

WILLMAR CITY COUNCIL PROCEEDINGS
BOARD ROOM
HEALTH AND HUMAN SERVICES BUILDING
WILLMAR, MINNESOTA

December 17, 2018
7:00 p.m.

The regular meeting of the Willmar City Council was called to order by the Honorable Mayor Marv Calvin. Members present on a roll call were Mayor Marv Calvin, Council Members Audrey Nelsen, Ron Christianson, Kathy Schwantes, Fernando Alvarado, Julie Asmus, Shawn Mueske, Andrew Plowman, and Rick Fagerlie. Present 9, Absent 0.

Also present were City Administrator Ike Holland, Police Chief Jim Felt, Finance Director Steve Okins, Public Works Director Sean Christensen, Planning and Development Services Director Bruce Peterson, Fire Chief Frank Hanson, Recreation Director Rob Baumgarn, Human Resource Director Samantha Beckman, City Clerk Judy Thompson and City Attorney Robert Scott.

Proposed additions to the agenda included: Mayor Calvin added Robbins Island Legacy Grant; Planning and Development Services Director Job Description; Early Retirement Program; Finance Monthly Report; School/City Facility Agreement; 292 Master Plan for Civic Center; and Professional Services Proposal from Bolton and Menk. These items were brought forward from the work session held earlier this evening.

Council Member Nelsen moved to approve the agenda, as amended. Council Member Asmus seconded the motion which carried.

City Clerk Judy Thompson reviewed the consent agenda.

- A. City Council Meeting Minutes of December 3, 2018
- B. Willmar Municipal Utilities Board Minutes of December 10, 2018
- C. Planning Commission Minutes of December 5, 2018
- D. Application for Exempt Permit – Fraternal Order of Eagles Auxiliary
- E. Temporary On-Sale Liquor License Application – MN Ducks Unlimited, Inc.
- F. 2019 On-Sale Sunday Liquor License Renewals
- ~~G. Resolution Accepting Project 1803-A and Authorizing Final Payment~~
- ~~H. Resolution Non-Union Health Insurance 2019-2020~~
- I. Reappointment as a Members of:
 - Pioneerland Library Board – Suzanne Nelsen
 - Airport Commission – Sandy Gardner
- J. Application for Appointment as Members of:
 - Planning Commission – Christina Nelson
 - Zoning Appeals Board – Dan Reigstad and SanDawna Gaulman Ashley
- K. Police Department Statistics for the Month of November, 2018
- L. Fire Department Statistics for the Month of November, 2018
- M. Building Inspection Report for the Month of November, 2018
- N. Accounts Payable Report for November 29 – December 12, 2018
- O. Applications for Appointment to the Park and Recreation Board – Thomas Gilbertson, Abdirahin Hussein, Kim Madsen, Andy Ogdahl, Jim Anderson, Valerie Swanson and Rachel Skretvedt

Council Member Fagerlie offered a motion to approve the Consent Agenda. Council Member Nelsen asked that Item G. and Item H. be removed for review. Council Member Nelsen seconded the motion to approve the consent agenda, with the removal of Item G. and H., which carried on a roll call vote of Ayes 8, Noes 0.

Council Member Nelsen asked for clarification regarding accepting Project 1803-A and authorizing final payment.

Public Works Director Sean Christensen stated Project No. 1803-A was for the reconstruction of 19th Street Northwest from Highway 12 to Gorton Avenue, and included replacement of the eight inch watermain with an eight inch PVC line, new base material, concrete and curb and gutter. This project was completely finished this summer and staff is recommending approval to authorize final payment to the contractor.

Following review, Council Member Nelsen offered a motion to approve Item G. and introduced **Resolution No. 18-153 Accepting Project No. 1803-A and Authorizing Final Payment**. Council Member Alvarado seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

Council Member Nelsen then asked for clarification of the non-union health insurance for 2019-2020.

Human Resources Director Samantha Beckman stated with the non-union employees going to PEIP in 2019 and 2020, the City's labor attorney advised that a resolution needed to be updated to show the non-union employees will be enrolled in PEIP and specifying their HSA contributions.

Following clarification, Council Member Nelsen offered a motion to approve Item H. and introduced **Resolution No. 18-154 Modifying Non-Union Employees' 2018 through 2020 Health Insurance Contributions**. Council Member Alvarado seconded the motion. Council Member Christianson offered an amendment to the motion which would state the designated amount for premiums under paragraphs A. and B., and eliminate paragraph C. Council Member Fagerlie seconded the amended motion. Following further discussion, Council Member Christianson withdrew his amended motion and Council Member Fagerlie withdrew his second. The original motion then carried on a roll call vote of Ayes 8, Noes 0.

Bob Skor, outside Willmar, addressed the Mayor and Council during the Open Forum. Mr. Skor thanked Council Member Christianson for his 24 years of service on the City Council.

Steve Ahmann, Willmar, addressed the Mayor and Council during the Open Forum. Mr. Ahmann thanked Council Member Christianson for his 24 years of service on the City Council.

Joe Ridler, Willmar, addressed the Mayor and Council during the Open Forum. Mr. Ridler thanked Council Member Christianson for his 24 years of service on the City Council.

In recognition of his service on the City Council and on behalf of the Mayor's Office, a plaque was presented to Council Member Christianson by Council Member Fagerlie.

Recreation Director Rob Baumgarn stated the dugouts at Baker Field need to be replaced. The concrete walls, the concrete slab and the roofs are failing on the existing dugouts. The current size of the existing dugouts are too small for some of the current users. He presented two options: A) build the dugouts with split face block (\$52,000); or B) build the dugouts out of wood and cover the outside with steel (\$41,000). Under Option A, a contractor would do the block walls and Public Works staff would provide the labor for the rest of the project. Under Option B Public Works staff would be doing 100% of the labor. He noted the Willmar Baseball Fastpitch Booster Association (WBFBA) will contribute \$10,000 towards the project, and would hold the advertising rights for the dugouts. Staff's recommendation was Option A which would provide a solid structure and longevity to the structure. Staff also recommended to re-appropriate \$42,000 from the CIP of Sperry and Hilltop tennis court project and focus on using the remaining CIP funds to improve the Sperry courts only.

Following discussion, Council Member Christianson offered a motion to approve staff's recommendation and introduced **Resolution No. 18-155 Reappropriating Funds for Baker Dugout Project**. Council Member Schwantes seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

Public Works Director Sean Christensen presented the following agreements involved in the Willmar Wye Project: 1) Master Cooperation Agreement – which is the main agreement between MnDOT, Kandiyohi County, City of Willmar and BNSF; 2) Permanent Pipeline Easement Agreement – which is an agreement

between the City of Willmar and BNSF for the existing Western Interceptor Sanitary Sewer trunk lines; 3) Purchase and Sale Agreement – which is an agreement between the City of Willmar and BNSF for the property required for the new rail corridor; and 4) Cooperative Construction Agreement – which is an agreement between MnDOT, Kandiyohi County and City of Willmar for the construction of Trunk Highway 12, CSAH 5, CSAH 55 and Highway 40; and 5) State of Minnesota Trunk Highway Jurisdictional Transfer Agreement – which is an agreement that will turn back a portion of Highway 12 to the City. Mr. Christensen stated the City partnered with MnDOT, BNSF, Kandiyohi County and the City of Willmar Economic Development Commission to add a rail connection between two existing BNSF railway lines and to modify surrounding roadways to better move freight through the City. The project will provide a direct connection between Marshall and Morris subdivisions of the freight rail network and provide freight real access to the City's Industrial Park.

Following discussion, Council Member Nelsen introduced **Resolution No. 18-156 Adopting the Willmar Wye Project Agreements with MnDOT, Kandiyohi County, and BNSF Railway Company**. Council Member Fagerlie seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

Public Works Director Sean Christensen stated Robbins Island obtained Regional Park status from the Greater Minnesota Regional Parks and Trails Commission in 2016 and received a Legacy Grant in 2017 to fund improvements. One of the desired elements in the Robbins Island Regional Park Master Plan Update is a four-season shelter with boardwalk. In June, a Master Plan was completed including an updated layout, Destination Playground, a large venue area and Celebrate the Light of the World. In August a request was submitted to modify the grant to shift the boardwalk funds to the four-season shelter. After a site visit by Commission staff, a revised budget was submitted and approved by the Greater Minnesota Regional Parks and Trails Commission on November 28th. The award of \$606,000 eliminated the boardwalk construction and reallocated the funds to the new four-season shelter structure. Staff's recommendation was to approve Amendment No. 1 for the grant contract for Robbins Island Regional Park with the Commissioner of Natural Resources of the State of Minnesota. It was noted this item was brought forward from the Work Session held earlier this evening.

Council Member Schwantes offered a motion to approve staff's recommendation. Council Member Asmus seconded the motion which carried.

Human Resource Director Samantha Beckman presented an updated job description for the Planning and Development Director and stated it was last updated in 2014. Ms. Beckman stated due to the upcoming retirement of Planning and Development Services Director Bruce Peterson the job description needed to be updated and the position posted as soon as possible. As discussed at the Work Session held earlier this evening, there is one amendment needed to add that this position supervises the airport manager. It was noted this item was brought forward from the Work Session held earlier this evening.

Council Member Christianson offered a motion to approve the updated and amended job description as presented. Council Member Mueske seconded the motion which carried.

Human Resource Director Samantha Beckman stated as discussed in the Work Session held earlier this evening, Council indicated their desire to end the Early Retirement Program (ERP) that is currently available to employees. Ms. Beckman stated currently there are 31 employees eligible for the program, and 14 of them are within early retirement age. Of those 14 employees, five (5) are department heads and supervisors. It was noted this item was brought forward from the Work Session held earlier this evening.

City Attorney Robert Scott stated the consensus of the Council at the Work Session was to restrict eligibility for the ERP to the 31 employees who are eligible to participate in the ERP and would take effect 30 days from today's date. This would allow no additional employees to become eligible for the program.

City Attorney Robert Scott stated it was also Council's desire to have Human Resource Director Samantha Beckman and himself develop options for further amending the ERP to establish retirement deadlines for those employees who are currently eligible to participate in the ERP, and present two options at the January 7, 2019 Council meeting for Council's consideration.

Following discussion, **Resolution No. 18-157 A Resolution by the Mayor and City Council of the City of Willmar, Minnesota Amending the City's Early Retirement Program** was introduced by Council Member Mueske. Council Member Plowman seconded the motion, which carried on a roll call vote of Ayes 5, Noes 3. Council Members Christianson, Asmus, and Fagerlie voted "no."

Finance Director Steve Okins presented the monthly finance report as of November 30, 2018. He highlighted some of the major projects that will continue to move forward to 2019 including: City Hall; Civic Center Refrigeration System; and the Western Collector Project. It was noted this item was moved forward from the Work Session held earlier this evening and was received for information only.

Recreation Director Rob Baumgarn stated with the dissolution of the WCER department, the Parks and Recreation Director and Community Education Director worked together to develop a facility use agreement for the city to use the school facilities and the school to use city facilities free of charge besides any consumables. The city and school are currently working on sharing facilities during the transition. He noted the Willmar School Board approved this agreement on December 10th. The Park and Recreation staff will reserve the city facilities and the Community Education staff will reserve the school facilities. It was noted this item was brought forward from the Work Session that was held earlier this evening.

Following discussion, Council Member Christianson introduced **Resolution No. 18-158 Approving Agreement with Willmar Public School for Facility Use**. Council Member Nelsen seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

Public Works Director Sean Christensen stated representatives from the 292 Design Group appeared before Council earlier this year and presented a Comprehensive Civic Center Master Plan which included evaluating the strengths and weaknesses of the facilities and to project the City's needs over the next twenty years. Mr. Christensen was asking for direction as to whether to cease the contract with 292 Design Group to include work completed to date, or continue the contract to include original scope of programming needs/projections. Staff's recommendation was to continue the contract with 292 Design Group. It was noted this item was brought forward from the Work Session held earlier this evening.

Following discussion, Council Member Plowman offered a motion to cease the contract with 292 Design Group to include work completed to date. Council Member Fagerlie seconded the motion, which carried on a roll call vote of Ayes 5, Noes 2. Council Members Alvarado and Mueske voted "no." Council Member Christianson abstained from voting.

Planning and Development Services Director Bruce Peterson presented and recommended approval of a proposal for professional services from Bolton and Menk related to the runway 13/31, taxiway A, and west taxi lanes pavement rehabilitation project. It was noted this item was brought forward from the Work Session held earlier this evening.

Following discussion, **Resolution No. 18-159 Authorization to Execute Proposal From Bolton & Menk for Airport Pavement Rehabilitation** was introduced by Council Member Fagerlie. Council Member Christianson seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

City Administrator Ike Holland offered the following comments: he thanked everyone who worked on the employee party held on Saturday, December 15th at the Civic Center; thanked the curling club for their involvement with the employee party; asked everyone to send their event dates to him so they can be placed on the 2019 calendar; thanked employees, council, leadership, and volunteers for all the work that was done throughout the community in 2018; he has received no complaints since the dissolution of the WCER in August and thanked staff for the smooth transition; brochures for winter sports will be available in the first part of January.

Mayor Calvin offered the following comments: echoed City Administrator comments on the great work that was done throughout 2018; kudos to staff for the great work on storm water projects; he received a call regarding Ella Avenue and Highway 71/23 intersection dangers and the solution suggested in the past was to

place a culvert under the road for safety concerns and asked Council to consider safety options and perhaps include in future facility improvement plan.

Council Member Nelsen offered the following comments: wished everyone a Merry Christmas; and thanked Council Member Christianson for his many years of service and wished him the best in the future.

Council Member Christianson offered the following comments: thanked his wife and family for all their support through the years he has served on the Council; reminded citizens he is still a Council Member until January 7, 2019 so please contact him if you have any concerns; thanked current Council Members for all the discussions and different opinions they had; wished everyone a Merry Christmas; thanked those in attendance at tonight's meeting for their supportive comments.

Council Member Schwantes offered the following comments: the employee party was a very fun event; thanked City Administrator Ike Holland for his work involved in the party and for recognizing employees for years of service; wished everyone a Merry Christmas and a Happy New Year.

Council Member Alvarado offered the following comments: this is a great time of year – peace on earth and good will to man; reminded everyone of the upcoming basketball tournaments; thanked Council Member Christianson for his years of service – he has enjoyed working with him and for his insight; Merry Christmas to all.

Council Member Asmus offered the following comments: couple Community Center announcements – Thursday, December 20th at 1:00 -- Jazzy Christmas presented by KMS jazz and pop groups, and January 19 – a sewing event for sewing Veterans bags for Veterans Homes and urged everyone interested to participate; and wished everyone a Merry Christmas and a Happy New Year.

Council Member Mueske offered the following comments: wished everyone a Merry Christmas and a Happy New Year; thanked Council Member Christianson for his service and for always listening and treating him with respect and he appreciates that – lots of meetings where they talked strategy, process, and policy and feels they share some of the same ideas on process and policy, feels he is leaving the Council with wisdom of the fear of group-think when you have conservative, moderate, and liberal approaches and that we need to consider all approaches in decision making.

Council Member Plowman offered the following comments: the last four years have been great and have gone really fast – he has learned a lot; he is looking forward to 2019; thanked Council Member Christianson for all his perspective on every issue and the learning opportunity it has provided; wished everyone a safe and happy holiday and a blessed new year.

Council Member Fagerlie offered the following comments: thanked Mayor Calvin for the reminder on the safety issue of Ella Avenue and Highway 71/23; thanked Council Member Christianson for his years of service and stated it has been a pleasure working with him; wished everyone a Merry Christmas and a Happy New Year.

Council Member Christianson offered a motion to adjourn the meeting with Council Member Asmus seconding the motion which carried. The meeting adjourned at 8:42 p.m.

s/s Marv Calvin
MAYOR

Attest:

s/s Judy Thompson
SECRETARY TO THE COUNCIL

RESOLUTION NO. 18-153

A RESOLUTION ACCEPTING PROJECT NO. 1803-A AND AUTHORIZING FINAL PAYMENT.

Motion By: Nelsen Second By: Alvarado

IMPROVEMENT: Project No. 1803-A – Reconstruction of 19th Street NW

CONTRACTOR: Duinick, Inc.
DATE OF CONTRACT: June 4, 2018
BEGIN WORK: June 12, 2018
COMPLETE WORK: October 1, 2018
APPROVE, ENGINEERING DEPT: December 10, 2018

BE IT RESOLVED by the City Council of the City of Willmar, Minnesota, that:

1. The said City of Willmar Project No. 1803-A be herewith approved and accepted by the City of Willmar.
2. The following summary and final payment be approved:

ORIGINAL CONTRACT AMOUNT:	\$639,558.25
FINAL NET CONTRACT AMOUNT, PROPOSED:	\$639,558.25
ACTUAL FINAL CONTRACT AMOUNT AS CONSTRUCTED:	\$627,449.00
Less Previous Payments	\$592,039.05
FINAL PAYMENT DUE CONTRACTOR:	\$35,409.95

Dated this 17th day of December, 2018.

s/s Marv Calvin
Mayor

Attest:

s/s Judy Thompson
City Clerk

RESOLUTION NO. 18-154

**RESOLUTION MODIFYING NONUNION EMPLOYEES' 2018 THROUGH 2020
HEALTH INSURANCE CONTRIBUTIONS**

Motion By: Nelsen

Second By: Alvarado

WHEREAS, the City Council approved on August 6, 2018 Resolution No. 18-99 - Approving Nonunion Employees' 2018 through 2020 Base Pay And Health Insurance Contributions;

WHEREAS, the City Council approved on August 6, 2018 providing group health insurance coverage through the public employees insurance program, effective January 1, 2019, to employees not represented by an exclusive representative ("nonunion employees"); and

WHEREAS, the City desires to modify its contribution to the nonunion employees' health savings accounts.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Willmar that:

1. The City will contribute up to the following for nonunion employees for City-provided group health insurance for January 1, 2019 through December 31, 2020:
 - a. The following for single coverage:
 - i. The premium for employees enrolled in the Health Savings Account ("H.S.A.") plan
 - b. The following for family coverage:
 - i. The premium for employees enrolled in H.S.A. plan
 - c. The following amounts in monthly increments into an employee's H.S.A. for employees enrolled in the H.S.A. plan: (i) \$3,000.00 annually for those enrolled in the single plan; and (ii) \$6,000.00 for those enrolled in the family plan. If the annual deductible amounts for the H.S.A. plan are greater than the legal annual contribution limit, then the difference between the two will be paid to the employee or their healthcare provider or as otherwise authorized by law. If an employee enrolled in the H.S.A. plan experiences a hardship during the year he/she may ask in writing to the City Administrator for the City's full annual contribution to be deposited into the employee's H.S.A.
2. This resolution supersedes the portion of Resolution No. 18-99 - Approving Nonunion Employees' 2018 through 2020 Base Pay and Health Insurance Contributions addressing the City's contributions to group health insurance for January 1, 2019 through December 31, 2020.

Dated this 17th day of December, 2018

s/s Marv Calvin
Mayor

Attest:

s/s Judy Thompson
City Clerk

RESOLUTION NO. 18-155

A RESOLUTION REAPPROPRIATING FUNDS FOR BAKER DUGOUT PROJECT

Motion By: Christianson Second By: Schwantes

BE IT RESOLVED by the City Council of the City of Willmar, to re-appropriate \$42,000 of the 2019 CIP fund for the Sperry/Hilltop tennis project to the Baker Dugout Project.

BE IT FURTHER RESOLVED by the City Council of the City of Willmar to authorize the Finance Director to amend the Capital Improvement Fund Budget as follows:

Decrease:	2019 CIP Budget Sperry/Hilltop Tennis Project	\$42,000
Increase:	2019 CIP Budget for Baker Dugout Project	\$42,000

Dated this 17th day of December, 2018

s/s Marv Calvin
Mayor

Attest:

s/s Judy Thompson
City Clerk

RESOLUTION NO. 18-156

A RESOLUTION ADOPTING THE WILLMAR WYE PROJECT AGREEMENTS WITH MNDOT, KANDIYOHI COUNTY AND BNSF RAILWAY COMPANY.

Motion By: Nelsen Second By: Fagerlie

BE IT RESOLVED by the City Council of the City of Willmar, a Municipal Corporation of the State of Minnesota, that the Master Cooperation Agreement, Permanent Pipeline Easement Agreement, Purchase and Sale Agreement, State of Minnesota Trunk Highway Jurisdictional Transfer Agreement and Cooperative Construction Agreement for the Willmar Wye Project are accepted and approved, and

BE IT FURTHER RESOLVED that the Mayor and City Administrator of the City of Willmar are hereby authorized to execute versions of such agreements in forms that are in substantial conformity with the versions included in the City Council packet today's meeting.

Dated this 17th day of December, 2018

s/s Marv Calvin
Mayor

Attest:

s/s Judy Thompson
City Clerk

**CITY OF WILLMAR
RESOLUTION NO. 18-157**

**A RESOLUTION BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WILLMAR, MINNESOTA
AMENDING THE CITY'S EARLY RETIREMENT PROGRAM**

Motion By: Mueske Second By: Plowman

WHEREAS, the City of Willmar (City) instituted an "Early Retirement Program" (ERP) in 2004 that provided as follows:

The City Council has approved a window of time for employees to consider early retirement. The program is open to full-time employees with 20 or more years of continuous employment with the City and who are eligible to collect a pension from PERA. Date of retirement would have to be on or before December 31, 2005. Retirees will be offered one year of paid individual health insurance for every three years of service, not to exceed \$350.00 per month, until age 65. Interested employees should contact the Finance Department to make the necessary arrangements.

WHEREAS, the City reinstated "another phase" of an ERP in 2007 that provided as follows:

An early retirement program will be offered to full-time employees with 20 or more years of continuous employment with the City of Willmar and who are eligible to collect pension from PERA. Date of retirement would have to be on or before December 31, 2008. The retiree would be offered one year of paid individual health insurance for every three years of service not to exceed \$430 per month until the years of service benefits are exhausted or the employee is Medicare eligible. Employees must submit their signed request to participate in this offer at least 90 days in advance of the retirement date.

WHEREAS, the City indefinitely extended the ERP's retirement deadline in December 2007; and

WHEREAS, in 2017 the City amended the ERP to establish a sunset date after which new hires would not be eligible for the ERP and restated the terms of the ERP as follows:

Early Retirement Program Policy

The City of Willmar's early retirement program for employees. An employee retirement program will be offered to full-time employees with 20 or more years of continuous employment with the City of Willmar and who are eligible to collect pension from PERA. The retiree would be offered one year of paid health insurance for every three years of service not to

exceed \$430 per month until the years of service benefits are exhausted or the employee is Medicare eligible. ***After December 31 2017, this benefit is not available for new hires.**

In order to qualify for the benefit, signed requests to participate must be given 90 days in advance of the retirement date. From this day forward, notices will NOT be accepted unless they have a specific date of retirement included in the request.

It is no longer sufficient for an employee to simply give a general notice of intent to retire. Finally, notices shall be submitted to the direct supervisor and Department Director before being submitted to the City Administrator.

WHEREAS, the City Council, after duly considering the history of the ERP, finds that the original policy objective of achieving needed staff reductions and accompanying reductions in personnel expenses is no longer being served by the ERP in its current form and in any event is no longer desirable from a policy perspective; and

WHEREAS, the City Council further finds that economic conditions have significantly and fundamentally changed from the time the City initially established the ERP such that under current tight labor market conditions, it is no longer desirable for the City to provide an incentive for long-term employees of the City to retire early from City employment, their experience and institutional knowledge being invaluable assets to the City's organization which the City Council desires retain; and

WHEREAS, the City Council now wishes to amend the ERP to restrict eligibility for the ERP to those employees who are eligible to participate in the ERP on the effective date of this resolution.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Willmar that:

1. The City's existing ERP as stated in 2017 and quoted in the fourth recital paragraph above is hereby amended so as to limit eligibility to participate in the ERP to those employees who are eligible for participation on the effective date of this Resolution. For purposes of clarity, no employees who are not eligible on the effective date of this Resolution shall become eligible to participate in the ERP after such date.
2. The City's Human Resources Director and legal counsel are directed to develop options for further amending the ERP to establish retirement deadlines for those employees who are eligible to participate in the ERP on the effective date of this Resolution for the City Council's consideration at a future meeting.
3. This Resolution and the policy amendments set forth herein shall take effect 30 days after its adoption.

Adopted by the City Council of the City of Willmar on December 17, 2018.

Approved:

s/s Marv Calvin
Mayor

Attested:

s/s Judy Thompson
City Clerk

RESOLUTION NO. 18-158
APPROVING AGREEMENT WITH WILLMAR PUBLIC SCHOOL
FOR FACILITY USE

Motion By: Christianson Second By: Nelsen

BE IT RESOLVED by the City Council of the City of Willmar to approve an agreement with Willmar Public Schools and Willmar Parks and Recreation Department to utilize each other’s facilities per the facility use agreement and authorize the Mayor and City Administrator to sign on behalf of the City.

Dated this 17th of December 2018.

s/s Marv Calvin
MAYOR

Attest:

s/s Judy Thompson
CITY CLERK

RESOLUTION NO. 18-159
AUTHORIZATION TO EXECUTE PROPOSAL FROM BOLTON & MENK
FOR AIRPORT PAVEMENT REHABILITATION

Motion By: Fagerlie Second By: Christianson

BE IT RESOLVED by the City Council of the City of Willmar, a municipal corporation of the State of Minnesota, that the Mayor and City Administrator be authorized to accept and execute a professional services proposal from Bolton & Menk for engineering and construction services for the runway 13/31, taxiway A, and west taxi lanes pavement rehabilitation project, subject to the terms of the master agreement for airport engineering services with Bolton & Menk.

Dated this 17th day of December, 2018.

s/s Marv Calvin
MAYOR

Attest:

s/s Judy Thompson
CITY CLERK