000
52995	07/11/18	BATTERY FOR SPRAYER	40.99		93223WIL			D	N			INVENTORIES-MDSE	101.125000
			524.47	*CHECK TOTAL									
		VENDOR TOTAL	524.47										
BECKER ARENA PRODUCTS IN 000097													
52996	07/11/18	NETTING/HLDRS FOR GOALS	552.73		1013735			D	N			GENERAL SUPPLIES	101.45433.0229
BENNETT OFFICE TECHNOLOG 000099													
52997	07/11/18	PRINT/PAGE COUNT	112.72		276555			D	N			OFFICE SUPPLIES	101.41405.0220
BENSON LAUNDRY 003377													
52998	07/11/18	CLEANING SUPPLIES	24.37		305133			D	N			CLEANING AND WAS	101.45433.0228
BERNICK'S PEPSI-COLA CO 000103													
52999	07/11/18	CONCESSION SUPPLIES	1,348.44		17966			D	N			GENERAL SUPPLIES	101.45437.0229

VENDOR NAME AND NUMBER / CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
BERNICK'S PEPSI-COLA CO 000103													
52999	07/11/18	CONCESSION SUPPLIES	57.00		19729		D	N				GENERAL SUPPLIES	101.45437.0229
52999	07/11/18	CONCESSION SUPPLIES	54.00		23352		D	N				GENERAL SUPPLIES	101.45437.0229
			1,459.44	*CHECK TOTAL									
		VENDOR TOTAL	1,459.44										
BNSF RAILWAY COMPANY 000129													
52985	07/06/18	PROJ. 1803-A - SURFACING	25.00		061818		D	N				INSURANCES AND B	418.48451.0441
52985	07/06/18	PROJ. 1803-A - PIPELIN	1,411.25		061818		D	N				INSURANCES AND B	418.48451.0441
			1,436.25	*CHECK TOTAL									
		VENDOR TOTAL	1,436.25										
BOLTON & MENK INC 001010													
53000	07/11/18	FEDERAL PATH PROJECT	1,931.00		0214174		D	N				PROFESSIONAL SER	419.48454.0446
53000	07/11/18	FEDERAL PATH PROJECT	1,267.00		0215137		D	N				PROFESSIONAL SER	419.48454.0446
53000	07/11/18	STREET RECONSTRUCTION	5,092.50		0218841		D	N				PROFESSIONAL SER	497.48451.0446
53000	07/11/18	LAKELAND DR OVERLAY	1,417.58		0218872		D	N				PROFESSIONAL SER	497.48452.0446
53000	07/11/18	GORTON AVE/ARMORY L.S	14,426.00		0218877		D	N				PROFESSIONAL SER	432.48510.0446
53000	07/11/18	CONSULTANT FEES	2,219.25		0218877		D	N				PROFESSIONAL SER	432.48510.0446
53000	07/11/18	REIMBURSABLE EXPENSE	137.50		0218877		D	N				PROFESSIONAL SER	432.48510.0446
			26,490.83	*CHECK TOTAL									
		VENDOR TOTAL	26,490.83										
BRANDT, CPR CLASSES/DEBI 002820													
53001	07/11/18	1ST AID/CPR/AED CLASS	840.00		070318		D	M	07			TRAVEL-CONF.-SCH	101.45432.0333
53001	07/11/18	1ST AID/CPR/AED CLASS	525.00		070318		D	M	07			TRAVEL-CONF.-SCH	101.45437.0333
			1,365.00	*CHECK TOTAL									
		VENDOR TOTAL	1,365.00										
BREMER BANK 000263													
53002	07/11/18	2014 GO IMP BOND-I	1,566.74		070218		D	N				INTEREST	314.47100.0444
BSE 001980													
53003	07/11/18	WOOD HANDLES	17.52		915537223		D	N				SMALL TOOLS	101.42412.0221
53003	07/11/18	WATER WANDS/SQUEEGEES	72.24		915540664		D	N				SMALL TOOLS	101.42412.0221
			89.76	*CHECK TOTAL									
		VENDOR TOTAL	89.76										
BUHLER VERSATILE USA INC .02808													
53004	07/11/18	REFUND-APR RENT NOT DUE	250.00		062118		D	N				REFUNDS AND REIM	205.41001.0882
C D & T INC AUTO PARTS 000145													
53005	07/11/18	#991481-ELEC PLUG IN	5.99		25169-1		D	N				MTCE. OF EQUIPME	101.42412.0224
CALVIN/MARVIN B 001998													
53006	07/11/18	MILEAGE-ECON. DEV MTG	103.55		062518		D	N				TRAVEL-CONF.-SCH	101.41401.0333
CARD SERVICES 002552													
53007	07/11/18	06/04 CNCL MTG-MEALS	77.36		060414		D	N				SUBSISTENCE OF P	101.41401.0227

VENDOR NAME AND NUMBER CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
CARD SERVICES		002552											
53007	07/11/18	06/11 CNCL MTG-MEALS	77.65		061115			D	N			SUBSISTENCE OF P	101.41401.0227
53007	07/11/18	SPECIAL EVENT SUPPLIES	29.29		061212			D	N			GENERAL SUPPLIES	101.45435.0229
53007	07/11/18	06/18 CNCL MTG-MEALS	77.65		061814			D	N			SUBSISTENCE OF P	101.41401.0227
53007	07/11/18	LAPATKA-FAREWELL COFFEE	34.34		062013			D	N			GENERAL SUPPLIES	101.42411.0229
53007	07/11/18	BIRTHDAY PARTY SUPPLIES	9.99		062409			D	N			GENERAL SUPPLIES	101.45437.0229
53007	07/11/18	LAPATKA-FAREWELL COFFEE	4.85		062712			D	N			GENERAL SUPPLIES	101.42411.0229
53007	07/11/18	LAPATKA-FAREWELL COFFEE	49.99		062813			D	N			SUBSISTENCE OF P	101.42411.0227
53007	07/11/18	SPECIAL EVENT SUPPLIES	32.47		063007			D	N			GENERAL SUPPLIES	101.45437.0229
			393.59	*CHECK TOTAL									
		VENDOR TOTAL	393.59										
CARDMEMBER SERVICE		002365											
53008	07/11/18	BUSINESS CARDS	22.51		STMT/6-18			D	N			OFFICE SUPPLIES	101.41409.0220
53008	07/11/18	OFFICE SUPPLIES	5.02		STMT/6-18			D	N			OFFICE SUPPLIES	101.41409.0220
53008	07/11/18	PROJECTOR SCREEN	160.30		STMT/6-18			D	N			SMALL TOOLS	101.41409.0221
53008	07/11/18	USB CAR CHARGER ADAPTER	41.94		STMT/6-18			D	N			SMALL TOOLS	101.41409.0221
53008	07/11/18	USB CABLE	6.99		STMT/6-18			D	N			SMALL TOOLS	101.41409.0221
53008	07/11/18	LENS CLEANING KIT	29.99		STMT/6-18			D	N			SMALL TOOLS	101.41409.0221
53008	07/11/18	MONITOR CABLES	85.80		STMT/6-18			D	N			SMALL TOOLS	101.41409.0221
53008	07/11/18	HDMI CABLE	16.49		STMT/6-18			D	N			SMALL TOOLS	101.41409.0221
53008	07/11/18	TABLET COVERS	31.98		STMT/6-18			D	N			SMALL TOOLS	101.41409.0221
53008	07/11/18	OFF SITE BACKUP	34.99		STMT/6-18			D	N			SUBSCRIPTIONS AN	101.41409.0443
53008	07/11/18	EXPRESS SCRIBE LICENSE	25.18		STMT/6-18			D	N			LICENSES AND TAX	101.41409.0445
53008	07/11/18	FORIEGN TRANSACTION FEE	0.75		STMT/6-18			D	N			OTHER CHARGES	101.41409.0449
53008	07/11/18	USB DRIVES	84.30		STMT/6-18			D	N			SMALL TOOLS	101.42411.0221
53008	07/11/18	3 USB FLASH DRIVES	59.94		STMT/6-18			D	N			SMALL TOOLS	101.42411.0221
53008	07/11/18	CAMERA MEMORY CARD	475.00		STMT/6-18			D	N			SMALL TOOLS	101.45001.0221
53008	07/11/18	MAGNAVOX DVD RECORDER	259.99		STMT/6-18			D	N			SMALL TOOLS	101.45001.0221
53008	07/11/18	MINI DV PRO CASSETTES	179.60		STMT/6-18			D	N			GENERAL SUPPLIES	101.45001.0229
53008	07/11/18	BROADCASTER SUBSCRIP.	52.61		STMT/6-18			D	N			SUBSCRIPTIONS AN	101.45001.0443
53008	07/11/18	HOLLAND-LODGING EXPENSE	234.31		STMT/6-18			D	N			TRAVEL-CONF.-SCH	101.41400.0333
53008	07/11/18	ZWAGERMAN-SEMINAR REGIS.	50.00		STMT/6-18			D	N			TRAVEL-CONF.-SCH	101.41402.0333
53008	07/11/18	ANDERSON-SEMINAR REGIS.	359.00		STMT/6-18			D	N			TRAVEL-CONF.-SCH	101.41402.0333
53008	07/11/18	REGION 6 CHIEFS MTG	49.59		STMT/6-18			D	N			SUBSISTENCE OF P	101.42411.0227
53008	07/11/18	P.O.W. MEETING-COOKIES	44.91		STMT/6-18			D	N			GENERAL SUPPLIES	101.42411.0229
53008	07/11/18	2 WALL CLOCKS	119.90		STMT/6-18			D	N			GENERAL SUPPLIES	101.42411.0229
53008	07/11/18	K-9 SUPPLIES	102.57		STMT/6-18			D	N			GENERAL SUPPLIES	101.42411.0229
53008	07/11/18	EVIDENCE ROOM SUPPLIES	11.98		STMT/6-18			D	N			GENERAL SUPPLIES	101.42411.0229
53008	07/11/18	EMERG BLNKTS/MASKS/SUPPL	87.80		STMT/6-18			D	N			GENERAL SUPPLIES	101.42411.0229
53008	07/11/18	EMERG BLNKTS/MASKS/SUPPL	107.00		STMT/6-18			D	N			GENERAL SUPPLIES	101.42411.0229
53008	07/11/18	EMERG BLNKTS/MASKS/SUPPL	49.00		STMT/6-18			D	N			GENERAL SUPPLIES	101.42411.0229
53008	07/11/18	EMERG BLNKTS/MASKS/SUPPL	99.99		STMT/6-18			D	N			GENERAL SUPPLIES	101.42411.0229
53008	07/11/18	CO2 FOR TRAINING GUNS	24.95		STMT/6-18			D	N			GENERAL SUPPLIES	101.42411.0229
53008	07/11/18	SCHAEFBAUER-LODGING EXP.	403.72		STMT/6-18			D	N			TRAVEL-CONF.-SCH	101.42411.0333
53008	07/11/18	WALLACE-SEMINAR REGIS.	295.00		STMT/6-18			D	N			TRAVEL-CONF.-SCH	101.42411.0333
53008	07/11/18	SMEBY-SEMINAR REGIS.	295.00		STMT/6-18			D	N			TRAVEL-CONF.-SCH	101.42411.0333
53008	07/11/18	SCHAEFBAUER-LODGING EXP.	302.79		STMT/6-18			D	N			TRAVEL-CONF.-SCH	101.42411.0333
53008	07/11/18	HOPPE-COMP. USER CONF	130.00		STMT/6-18			D	N			TRAVEL-CONF.-SCH	101.42411.0333
53008	07/11/18	SMEBY-COMP. USER CONF	130.00		STMT/6-18			D	N			TRAVEL-CONF.-SCH	101.42411.0333

VENDOR NAME AND NUMBER / CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
CARDMEMBER SERVICE		002365											
53008	07/11/18	SCHAEFBAUER-LODGING EXP.	504.65		STMT/6-18			D	N			TRAVEL-CONF.-SCH	101.42411.0333
53008	07/11/18	ANDERSON-LODGING EXPENSE	409.68		STMT/6-18			D	N			TRAVEL-CONF.-SCH	101.42411.0333
53008	07/11/18	ERICKSON-SEMINAR REGIS.	370.00		STMT/6-18			D	N			TRAVEL-CONF.-SCH	101.42411.0333
53008	07/11/18	SCHAEFBAUER-EMR REFRESHE	219.00		STMT/6-18			D	N			TRAVEL-CONF.-SCH	101.42411.0333
53008	07/11/18	2018 NPCA MBRSHP DUES	40.00		STMT/6-18			D	N			SUBSCRIPTIONS AN	101.42411.0443
53008	07/11/18	2 I-PADS FOR TRUCKS	663.58		STMT/6-18			D	N			SMALL TOOLS	101.42412.0221
53008	07/11/18	FIRE NOZZLE	102.35		STMT/6-18			D	N			SMALL TOOLS	101.42412.0221
53008	07/11/18	ANDERSON-LODGING EXPENSE	743.84		STMT/6-18			D	N			TRAVEL-CONF.-SCH	101.42412.0333
53008	07/11/18	WASIK-LODGING EXPENSE	743.84		STMT/6-18			D	N			TRAVEL-CONF.-SCH	101.42412.0333
53008	07/11/18	MCGILLIVRAY-LODGING EXP.	743.84		STMT/6-18			D	N			TRAVEL-CONF.-SCH	101.42412.0333
53008	07/11/18	SEAN-STORM WATER MTG	10.57		STMT/6-18			D	N			TRAVEL-CONF.-SCH	101.43417.0333
53008	07/11/18	WIRELESS HD PHONES/MIC	44.14		STMT/6-18			D	N			GENERAL SUPPLIES	101.43425.0229
			9,066.38	*CHECK TOTAL									
		VENDOR TOTAL	9,066.38										
CARRIS HEALTH		003390											
53009	07/11/18	REFUND SHELTER DEPOSIT	50.00		062818			D	N			DEPOSITS	101.230000
CENTERPOINT ENERGY		000467											
53010	07/11/18	NATURAL GAS-JUN	18.23		6038773/6-18			D	N			UTILITIES	101.43425.0332
53010	07/11/18	NATURAL GAS-JUN	77.30		6048932/6-18			D	N			UTILITIES	651.48484.0332
53010	07/11/18	NATURAL GAS-JUN	62.18		6061271/6-18			D	N			UTILITIES	101.45433.0332
53010	07/11/18	NATURAL GAS-MAY	14.66CR		6069198/5-18			D	N			UTILITIES	101.43425.0332
53010	07/11/18	NATURAL GAS-JUN	18.23		6069198/6-18			D	N			UTILITIES	101.43425.0332
53010	07/11/18	NATURAL GAS-JUN	62.18		6084836/6-18			D	N			UTILITIES	101.45435.0332
53010	07/11/18	NATURAL GAS-JUN	639.93		6085332/6-18			D	N			UTILITIES	101.45433.0332
53010	07/11/18	NATURAL GAS-JUN	18.23		6093527/6-18			D	N			UTILITIES	101.43425.0332
			881.62	*CHECK TOTAL									
		VENDOR TOTAL	881.62										
CHAPPELL CENTRAL INC		000156											
53011	07/11/18	PLAY EQUIP REPAIR-PART	1,769.70		00178716			D	N			MTCE. OF OTHER I	101.43425.0226
CHIEF SUPPLY CORPORATION		000885											
53012	07/11/18	SWAT GEAR	32.13		44203			D	N			SUBSISTENCE OF P	101.42411.0227
CLARKE MOSQUITO CONTROL		002157											
53013	07/11/18	MOSQUITO CNTL CHEMICAL	4,120.65		5082559			D	N			GENERAL SUPPLIES	101.43425.0229
COLLISION CARE		003017											
53014	07/11/18	#130712 REPAIR-MAT'L	222.55		5280			D	N			MTCE. OF EQUIPME	101.42411.0224
53014	07/11/18	#130712 REPAIR-LABOR	520.80		5280			D	N			MTCE. OF EQUIPME	101.42411.0334
			743.35	*CHECK TOTAL									
		VENDOR TOTAL	743.35										
CONCORDE BANK		002887											
53015	07/11/18	2015 GO IMP BOND-I	1,089.38		070218			D	N			INTEREST	315.47100.0444
53015	07/11/18	2016 GO IMP BOND-I	1,150.00		070218			D	N			INTEREST	316.47100.0444
53015	07/11/18	2017 GO IMP BOND-I	4,807.29		070218			D	N			INTEREST	397.47100.0444

VENDOR NAME AND NUMBER / CHECK# DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F S 9 BX M	ACCOUNT NAME	ACCOUNT
CONCORDE BANK 002887								
		7,046.67	*CHECK TOTAL					
	VENDOR TOTAL	7,046.67						
CONNEY SAFETY PRODUCTS 000176								
53016 07/11/18	FIRST AID SUPPLIES	153.13		05562582		D N	SUBSISTENCE OF P	101.45437.0227
D. ERVASTI SALES CO 002899								
53017 07/11/18	MOUND CLAY/FIELD MARKI	7,529.00		14242		D N	GENERAL SUPPLIES	101.43425.0229
DAN'S SHOP INC 002212								
53018 07/11/18	FILTERS	3.00		86150		D N	INVENTORIES-MDSE	101.125000
53018 07/11/18	FILTERS	111.88		86411		D N	INVENTORIES-MDSE	101.125000
53018 07/11/18	FILTERS	33.91		86606		D N	INVENTORIES-MDSE	101.125000
		148.79	*CHECK TOTAL					
	VENDOR TOTAL	148.79						
DOOLEY'S PETROLEUM INC 000212								
52986 07/06/18	6,001 GALLONS UNLEADE	14,846.52		304210		D N	INVENTORIES-MDSE	101.125000
52986 07/06/18	2,000 GALLONS DIESEL	4,528.09		304211		D N	INVENTORIES-MDSE	101.125000
		19,374.61	*CHECK TOTAL					
	VENDOR TOTAL	19,374.61						
DUININCK CONCRETE CONST 003245								
53019 07/11/18	CAULKING	110.64		1806-618261		D N	GENERAL SUPPLIES	101.43425.0229
53019 07/11/18	SMALL TOOLS	76.74		1806-618535		D N	SMALL TOOLS	101.43425.0221
53019 07/11/18	SIDEWALK EXPANSION FOAM	15.33		1806-618535		D N	MTCE. OF OTHER I	101.43425.0226
		202.71	*CHECK TOTAL					
	VENDOR TOTAL	202.71						
DUININCK INC 000222								
53020 07/11/18	MIX FOR STREET PATCHIN	2,314.10		531283		D N	MTCE. OF OTHER I	101.43425.0226
53020 07/11/18	CONCRETE SAND	18.90		531352		D N	MTCE. OF OTHER I	101.43425.0226
53020 07/11/18	MIX FOR STREET PATCHIN	1,264.80		531478		D N	MTCE. OF OTHER I	101.43425.0226
		3,597.80	*CHECK TOTAL					
	VENDOR TOTAL	3,597.80						
ED'S SERVICE CENTER & SA 000231								
53021 07/11/18	TOWING CHARGES-JUN	2,865.00		STMT/6-18		D N	OTHER SERVICES	101.42411.0339
53021 07/11/18	TOW CARS ON PARADE ROUTE	320.00		130414		D N	OTHER SERVICES	101.42411.0339
53021 07/11/18	TOWING CHARGES-JUN	80.00		130416		D N	OTHER SERVICES	101.42411.0339
53021 07/11/18	TOWING CHARGES-JUN	120.00		130422		D N	OTHER SERVICES	101.42411.0339
53021 07/11/18	TOWING CHARGES-JUN	160.00		130423		D N	OTHER SERVICES	101.42411.0339
53021 07/11/18	MOVE CARS IN IMPOUND LOT	320.00		130454		D N	OTHER SERVICES	101.42411.0339
		3,865.00	*CHECK TOTAL					
	VENDOR TOTAL	3,865.00						
ERIC'S AVIATION SERVICES 002998								
53022 07/11/18	ON SITE MGMT SERV-MAY	6,622.00		724		D N	PROFESSIONAL SER	230.43430.0446

VENDOR NAME AND NUMBER / CHECK# DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F S 9 BX M	ACCOUNT NAME	ACCOUNT
EXCEL OVERHEAD DOOR 002443								
53023 07/11/18	OVERHEAD DR REPAIR-PARTS	698.00		30956		D N	INSURANCE DEDUCT	101.41428.0822
53023 07/11/18	OVERHEAD DR REPAIR-LABOR	200.00		30956		D N	INSURANCE DEDUCT	101.41428.0822
		898.00	*CHECK TOTAL					
	VENDOR TOTAL	898.00						
EXPLORE MN TOURISM 002245								
53024 07/11/18	2019 MN TRAVEL GUIDE A	1,725.00		WLACVB		D N	PREPAID EXPENSES	208.128000
53024 07/11/18	2019 MN TRAVEL GUIDE A	1,725.00		WLACVB		D N	PREPAID EXPENSES	208.128000
		3,450.00	*CHECK TOTAL					
	VENDOR TOTAL	3,450.00						
FAMILY PRACTICE MED CENT 000245								
53025 07/11/18	DRUG TESTING	47.00		45/7-18		D N	SUBSISTENCE OF P	101.43425.0337
53025 07/11/18	DRUG TESTING	23.50		45/7-18		D N	SUBSISTENCE OF P	651.48484.0337
		70.50	*CHECK TOTAL					
	VENDOR TOTAL	70.50						
FANCY COATS 002172								
53026 07/11/18	BOARDED K-9 05/23-05/27	96.00		29924		D N	PROFESSIONAL SER	101.42411.0446
FARM-RITE EQUIPMENT 003002								
53027 07/11/18	TURNBUCKLES FOR TRUCKS	277.60		P16499		D N	INVENTORIES-MDSE	101.125000
53027 07/11/18	FILTERS	94.00		P16711		D N	INVENTORIES-MDSE	101.125000
		371.60	*CHECK TOTAL					
	VENDOR TOTAL	371.60						
FARNAM'S GENUINE PARTS 000249								
53028 07/11/18	SCRAPER/SMALL TOOL TRAY	23.75		790260		D N	SMALL TOOLS	101.45433.0221
53028 07/11/18	OIL FILTER	53.60		790260		D N	MTCE. OF EQUIPME	101.45433.0224
53028 07/11/18	AIR GUN AND ADAPTER	24.46		790316		D N	SMALL TOOLS	101.45433.0221
		101.81	*CHECK TOTAL					
	VENDOR TOTAL	101.81						
FASTENAL COMPANY 001188								
53029 07/11/18	SUPPLIES	6.71		MNWIL169825		D N	GENERAL SUPPLIES	651.48484.0229
FIRST COVENANT CHURCH 002537								
53030 07/11/18	REFUND SHELTER DEPOSIT	50.00		062818		D N	DEPOSITS	101.230000
FLAHERTY & HOOD P.A. 001449								
53031 07/11/18	LEGAL SERVICES-JUN	8,445.58		11626		D M 07	PROFESSIONAL SER	101.41406.0446
53031 07/11/18	LABOR/EMPLOYMENT CONSU	1,212.37		11659		D M 07	PROFESSIONAL SER	101.41406.0446
		9,657.95	*CHECK TOTAL					
	VENDOR TOTAL	9,657.95						
FLATTEN/CHRISTOPHER 002647								
53032 07/11/18	K-9 TRIALS	21.61		061918		D N	TRAVEL-CONF.-SCH	101.42411.0333

VENDOR NAME AND NUMBER / CHECK# DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F S 9 BX M	ACCOUNT NAME	ACCOUNT
FORUM COMMUNICATIONS COM 002269								
53033 07/11/18	HRNG-PROPOSED REZONING	71.50		C-03011893		D N	PRINTING AND PUB	101.41402.0331
53033 07/11/18	55 AND BEYOND AD	127.00		36787/6-18		D N	ADVERTISING	101.45435.0447
		198.50	*CHECK TOTAL					
	VENDOR TOTAL	198.50						
FUENTES/ODALIS .02812								
53034 07/11/18	REFUND SHELTER DEPOSIT	50.00		071018		D N	DEPOSITS	101.230000
GALLS 000288								
53035 07/11/18	EXPLORER CLOTHING	58.00		010118127		D N	SUBSISTENCE OF P	101.42411.0227
53035 07/11/18	UNIFORM PANTS	44.91		010157392		D N	SUBSISTENCE OF P	101.42412.0227
53035 07/11/18	TRAUMA KIT FOR SQUAD	405.00		010175498		D N	GENERAL SUPPLIES	101.42411.0229
		507.91	*CHECK TOTAL					
	VENDOR TOTAL	507.91						
GENERAL MAILING SERVICES 000293								
53036 07/11/18	POSTAGE	23.57		47231		D N	POSTAGE	101.42411.0223
53036 07/11/18	POSTAGE	3,845.89		47284		D N	POSTAGE	208.45006.0223
		3,869.46	*CHECK TOTAL					
	VENDOR TOTAL	3,869.46						
GOMEZ/YVETTE .02813								
53037 07/11/18	REFUND SHELTER DEPOSIT	50.00		071018		D N	DEPOSITS	101.230000
GOODIN COMPANY 002835								
53038 07/11/18	REPAIR WTR PIPING-PARTS	44.92		05014381-00		D N	MTCE. OF STRUCTU	651.48484.0225
GRAND RENTAL STATION 001887								
53039 07/11/18	VIBRATOR RENTAL	42.02		1-551043		D N	RENTS	101.43425.0440
GUARDIAN TRACKING LLC 003341								
53040 07/11/18	2019 SOFTWARE SUBSCRIP	1,030.75		2018-0537		D N	PREPAID EXPENSES	101.128000
53040 07/11/18	2018 SOFTWARE SUBSCRIP.	736.25		2018-0537		D N	SUBSCRIPTIONS AN	101.42411.0443
		1,767.00	*CHECK TOTAL					
	VENDOR TOTAL	1,767.00						
HALI-BRITE INC 001186								
53041 07/11/18	BULBS FOR RUNWAY LTS	181.75		27335		D N	MTCE. OF OTHER I	230.43430.0226
HANSEN ADVERTISING SPECI 000321								
53042 07/11/18	UNIFORMS FOR STAFF	616.00		38983		D N	SUBSISTENCE OF P	101.45437.0227
53042 07/11/18	UNIFORMS FOR STAFF	288.00		38984		D N	SUBSISTENCE OF P	101.45437.0227
53042 07/11/18	UNIFORMS FOR STAFF	486.00		39008		D N	SUBSISTENCE OF P	101.45437.0227
		1,390.00	*CHECK TOTAL					
	VENDOR TOTAL	1,390.00						
HANSON/DOUG .02814								
53043 07/11/18	REFUND SHELTER DEPOSIT	50.00		071018		D N	DEPOSITS	101.230000

VENDOR NAME AND NUMBER / CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
HAUG-KUBOTA LLC		002609											
53044	07/11/18	MOWER PARTS	33.51		11432			D	N			MTCE. OF EQUIPME	651.48484.0224
53044	07/11/18	#151344-BUSHINGS	58.38		11477			D	N			INVENTORIES-MDSE	101.125000
53044	07/11/18	#151344-FRONT WHEEL	98.34		11478			D	N			INVENTORIES-MDSE	101.125000
53044	07/11/18	MOWER BLADES	49.23		11522			D	N			MTCE. OF EQUIPME	101.45433.0224
53044	07/11/18	#150297-BELT	109.18		11603			D	N			INVENTORIES-MDSE	101.125000
53044	07/11/18	#150302 REPAIR-PARTS	106.58		20842R			D	N			MTCE. OF EQUIPME	101.43425.0224
53044	07/11/18	#150302 REPAIR-LABOR	155.24		20842R			D	N			MTCE. OF EQUIPME	101.43425.0334
			610.46	*CHECK TOTAL									
		VENDOR TOTAL	610.46										
HAWKINS INC		000325											
53045	07/11/18	FERRIC CHLORIDE	4,747.37		4308548			D	N			GENERAL SUPPLIES	651.48484.0229
HERITAGE BANK		000001											
53046	07/11/18	2014 GO IMP BOND-I	1,566.74		070218			D	N			INTEREST	314.47100.0444
HIGH POINT NETWORKS INC		002299											
53047	07/11/18	CIVIC CNTR FIREWALL-JUL	142.00		111408			D	N			SUBSCRIPTIONS AN	101.41409.0443
53047	07/11/18	AIRPORT FIREWALL-JUL	219.00		111408			D	N			SUBSCRIPTIONS AN	101.41409.0443
53047	07/11/18	COMM. CNTR FIREWALL-JUL	240.00		111415			D	N			SUBSCRIPTIONS AN	101.41409.0443
53047	07/11/18	PUB. WRKS FIREWALL-JUL	193.00		111417			D	N			SUBSCRIPTIONS AN	101.41409.0443
53047	07/11/18	ANTIVIRUS SUBSCRIP.-JUL	373.10		111605			D	N			SUBSCRIPTIONS AN	101.41409.0443
			1,167.10	*CHECK TOTAL									
		VENDOR TOTAL	1,167.10										
HILLYARD\HUTCHINSON		000333											
53048	07/11/18	BROOMS/BROOM HANDLES	152.52		603038840			D	N			CLEANING AND WAS	101.45433.0228
53048	07/11/18	VACUUM PARTS	62.90		603038841			D	N			MTCE. OF EQUIPME	101.45433.0224
53048	07/11/18	CLEANING SUPPLIES	23.56		603042416			D	N			CLEANING AND WAS	101.42412.0228
53048	07/11/18	TOILET TISSUE/HAND TWLS	92.30		603042416			D	N			GENERAL SUPPLIES	101.42412.0229
53048	07/11/18	CLEANING SUPPLIES	495.10		603044397			D	N			CLEANING AND WAS	101.45433.0228
53048	07/11/18	TOILET TISSUE	47.16		603046243			D	N			GENERAL SUPPLIES	101.45437.0229
			873.54	*CHECK TOTAL									
		VENDOR TOTAL	873.54										
HOLME/MICHAEL		002511											
53049	07/11/18	DRONE TEST	150.00		062918			D	N			TRAVEL-CONF.-SCH	101.42411.0333
HOME DEPOT CREDIT SERVIC		000058											
53050	07/11/18	PLYWOOD FOR TARGETS	41.84		2562549			D	N			GENERAL SUPPLIES	101.42411.0229
53050	07/11/18	CABLE	49.06		6053651			D	N			GENERAL SUPPLIES	101.43425.0229
			90.90	*CHECK TOTAL									
		VENDOR TOTAL	90.90										
HOME STATE BANK		003067											
53051	07/11/18	2014 GO IMP BOND-I	1,566.74		070218			D	N			INTEREST	314.47100.0444
53051	07/11/18	2015 GO IMP BOND-I	5,446.88		070218			D	N			INTEREST	315.47100.0444
53051	07/11/18	2016 GO IMP BOND-I	5,737.50		070218			D	N			INTEREST	316.47100.0444
			12,751.12	*CHECK TOTAL									

VENDOR NAME AND NUMBER / CHECK# DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F S 9 BX M	ACCOUNT NAME	ACCOUNT
HOME STATE BANK 003067								
	VENDOR TOTAL	12,751.12						
HORIZON COMMERCIAL POOL 003075								
53052 07/11/18	POOL CHEMICALS	110.65		180626138		D N	MTCE. OF OTHER I	101.45437.0226
INNOVATIVE OFFICE SOLUTI 003023								
53053 07/11/18	GARBAGE BAGS	13.05		IN2096266		D N	GENERAL SUPPLIES	101.42412.0229
53053 07/11/18	PAPER PLATES	58.21		IN2096266		D N	GENERAL SUPPLIES	101.42412.0229
		71.26	*CHECK TOTAL					
	VENDOR TOTAL	71.26						
JAGUSH/JEFFREY 003037								
53054 07/11/18	MILEAGE 5/22-6/29/18	29.98		071018		D N	TRAVEL-CONF.-SCH	101.43425.0333
53054 07/11/18	MILEAGE 5/22-6/29/18	1.63		071018		D N	TRAVEL-CONF.-SCH	101.45427.0333
53054 07/11/18	MILEAGE 5/22-6/29/18	8.72		071018		D N	TRAVEL-CONF.-SCH	101.45435.0333
53054 07/11/18	MILEAGE 5/22-6/29/18	89.93		071018		D N	TRAVEL-CONF.-SCH	651.48484.0333
		130.26	*CHECK TOTAL					
	VENDOR TOTAL	130.26						
JOHANNECK WTR CONDITIONI 003355								
53055 07/11/18	COOLER RENTAL	1.00		CR1711-3-023		D N	RENTS	651.48484.0440
53055 07/11/18	COOLER RENTAL	2.00		CR1711-3-035		D N	RENTS	651.48484.0440
53055 07/11/18	COOLER RENTAL	1.00		ER1801-3-006		D N	RENTS	101.41408.0440
53055 07/11/18	R.O. SYSTEM RENTAL	34.00		ER1801-3-006		D N	RENTS	101.41408.0440
53055 07/11/18	LAB WATER	46.00		42672		D N	GENERAL SUPPLIES	651.48484.0229
53055 07/11/18	SOFTENER SALT	23.55		42760		D N	GENERAL SUPPLIES	101.43425.0229
53055 07/11/18	LAB WATER	24.00		42850		D N	GENERAL SUPPLIES	651.48484.0229
53055 07/11/18	LAB WATER	50.00		42959		D N	GENERAL SUPPLIES	651.48484.0229
53055 07/11/18	LAB WATER	26.00		43179		D N	GENERAL SUPPLIES	651.48484.0229
53055 07/11/18	SOFTENER SALT	16.70		43236		D N	GENERAL SUPPLIES	101.43425.0229
53055 07/11/18	LAB WATER	46.00		43391		D N	GENERAL SUPPLIES	651.48484.0229
		270.25	*CHECK TOTAL					
	VENDOR TOTAL	270.25						
JOHNSON CNTRLS FIRE PROT 003404								
53056 07/11/18	FIRE ALARM INSPECTION	3,338.28		20269272		D N	MTCE. OF STRUCTU	651.48484.0335
KANDIYOHI CO AREA FAMILY 002759								
53057 07/11/18	WATER SAFETY TRAINING	305.78		12458		D N	TRAVEL-CONF.-SCH	101.45437.0333
KANDIYOHI CO AUDITOR 000376								
53058 07/11/18	2018 ASSESSMENT BILL	110,014.00		062218		D N	PROFESSIONAL SER	101.41404.0446
53058 07/11/18	LEC ANNUAL PAYMENT	175,000.00		070318		D N	BONDS	101.42411.0660
53058 07/11/18	TRANSLATION CHARGES	30.02		070318		D N	PROFESSIONAL SER	101.42411.0446
		285,044.02	*CHECK TOTAL					
	VENDOR TOTAL	285,044.02						

VENDOR NAME AND NUMBER / CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
KENNEDY & GRAVEN, CHARTE 002520													
53059	07/11/18	2018B GO IMP BONDS	7,500.00		062218			D	N			PROFESSIONAL SER	418.48451.0446
53059	07/11/18	2018A GO IMP BONDS	7,500.00		062218			D	N			PROFESSIONAL SER	438.45433.0446
			15,000.00	*CHECK TOTAL									
		VENDOR TOTAL	15,000.00										
KIM'S ELECTRIC LLC 002849													
53060	07/11/18	CK BALLFIELD LTS-LABOR	90.00		7284			D	N			MTCE. OF OTHER I	101.43425.0336
KVEENE/CHRIS 003399													
53061	07/11/18	MILEAGE 6/5-6/28/18	52.87		070518			D	N			TRAVEL-CONF.-SCH	101.41409.0333
LAKE REGION BANK 002886													
53062	07/11/18	2014 GO IMP BOND-I	1,566.74		070218			D	N			INTEREST	314.47100.0444
53062	07/11/18	2015 GO IMP BOND-I	4,357.50		070218			D	N			INTEREST	315.47100.0444
53062	07/11/18	2016 GO IMP BOND-I	5,725.00		070218			D	N			INTEREST	316.47100.0444
53062	07/11/18	2017 GO IMP BOND-I	9,306.92		070218			D	N			INTEREST	397.47100.0444
			20,956.16	*CHECK TOTAL									
		VENDOR TOTAL	20,956.16										
LAKESIDE PRESS 001646													
53063	07/11/18	AD DEVELOPMENT	20.00		8019			D	N			OTHER CHARGES	208.45007.0449
53063	07/11/18	500 ENVELOPES	166.50		8047			D	N			OFFICE SUPPLIES	101.42412.0220
			186.50	*CHECK TOTAL									
		VENDOR TOTAL	186.50										
LAMETTI & SONS INC 003405													
53064	07/11/18	ARMORY/FRGRNDS/GORTON	74,976.61		1610/1810-#1			D	N			MTCE. OF OTHER I	432.48510.0336
LEAGUE OF MN CITIES 000412													
53065	07/11/18	PATROL ONLINE TRAINING	540.00		274169			D	N			TRAVEL-CONF.-SCH	101.42411.0333
LEAGUE OF MN CITIES INS 000983													
53066	07/11/18	MUNICIPAL LIABILITY IN	9,563.00		40000823/18			D	N			INSURANCES AND B	101.41402.0441
53066	07/11/18	AUTO LIAB/PHYS DAMAGE	232.00		40000823/18			D	N			INSURANCES AND B	101.41402.0441
53066	07/11/18	PROPERTY INS PREMIUM	992.00		40000823/18			D	N			INSURANCES AND B	101.41408.0441
53066	07/11/18	EQUIPMENT INS PREMIUM	581.00		40000823/18			D	N			INSURANCES AND B	101.41408.0441
53066	07/11/18	AUTO LIAB/PHYS DAMAGE	111.00		40000823/18			D	N			INSURANCES AND B	101.41408.0441
53066	07/11/18	PROPERTY INS PREMIUM	328.00		40000823/18			D	N			INSURANCES AND B	101.41409.0441
53066	07/11/18	EQUIPMENT INS PREMIUM	134.00		40000823/18			D	N			INSURANCES AND B	101.41409.0441
53066	07/11/18	MOBILE PROPERTY PREMIU	3,749.00		40000823/18			D	N			INSURANCES AND B	101.41428.0441
53066	07/11/18	MUNICIPAL LIABILITY I	10,166.00		40000823/18			D	N			INSURANCES AND B	101.41428.0441
53066	07/11/18	MUNICIPAL LIABILITY IN	7,041.00		40000823/18			D	N			INSURANCES AND B	101.41428.0441
53066	07/11/18	MUNICIPAL LIABILITY IN	8,128.00		40000823/18			D	N			INSURANCES AND B	101.41428.0441
53066	07/11/18	AUTO LIAB/PHYS DAMAGE	27.00		40000823/18			D	N			INSURANCES AND B	101.41428.0441
53066	07/11/18	PROPERTY INS PREMIUM	217.00		40000823/18			D	N			INSURANCES AND B	101.42411.0441
53066	07/11/18	EQUIPMENT INS PREMIUM	124.00		40000823/18			D	N			INSURANCES AND B	101.42411.0441
53066	07/11/18	MUNICIPAL LIABILITY I	29,552.00		40000823/18			D	N			INSURANCES AND B	101.42411.0441
53066	07/11/18	AUTO LIAB/PHYS DAMAGE	10,094.00		40000823/18			D	N			INSURANCES AND B	101.42411.0441
53066	07/11/18	PROPERTY INS PREMIUM	804.00		40000823/18			D	N			INSURANCES AND B	101.42412.0441

VENDOR NAME AND NUMBER / CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
LEAGUE OF MN CITIES INS		000983											
53066	07/11/18	EQUIPMENT INS PREMIUM	480.00		40000823/18			D	N			INSURANCES AND B	101.42412.0441
53066	07/11/18	AUTO LIAB/PHYS DAMAGE	1,383.00		40000823/18			D	N			INSURANCES AND B	101.42412.0441
53066	07/11/18	AUTO LIAB/PHYS DAMAGE	339.00		40000823/18			D	N			INSURANCES AND B	101.43417.0441
53066	07/11/18	PROPERTY INS PREMIUM	13,956.00		40000823/18			D	N			INSURANCES AND B	101.43425.0441
53066	07/11/18	EQUIPMENT INS PREMIUM	1,711.00		40000823/18			D	N			INSURANCES AND B	101.43425.0441
53066	07/11/18	MOBILE PROPERTY PREMIU	1,385.00		40000823/18			D	N			INSURANCES AND B	101.43425.0441
53066	07/11/18	AUTO LIAB/PHYS DAMAGE	3,849.00		40000823/18			D	N			INSURANCES AND B	101.43425.0441
53066	07/11/18	PROPERTY INS PREMIUM	1,199.00		40000823/18			D	N			INSURANCES AND B	101.45427.0441
53066	07/11/18	EQUIPMENT INS PREMIUM	719.00		40000823/18			D	N			INSURANCES AND B	101.45427.0441
53066	07/11/18	PROPERTY INS PREMIUM	141.00		40000823/18			D	N			INSURANCES AND B	101.45432.0441
53066	07/11/18	EQUIPMENT INS PREMIUM	8.00		40000823/18			D	N			INSURANCES AND B	101.45432.0441
53066	07/11/18	AUTO LIAB/PHYS DAMAGE	111.00		40000823/18			D	N			INSURANCES AND B	101.45432.0441
53066	07/11/18	PROPERTY INS PREMIUM	2,441.00		40000823/18			D	N			INSURANCES AND B	101.45433.0441
53066	07/11/18	EQUIPMENT INS PREMIUM	1,923.00		40000823/18			D	N			INSURANCES AND B	101.45433.0441
53066	07/11/18	MOBILE PROPERTY PREMIUM	51.00		40000823/18			D	N			INSURANCES AND B	101.45433.0441
53066	07/11/18	AUTO LIAB/PHYS DAMAGE	121.00		40000823/18			D	N			INSURANCES AND B	101.45433.0441
53066	07/11/18	PROPERTY INS PREMIUM	869.00		40000823/18			D	N			INSURANCES AND B	101.45435.0441
53066	07/11/18	EQUIPMENT INS PREMIUM	254.00		40000823/18			D	N			INSURANCES AND B	101.45435.0441
53066	07/11/18	PROPERTY INS PREMIUM	3,314.00		40000823/18			D	N			INSURANCES AND B	101.45437.0441
53066	07/11/18	EQUIPMENT INS PREMIUM	372.00		40000823/18			D	N			INSURANCES AND B	101.45437.0441
53066	07/11/18	PROPERTY INS PREMIUM	8,529.00		40000823/18			D	N			INSURANCES AND B	230.43430.0441
53066	07/11/18	EQUIPMENT INS PREMIUM	578.00		40000823/18			D	N			INSURANCES AND B	230.43430.0441
53066	07/11/18	PROPERTY INS PREMIUM	20,774.00		40000823/18			D	N			INSURANCES AND B	651.48485.0441
53066	07/11/18	EQUIPMENT INS PREMIUM	12,396.00		40000823/18			D	N			INSURANCES AND B	651.48485.0441
53066	07/11/18	MOBILE PROPERTY PREMIUM	93.00		40000823/18			D	N			INSURANCES AND B	651.48485.0441
53066	07/11/18	AUTO LIAB/PHYS DAMAGE	843.00		40000823/18			D	N			INSURANCES AND B	651.48485.0441
53066	07/11/18	PROPERTY INS PREMIUM	1,336.00		40000823/18			D	N			INSURANCES AND B	816.41402.0441
			161,018.00	*CHECK TOTAL									
		VENDOR TOTAL	161,018.00										
LEYVA/SANDRA		.02809											
53067	07/11/18	REFUND SHELTER DEPOSIT	50.00		070318			D	N			DEPOSITS	101.230000
LIDDY/MATTHEW		.02801											
53068	07/11/18	GFO REG OVRPYMT MCCOY	30.00		051318			D	N			SUBSISTENCE OF P	808.45016.0227
LITTLE CROW SKI SHOW		000417											
53069	07/11/18	2018 PROGRAM AD	600.00		6697			D	N			ADVERTISING	208.45006.0447
LLOYD SECURITY INC		003376											
53070	07/11/18	SECURITY SYSTEM BATTERY	150.00		94449			D	N			MTCE. OF STRUCTU	230.43430.0335
LOCATORS & SUPPLIES INC		002162											
53071	07/11/18	HIP BOOTS	234.97		0267289			D	N			SUBSISTENCE OF P	101.43425.0227
53071	07/11/18	SAFETY VESTS FOR STOCK	356.88		0267475			D	N			SUBSISTENCE OF P	101.43425.0227
			591.85	*CHECK TOTAL									
		VENDOR TOTAL	591.85										

VENDOR NAME AND NUMBER / CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
M-R SIGN CO INC		000424											
53072	07/11/18	STREET SIGNS	212.67		200617			D	N			MTCE. OF OTHER I	101.43425.0226
MADISON NATIONAL LIFE		003237											
53073	07/11/18	LIFE INSURANCE-JUL	14.60		M324			D	N			COBRA INS PREMIU	101.120001
53073	07/11/18	LIFE INSURANCE-JUL	31.05		M324			D	N			EMPLOYER INSUR.	101.41400.0114
53073	07/11/18	LIFE INSURANCE-JUL	41.40		M324			D	N			EMPLOYER INSUR.	101.41402.0114
53073	07/11/18	LIFE INSURANCE-JUL	18.11		M324			D	N			EMPLOYER INSUR.	101.41403.0114
53073	07/11/18	LIFE INSURANCE-JUL	41.40		M324			D	N			EMPLOYER INSUR.	101.41405.0114
53073	07/11/18	LIFE INSURANCE-JUL	10.35		M324			D	N			EMPLOYER INSUR.	101.41408.0114
53073	07/11/18	LIFE INSURANCE-JUL	31.05		M324			D	N			EMPLOYER INSUR.	101.41409.0114
53073	07/11/18	LIFE INSURANCE-JUL	2.59		M324			D	N			EMPLOYER INSUR.	101.41424.0114
53073	07/11/18	LIFE INSURANCE-JUL	1,276.70		M324			D	N			INS. PASS THROUG	101.41428.0819
53073	07/11/18	LIFE INSURANCE-JUL	393.30		M324			D	N			EMPLOYER INSUR.	101.42411.0114
53073	07/11/18	LIFE INSURANCE-JUL	31.05		M324			D	N			EMPLOYER INSUR.	101.42412.0114
53073	07/11/18	LIFE INSURANCE-JUL	36.22		M324			D	N			EMPLOYER INSUR.	101.43417.0114
53073	07/11/18	LIFE INSURANCE-JUL	219.43		M324			D	N			EMPLOYER INSUR.	101.43425.0114
53073	07/11/18	LIFE INSURANCE-JUL	10.35		M324			D	N			EMPLOYER INSUR.	101.45001.0114
53073	07/11/18	LIFE INSURANCE-JUL	10.35		M324			D	N			EMPLOYER INSUR.	101.45432.0114
53073	07/11/18	LIFE INSURANCE-JUL	31.05		M324			D	N			EMPLOYER INSUR.	101.45433.0114
53073	07/11/18	LIFE INSURANCE-JUL	6.21		M324			D	N			EMPLOYER INSUR.	101.45435.0114
53073	07/11/18	LIFE INSURANCE-JUL	5.17		M324			D	N			EMPLOYER INSUR.	101.45437.0114
53073	07/11/18	LIFE INSURANCE-JUL	95.22		M324			D	N			EMPLOYER INSUR.	651.48484.0114
53073	07/11/18	LIFE INSURANCE-JUL	10.35		M324			D	N			EMPLOYER INSUR.	651.48485.0114
53073	07/11/18	LIFE INSURANCE-JUL	10.35		M324			D	N			EMPLOYER INSUR.	651.48486.0114
			2,326.30	*CHECK TOTAL									
		VENDOR TOTAL	2,326.30										
MAGNUSON SHEET METAL INC		001121											
53074	07/11/18	CK A/C IN I.T. RM-LABOR	80.00		133587			D	N			MTCE. OF STRUCTU	101.41408.0335
MENARDS		000449											
53075	07/11/18	R.I. VOLLEYBALL NETS	34.93		57427			D	N			GENERAL SUPPLIES	101.43425.0229
53075	07/11/18	GRASS SEED	9.98		57808			D	N			MTCE. OF OTHER I	101.42412.0226
53075	07/11/18	BOTTLED WATER	22.68		57808			D	N			SUBSISTENCE OF P	101.42412.0227
53075	07/11/18	CLEANING SUPPLIES	8.96		57808			D	N			CLEANING AND WAS	101.42412.0228
53075	07/11/18	AIR FRESHENER/DISH SOAP	16.84		57808			D	N			GENERAL SUPPLIES	101.42412.0229
53075	07/11/18	TOILET SEAT	14.99		57887			D	N			MTCE. OF STRUCTU	101.45435.0225
53075	07/11/18	SCREWS	50.36		58126			D	N			MTCE. OF EQUIPME	101.43425.0224
53075	07/11/18	GORILLA TAPE/MOP HANDLE	46.40		58170			D	N			GENERAL SUPPLIES	101.43425.0229
53075	07/11/18	RED LED EXIT LIGHTS	74.99		58188			D	N			MTCE. OF STRUCTU	101.43425.0225
53075	07/11/18	STORAGE BINS	231.67		58229			D	N			GENERAL SUPPLIES	101.42411.0229
			511.80	*CHECK TOTAL									
		VENDOR TOTAL	511.80										
MILLER/JAMES		.02229											
52987	07/06/18	PARADE ANNOUNCER	100.00		062318			D	N			PROFESSIONAL SER	101.45001.0446

VENDOR NAME AND NUMBER / CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
MILLS AUTOMOTIVE GROUP 000432													
53076	07/11/18	#067795-LENS	52.75		4424084			D	N			INVENTORIES-MDSE	101.125000
MINI BIFF LLC 001805													
53077	07/11/18	TOILET RENTALS-JUN	77.52		A-96628			D	N			RENTS	101.43425.0440
53077	07/11/18	TOILET RENTALS-JUN	77.52		A-96629			D	N			RENTS	101.43425.0440
53077	07/11/18	TOILET RENTALS-JUN	77.52		A-96632			D	N			RENTS	101.43425.0440
53077	07/11/18	TOILET RENTALS-JUN	77.52		A-96633			D	N			RENTS	101.43425.0440
53077	07/11/18	TOILET RENTALS-JUN	77.52		A-96635			D	N			RENTS	101.43425.0440
53077	07/11/18	TOILET RENTALS-JUN	77.52		A-96636			D	N			RENTS	101.43425.0440
53077	07/11/18	TOILET RENTALS-JUN	77.52		A-96672			D	N			RENTS	101.43425.0440
53077	07/11/18	TOILET RENTALS-JUN	155.04		A-96674			D	N			RENTS	101.43425.0440
53077	07/11/18	TOILET RENTALS-JUN	77.52		A-96682			D	N			RENTS	101.43425.0440
			775.20	*CHECK TOTAL									
		VENDOR TOTAL	775.20										
MINNEAPOLIS FINANCE DEPA 000466													
53078	07/11/18	AUTO PAWN TRANS FEE-MAY	102.60		400451002114			D	N			PROFESSIONAL SER	101.42411.0446
MN DEPT OF LABOR & INDUS 000522													
53079	07/11/18	2ND QTR SURCHARGE PYMT	4,881.09		070518			D	N			OTHER CHARGES	101.41402.0449
MN DEPT OF PUBLIC SAFETY 002085													
53080	07/11/18	DANGEROUS DOG TAGS	13.00		070218			D	N			GENERAL SUPPLIES	101.42411.0229
53080	07/11/18	DANGEROUS DOG SIGNS	37.32		070218			D	N			GENERAL SUPPLIES	101.42411.0229
			50.32	*CHECK TOTAL									
		VENDOR TOTAL	50.32										
MN ELEVATOR INC 000499													
53081	07/11/18	ELEVATOR REPAIR-PARTS	127.14		756825			D	N			MTCE. OF STRUCTU	101.41408.0225
53081	07/11/18	ELEVATOR REPAIR-LABOR	1,072.00		756825			D	N			MTCE. OF STRUCTU	101.41408.0335
			1,199.14	*CHECK TOTAL									
		VENDOR TOTAL	1,199.14										
MORALES-SANCHEZ/LETICIA .02816													
53082	07/11/18	REFUND SHELTER DEPOSIT	50.00		071018			D	N			DEPOSITS	101.230000
MUNICIPAL UTILITIES 000541													
53083	07/11/18	UTILITIES FOR JUN	2,909.27		6/18			D	N			UTILITIES	101.41408.0332
53083	07/11/18	UTILITIES FOR JUN	933.55		6/18			D	N			UTILITIES	101.42412.0332
53083	07/11/18	UTILITIES FOR JUN	8,215.28		6/18			D	N			UTILITIES	101.43425.0332
53083	07/11/18	UTILITIES FOR JUN	488.10		6/18			D	N			UTILITIES	101.45001.0332
53083	07/11/18	UTILITIES FOR JUN	1,646.61		6/18			D	N			UTILITIES	101.45427.0332
53083	07/11/18	UTILITIES FOR JUN	6,972.41		6/18			D	N			UTILITIES	101.45433.0332
53083	07/11/18	UTILITIES FOR JUN	1,405.16		6/18			D	N			UTILITIES	101.45435.0332
53083	07/11/18	UTILITIES FOR JUN	3,158.97		6/18			D	N			UTILITIES	101.45437.0332
53083	07/11/18	UTILITIES FOR JUN	2,895.01		6/18			D	N			UTILITIES	230.43430.0332
53083	07/11/18	UTILITIES FOR JUN	60,805.05		6/18			D	N			UTILITIES	651.48484.0332
53083	07/11/18	UTILITIES FOR JUN	5,817.80		6/18			D	N			UTILITIES	651.48485.0332

VENDOR NAME AND NUMBER / CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
MUNICIPAL UTILITIES		000541											
53083	07/11/18	ADMIN FEE FOR MAY	1,500.00		665			D	N			PROFESSIONAL SER	651.48484.0446
53083	07/11/18	ADMIN FEE FOR JUN	1,500.00		669			D	N			PROFESSIONAL SER	651.48484.0446
			98,247.21	*CHECK TOTAL									
		VENDOR TOTAL	98,247.21										
MUNICIPAL UTILITIES		002393											
53084	07/11/18	05/15/18 TAX STLMNT-CU	3,991.31		070218			D	N			DUE TO COMPONENT	295.210001
MVTL LABORATORIES INC		000544											
53085	07/11/18	LAB TESTING	45.00		925036			D	N			PROFESSIONAL SER	651.48484.0446
MVTV WIRELESS		003372											
53086	07/11/18	AIRPORT INTERNET-JUL	167.95		11699-20180701			D	N			COMMUNICATIONS	101.41409.0330
NATL SUBPOENA PROCESSING		.02811											
53087	07/11/18	#18005254-ADMIN SUBPOENA	31.22		070618			D	N			PROFESSIONAL SER	101.42411.0446
NCL OF WISCONSIN INC		001627											
53088	07/11/18	LAB SUPPLIES	422.70		408818			D	N			GENERAL SUPPLIES	651.48484.0229
NORTH AMERICAN STATE BAN		003068											
53089	07/11/18	2014 GO IMP BOND-I	1,566.74		070218			D	N			INTEREST	314.47100.0444
53089	07/11/18	2015 GO IMP BOND-I	4,357.50		070218			D	N			INTEREST	315.47100.0444
53089	07/11/18	2016 GO IMP BOND-I	5,737.50		070218			D	N			INTEREST	316.47100.0444
53089	07/11/18	2017 GO IMP BOND-I	7,037.88		070218			D	N			INTEREST	397.47100.0444
			18,699.62	*CHECK TOTAL									
		VENDOR TOTAL	18,699.62										
NORTHERN BUSINESS PRODUC		002322											
53090	07/11/18	RETURNED CHAIR	23.70CR		C296656-0			D	N			SMALL TOOLS	101.41408.0221
53090	07/11/18	OFFICE SUPPLIES	245.40		304559-0			D	N			OFFICE SUPPLIES	101.41410.0220
53090	07/11/18	OFFICE SUPPLIES	9.35		304559-1			D	N			OFFICE SUPPLIES	101.41410.0220
			231.05	*CHECK TOTAL									
		VENDOR TOTAL	231.05										
NORTHERN STATES SUPPLY		000585											
53091	07/11/18	PAVEMENT MARKING PAINT	154.96		10-561826			D	N			GENERAL SUPPLIES	101.43417.0229
53091	07/11/18	BOLTS	14.06		10-561986			D	N			MTCE. OF EQUIPME	101.43425.0224
53091	07/11/18	YELLOW HARD HAT	14.23		10-562151			D	N			GENERAL SUPPLIES	101.41402.0229
53091	07/11/18	BOLTS	7.65		10-562258			D	N			MTCE. OF EQUIPME	101.43425.0224
53091	07/11/18	BOLTS	11.64		10-562301			D	N			MTCE. OF EQUIPME	101.43425.0224
53091	07/11/18	#088709-BOLTS	36.32		10-562334			D	N			MTCE. OF EQUIPME	101.43425.0224
53091	07/11/18	SHOVELS	94.55		10-562435			D	N			SMALL TOOLS	101.43425.0221
53091	07/11/18	DRIVER BITS	15.10		10-562496			D	N			SMALL TOOLS	101.43425.0221
53091	07/11/18	HOLE SAW	16.28		10-562594			D	N			SMALL TOOLS	101.43425.0221
53091	07/11/18	HAMMER	23.70		1245477			D	N			SMALL TOOLS	101.43425.0221
53091	07/11/18	PLOW BOLTS	19.70		1251192			D	N			MTCE. OF EQUIPME	101.43425.0224

VENDOR NAME AND NUMBER / CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
NORTHERN STATES SUPPLY		000585											
53091	07/11/18	NUTS/WASHERS	6.62		1251193			D	N			MTCE. OF EQUIPME	101.43425.0224
53091	07/11/18	NUTS	4.28		1251535			D	N			MTCE. OF EQUIPME	101.43425.0224
			419.09	*CHECK TOTAL									
		VENDOR TOTAL	419.09										
O'REILLY AUTOMOTIVE INC		000650											
53092	07/11/18	OIL	16.38		1528-151189			D	N			INVENTORIES-MDSE	101.125000
53092	07/11/18	#132486-LT BULB	1.76		1528-152155			D	N			INVENTORIES-MDSE	101.125000
53092	07/11/18	BLOWER MOTOR	40.66		1528-153232			D	N			INVENTORIES-MDSE	101.125000
53092	07/11/18	MIRROR ADHESIVE	3.59		1528-153232			D	N			INVENTORIES-MDSE	101.125000
53092	07/11/18	VEHICLE TOUCH UP PAINT	14.99		1528-154498			D	N			MTCE. OF EQUIPME	101.43425.0224
53092	07/11/18	FLOOR DRY	29.97		1528-154526			D	N			GENERAL SUPPLIES	101.43425.0229
53092	07/11/18	TIRE SHINE	27.96		1528-155208			D	N			GENERAL SUPPLIES	101.43425.0229
53092	07/11/18	#121380-LT BULB	29.67		1528-155695			D	N			INVENTORIES-MDSE	101.125000
			164.98	*CHECK TOTAL									
		VENDOR TOTAL	164.98										
PERKINS LUMBER CO INC		000604											
53093	07/11/18	RICE PARK SIGN-MATERIALS	110.97		43654861			D	N			MTCE. OF OTHER I	450.45438.0336
53093	07/11/18	SUPPLIES	21.96		43654996			D	N			GENERAL SUPPLIES	101.43425.0229
53093	07/11/18	CAULKING	13.98		43655049			D	N			MTCE. OF OTHER I	101.43425.0226
53093	07/11/18	TREATED DECKING/HINGE	17.18		43655230			D	N			MTCE. OF OTHER I	101.43425.0226
53093	07/11/18	CONSTRUCTION ADHESIVE	7.99		43656262			D	N			GENERAL SUPPLIES	101.43425.0229
53093	07/11/18	BOLTS	145.00		43656584			D	N			MTCE. OF EQUIPME	101.43425.0224
			317.08	*CHECK TOTAL									
		VENDOR TOTAL	317.08										
PLUMBING & HEATING OF WI		000618											
53094	07/11/18	REPAIR PIPE LEAKS-PARTS	29.53		24591			D	N			MTCE. OF STRUCTU	101.41408.0225
53094	07/11/18	REPAIR PIPE LEAKS-LABOR	180.00		24591			D	N			MTCE. OF STRUCTU	101.41408.0335
			209.53	*CHECK TOTAL									
		VENDOR TOTAL	209.53										
PREMIUM WATERS INC		000374											
53095	07/11/18	DRINKING WATER	43.25		329949/6-18			D	N			SUBSISTENCE OF P	101.42412.0227
53095	07/11/18	DRINKING WATER	110.50		527119/6-18			D	N			SUBSISTENCE OF P	101.45437.0227
			153.75	*CHECK TOTAL									
		VENDOR TOTAL	153.75										
PRINT MASTERS		000624											
53096	07/11/18	WLMR MAIN STREET POSTERS	59.00		85196			D	N			PRINTING AND PUB	101.41402.0331
RICE HOSPITAL		001166											
53097	07/11/18	DRAW CHG-CASE 18007964	37.96		11788			D	N			PROFESSIONAL SER	101.42411.0446
RODRIGUEZ/VAL		.02815											
53098	07/11/18	REFUND SHELTER DEPOSIT	50.00		071018			D	N			DEPOSITS	101.230000

VENDOR NAME AND NUMBER / CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
RULE TIRE SHOP		000665											
53099	07/11/18	#152201-TIRES	220.00		1-28753			D	N			INVENTORIES-MDSE	101.125000
53099	07/11/18	#066337-TIRES	413.94		1-28964			D	N			MTCE. OF EQUIPME	651.48484.0224
53099	07/11/18	INST. TIRES-LABOR	19.98		1-28964			D	N			MTCE. OF EQUIPME	651.48484.0334
			653.92	*CHECK TOTAL									
		VENDOR TOTAL	653.92										
SANIBEL INC		001492											
53100	07/11/18	LEISURE COMM. LUNCHES	67.54		1446			D	N			TRAVEL-CONF.-SCH	208.45005.0333
SERVICE CENTER/CITY OF W		000685											
53101	07/11/18	EQUIPMENT REPAIR-PARTS	234.29		STMT/6-18			D	N			MTCE. OF EQUIPME	101.42411.0224
53101	07/11/18	EQUIPMENT REPAIR-OIL	52.32		STMT/6-18			D	N			MOTOR FUELS AND	101.42412.0222
53101	07/11/18	EQUIPMENT REPAIR-PARTS	158.25		STMT/6-18			D	N			MTCE. OF EQUIPME	101.42412.0224
53101	07/11/18	EQUIPMENT REPAIR-OIL	223.82		STMT/6-18			D	N			MOTOR FUELS AND	101.43425.0222
53101	07/11/18	EQUIPMENT REPAIR-PARTS	453.27		STMT/6-18			D	N			MTCE. OF EQUIPME	101.43425.0224
53101	07/11/18	GAS-59.82 GALLONS	158.52		STMT/6-18			D	N			MOTOR FUELS AND	101.41402.0222
53101	07/11/18	GAS-32.09 GALLONS	85.04		STMT/6-18			D	N			MOTOR FUELS AND	101.41408.0222
53101	07/11/18	DIESEL-13.76 GALLONS	33.44		STMT/6-18			D	N			MOTOR FUELS AND	101.42411.0222
53101	07/11/18	GAS-2,452.63 GALLONS	6,499.43		STMT/6-18			D	N			MOTOR FUELS AND	101.42411.0222
53101	07/11/18	DIESEL-175.84 GALLONS	427.29		STMT/6-18			D	N			MOTOR FUELS AND	101.42412.0222
53101	07/11/18	GAS-115.54 GALLONS	307.23		STMT/6-18			D	N			MOTOR FUELS AND	101.42412.0222
53101	07/11/18	GAS-114.39 GALLONS	307.11		STMT/6-18			D	N			MOTOR FUELS AND	101.43417.0222
53101	07/11/18	DIESEL-2,176.82 GALLON	5,290.86		STMT/6-18			D	N			MOTOR FUELS AND	101.43425.0222
53101	07/11/18	GAS-1,226.23 GALLONS	3,245.86		STMT/6-18			D	N			MOTOR FUELS AND	101.43425.0222
53101	07/11/18	DIESEL-100 GALLONS	233.00		STMT/6-18			D	N			MOTOR FUELS AND	101.45433.0222
53101	07/11/18	GAS-22.30 GALLONS	59.10		STMT/6-18			D	N			MOTOR FUELS AND	101.45433.0222
53101	07/11/18	DIESEL-60.29 GALLONS	146.50		STMT/6-18			D	N			MOTOR FUELS AND	651.48485.0222
			17,915.33	*CHECK TOTAL									
		VENDOR TOTAL	17,915.33										
SHERWIN WILLIAMS CO		000690											
53102	07/11/18	PARTS FOR FIELD PAINTER	169.00		1667-8			D	N			MTCE. OF EQUIPME	101.45432.0224
53102	07/11/18	TRAFFIC PAINT	462.80		1703-1			D	N			GENERAL SUPPLIES	101.43425.0229
53102	07/11/18	PAINT FOR THE BLDG	36.82		3586-8			D	N			MTCE. OF STRUCTU	101.45435.0225
53102	07/11/18	TRAFFIC PAINT	1,762.70		3958-9			D	N			GENERAL SUPPLIES	101.43425.0229
53102	07/11/18	TRAFFIC PAINT	578.50		4178-3			D	N			GENERAL SUPPLIES	101.43425.0229
53102	07/11/18	TRAFFIC PAINT	115.70		4223-7			D	N			GENERAL SUPPLIES	101.43425.0229
53102	07/11/18	TRAFFIC PAINT	72.27		4536-2			D	N			GENERAL SUPPLIES	101.43425.0229
53102	07/11/18	PAINT ROLLERS	9.99		4537-0			D	N			SMALL TOOLS	101.43425.0221
			3,207.78	*CHECK TOTAL									
		VENDOR TOTAL	3,207.78										
SMEBY/ROSS		002570											
53103	07/11/18	MILEAGE 6/1-6/29/18	197.84		070218			D	N			TRAVEL-CONF.-SCH	101.41409.0333
SPRINGSTED INCORPORATED		000705											
53104	07/11/18	ARBITRAGE CALCULATIONS	1,500.00		000862.999-17			D	N			PROFESSIONAL SER	350.47400.0446

VENDOR NAME AND NUMBER / CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
SPRINGSTED INCORPORATED		000705											
53104	07/11/18	ARBITRAGE CALCULATIONS	1,500.00		000862.999-18			D	N			PROFESSIONAL SER	307.47100.0446
53104	07/11/18	ARBITRAGE CALCULATIONS	2,700.00		000862.999-19			D	N			PROFESSIONAL SER	327.47100.0446
53104	07/11/18	ARBITRAGE CALCULATIONS	2,700.00		000862.999-20			D	N			PROFESSIONAL SER	350.47402.0446
			8,400.00	*CHECK TOTAL									
		VENDOR TOTAL	8,400.00										
STEELE/JASON		003302											
53105	07/11/18	MWOA WORKSHOP	684.44		062118			D	N			TRAVEL-CONF.-SCH	651.48484.0333
STERLING WATER-MINNESOTA		000188											
53106	07/11/18	SOFTENER RENTAL-JUL	17.75		01454495/6-18			D	N			RENTS	101.41408.0440
STEVENS ENGINEERS INC		003126											
53107	07/11/18	CIVIC CNTR REFRIG. PR	13,272.00		11534			D	N			PROFESSIONAL SER	438.45433.0446
53107	07/11/18	REIMBURSABLE EXPENSE	1,362.01		11534			D	N			PROFESSIONAL SER	438.45433.0446
			14,634.01	*CHECK TOTAL									
		VENDOR TOTAL	14,634.01										
SUMMIT COMPANIES		002555											
53108	07/11/18	FIRE ALARM INSPECTION	386.00		1278690			D	N			MTCE. OF STRUCTU	101.41408.0335
SURPLUS WAREHOUSE INC		000728											
53109	07/11/18	CLEANING SUPPLIES	3.49		2710			D	N			CLEANING AND WAS	651.48484.0228
SW - WEST CNTRL SERVICES		000892											
53110	07/11/18	HEALTH INSURANCE-AUG	7,835.00		C324			D	N			COBRA INS PREMIU	101.120001
53110	07/11/18	HEALTH INSURANCE-AUG	3,360.26		C324			D	N			EMPLOYER INSUR.	101.41400.0114
53110	07/11/18	HEALTH INSURANCE-AUG	5,281.26		C324			D	N			EMPLOYER INSUR.	101.41402.0114
53110	07/11/18	HEALTH INSURANCE-AUG	2,926.47		C324			D	N			EMPLOYER INSUR.	101.41403.0114
53110	07/11/18	HEALTH INSURANCE-AUG	5,618.28		C324			D	N			EMPLOYER INSUR.	101.41405.0114
53110	07/11/18	HEALTH INSURANCE-AUG	1,672.26		C324			D	N			EMPLOYER INSUR.	101.41408.0114
53110	07/11/18	HEALTH INSURANCE-AUG	3,098.26		C324			D	N			EMPLOYER INSUR.	101.41409.0114
53110	07/11/18	HEALTH INSURANCE-AUG	418.05		C324			D	N			EMPLOYER INSUR.	101.41424.0114
53110	07/11/18	HEALTH INSURANCE-AUG	8,038.50		C324			D	N			RETIRED EMPLOYEE	101.41428.0818
53110	07/11/18	HEALTH INSURANCE-AUG	24,559.66		C324			D	N			INS. PASS THROUG	101.41428.0819
53110	07/11/18	HEALTH INSURANCE-AUG	50,406.50		C324			D	N			EMPLOYER INSUR.	101.42411.0114
53110	07/11/18	HEALTH INSURANCE-AUG	5,016.78		C324			D	N			EMPLOYER INSUR.	101.42412.0114
53110	07/11/18	HEALTH INSURANCE-AUG	5,267.14		C324			D	N			EMPLOYER INSUR.	101.43417.0114
53110	07/11/18	HEALTH INSURANCE-AUG	23,743.53		C324			D	N			EMPLOYER INSUR.	101.43425.0114
53110	07/11/18	HEALTH INSURANCE-AUG	1,086.50		C324			D	N			EMPLOYER INSUR.	101.45001.0114
53110	07/11/18	HEALTH INSURANCE-AUG	601.50		C324			D	N			EMPLOYER INSUR.	101.45432.0114
53110	07/11/18	HEALTH INSURANCE-AUG	3,946.02		C324			D	N			EMPLOYER INSUR.	101.45433.0114
53110	07/11/18	HEALTH INSURANCE-AUG	360.90		C324			D	N			EMPLOYER INSUR.	101.45435.0114
53110	07/11/18	HEALTH INSURANCE-AUG	300.75		C324			D	N			EMPLOYER INSUR.	101.45437.0114
53110	07/11/18	HEALTH INSURANCE-AUG	11,958.36		C324			D	N			EMPLOYER INSUR.	651.48484.0114
53110	07/11/18	HEALTH INSURANCE-AUG	1,672.26		C324			D	N			EMPLOYER INSUR.	651.48485.0114
53110	07/11/18	HEALTH INSURANCE-AUG	1,672.26		C324			D	N			EMPLOYER INSUR.	651.48486.0114
			168,840.50	*CHECK TOTAL									
		VENDOR TOTAL	168,840.50										

VENDOR NAME AND NUMBER / CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
TORGERSON PROPERTIES INC 000749													
53111	07/11/18	1ST 1/2 2018 TAX ABTM	11,500.00		070318			D	N			REFUNDS AND REIM	101.41428.0882
US BANK 000264													
53112	07/11/18	ACCEPTANCE FEE	350.00		5038504			D	N			OTHER CHARGES	338.47200.0449
53112	07/11/18	PAYING AGENT FEE	500.00		5038504			D	N			OTHER CHARGES	338.47200.0449
53112	07/11/18	ACCEPTANCE FEE	350.00		5038516			D	N			OTHER CHARGES	318.47100.0449
53112	07/11/18	PAYING AGENT FEE	500.00		5038516			D	N			OTHER CHARGES	318.47100.0449
			1,700.00	*CHECK TOTAL									
		VENDOR TOTAL	1,700.00										
US BANK EQUIPMENT FINANC 003143													
53113	07/11/18	COPIER LEASE-JUL	142.13		360607469			D	N			RENTS	101.42412.0440
53113	07/11/18	COPIER LEASE-JUL	234.32		360690366			D	N			RENTS	651.48484.0440
53113	07/11/18	COPIER LEASE-JUL	171.67		360690796			D	N			RENTS	101.41405.0440
53113	07/11/18	COPIER LEASE-JUL	340.00		360916175			D	N			RENTS	101.41410.0440
53113	07/11/18	COPIER SCANNING SFTWRE	105.00		361345309			D	N			SUBSCRIPTIONS AN	101.41410.0443
			993.12	*CHECK TOTAL									
		VENDOR TOTAL	993.12										
VIGIL/KATIE .02810													
52988	07/06/18	PARADE ANNOUNCER	100.00		062318			D	N			PROFESSIONAL SER	101.45001.0446
WEST CENTRAL INDUSTRIES 000801													
53114	07/11/18	LAWN MTCE-JUNE	240.00		2931			D	N			MTCE. OF OTHER I	101.45437.0336
WEST CENTRAL STEEL INC 000806													
53115	07/11/18	STEEL	119.04		1310772			D	N			MTCE. OF EQUIPME	101.43425.0224
WILLMAR AUTO VALUE 002689													
53116	07/11/18	BOLTS/HOSES	75.43		22264591			D	N			INVENTORIES-MDSE	101.125000
53116	07/11/18	FLOOR DRY	65.94		22264806			D	N			GENERAL SUPPLIES	101.43425.0229
53116	07/11/18	OIL	46.99		22265281			D	N			MOTOR FUELS AND	101.45433.0222
53116	07/11/18	SHAMMY FOR WASHING EQUIP	12.99		22267890			D	N			GENERAL SUPPLIES	651.48484.0229
			201.35	*CHECK TOTAL									
		VENDOR TOTAL	201.35										
WILLMAR CHAMBER OF COMME 000812													
53117	07/11/18	POP FOR CVB MEETINGS	10.76		CC STMT/5-18			D	N			TRAVEL-CONF.-SCH	208.45005.0333
53117	07/11/18	NAME BADGE/CONV SUPPLIES	163.50		CC STMT/5-18			D	N			OTHER CHARGES	208.45008.0449
53117	07/11/18	AIRFARE-WRLD ED CONGRESS	401.40		CC STMT/5-18			D	N			OTHER CHARGES	208.45008.0449
53117	07/11/18	TRAVEL INSURANCE	27.09		CC STMT/5-18			D	N			OTHER CHARGES	208.45008.0449
53117	07/11/18	CERTIFIED MTG PROF. TRNG	175.00		CC STMT/5-18			D	N			OTHER CHARGES	208.45008.0449
53117	07/11/18	WORLD ED CONGRESS-MEALS	35.68		CC STMT/5-18			D	N			OTHER CHARGES	208.45008.0449
53117	07/11/18	GOOGLE AD WORDS MKTG	148.16		CC STMT/5-18			D	N			OTHER CHARGES	208.45010.0449
53117	07/11/18	JULY 4TH EVENTS MTG	9.43		CC STMT/5-18			D	N			OTHER CHARGES	208.45010.0449
53117	07/11/18	DELIVERY OF TOURISM RACK	8.40		CC STMT/5-18			D	N			OTHER CHARGES	208.45010.0449
53117	07/11/18	FACEBOOK ADVERTISING	56.77		CC STMT/5-18			D	N			OTHER CHARGES	208.45010.0449
53117	07/11/18	FACEBOOK ADVERTISING	7.07		CC STMT/5-18			D	N			OTHER CHARGES	208.45010.0449
53117	07/11/18	RETURNED UNUSED NETTING	90.86CR		CC STMT/5-18			D	N			SUBSISTENCE OF P	808.45016.0227

VENDOR NAME AND NUMBER CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
WILLMAR CHAMBER OF COMME		000812											
53117	07/11/18	RETURNED REGIS. SUPPLIES	70.23CR		CC STMT/5-18			D	N			SUBSISTENCE OF P	808.45016.0227
53117	07/11/18	REGISTRATION DECORATIONS	34.21		CC STMT/5-18			D	N			SUBSISTENCE OF P	808.45016.0227
53117	07/11/18	REGISTRATION AREA ITEMS	459.73		CC STMT/5-18			D	N			SUBSISTENCE OF P	808.45016.0227
53117	07/11/18	REGISTRATION AREA ITEMS	6.27		CC STMT/5-18			D	N			SUBSISTENCE OF P	808.45016.0227
53117	07/11/18	REGISTRATION DECORATIONS	8.57		CC STMT/5-18			D	N			SUBSISTENCE OF P	808.45016.0227
53117	07/11/18	FOOD-BIKE/BREW ACTIVITY	21.60		CC STMT/5-18			D	N			SUBSISTENCE OF P	808.45016.0337
53117	07/11/18	FOOD-BIKE/BREW ACTIVITY	128.85		CC STMT/5-18			D	N			SUBSISTENCE OF P	808.45016.0337
53117	07/11/18	FOOD-BIKE/BREW ACTIVITY	74.90		CC STMT/5-18			D	N			SUBSISTENCE OF P	808.45016.0337
53117	07/11/18	GIFT CARDS-GOLF ACTIVITY	180.00		CC STMT/5-18			D	N			SUBSISTENCE OF P	808.45016.0337
53117	07/11/18	GIFT CARDS-GOLF ACTIVITY	60.00		CC STMT/5-18			D	N			SUBSISTENCE OF P	808.45016.0337
53117	07/11/18	TASTE WLMR LAKES ACTIV.	20.00		CC STMT/5-18			D	N			SUBSISTENCE OF P	808.45016.0337
53117	07/11/18	TASTE WLMR LAKES ACTIV.	30.00		CC STMT/5-18			D	N			SUBSISTENCE OF P	808.45016.0337
53117	07/11/18	TASTE WLMR LAKES ACTIV.	20.00		CC STMT/5-18			D	N			SUBSISTENCE OF P	808.45016.0337
53117	07/11/18	TASTE WLMR LAKES ACTIV.	20.00		CC STMT/5-18			D	N			SUBSISTENCE OF P	808.45016.0337
53117	07/11/18	TASTE WLMR LAKES ACTIV.	120.00		CC STMT/5-18			D	N			SUBSISTENCE OF P	808.45016.0337
53117	07/11/18	TASTE WLMR LAKES ACTIV.	10.00		CC STMT/5-18			D	N			SUBSISTENCE OF P	808.45016.0337
53117	07/11/18	RETURNED STAKES/SUPPLIES	131.24CR		CC STMT/5-18			D	N			ADVERTISING	808.45016.0447
53117	07/11/18	STAKES/SUPPLIES	227.79		CC STMT/5-18			D	N			ADVERTISING	808.45016.0447
53117	07/11/18	SD CARDS	167.40		CC STMT/5-18			D	N			ADVERTISING	808.45016.0447
53117	07/11/18	STAKES/SUPPLIES	12.50		CC STMT/5-18			D	N			ADVERTISING	808.45016.0447
53117	07/11/18	STAKES/SUPPLIES	20.83		CC STMT/5-18			D	N			ADVERTISING	808.45016.0447
53117	07/11/18	PUBLICITY SD CARD READER	53.43		CC STMT/5-18			D	N			ADVERTISING	808.45016.0447
53117	07/11/18	COMMUNITY PICNIC EXPENSE	75.16		CC STMT/5-18			D	N			ADMIN. OVERHEAD	808.45016.0448
53117	07/11/18	BAIT COUPONS	70.87		CC STMT/5-18			D	N			OTHER CHARGES	808.45016.0449
53117	07/11/18	ANDERSON-LDRSHP COURSE	450.00		48143			D	N			TRAVEL-CONF.-SCH	101.41402.0333
53117	07/11/18	KVEENE-LEADERSHIP COURSE	337.50		48143			D	N			TRAVEL-CONF.-SCH	101.41409.0333
			3,360.54	*CHECK TOTAL									
		VENDOR TOTAL	3,360.54										
5 STAR WALT'S LLC		000790											
53118	07/11/18	DETAILING VEHICLE	119.95		15828			D	N			CLEANING AND WAS	101.42411.0338
53118	07/11/18	CAR WASH	9.25		747080			D	N			MTCE. OF EQUIPME	101.42411.0334
			129.20	*CHECK TOTAL									
		VENDOR TOTAL	129.20										

VENDOR NAME AND NUMBER CHECK# DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F S 9 BX M ACCOUNT NAME	ACCOUNT
REPORT TOTALS:		1,086,578.05					

RECORDS PRINTED - 000510

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	715,690.26
205	INDUSTRIAL DEVELOPMENT	250.00
208	CONVENTION & VISITORS BUREAU	9,391.69
230	WILLMAR MUNICIPAL AIRPORT	19,335.76
295	COMMUNITY INVESTMENT	3,991.31
307	D.S. - 2007A BOND	1,500.00
314	D.S. - 2014 BOND	7,833.70
315	D.S. - 2015 BOND	15,251.26
316	D.S. - 2016 BOND	18,350.00
318	D.S. - 2018 BOND	850.00
327	D.S. - 2007B BOND	2,700.00
338	D.S.-R22 REFRIGERATION 2018A	850.00
350	RICE HOSPITAL DEBT SERVICE	4,200.00
397	D.S. - 2017 BOND	21,152.09
418	S.A.B.F. - #2018	8,936.25
419	S.A.B.F. - #2019	3,198.00
432	C.P. - WASTE TREATMENT	91,759.36
438	C.P.-R22 REFRIGERATION 2018A	22,134.01
450	CAPITAL IMPROVEMENT FUND	110.97
497	S.A.B.F. - #2017	6,510.08
651	WASTE TREATMENT	129,687.53
808	GOVERNOR'S FISHING OPENER	1,559.78
816	BIOSCIENCE GRANT	1,336.00
TOTAL ALL FUNDS		1,086,578.05

BANK RECAP:

BANK	NAME	DISBURSEMENTS
HERT	HERITAGE BANK	1,086,578.05
TOTAL ALL BANKS		1,086,578.05

WILLMAR

City Office Building
333 SW 6th Street
Willmar, MN 56201
Main Number 320-235-4913
Fax Number 320-235-4917

CITY COUNCIL AGENDA REPORT

To: Mayor and City Council	**Date: July 16, 2018**
From: Sean E. Christensen, P.E. Public Works Director	**Subject: Annual Stormwater Meeting**

AGENDA ITEM: Annual Stormwater Meeting

INTRODUCTION/REQUEST:
Annual stormwater public meeting provides an update on the status of compliance with MS4 permit conditions and allows public comments.

HISTORY:
The Municipal Separate Storm Sewer System (MS4) General Permit program gives publicly owned stormwater infrastructure approval to discharge stormwater to lakes, streams, rivers and wetlands in Minnesota. The primary goal of the MS4 General Permit is to improve water quality by reducing pollutants in stormwater discharges. One of the permit requirements is to facilitate public education and outreach in the community on reducing stormwater pollution.

CURRENT CIRCUMSTANCE:
A public meeting for the Annual Stormwater Permit/Pollution Prevention Program has been called for the purpose of giving an update on the status of compliance with the MS4 permit conditions and implementation of the Stormwater Pollution Prevention Program (SWPPP).

RECOMMENDATION:
Receive the Annual Stormwater Report for MS4 permitting. (Motion)

REVIEWED BY: Ike Holland, City Administrator

COUNCIL MEETING DATE: July 16, 2018

PUBLIC NOTICE

NOTICE IS HEREBY GIVEN that the City of Willmar will hold its Annual Storm Water Meeting during the City Council meeting on Monday, July 2, 2018, beginning at 7:01 p.m. at the Kandiyohi County Health and Human Service Building Board Room. The purpose of this meeting will be to give an update on the status of compliance with the MS4 permit conditions and the implementation of the Storm Water Pollution Prevention Program. The Storm Water Pollution Prevention Program can be viewed at City Hall, 333 SW 6th St., Willmar, Minnesota or online at www.willmarmn.gov. The public can submit oral or written comments before or at the time of the public hearing.

WILLMAR

City Office Building
333 SW 6th Street
Willmar, MN 56201
Main Number 320-235-4913
Fax Number 320-235-4917

CITY COUNCIL AGENDA REPORT

To: Mayor and City Council	Date: July 16, 2018
From: Ike Holland, City Administrator	Subject: Local Option Sales Tax Ballot Question

AGENDA ITEM: Local Option Sales Tax Ballot Question

INTRODUCTION/REQUEST: Consideration of Implementation of Local Option Sales Tax

HISTORY: The City convened a study group comprised of elected officials, city staff and citizen and organizational stakeholders who met to study the City's Civic Center complex and needed improvements to keep with the regional demands and enhanced recreational and athletic facilities. The City then retained a consultant to develop a master plan pursuant to the needs identified by the study group.

Subsequently the Invest in Willmar Committee, a community organization dedicated to improving the City's regional amenities and facilities, has presented the results of its efforts to the City Council at public work sessions on June 18 and July 2, 2018.

CURRENT CIRCUMSTANCE: The City Council wishes to enact a local sales, use and excise tax on items that are taxable by the State in order to raise revenues to fund public capital improvements identified as needs by the Invest in Willmar Committee working in coordination with the Civic Center study group and consultant for the Civic Center complex, as a means of substantially improving the region's current recreational and cultural facilities, opportunities and infrastructure:

New Recreation Center / Auditorium	$10,000,000
New softball/baseball and multipurpose athletic fields	$ 6,000,000
Infrastructure improvements at Robins Island Regional Park	$ 3,000,000
Spectator amenities and new playground area at Swanson Field	$ 2,000,000
Stormwater management infrastructure improvements	$ 7,000,000
Replacement Community Center	$ 2,000,000

The proposed local sales use and excise tax will raise enough revenue over an estimated 13 year period to fund $30 million dollars ($30,000,000) in new capital improvements and betterments plus associated costs for debt service on any bonds issued to finance or refinance such capital improvements.

RECOMMENDATION: Adopt the resolution approving the proposed local sales, use and excise tax and authorizing that the ballot question be approved and placed on the General Election Ballot in November of 2018 in Kandiyohi County.

FINANCIAL IMPACT: $30 million dollars in sales tax revenues in the City for new facilities.

ALTERNATIVES:

1. Do not agree and place on the ballot.
2.

REVIEWED BY: Ike Holland, City Administrator

WORK SESSION DATE: June 18 and July 2, 2018

COUNCIL METING DATE: July 16, 2018

OFFICIAL
ELECTION BALLOT

CITY OF WILLMAR
KANDIYOHI COUNTY
MINNESOTA

◯ YES ◯ NO	**LOCAL OPTION SALES TAX** Should the City of Willmar impose a one-half percent (1/2 %) local sales and use tax and a $20.00 excise tax on retail sales of motor vehicles for the purposes of funding a community center, recreation/athletic fields, Robbins Island Regional Park amenities, Swansson Field Regional Park improvements, a recreation/event center and stormwater improvements? The estimated amount of sales, use and excise taxes projected to be collected over a thirteen (13) year period would fund $30 million in improvements plus associated costs for debt service.

INSTRUCTION TO VOTERS:

If you wish to vote in favor of the above proposition, fill in the oval next to the word "YES". If you wish to vote against the above proposition, fill in the oval next to the word "NO".

(NOTE: On the back of each ballot shall be printed the words "Official Ballot", the date of the election and lines for the initials of the judges.)

CITY OF WILLMAR
RESOLUTION NO. _____

A RESOLUTION BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WILLMAR, MINNESOTA APPROVING THE PROPOSED LOCAL SALES, USE AND EXCISE TAX AND AUTHORIZING AN ELECTION THEREON DURING THE 2018 GENERAL ELECTION

WHEREAS, Minnesota Statutes, Section 297A.99, provides the City of Willmar with authority to impose a local sales tax if that tax is approved by the voters at a general election and the State Legislature approves the local sales tax by passing a special law; and

WHEREAS, that statute also requires that in order to seek legislative approval for the local sales tax, the City Council must adopt a resolution indicating its approval of the tax and outlining the details of the proposed local sales tax; and

WHEREAS, the City of Willmar serves as a regional center of economic, employment, cultural and recreational opportunities for Kandiyohi County and a broad and substantial portion of West Central Minnesota, and attracts visitors from this broader region to its parks, trails, recreational and cultural facilities and abundant natural amenities; and

WHEREAS, there exist significant opportunities and needs to enhance the region's current recreational and cultural facilities and infrastructure, and thereby promote the public health and welfare of the broader Willmar community; and

WHEREAS, the City convened a study group comprised of elected officials, city staff and citizen and organizational stakeholders in a series of nine meetings conducted throughout the winter and spring of 2018 to study the current state of the City's Civic Center complex, and identified needed improvements to continue satisfying and keep up with the regional demands of Kandiyohi County and West Central Minnesota for enhanced recreational and athletic facilities and opportunities; and

WHEREAS, the City retained a consultant to evaluate the current City's Civic Center complex and identify and develop a master plan for incorporating new and enhanced recreational and athletic facilities pursuant to the needs identified by the Civic Center study group.

WHEREAS, the Invest in Willmar Committee, a grass roots community organization dedicated to raising awareness of and improving the City's regional amenities and facilities, has led a community dialogue and engaged stakeholders, including the City's Civic Center study group and the consultant assisting in developing a master plan for the Civic Center complex, regarding the need for enhancements and improvements to the City's recreational and cultural facilities and infrastructure, and has presented the results of its efforts to the City Council at public work sessions on June 18, 2018 and July 2, 2018; and

WHEREAS, after careful thought, consideration and deliberation, the City Council wishes to enact a local sales, use and excise tax on items that are taxable by the State in order to

raise revenues to fund the following public capital improvements, acquisitions and betterments identified as needs by the Invest in Willmar Committee, working in coordination with the City's Civic Center study group and the consultant assisting in developing a master plan for the Civic Center complex, as a means of substantially improving the region's current recreational and cultural facilities, opportunities and infrastructure:

New Recreation Center / Auditorium	$10,000,000
New softball/baseball and multipurpose athletic fields	$6,000,000
Infrastructure improvements at Robins Island Regional Park	$3,000,000
Spectator amenities and new playground area at Swanson Field	$2,000,000
Stormwater management infrastructure improvements	$7,000,000
Replacement Community Center	$2,000,000

WHEREAS, the proposed local sales use and excise tax will raise enough revenue over an estimated 13 year period to fund $30 million dollars ($30,000,000) in new capital improvements and betterments plus associated costs for debt service on any bonds issued to finance or refinance such capital improvements, and will improve the public health and welfare by advancing the community's recreational and cultural facilities and infrastructure through the investment in the acquisition and betterment of the aforementioned regional assets and amenities; and

WHEREAS, the City Council wishes to approve the proposed local sales, use and excise tax and place the proposed tax on the ballot for the 2018 General Election.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Willmar that:

1. The local sales, use and excise tax described herein is approved, subject to voter consent and authority from the Minnesota state legislature. The local sales and use tax will be used exclusively to fund the planning, design, and construction of the following capital improvements:

New Recreation Center / Auditorium	$10,000,000
New softball/baseball and multipurpose athletic fields	$6,000,000
Infrastructure improvements at Robins Island Regional Park	$3,000,000
Spectator amenities and new playground area at Swanson Field	$2,000,000
Stormwater management infrastructure improvements	$7,000,000
Replacement Community Center	$2,000,000

2. The local sales and use tax will amount to one-half of one percent (0.5%) on the purchase of items and services in the City that are taxable by the State. The purchase of a motor vehicle will be exempt from this sales tax, except that an excise tax of $20 will be collected per each retail sale of a motor vehicle in the City. The City anticipates that the total amount generated by the local sales tax will fund 30 million dollars ($30,000,000) in new capital improvements and betterments plus associated costs for debt service on any bonds issued to finance or refinance such capital improvements, and that the tax will last for a period of 13 years; however, the tax may be retired earlier if the costs of the capital

improvements and associated debt service have been paid from revenues collected over a shorter period.

3. The City Clerk is hereby directed by the City Council to follow the notification and election procedures applicable to placing the local sales tax on the ballot for the 2018 General Election in order to seek the approval of the proposed sales and use tax by the voters of the City.

4. The City Clerk is hereby directed to notify the County Auditor of the ballot question by the deadline outlined in Minnesota Statutes, Section 205.16, Subdivision 4, and submit the title and question for inclusion on the 2018 General Election Ballot in substantially the following form:

SALES TAX REFERENDUM QUESTION

Should the City of Willmar impose a one-half percent (1/2 %) local sales and use tax and a $20.00 excise tax on retail sales of motor vehicles for the purposes of funding a community center, recreation/athletic fields, Robbins Island Regional Park amenities, Swansson Field Regional Park improvements, a recreation/event center and stormwater improvements? The estimated amount of sales, use and excise taxes projected to be collected over a thirteen (13) year period would fund $30 million in improvements plus associated costs for debt service.

5. The City Clerk is hereby directed to follow all other requirements for submitting a ballot question and conducting an election, including the general notice and publication deadlines for the election and the ballot.

6. If the voters approve the local sales tax in the 2018 General Election, the City Council hereby authorizes City officials to seek the support of the State Legislature to approve the local sales tax and enact a special law allowing the City to impose the tax.

Adopted by the City Council of the City of Willmar on July 16, 2018.

Approved:

_____

Mayor

Attested:

_____

City Clerk

WILLMAR

City Office Building
333 SW 6th Street
Willmar, MN 56201
Main Number 320-235-4913
Fax Number 320-235-4917

CITY COUNCIL AGENDA REPORT

To: Mayor and City Council	**Date: July 16, 2018**
From: Sean E. Christensen, P.E. **Public Works Director**	**Subject: Civic Center Ice Replacement** **Bid Award**

AGENDA ITEM: Civic Center Ice Replacement Bid Award

INTRODUCTION/REQUEST:
Civic Center R-22 replacement bid award

HISTORY:
The City entered into an agreement with Stevens Engineering in October, 2017 for the design and construction related services to replace the two ice plants with one system at the Civic Center facility. The refrigeration system in each building is nearing the end of their useful life. Stevens proposed multiple options for layouts with cost estimates based on the discussions at the kick-off meeting in November with staff. Option B, a two sheet ice system and expanded resurfacer room for the Blue Line Arena which incorporates an interior snow melt pit, was chosen for the project.

CURRENT CIRCUMSTANCE:
Bids were opened on July 3rd for the project with four received. Cornerstone of Willmar, Inc. was the low bid in the amount of $1,991,560. The bid includes the alternates of a new concrete pavement area south of the new building addition, new overhead door in the existing Cardinal Arena refrigeration room, and integrally colored concrete mix for the precast structural wall panels in lieu of plain concrete color.

RECOMMENDATION:
Award the bid for the Civic Center Ice System Replacement project to Cornerstone of Willmar, Inc. in the amount of $1,991,560 and authorize signatures on the agreement.

FINANCIAL IMPACT:
The funding for the project is from bond proceeds. The engineer's estimate on the project was $2,081,274.

REVIEWED BY:
Ike Holland, City Administrator

COUNCIL MEETING DATE: July 16, 2018

Resolution No._____

A RESOLUTION AWARDING THE CIVIC CENTER ICE SYSTEM REPLACEMENT PROJECT TO CORNERSTONE OF WILLMAR, INC. IN THE AMOUNT OF $1,991,560.00.

Motion By:_____ Second By:_____

BE IT RESOLVED by the City Council of the City of Willmar, a Municipal Corporation of the State of Minnesota, that the bid of Cornerstone of Willmar, Inc. of Willmar, MN for the Civic Center Ice System Replacement project is accepted, and be it further resolved that the Mayor and City Administrator of the City of Willmar are hereby authorized to enter into an agreement with the bidder for the terms and consideration of the contract in the amount of $1,991,560.00.

Dated this 16th day of July, 2018

_____
Mayor

Attest:

_____
City Clerk

Stevens

July 6, 2018

Mr. Sean Christensen
Public Works Director / City Engineer
City of Willmar
333 6th Street SW
Willmar, MN 56201

Re: Willmar Civic Center Ice System Replacement
Willmar, Minnesota
Our File No. 900-17-297

Dear Mr. Christensen,

On Tuesday, July 3, 2018 bids were opened for the Willmar Civic Center Ice System Replacement project. We reviewed the bids and have provided a summary in the table below along with the engineer's estimate prepared at final design. The bids are also summarized on the attached bid tabulation.

	Engineer's Estimate	Cornerstone of Willmar Inc.	Breitbach Construction Co.	Total Mechanical Services Inc.	Marcus Construction Company Inc.
Total Base Bid	$2,081,274	$1,982,000	$2,049,000	$2,146,226	$2,432,179
Alternate Bid No.1	-	$6,560	$6,000	$18,500	$13,297
Alternate Bid No.2	-	$3,000	$8,800	$4,500	$6,614
Alternate Bid No.3	-	$0	$13,700	$14,500	$0

Alternate Bid Description
No. 1 – New concrete pavement area south of new building addition.
No. 2 – New overhead door in the existing Cardinal Arena refrigeration room.
No. 3 – Integrally colored concrete mix for the precast structural wall panels in lieu of plain concrete color.

We have reviewed the lowest bid submitted by Cornerstone of Willmar and find no irregularities that would cause us to be concerned with the bid. We performed a phone interview with Cornerstone to discuss their bid. They have indicated they understand the project as presented in the bidding documents and are comfortable with their bid as submitted. Cornerstone of Willmar is a local contractor and has performed construction work for the City in the past.

Qualification documents submitted with their bid identify Commercial Refrigeration Systems as the ice rink contractor for constructing the ice system. Commercial Refrigeration is a highly qualified ice rink contractor with a significant amount of ice rink experience and an excellent reputation for this type of work.

We recommend awarding the contract Base Bid to Cornerstone of Willmar. In addition, we have discussed the alternate bids with City staff and recommend approving all of the Alternate Bids for a total recommended contract award of $1,991,560. The award should be contingent on the Contractor executing the agreement and providing the required bonds and insurance certificates in conformance with the contract documents. The award should also be contingent on the Contractor using the qualified ice rink contractor indicated on the qualification documents submitted with their bid.

As a reminder, and as with all construction renovation projects, we recommend the City allow for a 10% contingency in addition to the construction cost for any changes or unforeseen project conditions that may arise during construction.

I would be more than happy to discuss the bid results in more detail with you. If you have any questions after reviewing this letter please feel free to call us at 715-386-5819.

Sincerely,
STEVENS

Jason R. Raverty, PE
Project Manager

C: Project file

Enclosures: Bid Tabulation

WILLMAR

City Office Building
333 SW 6th Street
Willmar, MN 56201
Main Number 320-235-4913
Fax Number 320-235-4917

CITY COUNCIL AGENDA REPORT

To: Mayor and City Council	**Date: July 16, 2018**
From: Sean E. Christensen, P.E. **Public Works Director**	**Subject: Western Interceptor Storm Sewer Phase II Project**

AGENDA ITEM: Western Interceptor Storm Sewer Phase II Project

INTRODUCTION/REQUEST:
Award of the Western Interceptor Storm Sewer Phase II project.

HISTORY:
The City constructed a stormwater detention pond at the intersection of 22nd Street SW and 15th Avenue SW in 1973 and constructed an improved outfall structure in 2004. In 1980, a stormwater detention pond was constructed at the intersection of 25th Street SW and 20th Avenue SW as part of a utility improvement project. The outlet for both ponds is a County drain tile constructed to drain agricultural lands prior to the municipal development that has since occurred. Currently, there are two storm sewer basins drained by an outdated County drain tile which is undersized and located through commercial and residential properties, warranting the replacement of the existing storm pond outlets.
The project includes a 48" storm sewer that will collect water from the Swansson and Ortenblad ponds. It will begin at Swansson pond and convey water west towards the Magellan pipeline property and then south towards Ortenblad pond. The storm sewer will then continue from Ortenblad pond to the existing storm sewer near 30th Street. A storm sewer analysis determined the ponds should be designed for a 10 year storm. This design will help alleviate some of the areas prone to flooding and is most economical for the amount of water captured by the ponds.

CURRENT CIRCUMSTANCE:
Bids were solicited for the construction of the Western Interceptor Storm Sewer Phase II project with eleven received. The low bid was from RL Larson Excavating, Inc. in the amount of $1,635,631.36.

RECOMMENDATION:
Award the project in the amount of $1,635,631.36 to RL Larson Excavating and authorize signatures on the Western Interceptor Storm Sewer Phase II construction project.

FINANCIAL IMPACT:
Funding for the project will be from the 2018 Capital Outlay Program and PIR for overages.

REVIEWED BY: Ike Holland, City Administrator

COUNCIL MEETING DATE: July 16, 2018

Resolution No._____

A RESOLUTION AWARDING THE WESTERN INTERCEPTOR STORM SEWER PHASE II PROJECT TO RL LARSON EXCAVATING IN THE AMOUNT OF $1,635,631.36.

Motion By:_____ Second By:_____

BE IT RESOLVED by the City Council of the City of Willmar, a Municipal Corporation of the State of Minnesota, that the bid of RL Larson Excavating of St. Cloud, MN for the Western Interceptor Storm Sewer Phase II project is accepted, and be it further resolved that the Mayor and City Administrator of the City of Willmar are hereby authorized to enter into an agreement with the bidder for the terms and consideration of the contract in the amount of $1,635,631.36

Dated this 16th day of July, 2018

_____
Mayor

Attest:

_____
City Clerk

BOLTON & MENK
Real People. Real Solutions.

2040 Highway 12 East
Willmar, MN 56201-5818

Ph: (320) 231-3956
Fax: (320) 231-9710
Bolton-Menk.com

July 10, 2018

Mr. Sean Christensen, P.E.
City Engineer
City of Willmar
333 6th Street SW
Willmar, MN 56201

RE: Western Interceptor Storm Sewer - Bidding
City Project No.: 1802
BMI Project No. W18.115413

Dear Mr. Christensen:

Pursuant to the Advertisement of Bids, sealed bids for the above referenced project were received at the office of the Office of the City Clerk on June 21, 2018, and publicly opened and read aloud. We have reviewed the bids received for the work and have enclosed a copy of the bid tab and abstract of Bids for your information.

It was welcoming to receive eleven bids for the project. The bids appear to be very competitive for the work. The low bid was submitted by R.L. Larson Excavating, Inc. of Saint Cloud, Minnesota, in the amount of $1,635,631.36. The second low bid was submitted by Geislinger & Sons of Watkins, Minnesota in the amount of $1,677,649.51.

The low bidder R.L. Larson Excavating, Inc. has worked on several Bolton & Menk, Inc. projects including the Annandale 2015 Improvements Project, the Long Prairie 2016 Improvement Project, and the SE Wadena Improvements project. They have the knowledge, equipment, and financial capability to complete the project.

The lowest bid received contained the proper submittal documentation and is in conformance with the bidding instructions. It is recommended that the Contract be awarded to R.L. Larson Excavating, Inc. in the amount of $1,635,631.36.

If you have any questions on my recommendation or need any further information, please contact myself.

Sincerely,

Bolton & Menk, Inc.

Joshua Halvorson, P.E.

Project Manager

JJH/kw
Enclosures

H:\WILL\W18115413\6_Plans-Specs\C_Contract Documents\2018-07-10 115413 Award Recommendation

Bolton & Menk is an equal opportunity employer.

BID TABULATION

PROJECT: WESTERN INTERCEPTOR STORM SEWER
CITY OF WILLMAR, MN

DATE: June 21, 2018
TIME: 1:00 p.m.

PROJECT NO. W18.115413

QUEST NO.: 5785587

	BIDDERS	TOTAL AMOUNT BID
1.	RL Larson Excavating Inc. St. Cloud, MN	$1,635,631.36
2.	Geislinger & Sons Watkins, MN	$1,677,649.51
3.	Quam Construction Company, Inc. Willmar, MN	$1,681,956.35
4.	Reiner Contracting Inc. Hutchinson, MN	$1,734,483.90
5.	Ryan Contracting Co. Elko, MN	$1,787,080.50
6.	Kuechle Underground Inc. Kimball, MN	$1,854,897.41
7.	Voss Plumbing & Heating of Paynesville, Inc. Paynesville, MN	$1,896,738.00
8.	Duininck, Inc. Prinsburg, MN	$1,945,245.00
9.	J.R. Ferche, Inc. Rice, MN	$2,120,000.00
10.	S.J. Louis Construction, Inc. Rockville, MN	$2,123,500.00
11.	R & R Excavating, Inc. Hutchinson, MN	$2,308,841.61
12.	Engineer's Estimate	$1,526,405.00

ABSTRACT OF BIDS

WESTERN INTERCEPTOR STORM SEWER
CITY OF WILLMAR, MN
BMI PROJECT NO. W18.115413
6/25/2018

Discrepency of Units:
- Discrepancies between the multiplication of units of Work and unit prices will be resolved in favor of the unit prices.
- Discrepancies between the indicated sum of any column of figures and the correct sum thereof will be resolved in favor of the correct sum.

				1		2		3		4		5	
ITEM NO.	ITEM	UNIT	QUANT	RL Larson Excavating Inc. St. Cloud, MN		Geislinger & Sons Watkins, MN		Quam Const. Co., Inc. Willmar, Mn		Reiner Contracting, Inc. Hutchinson, MN		Ryan Contracting Co. Elko, MN	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	MOBILIZATION	LUMP SUM	1	$50,000.00	$50,000.00	$55,000.00	$55,000.00	$52,250.00	$52,250.00	$37,000.00	$37,000.00	$80,000.00	$80,000.00
2	CLEARING AND GRUBBING	EACH	10	$400.00	$4,000.00	$510.00	$5,100.00	$465.00	$4,650.00	$575.00	$5,750.00	$800.00	$8,000.00
3	DEWATERING	LUMP SUM	1	$0.01	$0.01	$0.01	$0.01	$6,335.00	$6,335.00	$12,000.00	$12,000.00	$1.00	$1.00
4	REMOVE CONCRETE CURB & GUTTER	LIN FT	350	$3.50	$1,225.00	$4.00	$1,400.00	$6.15	$2,152.50	$3.10	$1,085.00	$4.00	$1,400.00
5	REMOVE SEWER PIPE (STORM)	LIN FT	1210	$14.00	$16,940.00	$3.00	$3,630.00	$8.25	$9,982.50	$10.10	$12,221.00	$10.00	$12,100.00
6	REMOVE FORCEMAIN	LIN FT	40	$30.00	$1,200.00	$10.00	$400.00	$29.00	$1,160.00	$8.90	$356.00	$50.00	$2,000.00
7	REMOVE CONCRETE WALK & DRIVEWAY	SQ YD	150	$6.00	$900.00	$5.00	$750.00	$5.85	$877.50	$30.35	$4,552.50	$10.00	$1,500.00
8	REMOVE BITUMINOUS PAVEMENT	SQ YD	1710	$2.50	$4,275.00	$3.00	$5,130.00	$7.75	$13,252.50	$4.20	$7,182.00	$5.00	$8,550.00
9	REMOVE CATCH BASIN CASTING	EACH	3	$150.00	$450.00	$50.00	$150.00	$145.00	$435.00	$105.00	$315.00	$100.00	$300.00
10	REMOVE DRAINAGE STRUCTURE	EACH	5	$350.00	$1,750.00	$250.00	$1,250.00	$350.00	$1,750.00	$685.00	$3,425.00	$600.00	$3,000.00
11	SALVAGE & REINSTALL SIGN	EACH	1	$210.00	$210.00	$150.00	$150.00	$220.00	$220.00	$150.00	$150.00	$500.00	$500.00
12	SALVAGE & REINSTALL FENCE	LIN FT	100	$15.00	$1,500.00	$18.00	$1,800.00	$40.50	$4,050.00	$14.15	$1,415.00	$20.00	$2,000.00
13	SALVAGE & REINSTALL STORM SEWER PIPE	LIN FT	24	$50.00	$1,200.00	$40.00	$960.00	$68.65	$1,647.60	$175.00	$4,200.00	$45.00	$1,080.00
14	BULKHEAD PIPE END	EACH	7	$325.00	$2,275.00	$100.00	$700.00	$250.00	$1,750.00	$205.00	$1,435.00	$300.00	$2,100.00
15	COMMON EXCAVATION (P)	CU YD	5700	$8.00	$45,600.00	$5.00	$28,500.00	$2.20	$12,540.00	$5.50	$31,350.00	$4.00	$22,800.00
16	SUBGRADE EXCAVATION (EV)	CU YD	100	$8.00	$800.00	$10.00	$1,000.00	$6.00	$600.00	$5.50	$550.00	$4.00	$400.00
17	STABILIZING AGGREGATE (CV)	CU YD	100	$24.00	$2,400.00	$50.00	$5,000.00	$32.00	$3,200.00	$34.00	$3,400.00	$30.00	$3,000.00
18	SELECT GRANULAR BORROW (CV)	CU YD	150	$24.00	$3,600.00	$20.00	$3,000.00	$29.65	$4,447.50	$23.30	$3,495.00	$25.00	$3,750.00
19	POND GRADING (SWANSSON BASIN)	LUMP SUM	1	$120,000.00	$120,000.00	$180,000.00	$180,000.00	$135,450.00	$135,450.00	$160,000.00	$160,000.00	$160,000.00	$160,000.00
20	POND GRADING (ORTENBLAD BASIN)	LUMP SUM	1	$60,000.00	$60,000.00	$130,000.00	$130,000.00	$57,267.00	$57,267.00	$60,000.00	$60,000.00	$100,000.00	$100,000.00
21	GEOTEXTILE FABRIC TYPE V	SQ YD	1230	$1.75	$2,152.50	$2.00	$2,460.00	$2.00	$2,460.00	$1.90	$2,337.00	$2.00	$2,460.00
22	AGGREGATE BASE, (CV) CLASS 5	CU YD	400	$40.00	$16,000.00	$30.00	$12,000.00	$34.70	$13,880.00	$35.50	$14,200.00	$30.00	$12,000.00
23	BITUMINOUS PATCH DRIVEWAY	SQ YD	545	$32.00	$17,440.00	$35.00	$19,075.00	$35.75	$19,483.75	$32.50	$17,712.50	$30.00	$16,350.00
24	TYPE SP 9.5 WEARING COURSE MIXTURE (3,B)	TON	110	$125.00	$13,750.00	$125.00	$13,750.00	$145.00	$15,950.00	$137.50	$15,125.00	$118.00	$12,980.00
25	TYPE SP 12.5 NON-WEARING COURSE MIXTURE (3,B)	TON	325	$110.00	$35,750.00	$100.00	$32,500.00	$125.00	$40,625.00	$113.50	$36,887.50	$99.00	$32,175.00
26	FIELD DRAIN ASSEMBLY	EACH	1	$400.00	$400.00	$500.00	$500.00	$208.00	$208.00	$390.00	$390.00	$1,000.00	$1,000.00
27	8" PVC PIPE SEWER	LIN FT	20	$36.00	$720.00	$40.00	$800.00	$25.60	$512.00	$41.30	$826.00	$50.00	$1,000.00
28	18" PE PIPE	LIN FT	10	$47.00	$470.00	$50.00	$500.00	$57.00	$570.00	$60.80	$608.00	$50.00	$500.00
29	4"-8" PERFORATED PE DRAINTILE REPAIR	LIN FT	100	$25.00	$2,500.00	$10.00	$1,000.00	$33.75	$3,375.00	$36.65	$3,665.00	$30.00	$3,000.00
30	10"-12" PERFORATED PE DRAINTILE REPAIR	LIN FT	100	$30.00	$3,000.00	$15.00	$1,500.00	$41.30	$4,130.00	$40.00	$4,000.00	$35.00	$3,500.00
31	12" RC PIPE SEWER, CLASS III	LIN FT	100	$51.00	$5,100.00	$40.00	$4,000.00	$43.45	$4,345.00	$50.65	$5,065.00	$50.00	$5,000.00
32	24" RC PIPE SEWER, CLASS III	LIN FT	442	$60.00	$26,520.00	$70.00	$30,940.00	$64.50	$28,509.00	$61.00	$26,962.00	$85.00	$37,570.00
33	30" RC PIPE SEWER, CLASS III	LIN FT	85	$90.00	$7,650.00	$75.00	$6,375.00	$95.75	$8,138.75	$86.75	$7,373.75	$115.00	$9,775.00
34	36" RC PIPE SEWER, CLASS IV	LIN FT	88	$130.00	$11,440.00	$100.00	$8,800.00	$141.00	$12,408.00	$138.00	$12,144.00	$145.00	$12,760.00
35	48" RC PIPE SEWER, CLASS III	LIN FT	2451	$186.00	$455,886.00	$175.00	$428,925.00	$190.00	$465,690.00	$196.00	$480,396.00	$195.00	$477,945.00
36	48" RC PIPE SEWER, CLASS IV	LIN FT	2016	$230.00	$463,680.00	$200.00	$403,200.00	$225.00	$453,600.00	$227.50	$458,640.00	$250.00	$504,000.00
37	12" RC PIPE APRON	EACH	2	$750.00	$1,500.00	$600.00	$1,200.00	$848.00	$1,696.00	$800.00	$1,600.00	$1,000.00	$2,000.00
38	24" RC PIPE APRON	EACH	3	$1,100.00	$3,300.00	$775.00	$2,325.00	$1,045.00	$3,135.00	$1,200.00	$3,600.00	$1,500.00	$4,500.00
39	36" RC PIPE APRON	EACH	1	$1,710.00	$1,710.00	$1,260.00	$1,260.00	$1,815.00	$1,815.00	$1,850.00	$1,850.00	$2,000.00	$2,000.00
40	24" RC PIPE APRON W/TRASH GUARD	EACH	1	$2,055.00	$2,055.00	$1,565.00	$1,565.00	$2,215.00	$2,215.00	$2,430.00	$2,430.00	$2,500.00	$2,500.00
41	30" RC PIPE APRON W/TRASH GUARD	EACH	1	$2,450.00	$2,450.00	$2,000.00	$2,000.00	$2,691.00	$2,691.00	$3,315.00	$3,315.00	$3,000.00	$3,000.00
42	48" 22° RCP PIPE BEND	EACH	4	$3,675.00	$14,700.00	$4,000.00	$16,000.00	$4,075.00	$16,300.00	$4,000.00	$16,000.00	$3,800.00	$15,200.00
43	48" 45° DOUBLE MITER RCP PIPE BEND	EACH	4	$3,675.00	$14,700.00	$4,500.00	$18,000.00	$4,430.00	$17,720.00	$4,000.00	$16,000.00	$4,500.00	$18,000.00
44	CONNECT TO EXISTING STORM SEWER	EACH	11	$650.00	$7,150.00	$1,200.00	$13,200.00	$985.00	$10,835.00	$530.00	$5,830.00	$1,500.00	$16,500.00
45	CONSTRUCT DRAINAGE STRUCTURE DES J	LIN FT	122.2	$380.00	$46,436.00	$415.00	$50,713.00	$394.00	$48,146.80	$340.00	$41,548.00	$225.00	$27,495.00
46	CONSTRUCT DRAINAGE STRUCTURE DES 48"-4020	LIN FT	66.4	$280.00	$18,592.00	$325.00	$21,580.00	$280.00	$18,592.00	$360.00	$23,904.00	$200.00	$13,280.00
47	CONSTRUCT DRAINAGE STRUCTURE DES 60"-4020	LIN FT	12.3	$470.00	$5,781.00	$450.00	$5,535.00	$421.00	$5,178.30	$480.00	$5,904.00	$375.00	$4,612.50
48	CONSTRUCT DRAINAGE STRUCTURE DES 84"-4020	LIN FT	12.7	$770.00	$9,779.00	$600.00	$7,620.00	$765.00	$9,715.50	$920.00	$11,684.00	$600.00	$7,620.00
49	CONSTRUCT POND OUTLET STRUCTURE (SWANSSON)	EACH	1	$14,000.00	$14,000.00	$12,000.00	$12,000.00	$14,505.00	$14,505.00	$15,450.00	$15,450.00	$12,000.00	$12,000.00
50	CONSTRUCT POND OUTLET STRUCTURE (ORTENBLAD)	EACH	1	$6,320.00	$6,320.00	$7,500.00	$7,500.00	$6,829.00	$6,829.00	$6,900.00	$6,900.00	$8,000.00	$8,000.00
51	STORM CASTING ASSEMBLY (CATCH BASIN)	EACH	3	$585.00	$1,755.00	$750.00	$2,250.00	$1,015.00	$3,045.00	$650.00	$1,950.00	$700.00	$2,100.00
52	STORM CASTING ASSEMBLY (MANHOLE)	EACH	17	$390.00	$6,630.00	$500.00	$8,500.00	$609.00	$10,353.00	$435.00	$7,395.00	$500.00	$8,500.00
53	ADJUST FRAME & RING CASTING	EACH	4	$250.00	$1,000.00	$250.00	$1,000.00	$363.00	$1,452.00	$630.00	$2,520.00	$500.00	$2,000.00
54	RANDOM RIP RAP CLASS III WITH TYPE 4 GEOTEXTILE FABRIC	CU YD	65	$85.00	$5,525.00	$70.00	$4,550.00	$117.00	$7,605.00	$90.00	$5,850.00	$80.00	$5,200.00
55	RANDOM RIP RAP CLASS IV WITH TYPE 4 GEOTEXTILE FABRIC	CU YD	20	$85.00	$1,700.00	$70.00	$1,400.00	$126.60	$2,532.00	$90.00	$1,800.00	$80.00	$1,600.00
56	4" CONCRETE WALK	SQ FT	1075	$7.75	$8,331.25	$10.50	$11,287.50	$8.50	$9,137.50	$13.75	$14,781.25	$6.00	$6,450.00
57	6" CONCRETE WALK	SQ FT	200	$8.90	$1,780.00	$20.00	$4,000.00	$10.45	$2,090.00	$23.75	$4,750.00	$10.00	$2,000.00
58	CONCRETE CURB & GUTTER DESIGN B624	LIN FT	350	$30.50	$10,675.00	$50.00	$17,500.00	$36.25	$12,687.50	$56.50	$19,775.00	$29.00	$10,150.00
59	TRUNCATED DOMES	SQ FT	18	$52.50	$945.00	$60.00	$1,080.00	$61.00	$1,098.00	$58.75	$1,057.50	$50.00	$900.00
60	TRAFFIC CONTROL	LUMP SUM	1	$4,200.00	$4,200.00	$4,500.00	$4,500.00	$4,907.65	$4,907.65	$4,850.00	$4,850.00	$10,000.00	$10,000.00

ABSTRACT OF BIDS

WESTERN INTERCEPTOR STORM SEWER
CITY OF WILLMAR, MN
BMI PROJECT NO. W18.115413
6/25/2018

Discrepency of Units:
- Discrepancies between the multiplication of units of Work and unit prices will be resolved in favor of the unit prices.
- Discrepancies between the indicated sum of any column of figures and the correct sum thereof will be resolved in favor of the correct sum.

				1		2		3		4		5	
ITEM NO.	ITEM	UNIT	QUANT	RL Larson Excavating Inc. St. Cloud, MN		Geislinger & Sons Watkins, MN		Quam Const. Co., Inc. Willmar, Mn		Reiner Contracting, Inc. Hutchinson, MN		Ryan Contracting Co. Elko, MN	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
61	DECIDUOUS TREE PLANTING	EACH	4	$700.00	$2,800.00	$700.00	$2,800.00	$1,045.00	$4,180.00	$745.00	$2,980.00	$800.00	$3,200.00
62	EROSION CONTROL BLANKET CATEGORY 3	SQ YD	14420	$1.25	$18,025.00	$1.15	$16,583.00	$1.35	$19,467.00	$1.25	$18,025.00	$1.20	$17,304.00
63	STORM DRAIN INLET PROTECTION	EACH	20	$125.00	$2,500.00	$130.00	$2,600.00	$153.00	$3,060.00	$145.00	$2,900.00	$100.00	$2,000.00
64	SILT FENCE - HEAVY DUTY	LIN FT	250	$3.40	$850.00	$2.50	$625.00	$3.00	$750.00	$2.85	$712.50	$3.00	$750.00
65	SEDIMENT CONTROL LOG TYPE STRAW	LIN FT	64	$3.65	$233.60	$4.00	$256.00	$5.00	$320.00	$4.60	$294.40	$3.00	$192.00
66	STABILIZED CONSTRUCTION EXIT	EACH	3	$500.00	$1,500.00	$1,200.00	$3,600.00	$1,101.00	$3,303.00	$1,500.00	$4,500.00	$500.00	$1,500.00
67	TOPSOIL BORROW (LV)	CU YD	50	$10.00	$500.00	$10.00	$500.00	$12.45	$622.50	$39.00	$1,950.00	$20.00	$1,000.00
68	TEMPORARY EROSION CONTROL, MULCH TYPE 1	SQ YD	1000	$0.35	$350.00	$0.50	$500.00	$0.55	$550.00	$0.50	$500.00	$1.00	$1,000.00
69	TURF ESTABLISHMENT AGRICULTURAL	ACRE	3	$1,600.00	$4,800.00	$800.00	$2,400.00	$982.00	$2,946.00	$915.00	$2,745.00	$1,000.00	$3,000.00
70	TURF ESTABLISHMENT GENERAL	ACRE	3	$1,840.00	$5,520.00	$925.00	$2,775.00	$1,135.00	$3,405.00	$1,060.00	$3,180.00	$1,000.00	$3,000.00
71	TURF ESTABLISHMENT RESIDENTIAL	SQ YD	18250	$1.30	$23,725.00	$1.50	$27,375.00	$1.70	$31,025.00	$1.60	$29,200.00	$1.00	$18,250.00
72	TURF ESTABLISHMENT POND	SQ YD	6100	$0.30	$1,830.00	$1.25	$7,625.00	$1.45	$8,845.00	$1.40	$8,540.00	$1.00	$6,100.00
73	4" BROKEN LINE EPOXY (YELLOW)	LIN FT	160	$3.00	$480.00	$8.00	$1,280.00	$3.25	$520.00	$5.00	$800.00	$8.00	$1,280.00
74	4" SOLID LINE EPOXY (YELLOW)	LIN FT	120	$3.00	$360.00	$8.00	$960.00	$3.25	$390.00	$5.00	$600.00	$10.00	$1,200.00
75	4" SOLID LINE EPOXY (WHITE)	LIN FT	120	$3.00	$360.00	$8.00	$960.00	$3.25	$390.00	$5.00	$600.00	$10.00	$1,200.00
			TOTAL BASE BID:		**$1,635,631.36**		**$1,677,649.51**		**$1,681,956.35**		**$1,734,483.90**		**$1,791,079.50**
			BID ON BID FORM:		**$1,635,631.36**		**$1,677,649.51**		**$1,681,956.35**		**$1,734,483.90**		**$1,787,080.50**
			DIFFERENCE:		**$0.00**		**$0.00**		**$0.00**		**$0.00**		**$3,999.00**

ABSTRACT OF BIDS

WESTERN INTERCEPTOR STORM SEWER
CITY OF WILLMAR, MN
BMI PROJECT NO. W18.115413
6/25/2018

				6		7		8		9		10		11	
ITEM NO.	ITEM	UNIT	QUANT	Kuechle Underground, Inc. Kimball, MN		Voss Plumbing & Heating Paynesville, MN		Duininck, Inc. Prinsburg, Mn		J.R. Ferche, Inc. Rice, MN		S.J. Louis Construction Rockville, MN		R & R Excavating, Inc. Hutchinson, MN	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	MOBILIZATION	LUMP SUM	1	$50,000.00	$50,000.00	$85,000.00	$85,000.00	$82,000.00	$82,000.00	$63,441.00	$63,441.00	$82,260.00	$82,260.00	$28,602.74	$28,602.74
2	CLEARING AND GRUBBING	EACH	10	$380.00	$3,800.00	$450.00	$4,500.00	$380.00	$3,800.00	$600.00	$6,000.00	$500.00	$5,000.00	$380.00	$3,800.00
3	DEWATERING	LUMP SUM	1	$0.01	$0.01	$35,000.00	$35,000.00	$5,000.00	$5,000.00	$1.00	$1.00	$10,100.00	$10,100.00	$25,959.80	$25,959.80
4	REMOVE CONCRETE CURB & GUTTER	LIN FT	350	$3.00	$1,050.00	$5.00	$1,750.00	$4.00	$1,400.00	$5.50	$1,925.00	$8.00	$2,800.00	$7.01	$2,453.50
5	REMOVE SEWER PIPE (STORM)	LIN FT	1210	$10.00	$12,100.00	$15.00	$18,150.00	$10.00	$12,100.00	$25.00	$30,250.00	$15.00	$18,150.00	$1.94	$2,347.40
6	REMOVE FORCEMAIN	LIN FT	40	$10.00	$400.00	$15.00	$600.00	$6.50	$260.00	$20.00	$800.00	$12.00	$480.00	$12.20	$488.00
7	REMOVE CONCRETE WALK & DRIVEWAY	SQ YD	150	$6.50	$975.00	$5.00	$750.00	$6.50	$975.00	$15.00	$2,250.00	$8.00	$1,200.00	$6.29	$943.50
8	REMOVE BITUMINOUS PAVEMENT	SQ YD	1710	$3.50	$5,985.00	$5.00	$8,550.00	$12.00	$20,520.00	$9.00	$15,390.00	$7.00	$11,970.00	$6.71	$11,474.10
9	REMOVE CATCH BASIN CASTING	EACH	3	$50.00	$150.00	$100.00	$300.00	$150.00	$450.00	$350.00	$1,050.00	$475.00	$1,425.00	$125.84	$377.52
10	REMOVE DRAINAGE STRUCTURE	EACH	5	$100.00	$500.00	$250.00	$1,250.00	$175.00	$875.00	$500.00	$2,500.00	$500.00	$2,500.00	$239.15	$1,195.75
11	SALVAGE & REINSTALL SIGN	EACH	1	$150.00	$150.00	$200.00	$200.00	$200.00	$200.00	$350.00	$350.00	$175.00	$175.00	$200.00	$200.00
12	SALVAGE & REINSTALL FENCE	LIN FT	100	$12.00	$1,200.00	$30.00	$3,000.00	$25.00	$2,500.00	$45.00	$4,500.00	$8.00	$800.00	$45.00	$4,500.00
13	SALVAGE & REINSTALL STORM SEWER PIPE	LIN FT	24	$37.00	$888.00	$100.00	$2,400.00	$50.00	$1,200.00	$100.00	$2,400.00	$75.00	$1,800.00	$44.84	$1,076.16
14	BULKHEAD PIPE END	EACH	7	$250.00	$1,750.00	$500.00	$3,500.00	$450.00	$3,150.00	$500.00	$3,500.00	$2,500.00	$17,500.00	$380.87	$2,666.09
15	COMMON EXCAVATION (P)	CU YD	5700	$10.00	$57,000.00	$8.00	$45,600.00	$9.00	$51,300.00	$10.00	$57,000.00	$9.00	$51,300.00	$11.31	$64,467.00
16	SUBGRADE EXCAVATION (EV)	CU YD	100	$11.00	$1,100.00	$20.00	$2,000.00	$11.15	$1,115.00	$12.00	$1,200.00	$20.00	$2,000.00	$20.13	$2,013.00
17	STABILIZING AGGREGATE (CV)	CU YD	100	$30.00	$3,000.00	$35.00	$3,500.00	$30.50	$3,050.00	$30.00	$3,000.00	$20.00	$2,000.00	$31.95	$3,195.00
18	SELECT GRANULAR BORROW (CV)	CU YD	150	$22.00	$3,300.00	$18.00	$2,700.00	$42.75	$6,412.50	$16.50	$2,475.00	$15.00	$2,250.00	$30.66	$4,599.00
19	POND GRADING (SWANSSON BASIN)	LUMP SUM	1	$275,000.00	$275,000.00	$275,000.00	$275,000.00	$215,000.00	$215,000.00	$310,000.00	$310,000.00	$182,000.00	$182,000.00	$291,089.17	$291,089.17
20	POND GRADING (ORTENBLAD BASIN)	LUMP SUM	1	$104,000.00	$104,000.00	$135,000.00	$135,000.00	$100,000.00	$100,000.00	$146,000.00	$146,000.00	$83,000.00	$83,000.00	$125,030.05	$125,030.05
21	GEOTEXTILE FABRIC TYPE V	SQ YD	1230	$2.58	$3,173.40	$1.00	$1,230.00	$2.00	$2,460.00	$3.00	$3,690.00	$1.00	$1,230.00	$1.69	$2,078.70
22	AGGREGATE BASE, (CV) CLASS 5	CU YD	400	$25.00	$10,000.00	$25.00	$10,000.00	$33.00	$13,200.00	$35.00	$14,000.00	$35.00	$14,000.00	$33.21	$13,284.00
23	BITUMINOUS PATCH DRIVEWAY	SQ YD	545	$26.00	$14,170.00	$30.00	$16,350.00	$33.00	$17,985.00	$24.00	$13,080.00	$23.00	$12,535.00	$28.09	$15,309.05
24	TYPE SP 9.5 WEARING COURSE MIXTURE (3,B)	TON	110	$118.00	$12,980.00	$130.00	$14,300.00	$117.50	$12,925.00	$135.00	$14,850.00	$130.00	$14,300.00	$117.50	$12,925.00
25	TYPE SP 12.5 NON-WEARING COURSE MIXTURE (3,B)	TON	325	$99.00	$32,175.00	$110.00	$35,750.00	$99.00	$32,175.00	$115.00	$37,375.00	$110.00	$35,750.00	$99.00	$32,175.00
26	FIELD DRAIN ASSEMBLY	EACH	1	$650.00	$650.00	$1,500.00	$1,500.00	$450.00	$450.00	$350.00	$350.00	$1,000.00	$1,000.00	$625.02	$625.02
27	8" PVC PIPE SEWER	LIN FT	20	$32.00	$640.00	$50.00	$1,000.00	$43.00	$860.00	$55.00	$1,100.00	$100.00	$2,000.00	$42.34	$846.80
28	18" PE PIPE	LIN FT	10	$38.00	$380.00	$50.00	$500.00	$80.00	$800.00	$55.00	$550.00	$105.00	$1,050.00	$138.40	$1,384.00
29	4"-8" PERFORATED PE DRAINTILE REPAIR	LIN FT	100	$24.00	$2,400.00	$35.00	$3,500.00	$24.00	$2,400.00	$35.00	$3,500.00	$195.00	$19,500.00	$28.33	$2,833.00
30	10"-12" PERFORATED PE DRAINTILE REPAIR	LIN FT	100	$29.00	$2,900.00	$40.00	$4,000.00	$24.00	$2,400.00	$45.00	$4,500.00	$300.00	$30,000.00	$38.25	$3,825.00
31	12" RC PIPE SEWER, CLASS III	LIN FT	100	$43.00	$4,300.00	$35.00	$3,500.00	$46.00	$4,600.00	$49.00	$4,900.00	$90.00	$9,000.00	$108.72	$10,872.00
32	24" RC PIPE SEWER, CLASS III	LIN FT	442	$63.00	$27,846.00	$65.00	$28,730.00	$67.00	$29,614.00	$60.00	$26,520.00	$85.00	$37,570.00	$127.63	$56,412.46
33	30" RC PIPE SEWER, CLASS III	LIN FT	85	$84.00	$7,140.00	$80.00	$6,800.00	$94.00	$7,990.00	$95.00	$8,075.00	$140.00	$11,900.00	$153.28	$13,028.80
34	36" RC PIPE SEWER, CLASS IV	LIN FT	88	$127.00	$11,176.00	$120.00	$10,560.00	$137.00	$12,056.00	$138.00	$12,144.00	$180.00	$15,840.00	$205.36	$18,071.68
35	48" RC PIPE SEWER, CLASS III	LIN FT	2451	$200.00	$490,200.00	$165.00	$404,415.00	$203.00	$497,553.00	$216.00	$529,416.00	$213.00	$522,063.00	$243.40	$596,573.40
36	48" RC PIPE SEWER, CLASS IV	LIN FT	2016	$230.00	$463,680.00	$215.00	$433,440.00	$255.00	$514,080.00	$255.00	$514,080.00	$255.00	$514,080.00	$309.15	$623,246.40
37	12" RC PIPE APRON	EACH	2	$730.00	$1,460.00	$810.00	$1,620.00	$575.00	$1,150.00	$650.00	$1,300.00	$875.00	$1,750.00	$1,111.57	$2,223.14
38	24" RC PIPE APRON	EACH	3	$960.00	$2,880.00	$975.00	$2,925.00	$850.00	$2,550.00	$1,200.00	$3,600.00	$1,250.00	$3,750.00	$1,333.56	$4,000.68
39	36" RC PIPE APRON	EACH	1	$1,600.00	$1,600.00	$1,475.00	$1,475.00	$1,500.00	$1,500.00	$2,300.00	$2,300.00	$3,500.00	$3,500.00	$2,286.95	$2,286.95
40	24" RC PIPE APRON W/TRASH GUARD	EACH	1	$2,000.00	$2,000.00	$2,000.00	$2,000.00	$1,800.00	$1,800.00	$2,300.00	$2,300.00	$2,500.00	$2,500.00	$2,978.96	$2,978.96
41	30" RC PIPE APRON W/TRASH GUARD	EACH	1	$2,500.00	$2,500.00	$2,350.00	$2,350.00	$2,250.00	$2,250.00	$3,000.00	$3,000.00	$4,700.00	$4,700.00	$3,507.50	$3,507.50
42	48" 22° RCP PIPE BEND	EACH	4	$3,700.00	$14,800.00	$3,800.00	$15,200.00	$4,100.00	$16,400.00	$4,500.00	$18,000.00	$5,900.00	$23,600.00	$5,726.27	$22,905.08
43	48" 45° DOUBLE MITER RCP PIPE BEND	EACH	4	$3,700.00	$14,800.00	$4,000.00	$16,000.00	$4,700.00	$18,800.00	$1,500.00	$6,000.00	$5,900.00	$23,600.00	$6,124.58	$24,498.32
44	CONNECT TO EXISTING STORM SEWER	EACH	11	$850.00	$9,350.00	$1,000.00	$11,000.00	$1,000.00	$11,000.00	$1,200.00	$13,200.00	$2,000.00	$22,000.00	$553.96	$6,093.56
45	CONSTRUCT DRAINAGE STRUCTURE DES J	LIN FT	122.2	$300.00	$36,660.00	$425.00	$51,935.00	$450.00	$54,990.00	$385.00	$47,047.00	$600.00	$73,320.00	$465.16	$56,842.55
46	CONSTRUCT DRAINAGE STRUCTURE DES 48"-4020	LIN FT	66.4	$300.00	$19,920.00	$325.00	$21,580.00	$300.00	$19,920.00	$350.00	$23,240.00	$500.00	$33,200.00	$344.64	$22,884.10
47	CONSTRUCT DRAINAGE STRUCTURE DES 60"-4020	LIN FT	12.3	$410.00	$5,043.00	$485.00	$5,965.50	$415.00	$5,104.50	$460.00	$5,658.00	$600.00	$7,380.00	$645.98	$7,945.55
48	CONSTRUCT DRAINAGE STRUCTURE DES 84"-4020	LIN FT	12.7	$760.00	$9,652.00	$775.00	$9,842.50	$750.00	$9,525.00	$770.00	$9,779.00	$1,000.00	$12,700.00	$963.53	$12,236.83
49	CONSTRUCT POND OUTLET STRUCTURE (SWANSSON)	EACH	1	$13,000.00	$13,000.00	$13,200.00	$13,200.00	$14,500.00	$14,500.00	$15,000.00	$15,000.00	$18,000.00	$18,000.00	$14,768.27	$14,768.27
50	CONSTRUCT POND OUTLET STRUCTURE (ORTENBLAD)	EACH	1	$6,800.00	$6,800.00	$7,200.00	$7,200.00	$7,250.00	$7,250.00	$7,800.00	$7,800.00	$9,200.00	$9,200.00	$7,798.95	$7,798.95
51	STORM CASTING ASSEMBLY (CATCH BASIN)	EACH	3	$480.00	$1,440.00	$725.00	$2,175.00	$625.00	$1,875.00	$850.00	$2,550.00	$600.00	$1,800.00	$1,035.45	$3,106.35
52	STORM CASTING ASSEMBLY (MANHOLE)	EACH	17	$290.00	$4,930.00	$500.00	$8,500.00	$550.00	$9,350.00	$700.00	$11,900.00	$350.00	$5,950.00	$689.01	$11,713.17
53	ADJUST FRAME & RING CASTING	EACH	4	$430.00	$1,720.00	$500.00	$2,000.00	$400.00	$1,600.00	$300.00	$1,200.00	$625.00	$2,500.00	$498.41	$1,993.64
54	RANDOM RIP RAP CLASS III WITH TYPE 4 GEOTEXTILE FABRIC	CU YD	65	$73.00	$4,745.00	$70.00	$4,550.00	$77.00	$5,005.00	$75.00	$4,875.00	$175.00	$11,375.00	$146.25	$9,506.25
55	RANDOM RIP RAP CLASS IV WITH TYPE 4 GEOTEXTILE FABRIC	CU YD	20	$73.00	$1,460.00	$70.00	$1,400.00	$80.00	$1,600.00	$75.00	$1,500.00	$175.00	$3,500.00	$135.59	$2,711.80
56	4" CONCRETE WALK	SQ FT	1075	$6.08	$6,536.00	$8.00	$8,600.00	$10.00	$10,750.00	$5.00	$5,375.00	$6.00	$6,450.00	$13.17	$14,157.75
57	6" CONCRETE WALK	SQ FT	200	$8.00	$1,600.00	$10.00	$2,000.00	$20.00	$4,000.00	$8.00	$1,600.00	$7.00	$1,400.00	$23.53	$4,706.00
58	CONCRETE CURB & GUTTER DESIGN B624	LIN FT	350	$16.00	$5,600.00	$30.00	$10,500.00	$28.00	$9,800.00	$25.00	$8,750.00	$60.00	$21,000.00	$48.48	$16,968.00
59	TRUNCATED DOMES	SQ FT	18	$51.00	$918.00	$65.00	$1,170.00	$51.00	$918.00	$60.00	$1,080.00	$50.00	$900.00	$51.00	$918.00
60	TRAFFIC CONTROL	LUMP SUM	1	$4,000.00	$4,000.00	$5,000.00	$5,000.00	$4,000.00	$4,000.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00	$4,000.00	$4,000.00

ABSTRACT OF BIDS

WESTERN INTERCEPTOR STORM SEWER
CITY OF WILLMAR, MN
BMI PROJECT NO. W18.115413
6/25/2018

				6		7		8		9		10		11	
ITEM NO.	ITEM	UNIT	QUANT	Kuechle Underground, Inc. Kimball, MN		Voss Plumbing & Heating Paynesville, MN		Dulninck, Inc. Prinsburg, Mn		J.R. Ferche, Inc. Rice, MN		S.J. Louis Construction Rockville, MN		R & R Excavating, Inc. Hutchinson, MN	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
61	DECIDUOUS TREE PLANTING	EACH	4	$650.00	$2,600.00	$750.00	$3,000.00	$1,200.00	$4,800.00	$800.00	$3,200.00	$800.00	$3,200.00	$650.00	$2,600.00
62	EROSION CONTROL BLANKET CATEGORY 3	SQ YD	14420	$2.00	$28,840.00	$1.50	$21,630.00	$1.10	$15,862.00	$1.50	$21,630.00	$1.50	$21,630.00	$1.20	$17,304.00
63	STORM DRAIN INLET PROTECTION	EACH	20	$150.00	$3,000.00	$250.00	$5,000.00	$125.00	$2,500.00	$135.00	$2,700.00	$180.00	$3,600.00	$115.00	$2,300.00
64	SILT FENCE - HEAVY DUTY	LIN FT	250	$3.25	$812.50	$5.00	$1,250.00	$2.50	$625.00	$3.75	$937.50	$5.00	$1,250.00	$3.25	$812.50
65	SEDIMENT CONTROL LOG TYPE STRAW	LIN FT	64	$3.50	$224.00	$5.00	$320.00	$4.00	$256.00	$3.50	$224.00	$8.00	$512.00	$3.50	$224.00
66	STABILIZED CONSTRUCTION EXIT	EACH	3	$750.00	$2,250.00	$1,500.00	$4,500.00	$500.00	$1,500.00	$1,500.00	$4,500.00	$3,500.00	$10,500.00	$1,359.54	$4,078.62
67	TOPSOIL BORROW (LV)	CU YD	50	$28.00	$1,400.00	$50.00	$2,500.00	$33.00	$1,650.00	$30.00	$1,500.00	$23.00	$1,150.00	$85.71	$4,285.50
68	TEMPORARY EROSION CONTROL, MULCH TYPE 1	SQ YD	1000	$0.30	$300.00	$1.00	$1,000.00	$0.45	$450.00	$0.35	$350.00	$1.50	$1,500.00	$0.30	$300.00
69	TURF ESTABLISHMENT AGRICULTURAL	ACRE	3	$1,500.00	$4,500.00	$2,500.00	$7,500.00	$800.00	$2,400.00	$1,750.00	$5,250.00	$850.00	$2,550.00	$1,520.00	$4,560.00
70	TURF ESTABLISHMENT GENERAL	ACRE	3	$1,800.00	$5,400.00	$2,500.00	$7,500.00	$925.00	$2,775.00	$2,000.00	$6,000.00	$960.00	$2,880.00	$1,753.00	$5,259.00
71	TURF ESTABLISHMENT RESIDENTIAL	SQ YD	18250	$1.25	$22,812.50	$1.00	$18,250.00	$1.40	$25,550.00	$1.45	$26,462.50	$2.50	$45,625.00	$1.25	$22,812.50
72	TURF ESTABLISHMENT POND	SQ YD	6100	$0.26	$1,586.00	$0.75	$4,575.00	$1.20	$7,320.00	$0.30	$1,830.00	$1.40	$8,540.00	$0.26	$1,586.00
73	4" BROKEN LINE EPOXY (YELLOW)	LIN FT	160	$2.50	$400.00	$15.00	$2,400.00	$2.66	$425.60	$3.00	$480.00	$2.40	$384.00	$5.00	$800.00
74	4" SOLID LINE EPOXY (YELLOW)	LIN FT	120	$5.00	$600.00	$20.00	$2,400.00	$2.66	$319.20	$3.00	$360.00	$2.40	$288.00	$5.00	$600.00
75	4" SOLID LINE EPOXY (WHITE)	LIN FT	120	$5.00	$600.00	$20.00	$2,400.00	$2.66	$319.20	$3.00	$360.00	$2.40	$288.00	$5.00	$600.00
			TOTAL BASE BID:		**$1,854,897.41**		**$1,896,738.00**		**$1,945,245.00**		**$2,120,000.00**		**$2,123,500.00**		**$2,308,841.61**
			BID ON BID FORM:		**$1,854,897.41**		**$1,896,738.00**		**$1,945,245.00**		**$2,120,000.00**		**$2,123,500.00**		**$2,308,841.61**
			DIFFERENCE:		**$0.00**		**$0.00**		**$0.00**		**$0.00**		**$0.00**		**$0.00**

WILLMAR

City Office Building
333 SW 6th Street
Willmar, MN 56201
Main Number 320-235-4913
Fax Number 320-235-4917

CITY COUNCIL AGENDA REPORT

To: Mayor and City Council	Date: July 16, 2018
From: Robert T. Scott, City Attorney	Subject: Consideration of Ordinance Establishing Process for Disposition of Surplus Equipment

AGENDA ITEM: Consideration of Ordinance Establishing Process for Disposition of Surplus Equipment.

INTRODUCTION/REQUEST: The accompanying ordinance formally establishes a process for the City Council to declare by resolution certain equipment to be surplus to the City's needs, and authorizes the disposition of such surplus equipment by any legal means, including at the City's annual public auction. Sale of such surplus items at a public auction is consistent with the Uniform Municipal Contracting Law, Minn. Stat. § 471.345. The ordinance also authorizes the police department to dispose of forfeited property pursuant to statutory processes without need for the council to declare such forfeited items to be surplus, and for administrative ease, authorizes the City Clerk to sign the purchase agreements.

HISTORY: The City has conducted an annual public auction for surplus city equipment and/or unclaimed property that comes into the City's possession as a routine practice for many years. In consultation with the City Administrator and City Clerk earlier this year, it was determined that the list of equipment or other items to be sold and template sale agreements in which the City would be protected from liability should be approved by the City Council. The process established by this ordinance mirrors the process followed earlier this year, when the council adopted a resolution declaring the items to be sold at the City's annual public auction to be surplus and approved the template purchase agreement.

CURRENT CIRCUMSTANCE: The City's existing processes comply with this proposed ordinance.

RECOMMENDATION: Introduce the ordinance and set a public hearing thereon for August 6, 2018.

ISSUES:

FINANCIAL IMPACT:

ALTERNATIVES: Do not adopt the ordinance and consider alternative process for disposing of surplus items.

RECOMMENDED MOTION: Introduce the ordinance and set a public hearing for August 6, 2018.

REVIEWED BY:

WORK SESSION DATE:

COUNCIL MEETING DATE: July 16, 2018

ORDINANCE NO.

AN ORDINANCE OF THE CITY OF WILLMAR, MINNESOTA ADOPTING CITY CODE CHAPTER 2, ADMINISTRATION, ARTICLE V, SALE OF SURPLUS PROPERTY

The City Council of the City of Willmar hereby ordains as follows:

Section 1. ADOPTION OF MUNICIPAL CODE SECTION 2-200. Chapter 2 of the Wilmar Municipal Code is hereby amended by adding a new Article V, Section 2-200 shall be added in its entirety,

Sec. 2-200. – Sale of Surplus Property

(a) *Authorization to Dispose of Surplus Equipment.* City departments may sell or otherwise dispose of surplus supplies, materials and equipment pursuant to this Section. Sales of surplus supplies, materials and equipment may be made at a public auction conducted annually, or as otherwise permitted by law. Nothing in this Section shall require the City to sell any City-owned surplus supplies, materials, or equipment.

(b) *Declaration of Surplus Property.* Before the City may sell or dispose of any City-owned surplus supplies, materials, or equipment, the council shall by resolution declare such property to be surplus to the City's needs. The resolution shall include a list of the City-owned surplus supplies, materials, and equipment which will be available for sale at the public auction, and state the procedure by which such surplus property shall be auctioned, sold or otherwise disposed of consistent with applicable law.

(c) *Authorization for the Police Department to Dispose Forfeited Property.* The chief of police may sell or otherwise dispose of forfeited property pursuant to the procedures set forth in Minnesota Statutes, including but not limited to Section 609.5315, as the same may be amended from time to time. Such forfeited property may be included in any public auction or other sale authorized by this Section without needing to first be declared surplus pursuant to subparagraph (b) above.

(d) *Purchasing Requirements.* Any purchaser or recipient of City-owned surplus supplies, materials, or equipment sold or disposed of under this Section shall be required to execute a standard purchase agreement, in a form to be provided by the City, waiving any claims and releasing the City from any liability resulting from the purchaser's or recipient's use of the supplies, materials, or equipment after the sale or disposition. The City Clerk may execute the standard purchase agreement on the City's behalf.

Section 2. EFFECTIVE DATE. This ordinance shall be effective from and after its adoption and second publication.

This Ordinance introduced by Council Member:_____

This Ordinance introduced on:_____

This Ordinance published on:_____

This Ordinance given a hearing on:_____

This Ordinance adopted on:_____

This Ordinance published on:_____

WILLMAR

City Office Building
333 SW 6th Street
Willmar, MN 56201
Main Number 320-235-4913
Fax Number 320-235-4917

CITY COUNCIL AGENDA REPORT

To: Mayor and City Council	**Date: July 16, 2018**
From: Ike Holland, City Administrator	**Subject: City Hall Site Project**

AGENDA ITEM: City Hall Project

INTRODUCTION/REQUEST: The City has budgeted for and the City Administrator and building committee have been working with Engan Associates on the design and construction of a new city hall.

HISTORY: The City in the 2018 budget has funded for the construction of a new city hall. Engan Associates presented an overview of the site selections to the Council at the June 11th Work Session. The architect and building committee have identified numerous site locations for the city hall. The Council selected two to four sites for the new building from those recommended by Engan Associates at the Work Session and held a the Town Hall meeting for public input on June 26, 2018 and later narrowed it down to two locations.

CURRENT CIRCUMSTANCE: The Council needs to select a site for the architect and staff to start the design and building process. Secondly, instruct the staff to enter into negotiations for purchases of land as needed.

RECOMMENDATIONS: The Council approve one site for consideration of the new City Hall and start the design construction process.

FINANCIAL IMPACT: NA

ALTERNATIVES:

1. Select a site not previously discussed
2. Place the project on hold

REVIEWED BY: Ike Holland, City Administrator

WORK SESSION DATE: June 11, 2018

COUNCIL MEETING DATE: July 16, 2018

WILLMAR CITY HALL SITE COMPARISON

OVERVIEW

Willmar City Council
July 12, 2018

Richard P. Engan, AIA, LEED AP, CID
Engan Associates
Willmar, MN
www.engan.com

1 Public Meeting Results

2 Site Location Pros & Cons

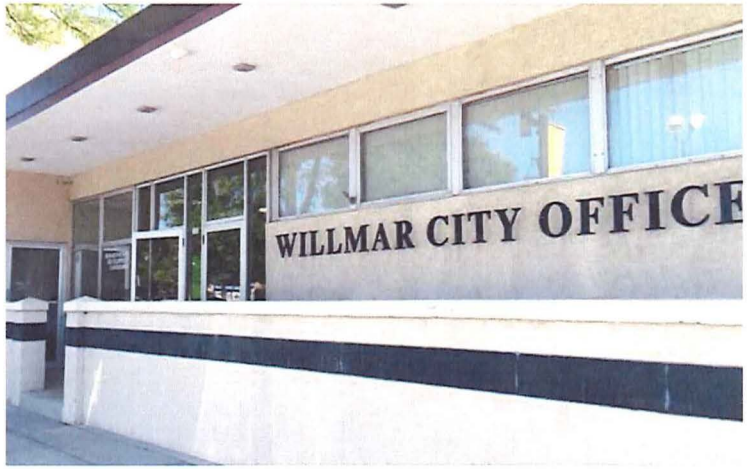
3 Site Comparisons

CITY OF Willmar

PUBLIC MEETING RESULTS

TOP TWO LOCATIONS

Voted On At Public Meeting Held On:
June 26, 2018



1 Current Location - **99 VOTES**

2 E HWY 12 Location - **59 VOTES**

3 Block 50 - **10 VOTES**

4 Kandi Mall - **5 VOTES**

CITY OF Willmar

EXISTING CITY HALL SITE - PROS

1 CONVENIENT AND ACCESSIBLE TO CITIZENS

Housing and neighborhoods are located nearby.

The city hall currently functions on the site.

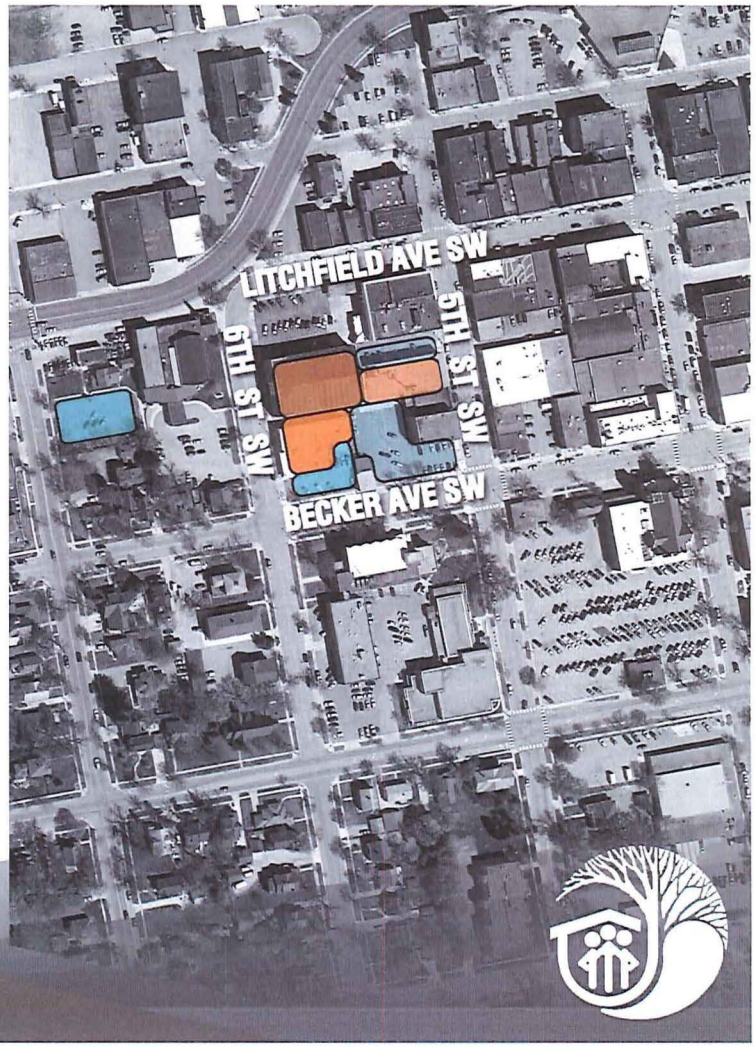
2 VISIBILITY

Site is located downtown across from the courthouse.

Site is located on the city block where city hall has been located since the 1800's.

3 APPROPRIATE PARKING OPPORTUNITIES

The existing parking is meeting the needs of the current City Hall. Existing parking areas could be re-worked to utililize existing city parking lots.



70 PARKING SPACES

11,000 SQ. FT. BUILDING FOOTPRINT

CITY OF Willmar

EXISTING CITY HALL SITE - PROS

4 SERVES AS A CATALYST FOR THE IMPROVEMENT OF THE CITY

The site could be a catalyst for downtown development.

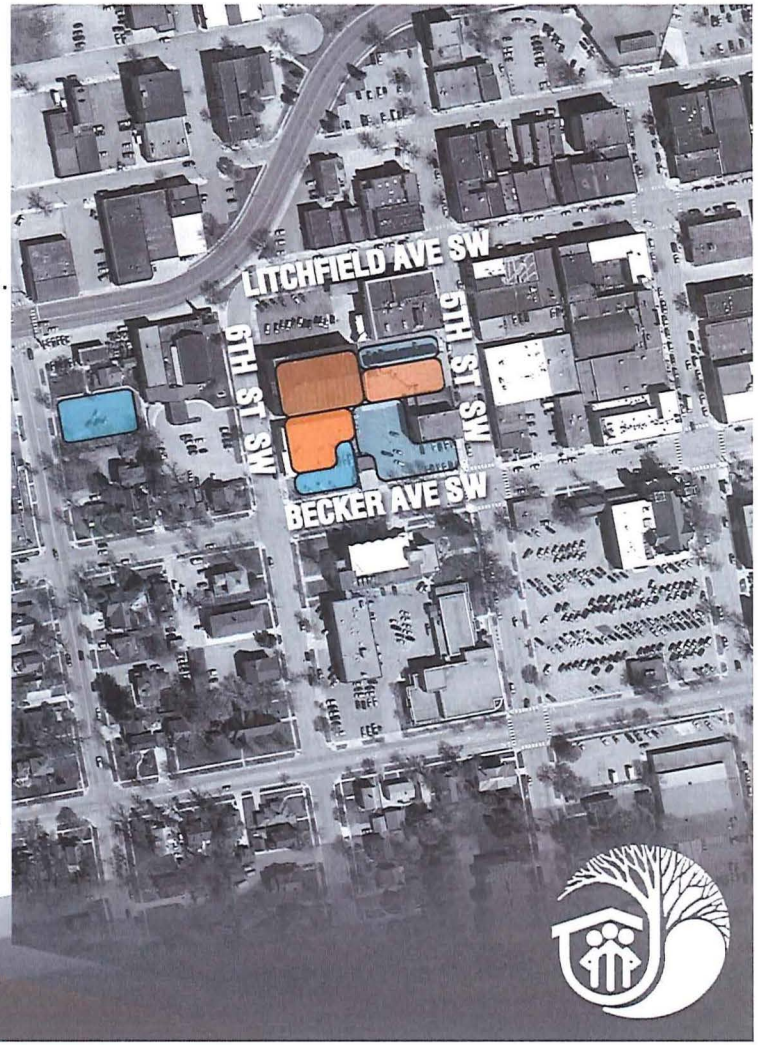
Project could spur more intensive use of the city auditorium.

5 ABILITY TO ACCOMMODATE CITY FUNCTIONS

Some functions can take place easily in the city auditorium or the Hardware requiring less new construction square footage Hank Building.

6 REMOVES THE LEAST AMOUNT OF LAND FROM THE TAX ROLLS

This lot is currently city owned.



70 PARKING SPACES

11,000 SQ. FT. BUILDING FOOTPRINT

CITY OF Willmar

EXISTING CITY HALL SITE - CONS

1 RELOCATION

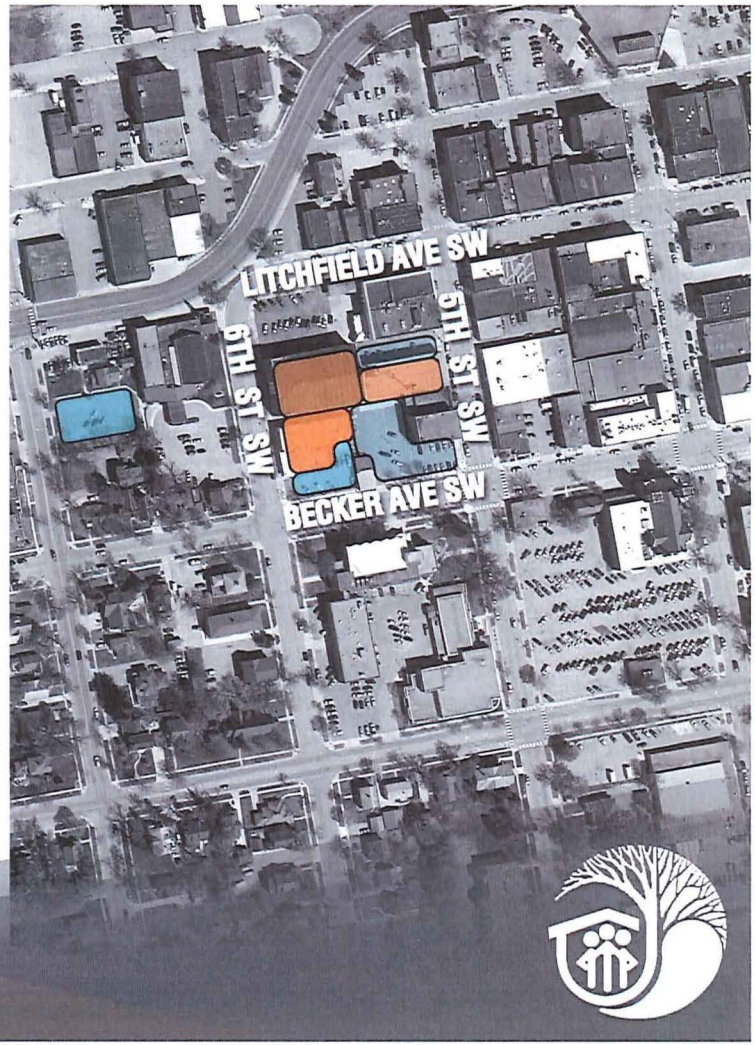
Would need to temporarily relocate City Hall for Construction.

2 OWNERSHIP

Former Hardware Hank Building not currently City owned.

3 RENOVATION

Less land flexibility is not able to accomodate public works and/or community center on the same site.



70 PARKING SPACES

11,000 SQ. FT. BUILDING FOOTPRINT

CITY OF Willmar

EAST HIGHWAY 12 (FORMER ELM LANE SITE) - PROS

1 CONVENIENT AND ACCESSIBLE TO CITIZENS

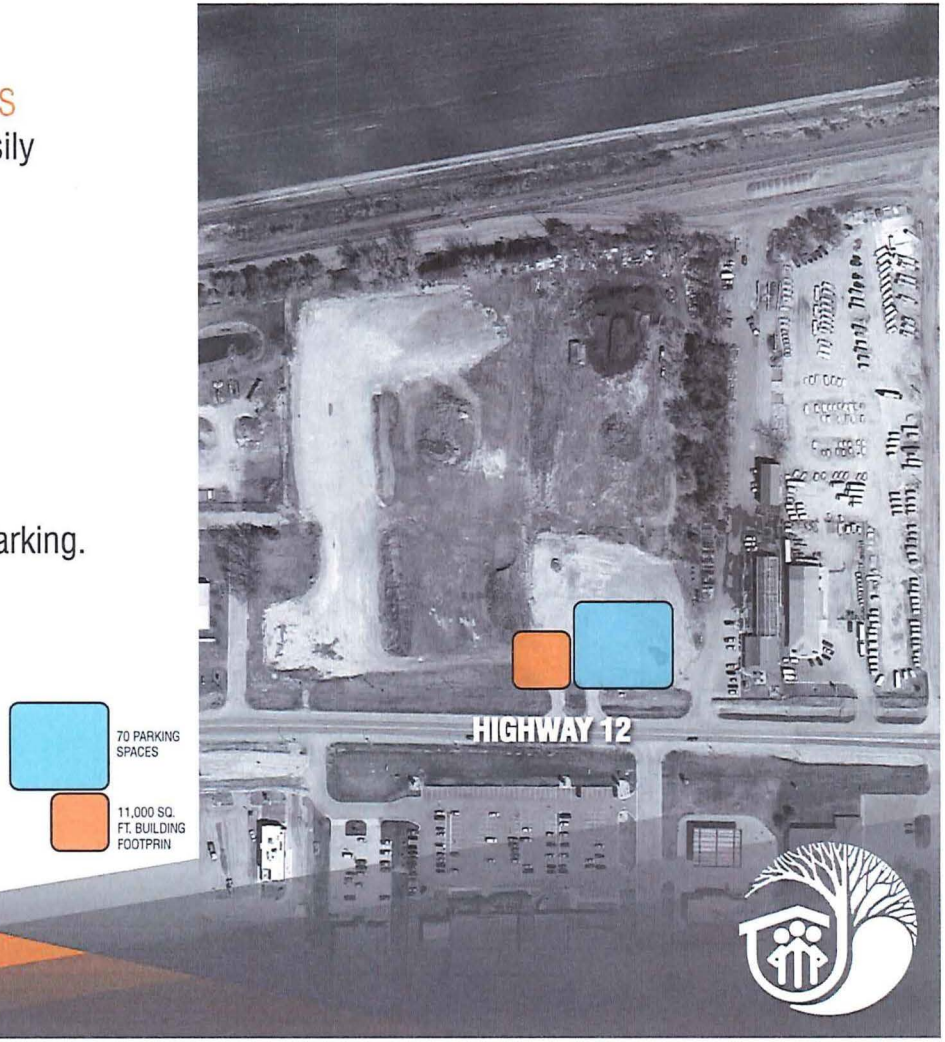
Located on a major highway, the site is easily accessible.

2 VISIBILITY

The site is located on a major highway.

3 APPROPRIATE PARKING OPPORTUNITIES

There is plenty of room to provide ample parking.



70 PARKING SPACES

11,000 SQ. FT. BUILDING FOOTPRIN

CITY OF Willmar

EAST HIGHWAY 12 (FORMER ELM LANE SITE) - PROS

4 SERVES AS A CATALYST FOR THE IMPROVEMENT OF THE CITY

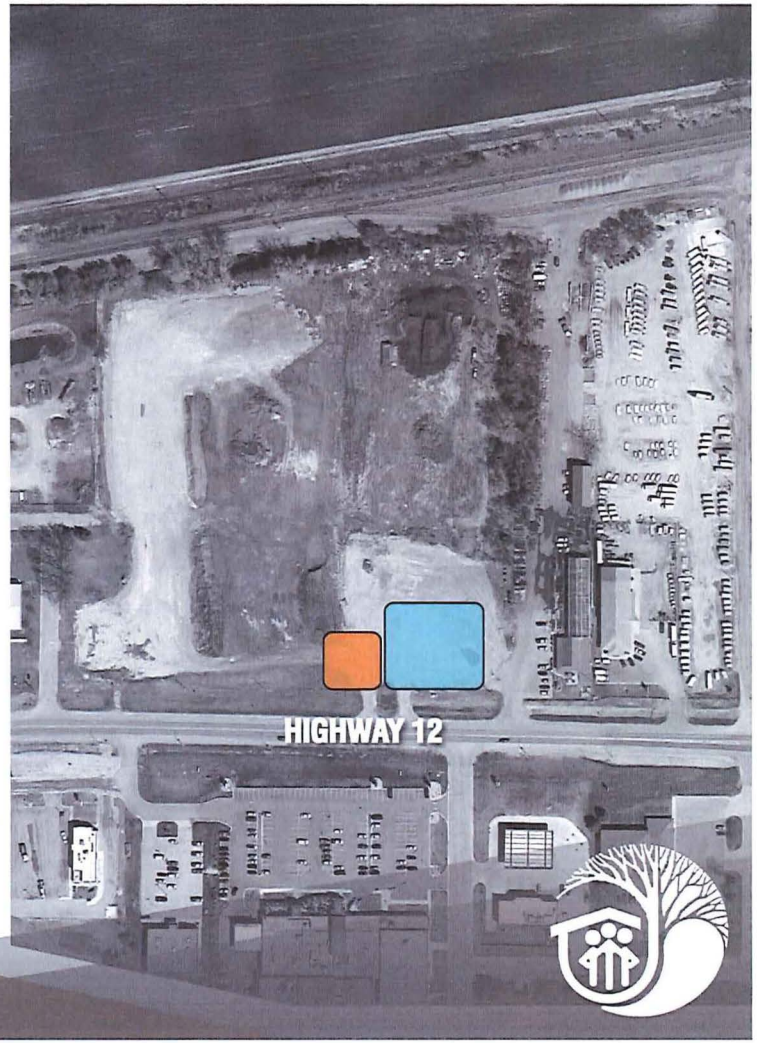
This project could spur additional development on the east side of town.

5 ABILITY TO ACCOMMODATE CITY FUNCTIONS

There is space to allow for the community center, the public works garage, and the MUC to co-locate with City Hall.

6 REMOVES THE LEAST AMOUNT OF LAND FROM THE TAX ROLLS

This site is currently tax paying.



CITY OF Willmar

EAST HIGHWAY 12 (FORMER ELM LANE SITE) - CONS

1 PRIVATE BUSINESS OPPORTUNITY

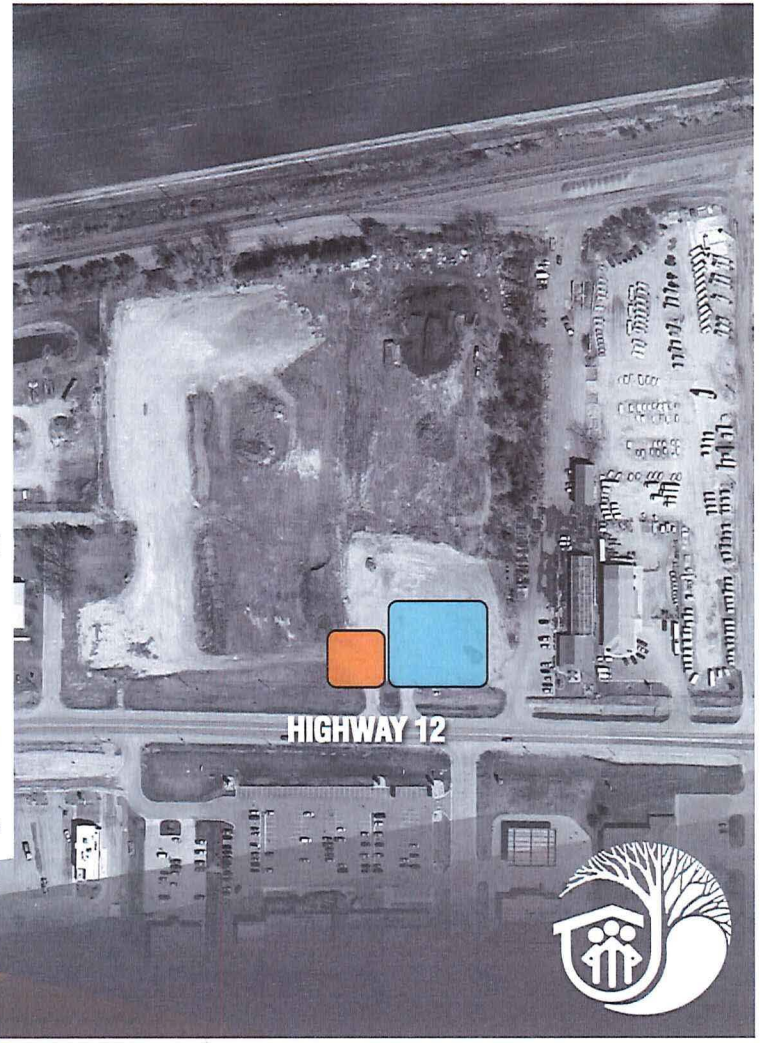
Located on a major highway, the site is a very desirable location for a large private business.

2 OWNERSHIP

The site is not currently city owned and would be taken off the tax roles.

3 CONVENIENCE

Location would require nearly everyone to drive to reach City Hall.



70 PARKING SPACES

11,000 SQ. FT. BUILDING FOOTPRIN

CITY OF Willmar

SITE COMPARISON

A. DRIVES/APPROACHES

EXISTING SITE

Not required, existing parking is located right at street with no setbacks.

EAST HWY 12 SITE

Requires all new vehicle access, drives, and approaches.

B. PARKING

EXISTING SITE

Existing nearby public parking lots available & parking can be reworked around building

EAST HWY 12 SITE

Requires all new parking.

CITY OF Willmar

SITE COMPARISON

C. STORMWATER RETENTION

EXISTING SITE

Optional and therefore flexible in design.

EAST HWY 12 SITE

Requires all new stormwater retention.

D. SOIL CORRECTION

EXISTING SITE

Soil borings are required to determine the required level of correction. However, site currently supports existing structures.

EAST HWY 12 SITE

Soil borings are required to determine the required level of correction.

CITY OF Willmar

SITE COMPARISON

E. BUILDING CONSTRUCTION

EXISTING SITE

Adjacent buildings and square footage are available for use & remodeling.

EAST HWY 12 SITE

No adjacent buildings and square footage available. All new construction required.

F. USE OF EXISTING AUDITORIUM

EXISTING SITE

Rack 8 & IT could be located on one of the upper levels of the existing Auditorium.

EAST HWY 12 SITE

Requires all new construction to co-locate city services on same site.

CITY OF Willmar

F. USE OF EXISTING AUDITORIUM (CONT)

EXISTING SITE	EAST HWY 12 SITE
Placing an elevator in the new City Hall could be used to provide access to the upper levels of the existing auditorium.	Not available.
Deferred maintenance required on the Auditorium would be more justifiable with increased use through City Hall functions and shared elevator access.	Deferred maintenance would still be required on the Auditorium.

SITE COMPARISON

G. FUTURE ADAPTABILITY

EXISTING SITE

YES - The new City Hall using the existing site can be built to be adaptable. In addition, the adjacent existing Auditorium and Hardware Hank buildings can be utilized.

EAST HWY 12 SITE

YES - The new City Hall using the East Hwy 12 site can be built to be adaptable. In addition, the availability of open space can be utilized for more options.

PROCESS TO SELECT A SITE

1 Facility Committee to Study Needs and Possible Sites

2 Present to Work Session

3 Present to Public for Input

4 Council to Make Site Selection

CITY OF Willmar