

WILLMAR CITY COUNCIL PROCEEDINGS
COUNCIL CHAMBERS
WILLMAR MUNICIPAL UTILITIES BUILDING
WILLMAR, MINNESOTA

December 15, 2010
4:45 p.m.

A special meeting of the Willmar City Council was called to order by the Honorable Mayor Lester Heitke. Members present on a roll call were Mayor Heitke, Council Members Doug Reese, Ron Christianson, Bruce DeBleck, Denis Anderson, Steve Ahmann, Rick Fagerlie, Jim Dokken, and Tim Johnson; Present 8, Absent 1 – Council Member DeBleck was excused from the meeting.

Also present was City Clerk Kevin Halliday.

Mayor Heitke explained the purpose of the special meeting was to discuss the City Administrator hiring process. It was noted that RFP's were solicited from several Executive Search Firms and that Springsted Incorporated and Brimeyer Fursman submitted timely proposals. Representatives of each firm met with the Council on December 8, 2010, to review their proposals and answer Council Member questions. The Mayor requested comments from Council Members who voiced positions of both searching internally only and using the search firms to interview the best candidate possible. A few Council Members questioned the need for a City Administrator and discussed returning to each Department being run by the Department Director. After discussing the merits of each viewpoint, a consensus was reached that the City needs a Chief Executive Officer directing the affairs of the City.

Council Member Christianson moved to post the City Administrator job description internally through December 29, 2010. Council Member Fagerlie seconded the motion, which failed on a roll call vote of Ayes 3, Noes 4 – Council Members Reese, Anderson, Ahmann and Johnson voted "No." Following further discussion, Council Member Reese moved to utilize the executive search services of Springsted Incorporated and to authorize the Mayor and City Administrator to enter into a contract. Council Member Anderson seconded the motion which carried on a roll call vote of Ayes 4, Noes 3 – Council Members Christianson, Dokken and Fagerlie voted "No."

There being no further business to come before the Council, the meeting adjourned at 6:09 p.m. upon motion by Council Member Reese, seconded by Council Member Fagerlie, and carried.

Attest:

MAYOR

SECRETARY TO THE COUNCIL