

**PUBLIC WORKS/SAFETY COMMITTEE REPORT 13-05
CITY OF WILLMAR
TUESDAY, MARCH 26, 2013**

A meeting of the Public Works/Safety Committee was called to order at 4:45 p.m. on Tuesday, March 26, 2013, by Chairman Ron Christianson at the City Office Building. Members present were: Council Members Bruce DeBlieck, Audrey Nelsen and Steve Ahmann. Also present were: Mayor Frank Yanish, Council Members Tim Johnson and Jim Dokken; Charlene Stevens, City Administrator; Bruce Peterson, Planning and Development Services Director; Wes Hompe, Willmar Municipal Utilities General Manager, Pat Curry, Airport Commission; Jared Voge, Bolton and Menk; Josh Halvorson, Donohue and Associates; Brian Bollig and Joe Gimse, Bollig Inc.; David Little, "West Central Tribune" and Janell Sommers, Recording Secretary.

1. WIND GENERATOR UPDATE FROM WILLMAR MUNICIPAL UTILITIES (FOR INFORMATION ONLY):

Wes Hompe, General Manager of Willmar Municipal Utilities (WMU), was before the committee to give an update on the two wind generators located on the High School property on the northeast end of Willmar. The project started in August, 2008, the agreement was signed in May, 2009, and construction began in July. Shortly after start up, a hydraulic leak in one unit was discovered that took some time to locate and resolve. Since that time, production has increased each year with downtime decreasing. WMU has a five-year maintenance contract for the units and staff is currently being trained in Level I maintenance procedures.

The wind generators are anticipated to produce 8.3 million kilowatts per year. Mr. Hompe stated that the wind speed needs to maintain 8 mph or the units will not turn. He also answered questions from the committee concerning development of future energy alternatives and budgeting for maintenance and replacement of the wind turbines.

2. CONSIDERATION OF CONSULTANT FOR SPERRYVILLE LIFT STATION:

RFP's for engineering design and construction-related services for the demolition and replacement of the Sperryville lift station were authorized by the Council, received and evaluated by staff. The analysis was based on technical and financial factors. The recommendation of the evaluation team is to accept the proposal by Donohue and Associates in the amount of \$52,708.50. Funding is designated in the 2013 Capital Improvement Program and the Wastewater Treatment budget for the replacement. A motion was made by Council Member Ahmann, seconded by Council Member Nelsen, and passed for the following:

RECOMMENDATION:

Accept the proposal of Donohue and Associates for design and construction-related services for the replacement of the Sperryville lift station and authorize the Mayor and City Administrator to execute an agreement. (Motion)

3. AMENDMENT TO AGREEMENT FOR AIRPORT ENGINEERING SERVICES:

Staff presented Work Order No. 2 to the professional services contract with Bolton and Menk for on-call engineering services of miscellaneous items that arise at the Willmar Municipal Airport. The contract provides a mechanism for tracking costs associated with miscellaneous tasks at the airport and provides for potential reimbursement through MnDOT and FAA funds. After some discussion, a motion was made by Council Member DeBlieck, seconded by Council Member Nelsen, and passed for the following

RECOMMENDATION:

Approve Work Order No. 2 with Bolton and Menk on an hourly basis at a not-to-exceed amount of \$10,000.00 for miscellaneous airport services as detailed in Exhibit I. (Resolution)

4. MN/DOT MASTER PARTNERSHIP CONTRACT:

Staff presented a Master Partnership Contract between the State of Minnesota and the City. The agreement which allows the City to collaborate on design, construction, maintenance and operation of our roadways, replaces the former agreement and will expire on June 30, 2017. Examples of tasks the City uses this agreement for are: lab materials testing, bridge inspections, and pavement striping. Staff recommends renewing the agreement. Council Member DeBlieck recused himself. A motion was made by Council Member Nelsen, seconded by Council Member Ahmann, and passed for the following

RECOMMENDATION:

Accept the agreement as presented and authorize the Mayor and City Administrator to sign on behalf of the City. (Resolution)

5. AMENDMENT TO MNWEST LIFT STATION/LAKELAND DRIVE INTERCEPTOR AGREEMENT:

Staff received a fee proposal from Bollig Inc. offering to evaluate alternatives to potentially eliminate the MinnWest Lift Station, and possibly other lift stations, therefore allowing the entire Lakeland Drive sewer line to operate with gravity flow. The investigation will include an engineering analysis, estimate of construction costs, and provide an annual cost savings analysis. A motion was made by Council Member Ahmann, seconded by Council Member DeBlieck, and passed for the following

RECOMMENDATION:

To approve the amendment to the contract for a not-to-exceed figure of \$27,000.00. (Resolution)

6. MISCELLANEOUS ITEMS (FOR INFORMATION ONLY):

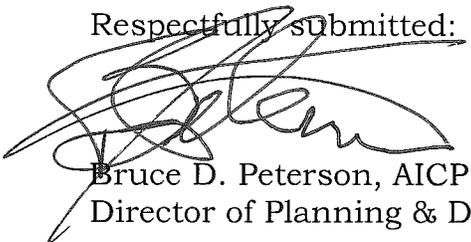
The committee and staff briefly discussed the design of alternate quiet zone proposals for the Lakeland Drive and Trott Avenue railroad crossings. It was noted that workable designs will be presented to staff and committee before the final design is submitted for approval by the U.S. Department of Transportation.

Pat Curry, representing the Airport Commission, updated the committee on discussions of the Commission, one being placing lettering on buildings designating John L. Rice Field as part of the airport's title, and the other the painting of a compass rose on the ramp.

Councilmember Ahmann requested an update from the Storm Water Task Force and also the Grass Lake Project be placed on a future agenda. These items were for information only.

There being no further business to come before the committee, the meeting adjourned at 5:32 p.m.

Respectfully submitted:



Bruce D. Peterson, AICP
Director of Planning & Development Services

Janell Sommers
Recording Secretary