

Meeting Minutes

Project Name: Willmar Rec/Events Center
Project Number: 19.1030.01
To: Rob Baumgarn
Present: LSE Architects: Chris Laabs; Jennifer Anderson-Tuttle; Maura McDaniel
City of Willmar: Rob Baumgarn; Vicki Davis
Marcus Construction: Joe DeGrote
Event Center Committee: Gretchen Otness; Beth Fischer; Gary Laughlin;
Justin Bos
From: Maura McDaniel
Meeting Date: 1.29.2021
Subject: Willmar Rec/Events Center Sub-Committee Meeting

Items Discussed:

1. LSE presented a review of the projects to date (see attached) and opened the floor for feedback from the committee on the final overall design.
2. Kitchen discussion:
 - a. The committee clarified that they would like include/ have capability for the following...
 - i. 3 compartment sink
 - ii. Warming capacity
 - iii. Refrigerator/ Freezer (NOT walk in) – provided by owner
 - iv. Window that opens into rec/ event space
 - v. Countertop space
3. Service area discussion:
 - a. The current route from the service entry to the kitchen entry has to go around a wall; this could be cumbersome if there are kitchen carts/ other equipment in use. LSE will rework space for clear entry to warming kitchen.
4. Bleachers discussion:
 - a. Bleachers are typically oriented the length of the court, as opposed to the width, as we are currently looking at. After discussion of pros/ cons either way, it was decided that the committee wants to keep them as shown. In order to have

bleachers go lengthwise, the entire footprint of the building would need to get larger and would impact parking.

5. LSE presented budget & VE information
6. The following decisions were made by the committee based on the budget & VE options. (See attached VE list)
 - a. The warming kitchen, gym/event center operable partition, and playroom need to be a part of the base project (not alternates.)
 - b. Committee accepts VE Strategy 1 (Finish- Glazed block in lobby only), VE Strategy 2 (Omit acoustic spray at gym), VE strategy 10 (Precast concrete walls at back of house), VE strategy 11 (Precast concrete walls at front of house)
 - c. Alternates will be Alternate #2 (Meeting room/admin), Alternate #3 – Operable partitions in meeting room, Alternate #4 – Side Court Basketball Hoops, Alternate #5 – Bleachers, Alternate #7 – Reduction in Site Paving Work
7. Next steps:
 - a. LSE will attend a virtual public meeting on February 3rd at 7:10 to get community feedback.
 - b. LSE will work with their interior design team to start putting together some finish boards for review; we will coordinate so that the committee is able to see them in person & give feedback.

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