

WILLMAR CITY COUNCIL PROCEEDINGS
COUNCIL CHAMBERS
WILLMAR MUNICIPAL UTILITIES BUILDING
WILLMAR, MINNESOTA

October 18, 2000
7:00 p.m.

The regular meeting of the Willmar City Council was called to order by the Honorable Mayor Lester Heitke. Members present on a roll call were Mayor Heitke, Council Members Verna Kelly, Ron Christianson, Bruce DeBlieck, Douglas Reese, Denis Anderson, Nancy Houlahan, Jim Dokken, and Rick Fagerlie; Present 9, Absent 0.

Also present were City Attorney Richard Ronning, Police Chief Jim Kulset, Fire Chief Marv Calvin, City Engineer Mel Odens, Finance Director Steven Okins, Planning and Development Services Director Bruce Peterson, and Audrey Peterson, Administrative Assistant.

Proposed additions to the agenda included announcements regarding a League of Minnesota Cities meeting and Eagle Scout awards.

Airport Commission Minutes and Municipal Utilities Commission Minutes were removed from the Consent Agenda.

Council Member Kelly offered a motion adopting the Consent Agenda, which included the following: City Council Minutes of October 4, Rice Hospital Board Minutes of October 11, Building Inspection Report for September, Housing and Redevelopment Authority Minutes of September 19, Zoning Appeals Board Minutes of October 2, Senior Citizens Council Minutes of October 4, and Planning Commission Minutes of October 11, 2000. Council Member Fagerlie seconded the motion, which carried.

Council Member Reese requested clarification regarding a possible request from the Board of Governors for approval of a capital contribution to Allied Power. The Council directed staff to invite the Municipal Utilities General Manager to the October 23, 2000, Finance Committee to explain the matter. The Municipal Utilities Commission Minutes of October 11, 2000, were approved as presented and ordered placed on file in the City Clerk's Office upon motion by Council Member Reese, seconded by Council Member Christianson, and carried.

The Mayor and Council discussed the Airport Commission Minutes of October 10, 2000. The Commission was recommending to the Council that the Architect/Engineer Agreement with HNTB be amended to include Phase Four Scope of Services. Following discussion of Phase Four Scope of Services, Resolution No. 1 was introduced by Council Member Kelly, seconded by Council Member Houlahan, read by Mayor Heitke, and approved on a roll call vote of Ayes 8, Noes 0.

RESOLUTION NO. 1

BE IT RESOLVED by the City Council of the City of Willmar, a municipal corporation of the State of Minnesota, that the Mayor and City Administrator of the City of Willmar be authorized to enter into a contract amendment to supplement the agreement between the City of Willmar and HNTB Engineering. The supplement includes the addition of Phase Four - Preliminary Design for the Willmar Municipal Airport.

BE IT FURTHER RESOLVED, the original contract amount of \$235,722.00 is hereby amended to include \$290,060.00 for a total not-to-exceed figure of \$525,782.00.

Dated this 18th day of October, 2000.

/s/ Lester Heitke
MAYOR

/s/ Kevin Halliday
Attest: CITY CLERK

The Airport Commission was further recommending to the Council that the preliminary budget be referred to the Finance Committee to be revised to reflect Phase Four Engineering dollars. Council Member Reese moved to approve the recommendation of the Airport Commission with Council Member Anderson seconding the motion, which carried.

The Airport Commission Minutes of October 10, 2000, were accepted as presented and ordered placed on file in the City Clerk's Office upon motion by Council Member Kelly, seconded by Council Member Reese, and carried.

Mayor Heitke acknowledged that no one had signed up to address the City Council during its scheduled Open Forum.

The Public Works/Safety Committee Report of October 14, 2000, was presented to the Mayor and Council by Council Member Reese. There were three items for Council consideration.

Item No. 1 The Committee reviewed a preliminary budget for the necessary upgrades and replacement of several of the RBR's at the Wastewater Treatment Plant. The concept of the work and providing of engineering services were approved by Council earlier this year. Discussion was held in regard to any necessary rate adjustments and the timeline of bond repayments. It was noted that the rate study is expected to be completed near the end of November with a January implementation.

The Committee was recommending to the Council approval of the preliminary budget for the WTP upgrades. Resolution No. 2 was introduced by Council Member Reese, seconded by Council Member Kelly, read by Mayor Heitke, and approved on a roll call vote of Ayes 8, Noes 0.

RESOLUTION NO. 2

PRELIMINARY BUDGET
WTP UPGRADES - RBR REPLACEMENT
ESTIMATED TOTAL COTS \$1,213,685

SUPPLIES:		RECEIVABLES:	
Postage	\$ 100.00	City (WTP-T FY 2000)	\$ 400,000.00
Total:	\$ 100.00	Other (Revenue Bond)	<u>1,883,500.00</u>
		Total:	\$2,283,500.00
OTHER SERVICES:		FINANCING:	
Printing & Publishing - included in 46		Bonds (Revenue)	\$1,883,500.00
Mtce. of Other Impr.(Cntrt)	<u>\$2,235,000.00</u>	City (WTP-T FY 2000)	<u>400,000.00</u>
Total:	\$2,235,000.00	Total:	\$2,283,500.00
OTHER CHARGES:			
Prof. Services (Bonestroo & Assoc.)	\$38,200.00		
Advertising	200.00		
Other Charges	<u>10,000.00</u>		
Total:	\$48,400.00		
GRAND TOTAL:	\$2,283,500.00		

Dated this 18th day of October, 2000.

/s/ Lester Heitke
MAYOR

/s/ Kevin Halliday
Attest: CITY CLERK

Item No. 2 Staff updated the Committee as to ongoing projects within the Department as follows:

Public Works: The lighting upgrade at Swansson Field is near completion, sewer flushing began in August and is one-third complete, trucks are hauling with the sweeper for leaf disposal, footing and foundation work is complete for the Flags of Honor building, and parks have been winterized.

Engineering: The 2000 Street project is complete except for the final lift on Charlotte, Ferring, and 25th Streets SE. The CBD nears completion as budgeted with only the placement of the remaining sod, and the WEAC parking lot project is complete with the exception of the seeding.

Waste Treatment Plant: Hauling of sludge has started in an attempt to empty the storage building. Intermediate repairs are planned for the plant, and the facility plan draft has been received and will be reviewed by Committee in November.

Civic Center: Staff started the ice making process and the design and construction of the roof project is underway.

This matter was for information only.

Item No. 3 Committee Members discussed a future tour of the Law Enforcement Center. This matter was for information only.

The Public Works/Safety Committee Report of October 10, 2000, were approved as presented and ordered placed on file in the City Clerk's Office upon motion by Council Member Reese, seconded by Council Member Kelly, and carried.

Mayor Heitke informed the Council of the League of Minnesota Cities regional meeting to be held in Willmar on October 24, 2000.

Mayor Heitke recognized three scouts earning their Eagle Scout award: John Corti, Todd DeBlieck and Paul Severson. The Mayor congratulated the Eagle Scouts on their achievements.

Announcements for Council Committee meeting dates were as follows: Finance, October 23; Labor Relations, October 25; and Community Development, November 9, 2000.

Mayor Heitke informed the Council that Dorothy Naylor has resigned from the Human Rights Commission.

Council Member DeBlieck informed the Mayor and Council that he would be absent from the November 1, 2000, Council meeting.

There being no further business to come before the Council, the meeting adjourned at 7:20 p.m. upon motion by Council Member Kelly, seconded by Council Member Christianson, and carried.

Attest:

MAYOR

ACTING SECRETARY TO THE COUNCIL