PUBLIC WORKS/SAFETY COMMITTEE
MINUTES

The Public Works/Safety Committee of the Willmar City Council met on Wednesday, May 15, 2019, in Conference Room No. 1 at the City Office Building.

Present:	Andrew Plowman	..... Chair
	Julie Asmus	..... Vice Chair
	Audrey Nelsen	..... Member
	Fernando Alvarado	.....Member

Others present: Mayor Marv Calvin; Public Works Director Sean Christensen; Fire Chief Frank Hanson; Public Works Superintendent Gary Manzer; Engineering Administrative Assistant Kelsi Delbosque.

Item No. 1 Call to Order

The meeting was called to order at 4:10 p.m.

Item No. 2 Public Safety Updates (Information)

Staff brought forth, for information, the Police and Fire Department statistics for the month of April.

Item No. 3 Brine Mixing Station Purchase (Resolution)

Staff brought forth, for approval, purchase of a brine mixing station and storage tank for the Public Works garage. With the addition of liquid applicator tanks on snow plow trucks, staff solicited quotes for a brine mixing station and storage tank to fill the trucks. Two quotes were received for the station; one from Varitech in the amount of $77,350.60 and one from Aspen Equipment in the amount of $60,322. Staff has chosen to proceed with Aspen Equipment and also received a quote from them for a 3,000 gallon storage tank in the amount of $10,146.

A motion was made by Council Member Nelsen, seconded by Council Member Asmus to approve the purchase of the brine mixing station and tank from Aspen Equipment and electrical work from Kim's Electric in the amount of $72,300. The motion carried.

Item No. 4 WWTF Tractor Replacement (Resolution)

Staff brought forth, for approval, purchase and replacement of a Wastewater tractor. The Wastewater department land applies over four million gallons of MPCA approved biosolids to approximately 2,200 acres of farm fields with a tractor and honey wagon. The current 2009 John Deere 8330 is scheduled for replacement in accordance with the Vehicle Replacement Program and is lacking horsepower for efficient application using the new honey wagon purchased in 2016. State contract pricing was received from Haug Implement Company for a 2019 John Deere 8345R in the amount of $214,744.27, which includes $100,000 trade in value for the current tractor.

A motion was made by Council Member Nelsen, seconded by Council Member Asmus to approve the purchase of a John Deere 8345R from Haug Implement Company in the amount of $214,744.27. The motion carried.

Item No. 5 WWTF Portable Pump Purchase (Resolution)

Staff brought forth, for approval, purchase of a portable pump for the Wastewater department. They currently have six smaller pumps with are only used for sanitary sewer emergency bypass events. A larger portable pump will assist in rainstorm flooding events in both sanitary and storm sewers and with the valve vaults in the newer lift stations. Quotes were solicited from Electric Pump in the amount of $67,287 and one from General Repair Service in the amount of $66,000. Comparing the two quotes, staff finds the one from

Electric Pump has better capacities with diverse pump control features.

A motion was made by Council Member Nelsen, seconded by Council Member Asmus to approve the purchase of one trailer mounted portable pump from Electric Pump in the amount of $67,287. The motion carried.

Item No. 6 Declare Costs to be Assessed/Call for Assessment Hearing (Resolutions)

Staff brought forth, for approval, to declare costs to be assessed, adopt resolution of intent to reimburse on all 2019 Improvement Projects, order preparation of the assessment roll, and to call for the Assessment Hearing on City Projects Nos. 1901-A, 1901-B, 1903-A, 1903-B, and 1903-C. Bids were opened on May 9th and the amount received to perform the necessary improvements is known. Staff is preparing the assessable footage and the amount for each affected lot.

A motion was made by Council Member Alvarado, seconded by Council Member Nelsen to declare costs to be assessed, adopt resolution of intent to reimburse on all 2019 Improvement Projects, order preparation of the assessment roll, and to call for the Assessment Hearing on June 17, 2019 for Project Nos. 1901-A, 1901-B, 1903-A, 1903-B, and 1903-C. The motion carried.

Item No. 7 DOAC Pool Resurfacing Bids (Motion)

Staff brought forth, for approval, to reject the bids received for the DOAC pool resurfacing project. The CIP includes $200,000 for the project with two bids received; one from Horizon Commercial Pool Supply in the amount of $349,400 and one from Global Specialty Contractors, Inc. in the amount of $299,000. With the bids significantly higher than budgeted, staff will rebid the project with pool decking as an alternate and adjust the capital budget to accommodate for the increased expense.

A motion was made by Council Member Nelsen, seconded by Council Member Asmus to reject all bids for the DOAC pool resurfacing project and instruct staff to receive new bids for completion by spring, 2020. The motion carried.

Item No. 8 Cambridge Drainage Pond Status Update (Information)

Staff brought forth, for information, a status update on the Cambridge drainage pond project. The latest estimate from Bolton & Menk on the project came in at $885,544.06, which is twice the original estimate of $444,448. Staff is looking at other design options within the Engineering department and with Bolton & Menk staff.

There being no further business to come before the Committee, the meeting was adjourned at 6:19 p.m. by Chair Plowman.

Respectfully submitted,

Sean E. Christensen, P.E.
Public Works Director