

WILLMAR CITY COUNCIL WORK SESSION
COUNCIL CHAMBERS
WILLMAR MUNICIPAL UTILITIES BUILDING
WILLMAR, MINNESOTA

April 1, 2013
6:00 p.m.

The City Council Work Session was called to order by the Honorable Mayor Frank Yanish. Members present on a roll call were Mayor Yanish, Council Members Denis Anderson, Ron Christianson, Steve Ahmann, Audrey Nelsen, Tim Johnson, Jim Dokken, Rick Fagerlie, and Bruce DeBlieck; Present 9, Absent 0.

Also present were City Administrator Charlene Stevens, Finance Director Steve Okins, Fire Chief/Marshal Gary Hendrickson, City Attorney Robert Scott, City Clerk Kevin Halliday and Scott Thaden.

Mr. Thaden continued the review of "The Standard Code of Parliamentary Procedure". Various details were reviewed starting with the importance of the responsibility of the presiding officer to get the verbatim language of the main motions and amendment to those main motions. Noting that the minutes are the official record of "action" not "discussion" points, each Council Member should state their motions completely. In discussing the Consent Agenda, he noted that it is not necessary to take off items just to make a comment. He clarified "Point of Order" and "Point of Privilege".

Mr. Thaden encouraged some amendments to the City's standard agenda, which included the addition of "New Business" at the end of the agenda, perhaps in place of "Miscellany", and to add the last agenda item of "Announcements."

Mr. Thaden clarified that when adding items to the Agenda each Council member should list the item for all to hear, not just say "I have an item".

Mr. Thaden then presented mock motions for the Council to practice, asking them to amend the motion, and then to amend the amendment.

There being no further training at this time, the Work Session adjourned at 6:51 p.m.

Attest:

MAYOR

SECRETARY TO THE COUNCIL